

MINUTES

VILLAGE OF POPLAR BOARD MEETING

December 13, 2022

The Board Meeting was called to order by President Leo Naumann at 6:59 PM

In attendance: Dan Bergsten, Ralph Rounsville, Pete Kruit
Virgil Nelson, Bruce Bergsten

Clerk/Treasurer: Gina Ormond

PLEDGE OF ALLEGIANCE

SPEAKERS:

- Mark Liebaert – Not present
- Steve Disbrow was present to request a Land Use Permit for a home at 10023 E Homestead Road. A motion was made by Pete Kruit, second Ralph Rounsville to approve the Land Use Permit conditional on receiving UDC approval. Motion carried without negative vote.

MONTHLY BUSINESS:

- Approve Minutes: A motion was made by Dan Bergsten, second Virgil Nelson to approve the minutes from the November 10, 2022 Public Hearing. Motion carried without negative vote.
- Approve Minutes: A motion was made by Ralph Rounsville, second Bruce Bergsten to approve the minutes from the November 10, 2022 Board Meeting. Motion carried without negative vote.
- Pay Bills: A motion was made by Virgil Nelson, second Ralph Rounsville to pay the bills for November 2022. Motion carried without negative vote.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- The date for the Caucus was set. The Caucus will be held on Tuesday, January 10, 2023 at 6:30 p.m.
- There was a discussion regarding the employees receiving \$50.00 gift cards for end of year bonuses. A motion was made by Bruce Bergsten, second Virgil Nelson to approve the employee gift cards for Paul Abrahamzon, Scott Carlson, and Gina Ormond. Motion carried without negative vote.
- FYI – The Tax Collection Bond for December 2022 – April 2023 in the amount of \$259,236.22 was filed in the Douglas County Treasurer's office.
- There was a discussion regarding having emails through Town Web. The two emails would be \$90/year and one would be for Randy Jones, Sewer Commission Chair and Gina Ormond, Village Clerk/ Treasurer. A motion was made by Dan Bergsten, second Pete Kruit to approve having the two emails through the village website. Motion carried without negative vote.
- There was a discussion regarding the Poplar Volunteer Fire Department transferring up to \$4000.00 from the budget to the fire department's checking account for pagers and radios ordered and a pump for the Pumper that they will not receive until after the end of year. However there were no invoices presented. Gina Ormond will have to contact Carolyn Grube for the actual quotes. A motion was made by Leo Naumann, second Dan Bergsten to approve writing a check for up to \$4000.00 after the quotes were provided. Motion carried without negative vote.

CLERKS REPORT: The office hours will be Mondays and Thursdays from 8:30 a.m. to 2:30 p.m. starting the week of December 19, 2022. Deputy Clerk, Jeanne Abrahamzon, will be in the office those two days through the end of January. At the end of January, Gina Ormond will return to regular hours pending recovery from hip surgery.

COMMITTEE REPORTS:

- *Sewer Commission*- Randy Jones is working on the sludge report that is due the end of January. Everything is working well.
- *Cemetery Grounds* - The cemetery is not busy.
- *Fire Department*-. Minutes from the November meeting was presented to the board.
- *Parks and Recreation* - The skating rink has been flooded and the outhouse has been set up. Lights and brackets have been ordered
- *Building & Grounds* – The windows in the Clerk’s office have been insulated.
- *Roads & Culverts* – The paperwork has been submitted to the state. The bridge inspection report has been received.

FUTURE AGENDA ITEMS:

ADJOURN: A motion was made by Pete Kruit, second Virgil Nelson to adjourn the meeting at 7:35 p.m. Motion carried without negative vote.

Leo Naumann, President

Gina Ormond
Clerk Treasurer

Date