

MINUTES
VILLAGE OF POPLAR SEWER COMMISSION MEETING
February 1, 2022

The Sewer Commission Meeting was called to order by Chairman Randy Jones at 6:30 pm

In attendance: Ken Clausen, Peter Kruit, Dan Bergsten, Virgil Nelson

Operator In Charge: Randy Jones

Clerk/Treasurer: Gina Ormond

Absent: Scott Carlson, Operator

APPROVE MINUTES: A motion was made by Pete Kruit, second Ken Clausen to approve the minutes from the January 4, 2022 meeting. Motion passed without negative vote.

PAY BILLS: A motion was made by Dan Bergsten, second Pete Kruit to approve paying the bills from January 2022. Motion passed without negative vote.

FINANCIAL REPORT: The Financial Report was presented to the Sewer Commission for review.

OPERATOR'S REPORT: Randy Jones picked up two 3 horse motors from Benson Electric. There will be a 5 horse motor ready for pick up next week. The three motors will be on the shelf ready for use when needed. Randy Jones is working on the sludge report for the DNR. There are many reports that due for end of the year reporting

CLERK'S REPORT: A report of delinquent customers were given to the Sewer Commission.

UNFINISHED BUSINESS: An update was given on the sewer pond repairs and reports. The sewer pond is completed and everything is working great. Randy Jones had to file another report with the WEM. There is one report that needs to be completed and that is the one for hours put into the administrative end for the time it took to complete the project. It would entail figuring out time spent doing reports, meetings, reading emails, etc. An estimate was given from MSA for the final bill for this project. The final bill should be around \$560.00. WEM has the final submission from MSA and the sewer should be receiving the \$11.667 from state soon.

NEW BUSINESS: None

FUTURE AGENDA ITEMS: Looking for the tracer wire for the state culvert project on Hwy 2 in 2025.

ADJOURNMENT:

A motion was made by Randy Jones, second Virgil Nelson to adjourn at 6:50 PM. Motion carried without negative vote

Randy Jones, Chairman

Gina Ormond, Clerk/Treasurer

Date:
