

MINUTES
VILLAGE OF POPLAR SEWER COMMISSION MEETING
January 4, 2022

The Sewer Commission Meeting was called to order by Chairman Randy Jones at 6:39 p.m.

In attendance: Ken Clausen, Pete Kruit, Dan Bergsten

Operator In Charge: Randy Jones

Clerk/Treasurer: Gina Ormond

Absent: Scott Carlson, Operator

APPROVE MINUTES: A motion was made by Pete Kruit, second Dan Bergsten to approve the minutes from the December 7, 2021 meeting. Motion passed without negative vote.

PAY BILLS: A motion was made by Dan Bergsten, second Pete Kruit to approve paying the bills from December 2021. Motion passed without negative vote.

FINANCIAL REPORT: The Financial Report was given to the Commission for review.

OPERATOR'S REPORT: Randy Jones has been informed that the pond needs to start being sampled for ammonia and chloride once a month starting this year. In November there were slight exceedances in the solids. Since the pond is covered and everything is operating as it should be after the repairs, the numbers are back to normal. Some supplies that were needed were bought with the 2021 budget – a tool box, tools, head lights. Randy Jones will be working on all of the annual reports that are coming up.

CLERK'S REPORT: None

UNFINISHED BUSINESS:

- MSA gave a packet of reports with all of the information regarding the repairs on the sewer pond to the WEM. The packet is approximately 142 pages. This will help to close out the claims for the sewer pond repairs. Randy Jones will need to do another quarterly report since this isn't closed out yet.

NEW BUSINESS:

- There was a discussion regarding Virgil Nelson expressing interest in filling the vacant seat left by Jim Tollas on the sewer commission. A motion was made by Randy Jones, second Ken Clausen to appoint Virgil Nelson to fill the vacancy. Motion passed without negative vote.

FUTURE AGENDA ITEMS:

- Discuss taking bids to repair the manholes on Main Street & putting cameras down the manholes to check for water.
- Discuss finding the tracer wire that the DOT needs to locate for the culvert project on US HWY 2.

ADJOURNMENT:

A motion was made by Pete Kruit, second Dan Bergsten, to adjourn at 7:20 PM. Motion carried without negative vote.

Randy Jones, Chairman

Gina Ormond, Clerk/Treasurer

Date:
