

MINUTES

VILLAGE OF POPLAR BOARD MEETING

December 14, 2021

The Board Meeting was called to order by President Randy Jones at 7:00 PM

In attendance: Dan Bergsten, Ralph Rounsville, Pete Kruit
Virgil Nelson, Bruce Bergsten

Clerk/Treasurer: Gina Ormond

Absent: Jim Tollas, Board Member

PLEDGE OF ALLEGIANCE

SPEAKERS:

- Mark Liebaert – Not present
- Shadley Nelson was present to update the board on the progress of the remodeling project at 4956 S Memorial Drive. The plans were sent to the state to be approved. They are working on getting a well put in for water.

MONTHLY BUSINESS:

- Approve Minutes: A motion was made by Ralph Rounsville, second Dan Bergsten to approve the minutes from the November 9, 2021 meeting. Motion carried without negative vote.
A motion was made by Randy Jones, second Bruce Bergsten to approve the minutes from the Public Hearing held on November 12, 2021. Motion carried without negative vote.
- Pay Bills: A motion was made by Dan Bergsten, second Virgil Nelson to pay the bills from November 2021. Motion carried without negative vote.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- Randy Jones read a resignation letter submitted by Jim Tollas. The resignation is effective as of January 1, 2022.
- A motion was made by Randy Jones, second Dan Bergsten to pass the 2022 Proposed Sewer Budget. Motion carried without negative vote.
- A motion was made by Randy Jones, second Ralph Rounsville to pass the 2022 Proposed Village Budget. Motion carried without negative vote.
- The Caucus will be held on January 11, 2022 at 6:30 p.m.
- A motion was made by Bruce Bergsten, second Pete Kruit to give the employees a \$50 gift card for a yearend bonus. Motion carried without negative vote.

CLERKS REPORT: After working on the 2019 and 2020 audits, Curt Forse, CPA suggested splitting the Clerk / Treasurer position into two positions. Gina Ormond would like the board to consider this option for the 2023 budget. In Wisconsin, if the municipality has a clerk and a treasurer, they do not need an outside audit. The money budgeted for an audit could be put towards the wages. The amount of the tax collection bond was given. It is on file with the County Treasurer. The real estate taxes are printed and it is time to get them mailed out. The deadline is the third Monday of December which is December 20, 2021.

COMMITTEE REPORTS:

- *Sewer Commission*- The covers are on at the pond. Two aerators were out. They were repaired and there is an extra one on the shelf for future repairs.
- *Cemetery Grounds* – The two CDs were renewed. One is renewed for 11 months and the other one is renewed for 30 months.
- *Fire Department*- Not present. November minutes presented to the board and bank information presented to the board.
- *Parks and Recreation & Building*- There were four exit signs that had to be put into the village hall per the fire inspection. Belknap Electric had to do the wiring. They also worked on the street lights that were out by Poplar Hardware. The lights are out by the bank and will need to be fixed. It is estimated to be about \$600 for those lights to be fixed.
- *Roads & Culverts* – It is pretty quiet right now. A committee meeting needs to be scheduled for February. It is time to work on a 5 year plan.

FUTURE AGENDA ITEMS: Discuss filling the vacant board seat

ADJOURN: A motion was made by Virgil Nelson, second Bruce Bergsten to adjourn the meeting at 8:18 p.m. Motion carried without negative vote.

Randy Jones, President

Gina Ormond
Clerk Treasurer

Date