

MINUTES

VILLAGE OF POPLAR BOARD MEETING

June 8, 2021

The Board Meeting was called to order by President Randy Jones at 7:00 PM

In attendance: Dan Bergsten, Ralph Rounsville, Pete Kruit
Jim Tollas, Virgil Nelson, Bruce Bergsten

Clerk/Treasurer: Gina Ormond

PLEDGE OF ALLEGIANCE

SPEAKERS:

- Mark Liebaert – Not present

MONTHLY BUSINESS:

- Approve Minutes: A motion was made by Ralph Rounsville, second Jim Tollas to approve the minutes from the May 11, 2021. Motion carried without negative vote.
Pay Bills: A motion was made by Dan Bergsten, second Virgil Nelson to pay the bills for May 2021. Motion carried without negative vote.

UNFINISHED BUSINESS: None

NEW BUSINESS: A motion was made by Randy Jones, second Bruce Bergsten to approve the renewal of the following alcohol liquor licenses for July 1, 2021 – June 30, 2022: Dollar General- Class A Beer, Class A Liquor, and operators licenses; Nelson Speed Stop – Class A Beer, Class A Liquor, and operators licenses; Poplar Hardware – Class A Beer, Class A Liquor, and operators licenses; Poplar Golf Course – Class B Beer, Class B Liquor, and operators licenses. Motion carried without negative vote.

The bids that were submitted for the culvert repair were opened. There were two bids: Ashland Sand & Gravel @ \$19,580 and Solon Springs Concrete @ \$9,200. The Village of Poplar will provide the culverts and the estimate cost of the culverts is \$4,000. After a discussion regarding the bids, a motion was made by Jim Tollas, second Randy Jones to award the job to Solon Springs Concrete. Motion carried without negative vote.

CLERKS REPORT: Lisa Totten has been approved to start site visits again after they were stopped during the Covid pandemic. She will be here August 4 and 5. The check that was issued to the Fire Department for the DNR Grant was misplaced and needs to be reissued. The Engagement Letters for the 2019 and 2020 audits will be ready for the July board meeting. The audits will be started once the letters are signed.

COMMITTEE REPORTS:

- *Sewer Commission-* Randy Jones will meet with MSA and the bidders at a pre-bid meeting at the sewer pond on Thursday, June 10. The bids will open on June 24. The bids can either be voted on at the sewer meeting or the board meeting in July. The sludge samples came back clear so we do not need to worry about hazardous waste. The pumps are fixed at the Graves' apartments. The cost of the repairs will be shared with the village. There is an extra pump from the job that we have an opportunity to buy for \$2700.00. It would be convenient to have one on hand for future repairs.
- *Cemetery Grounds* – There was a great Memorial Day service at the cemetery this year. About 100 people were present. Paul Abrahamson is putting gravel in at the cemetery.

- *Fire Department-*. Not present. The board members reviewed the minutes and the financials that were prepared for May 2021.
- *Parks and Recreation & Building-* There are about 100 kids playing ball on the fields this year. The front door of the hall has been fixed. Dan Bergsten is working on getting quotes on fixing the roof.
- *Roads & Culverts* – Everything is running smoothly. The next big culvert replacement should be the Lakeview Culvert. That cost will be about \$24,000.00.

FUTURE AGENDA ITEMS:

- Set a date for a picnic for the Village Board of Trustees
- Review the Engagement Letter from James Colborn, CPA for the 2019 and 2020 audits

ADJOURN: A motion was made by Jim Tollas, second Pete to adjourn the meeting at 8:00 p.m. Motion carried without negative vote.

Randy Jones, President

Gina Ormond
Clerk Treasurer

Date