

MINUTES

VILLAGE OF POPLAR BOARD MEETING

January 14, 2020

The Board Meeting was called to order by President Randy Jones at 6:58 PM

In attendance: Dan Bergsten, Ralph Rounsville, Pete Kruit
Jim Tollas, Virgil Nelson

Clerk/Treasurer: Gina Ormond

Absent: Danny Haskins

PLEDGE OF ALLEGIANCE

SPEAKERS:

- Mark Liebaert – Not present.

MONTHLY BUSINESS:

- Approve Minutes: A motion was made by Virgil Nelson, second Ralph Rounsville to approve the minutes from the January 7, 2020 meeting. Motion carried without negative vote.
- Pay Bills: A motion was made by Dan Bergsten, second Randy Jones to pay the bills from January 2020. Motion carried without negative vote

NEW BUSINESS:

- There was a discussion regarding the Poplar Volunteer Fire Department request of funds from the 2019 budget to purchase equipment along with a 50 /50 Grant that they received from the DNR. After discussion that the budget is on a cash basis and there isn't a carryover of funds from 2019 to 2020, the funds could be approved to be used from the 2020 budget. A motion was made by Randy Jones, second Ralph Rounsville to approve the requested amount of \$6011.95 from the Fire Department budget to purchase equipment. Motion carried without negative vote.
- After a discussion on the Engagement Letter from James Colborn, CPA for services to be conducted for the 2019 Audit, A motion was made by Jim Tollas, second Ralph Rounsville to sign the Engagement Letter. Motion carried without negative vote.
- There was a discussion regarding adopting DOT Equipment Rates for damages done in disasters. A motion was made by Pete Kruit, second Randy Jones to adopt the prevailing rates for the current year in which a disaster should happen. Motion carried without negative vote.
- The Caucus was rescheduled to Monday, January 20, 2020 at 7:00 p.m. due to having to post notices.
- The Employee Committee meeting was scheduled for January 20, 2020 to discuss vacation time for employees and developing a wage scale.
- An Ordinance Committee meeting was scheduled for Thursday, February 20, 2020 at 7:00 p.m. at the Village Hall. The Board of Trustees are looking for interested residents to look through the ordinances and make recommendations to the Board regarding organization of the Village Ordinances.
- A motion was made by Ralph Rounsville, second Pete Kruit to approve Gina Ormond to attend the Clerks 2 Training in Green Bay this year. The training will be from July 12 – 17. Motion carried without negative vote.
- There was a discussion regarding the IT support for the grant of the computer. After checking many vendors who service larger companies, Jon Winters from Superior, Wisconsin will contact us this week to let us know what he can do for the Village of Poplar.

- After a discussion regarding a delinquent personal property tax bill, the Village Board would like to check into amending the ordinance to say interest may or may not be assessed. This topic will be put on future agenda for the February Board meeting.
- There was a discussion regarding purchasing tires for the backhoe. Dan Bergsten had a quote from Pomp's Tire for the tires. One set was for around \$1808 and the radial tires were around \$3853. A motion was made by Virgil Nelson, second Randy Jones to purchase the radial tires for the backhoe. Motion carried without negative vote.

CLERKS REPORT: Everything was covered in the New Business. There was a report for the different vendors to provide IT support. The request to approve the training in Green Bay July 12 – 17 was approved.

COMMITTEE REPORTS:

- *Sewer Commission-* There was a Sanitary System Overflow (SSO) at Lift Station 4 – County Road P the end of December. It was due to rain, snow melt, and flooding. It was posted and reported to the DNR. Scott Carlson went to the daycare to check out the alarms going off for their grinder pump. He did clean up a lot of grease in the lift pump. Virginia Apple called to report sewer back up in the basement.
- *Cemetery Grounds-* Dan Bergsten is talking to Matt Long to purchase driving mats for the cemetery.
- *Fire Department-* The tanker was out on a call and it broke down. It needed to be repaired. The Fire Hall reported that the water has a strong smell like sewer. Randy Jones suggested that they bring a water sample into the county to have it tested.
- *Parks and Recreation & Building-* None
- *Roads & Culverts* – There was a discussion of plans coming up in 2020. The committee plans on looking for more grants to request funds to help with road projects. A Roads & Culverts meeting will be scheduled for March to set projects for the year.

FUTURE AGENDA ITEMS:

- Update on IT Support
- Discuss Delinquent Personal Property Tax Ordinance

ADJOURN: Motion was made by Jim Tollas, second Virgil Nelson to adjourn the meeting at 8:48 p.m. Motion carried without negative vote.

Randy Jones, President

Gina Ormond
Clerk Treasurer

Date