

MINUTES

VILLAGE OF POPLAR BOARD MEETING

August 13, 2019

The Board Meeting was called to order by President Randy Jones at 6:58 PM

In attendance: Dan Bergsten, Pete Kruit, Jim Tollas, Danny Haskins, Virgil Nelson

Absent: Ralph Rounsville

Clerk/Treasurer: Gina Ormond

PLEDGE OF ALLEGIANCE

SPEAKERS:

- Mark Liebaert – Not present
- Jerry Plummer – Building permit application for a 40' x 72' feet Pole Barn at 9555 E Elm Road. A motion was made by Dan Bergsten, second Jim Tollas to approve the building permit for Jerry Plummer. Motion carried without negative vote.
- Patrick Dooley, Poplar Hardware Hank – Requested permission to put up an electronic sign on the right side of the canopy. The sign would be going 24 hours a day and have messages regarding different promotions or sales. The other signs would be updated as well. A motion was made by Randy Jones, second Dan Bergsten to approve the electronic sign and improvements at Poplar Hardware. Motion carried without negative vote.
- Jay Fransway - Could not make the meeting. Requested that he will be on the agenda for the September 10, 2019 board meeting.

MONTHLY BUSINESS:

- Approve Minutes: A motion was made by Virgil Nelson, second Dan Haskins to approve the minutes for the July 9, 2019 meeting. Motion carried without negative vote.
- Pay Bills: A motion was made by Randy Jones, second Dan Bergsten, to pay the bills from July 2019. Motion carried without negative vote.

NEW BUSINESS:

- A letter was written to the owners of the camper behind Lake Effect Dance. Randy Jones stopped in to talk to the owners regarding the structure. The owner's will be sent the paperwork for a building permit and come to a future board meeting to answer questions regarding their plans.

CLERKS REPORT:

- Gina Ormond gave a report on the classes that she attended at the Clerks Institute in Green Bay. The information that was presented in each class was really helpful and the contacts that are available will be helpful in the future. Gina Ormond has received her official Notary Commission. It is time to start planning for the 2020 budget. All committees, please have your budget information to me by September 9, 2019. A meeting for August 27, 2019 at 6:00 p.m. was set for the Finance Committee meeting to start looking at numbers for next year.

COMMITTEE REPORTS:

- *Sewer Commission*- Scott Carlson and Paul Abrahamzon are getting the sewer pond cover ready to pull. Aquatic Restoration plans on being in the area on August 19 to remove the sludge from the treatment pond. The DNR needs a sludge removal plan. The Preliminary Permit will start 2019 and last until 2024. The DNR is looking for volunteers to test for PFO/ PFAs which is a substance used in manufacturing, ex. Meat wrap. Also there are discussions that nitrates will be next to control the levels after the phosphorus. An amount of \$18,000 to \$25,000 should be set aside to work on manholes.
- *Cemetery Grounds*- The cemetery has been quiet.
- *Fire Department*- The Fire Department is still waiting to hear from the DNR regarding the 50/50 Grant for \$10,000.00 which they would receive \$5,000.00. Poplar Fun Days was a success. Randy Jones suggested that the fireworks be put on the 2020 budget. A big thank you to the Poplar Golf Course for all of the work that they put into helping with the planning of Poplar Fun Days.
- *Parks and Recreation, and Building* – Dan Bergsten will call Erik Olson to help with the projects on the ball fields – putting the yellow capping on the fences and fixing the shingles among other projects.
- *Roads and Culverts* – The Committee meeting on July 23, 2019 did not have a quorum so a decision could not be made on the bid for the culvert job on Wiehe Drive. There was one bid to put the culvert in. A motion was made by Pete Kruit, second Randy Jones to accept the bid from Tyler's Excavating LLC to put the culvert in on Wiehe Drive. Motion carried without negative vote. There is a proposal that was received from Inter City Asphalt to patch over culverts. The bid for \$4680.00 would be to remove excess gravel, grade, and compact the gravel at the culverts on Balsam Road, Bayfield Road, Golf Course Road, Homestead Road, Wiehe Drive, and Poplar Drive. A motion was made by Randy Jones, second Dan Haskins to accept the bid of \$4680. Motion carried without negative vote.

FUTURE AGENDA ITEMS:

- 2020 Budget

ADJOURN: Motion was made by Randy Jones, second Virgil Nelson to adjourn at 8:51 p.m. Motion carried without negative vote.

Randy Jones, President

Gina Ormond
Clerk Treasurer

Date