

MINUTES
VILLAGE OF POPLAR SEWER COMMISSION MEETING
December 1, 2014

The Sewer Commission Meeting was called to order by Chairman Randy Jones at 6:05

In attendance: Keith Peltier, Ken Clausen, Peter Kruit,

Operator:

Clerk/Treasurer: Pennee Krawczyk

Operator's Report: There has been some trouble getting all the sewer duties completed due to the operators' time being required at their regular jobs. Randy has been filling in and has plans to eventually begin to slowly take over the duties. Therefore, he has completed updating his license. The alarm at Twin Lakes Learning Center has been problematic by going off frequently. It is being looked at for a solution with the possibility of calling a tech to address the problem. The snow is again piling up around the lift stations and needs to be addressed. A plan is in motion to build an inventory of parts and supplies to have on hand when needed for repairs. These purchases will depend on money available after a review of the end of the year budget.

Financial Report: A motion was made by Ken Clausen seconded by Keith Peltier to approve the financial reports. Motion passed without negative vote.

Approve Minutes: A motion was made by Keith Peltier seconded by Ken Clausen to approve the minutes of the last meeting. Motion passed without negative vote.

Clerk's Report: The clerk showed the commission members the amounts of sewer arrears being assessed to Property tax bills. Also, letters will be sent to customers for their choice of a payment plan in 2015.

NEW BUSINESS: Randy talked to the testing lab about an issue with chain of custody for the reports and the need to include a test for phosphorus which is now required. The stated they will straighten out this issue. Keith Peltier volunteered to read the meter at the middle school each month to determine gallons used.

ADJOURNMENT:

A motion was made by Keith Peltier, seconded by Ken Clausen to adjourn at 7:05 PM. Motion carried without negative vote.

Randy Jones, Chairman

Pennee Krawczyk, Clerk/Treasurer

Date:
