

MINUTES
VILLAGE OF POPLAR SEWER COMMISSION MEETING
November 03, 2014

The Sewer Commission Meeting was called to order by Chairman Randy Jones at 6:25

In attendance: Ken Clausen, Peter Kruit,

Operator: Rob Hursh

Clerk/Treasurer: Pennee Krawczyk

Operator's Report: The lift station on Park Rd needs checking out because the warning light seems to be working improperly. Commission will probable need to purchase an amp probe and a voltage meter to have on hand for the lift stations so quarterly maintenance checks can be made. Brad replaced the grinder pump at the Twin Lakes learning center. Randy televised the lines at the Middle and Elementary schools and found two breaks. Also parts of the line have low spots where water sits and may lead to problems. These repairs will be the responsibility of the school district. The aerator at the ponds need monitoring as it has been only working sporadically.

Financial Report: A motion was made by Ken Clausen, seconded by Peter Kruit to approve the financial reports. Motion passed without negative vote.

Approve Minutes: A motion was made by Peter Kruit, seconded by Ken Clausen to approve the minutes of the last meeting. Motion passed without negative vote.

OLD BUSINESS: The operator's job description manual was read through and discussed as to any changes necessary and to familiarize all commission members with the content and responsibilities. Suggestion was made that organization and cleaning of the sample building is needed.

NEW BUSINESS: Rob is checking on the status of his Hepatitis B vaccine.

ADJOURNMENT:

A motion was made by Ken Clausen, seconded by Peter Kruit to adjourn at 7:25 PM. Motion carried without negative vote.

Randy Jones, Chairman

Pennee Krawczyk, Clerk/Treasurer

Date:
