

## PROCEEDINGS OF THE OXFORD VILLAGE BOARD

The Village Board of the Village of Oxford, Marquette County, Wisconsin met in regular session at 6:30 PM on Wednesday, March 6, 2024, in the Council Room of the Oxford Village Hall.

The meeting was called to order by President Meyer with the Pledge of Allegiance. The following Board Members were present: Trustees Drinkwater, Rozek, Sorensen, Bohringer, Zacharias and O'Brien. Also, in were Chief Kowalski, Elizabeth Shumate, Kathy Terwelp, Jim Drinkwater, Barb Holtz, Terry Berndt, and Deputy Clerk-Treasurers Kimmie Kongsle and Amy Maier.

**Motion made by O'Brien/Zacharias** to approve the agenda as printed. **Motion made by Rozek/Drinkwater** to accept the minutes of the February 7, 2024 regular board meeting as printed. **Motion made by Drinkwater/Rozek** to accept the minutes of the February 27, 2024 Parks & Recreation meeting as printed. **Motion made by Drinkwater/Sorensen** to approve the Treasurer's Report as printed. All motions carried.

**Citizen Inquiries:** None

Terry Berndt departed at 6:35pm

**New Business:** Elizabeth Shumate from General Engineering Company summarized the requirements for the DNR Stewardship grant and answered questions. Elizabeth Shumate will assist in updating the design and cost of the project during the Park & Recreation meeting on March 26, 2024. **Motion made by Drinkwater/Rozek** to apply for the Stewardship Grant, due by May 1, 2024. Motion carried.

Village Hall Improvement Bids reviewed for the Windows and Siding Project. One bid was received from Taft Construction for \$17,900. **Motion made by O'Brien/Drinkwater** to complete the Village Hall windows and siding for \$17,900. Additional work would be charged at \$75.00/hour plus time and materials. Motion carried.

Village Hall Improvement Bids reviewed for the Roof Project. One bid was received from Matt Raimer Construction for \$44,750. **Motion made by O'Brien/Drinkwater** to complete the roof improvement project at a cost of \$44,750. Motion carried.

Chief Kowalski explained that the current laptop in the police squad is outdated (almost 8 years old) and needs to be updated to run the needed software. **Motion made by Sorensen/Rozek** to approve the purchase of a new laptop for the new squad care and finance through the new squad loan. Motion carried.

Chief Kowalski updated the Board on the sale of the old police squad. **Motion made by Sorensen/Rozek** to table any further action regarding the old squad until next month. Motion carried.

Dog license application reviewed. **Motion made by Drinkwater/Rozek** to have the pit bull removed from the village. Motion carried.

Update to safety and BBP Policy Project – The shop items have been remedied. The team will continue to update the site-specific policies.

Update to Marquette County Comprehensive Outdoor Recreation Plan (CORP) Form: The form was completed at the Park & Recreation meeting and emailed to Marquette County Parks & Recreation Department to add it to their plan.

Oxford Elementary School Metered Water Usage and Sewer Utility Billing: The Board discussed the sewer meter reading and the difference from previous years. The school investigated and was unable to figure out what would cause the increased flow. **Motion was made by Drinkwater/Zacharias** to charge the normal fee this year and review again next year. Motion carried.

Review of Building Permit Report: None

Approve Licenses, if any: None

**Committee Reports: Healthy Communities Healthy Youth Coalition (HCHY) Report** – Trustee Rozek reported that there was no regular meeting. **Public Safety Report** – Chairman Sorensen reported that no meeting was held. **Municipal Court** – Trustee Sorensen noted that there was no meeting and advised that all is going well. The next meeting will possibly be in May. **Police Report** – The February report was prepared and distributed by Chief Kowalski. Chief Kowalski reported that Officer Cutrell is currently finishing his training and graduates on March 15, 2024. **Parks & Recreation Report** – Trustee Drinkwater mentioned that the Summer Recreation team was busy taking inventory of the equipment and approved the release of the \$300 for the 2024 Summer Recreation Program. **Library Board Meeting** – The new computers are awesome. Patrons

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use the computers for a variety of tasks including job searches. Second graders are visiting on a weekly basis. Tutoring is available on request. Girl Scouts are meeting every other week now. Home book delivery is available in the Village on request. **Public Works** – Chairman O’Brien stated the committee did not meet. Director Mullens’ report stated DLD determined the tree by the volleyball court is a danger and will remove and grind the stump for \$750. The utility box now has 2 locks (with a key) due to continued damage. The scuffs and scratches on the walls in the community room have been touched up. All the shop-related items on the DSPS safety inspection have been completed and work on the Employer Safety Health Program continues. Director Mullens will be attending wastewater operation certification classes at the end of March.

**Motion was made by Rozek/O’Brien** to approve payment of vouchers presented. Motion carried.

The minutes of this meeting were ready by Deputy Clerk-Treasurer Kimmie Kongslie.

**Motion made by Sorensen/Drinkwater** to adjourn at 8:07pm. Motion carried.

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Kimmie Kongslie, Deputy Clerk-Treasurer  
Village of Oxford  
Marquette County, Wisconsin