

## PROCEEDINGS OF THE OXFORD VILLAGE BOARD

The Village Board of the Village of Oxford, Marquette County, Wisconsin met in regular session at 6:30 PM on Wednesday, January 10, 2024 in the Council Room of the Oxford Village Hall.

The meeting was called to order by President Meyer with the Pledge of Allegiance. The following Board Members were present: Trustees Drinkwater, Rozek, Sorensen, Bohringer, Zacharias and O'Brien. Also in attendance were Chief Kowalski, Elizabeth Schumate, Tom Wastart, Kathy Terwelp, Jim Drinkwater and Terry Berndt. Also in attendance was Clerk-Treasurer Shannon McMullin and Deputy Clerk-Treasurers Kimmie Kongsle and Amy Maier.

**Motion made by O'Brien/Zacharias** to approve the agenda as printed. **Motion made by Drinkwater/Rozek** to accept the minutes of the December 6, 2023 regular board meeting as printed. **Motion made by Sorensen/Rozek** to accept the minutes of the December 20, 2023 special board meeting as printed. **Motion made by Drinkwater/O'Brien** to approve the Treasurer's Report as printed. All motions carried.

**Citizen Inquiries:** None

**New Business:** Elizabeth Schumate from General Engineering Company discussed possible funding opportunities for 2024 and CDBG (Community Development Block Grant) Update. She stated that the DNR Stewardship & Community Block Grant can work together to fund the municipal park project. The CDBG pays 2:1 and the Stewardship grant pays 50%. The DNR grant requires the land of the park to remain a park in perpetuity. A Comprehensive Outdoor Recreation Plan is required.

Aneta Rodgers at 147 W Chauncey St addressed the board regarding landlock concerns. After listening to her concerns, President Meyer stated that this was a civil matter. Aneta and Tom Wastart agreed to work it out between themselves.

The board discussed the Renewal of Cooperative Agreement Between Village of Oxford and Marquette County Department of Human Services for the Oxford Senior Dining Site. The contract that the County has presented for approval is an older version than what the board has previously agreed to. The last 2 contracts that the board agreed to stated that the County was solely responsible for the dishwasher. The current contract will be extended until the County corrects the version they are requesting to be electronically signed. **Motion made by Drinkwater/Rozek** to revisit this item until the February meeting and extend the current contract and wait for an updated electronic agreement. Motion carried.

Officer Kowalski updated the board on the Police Department Leadership Training. Officer Kowalski successfully completed FBI training during the Fall 2023. Officer Kowalski is recommending Officer Cutrell attend leadership training that runs 12 weeks, January through March 2024. The cost would be shared with the County at a cost to the Village of \$1300 which includes his training and expenses. Graduation is scheduled for March 15, 2024. Upon successful completion, Officer Cutrell could be recommended for a promotion when the opportunity presents itself. **Motion made by Sorensen/Drinkwater** to approve the Leadership Training for Officer Cutrell. Motion carried.

Police Department Chain of Command Job Titles will be revisited on a future agenda.

The disposition of the old police squad was discussed. It was decided that the car would be sold via public sealed bid with a minimum starting bid of \$19,000. The sale will be advertised on the Village website and in the Tribune. Bids need to be submitted by the March 2024 board meeting. **Motion made by Sorensen/Rozek** to approve the sale of the old police squad by sealed bid, details above. Motion carried.

Girls Scouts made a request to change their weekly Thursday community room reservation to Wednesdays. **Motion made by Drinkwater/Zacharias** to approve the reservation day from Thursdays to Wednesdays. Motion carried.

Candidate names were drawn to determine ballot placement on the Spring Election Ballot. The order on the Spring Election Ballot for Village Trustee will be Barbara Holtz, Richard Bohringer, Tom Wastart and Jim Drinkwater. The Spring Election will be held April 2, 2024. A primary will not be required for any Village Board office.

The dates for the Open Book and Board of Review are set for the following: The first Board of Review meeting will be held May 1, 2024 at 6:00pm. The Open Book meeting will be held on June 27, 2024 from 10:00am-12:00pm. The second Board of Review meeting will be held July 18, 2024 from 6:00pm-8:00pm. **Motion made by Drinkwater/Zacharias** to approve meeting days and times. Motion carried.

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Licenses to approve: None

Building Permits to approve: Permits were passed for review.

**Committee Reports: Healthy Communities Healthy Youth Coalition (HCHY) Report** – Trustee Rozek reported that the meeting was held December 12, 2024 to elect officers. Letters have been sent to businesses to notify them of compliance checks that are occurring. 45 of 78 checks have been completed with a 42% fail rate. The next compliance meeting will be January 10, 2024. The HCHY is offering financial assistance to businesses that would like to purchase an ID scanner. The next HCHY meeting is scheduled for March 13, 2024. **Public Safety Report** – Chairman Sorensen reported that no meeting was held. Trustee Zacharias mentioned the new signs placed in front of the school to help address traffic flow. Thank you to the Neighborhood Watch for purchasing the signs. **Municipal Court** – Trustee Sorensen advised that all is going well. The next meeting will be later in the Spring. **Police Report** – The December and Annual reports were prepared and distributed by Chief Kowalski. Chief Kowalski reported that Officer Goodwin may be leaving for another position. **Parks & Recreation Report** – Chairperson Drinkwater reported no meeting was held. **Library Board Meeting** – Trustee Drinkwater reported no meeting was held. **Public Works** – Chairman O'Brien stated the committee did not meet. There are 6 "No Outlet" and "Dead End" signs have been replaced. More "Caution" signs have been installed on the lift stations. All municipal vehicles have been washed and detailed. All of the shop floors have been cleaned. McNamara cut and hauled a tree that came down in the cemetery in the right of way. McNamara also trimmed around the fence lines. Most of the weeds at the wastewater plant have been burned. **Motion was made by Rozek/Drinkwater** to approve payment of vouchers presented. Motion carried. The minutes of this meeting were ready by Deputy Village Clerk Kimmie Kongslie. **Motion made by O'Brien/Zacharias** to adjourn at 9:12pm. Motion carried.

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Kimmie Kongslie, Deputy Clerk-Treasurer  
Village of Oxford  
Marquette County, Wisconsin