

**PROCEEDINGS OF THE SPECIAL MEETING  
OF THE OXFORD VILLAGE BOARD  
MARQUETTE COUNTY, WISCONSIN  
December 20, 2023**

The Village Board of the Village of Oxford, Marquette County, Wisconsin met on Wednesday, December 20, 2023 in the Council Room of the Oxford Village Hall, 129 S. Franklin Avenue.

President Meyer called the meeting to order at 4:02 PM with the following board members present: Trustees Rozek, Sorensen, Bohringer, Zacharias, and O'Brien. Also in attendance was Clerk-Treasurer Kimmie Kongsle. Trustee Drinkwater arrived at 4:27 PM.

**Motion made by Rozek/Sorensen** to approve the agenda as printed. Motion carried.

The Board reviewed revisions made to the Employee Policy at the last board meeting and discussed the potential need for any other revisions. After discussion and no further revisions made, a **motion was made by O'Brien/Sorensen** to accept the revised employee policy for the Village of Oxford. Motion carried. Trustee Zacharias reiterated any violation of the policy should be documented in the personnel file.

A closed session, as itemized in the agenda, was not held.

Trustee O'Brien addressed the Board and stated the process of developing revised Safety and Bloodborne Pathogen policies could be a lengthy process and suggested deferring the responsibility to one or two board members, along with the Director of Public Works, for the development of the new policies. **Motion made by O'Brien/Zacharias** to defer the project to the Chairs of the Public Safety and Public Works Committees to come up with suggested Safety and Bloodborne Pathogen policies to be presented to the full board for approval. Motion carried.

The development of an Emergency Policy was discussed. Examples from other municipalities were reviewed for possible use in the structuring of a policy for the Village of Oxford. This will be addressed again after additional preparation is conducted by the Clerk and presented to the Board.

**Motion made by Rozek/Drinkwater** to adjourn at 6:27 PM. Motion carried.

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Shannon McMullin, Clerk-Treasurer  
Village Of Oxford  
Marquette County, Wisconsin