

**PROCEEDINGS OF THE VILLAGE OF OXFORD
PLANNING & ZONING COMMISSION MEETING
December 19, 2023
2:00 PM**

Village President, Erwin Meyer, called the meeting to order at 2:00 PM in the Council Room of the Oxford Village Hall, 129 S. Franklin Ave., Oxford, WI. Planning & Zoning Commission Members Loretta Drinkwater, Gary Sorensen, Sherwin Lloyd, William Martin, and Jim White were in attendance. Also in attendance were Deputy Clerk-Treasurers Amy Maier and Kimmie Kongsle, Tim Tripp of General Engineering Company, Clayton Broesch, Dennis Zacharias, and Kathy Terwelp.

Motion was made by Lloyd/Drinkwater to approve the agenda as printed. Motion carried.

Motion was made by Drinkwater/Lloyd to approve the minutes of the October 4, 2023 Planning and Zoning Commission meeting as printed. Motion carried.

Clayton Broesch addressed the board in response to a non-compliance letter received from the Village's building inspector and presented site plans for existing accessory buildings on his property located at 726 S. Miller St., Parcel 6517150843020. The property currently has a principal structure, a detached garage, a greenhouse/shed, two additional sheds, and a car port. In addition, a chicken coop has been applied for, but it is not subject to the accessory structure quantity limitations. Mr. Broesch stated a second chicken coop, owned by him, is actually placed on the neighboring property in the Town of Oxford, but it is going to be removed and sold after winter. It will not affect his property within the Village. Village Ordinance limits the number of permitted accessory structures to two, unless the parcel is at least one acre in size and the Planning and Zoning Commission reviews and approves the request for additional accessory structures (Ordinance 50-44(b)(8)). The parcel in question exceeds two acres. Building Inspector Tim Tripp explained that structures are considered accessory buildings regardless of the foundation they are placed on. Also, he clarified that structures under 65 square feet in size, that only require a zoning permit and not a building permit, are still considered an accessory structure. **Motion was made by White/Sorensen** to authorize the existing structures, which include a 6' x 8' greenhouse/shed, a 12' x 24' shed, a 17' x 24' shed, a detached garage, and an 18' x 21' carport, contingent upon all applicable building permits are applied and paid for, and Mr. Broesch must come before the Planning and Zoning Commission to request approval for any additional accessory structures. Motion carried.

Motion was made by Drinkwater/Lloyd to adjourn at 2:35 PM. Motion carried.

Shannon McMullin, Clerk/Treasurer
Village of Oxford,
Marquette County, Wisconsin