

Division of Energy, Housing and Community Resources

Community Development Block Grant – Authorizing Resolution to Submit a CDBG Application

Village of Oxford

(UGLG/Unit of General Local Government)

Authorizing Resolution to Submit a Community Development Block Grant (CDBG) Application

Relating to the Village of Oxford participation in the
(County, City, Village, or Town) (UGLG/Unit of General Local Government's Name)

Community Development Block Grant Public Facilities (CDBG-PF) Program
(Name of Program, e.g., Public Facilities (CDBG-PF), Planning (CDBG-PLNG))

WHEREAS, Federal monies are available under the Community Development Block Grant (CDBG) program, administered by the Wisconsin Department of Administration (DOA) Division of Energy, Housing and Community Resources (DEHCR) for the purpose of the provision or development of a Public Facility Improvement for the CDBG-PF Program

(Activity and Program, e.g., Public Facility Improvement for the CDBG-PF Program; Plan for the CDBG-PLNG Program)

for the Village of Oxford ;
(County, City, Village, or Town) (UGLG's Name)

WHEREAS, after public meeting and due consideration, the Village Board
(Name of Appropriate Committee)

has recommended that an application be submitted to DOA for the following project:

Oxford Park Upgrades ; and
(CDBG Proposed Project Title)

WHEREAS, it is necessary for the Village Board to
(County Board, City Council, Village Board, Town Board)
approve the preparation and filing of an application for the Village to
(County, City, Town, Village)
receive funds from this program; and

WHEREAS, the Village Board has reviewed the
(County Board, City Council, Village Board, Town Board)
need for the proposed project(s) and the benefit(s) to be gained there from;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board
(City Council, County Board, Village Board, Town Board)

Division of Energy, Housing and Community Resources

Community Development Block Grant – Authorizing Resolution to Submit a CDBG Application

does hereby approve and authorize the preparation and filing of an application for the above-named project; and that the **Village President** is hereby
(Council President, Mayor, Board Chair, Village President)

authorized to sign all necessary documents on behalf of the **Village** ; and
(County, City, Village, Town)

that authority is hereby granted to **Village Board**
(Name of Appropriate Committee)

to take the necessary steps to prepare and file the application for funds under this program in accordance with this resolution.

ADOPTED on this **5th** day of **April** , **2023** . ATTEST: _____
(Day) (Month) (Year) (Signature of Clerk)

The governing body of **Village of Oxford** has authorized the above resolution
(UGLG's Full Name)

by Resolution No.: **2023-4** , dated **April 5, 2023** .
(Resolution Number) (Date Authorized)

| | | |
|--|---------------------------------|-----------------------------|
| _____ | <u>Village President</u> | <u>April 5, 2023</u> |
| <i>Signature of the Chief Elected Official</i> | <i>Title</i> | <i>Date Signed</i> |

Erwin Meyer
Typed Name of the Chief Elected Official

Division of Energy, Housing and Community Resources

Community Development Block Grant – Authorizing Resolution to Submit a CDBG Application

AUTHORIZING RESOLUTION TO SUBMIT A CDBG APPLICATION:

SUBMISSION INSTRUCTIONS

The Unit of General Local Government (UGLG) **must** submit documentation verifying the Chief Elected Official (CEO) has been authorized to submit a CDBG Application. The Authorizing Resolution to Submit a Community Development Block Grant (CDBG) Application form is provided to serve as this documentation, upon being completed by the UGLG and submitted with the UGLG's CDBG Application materials.

- Fill in the designated spaces throughout the form. (Please refer to the micro text located beneath each fillable slot for guidance on the type of information that must be input.)
- The **Authorizing Resolution to Submit a CDBG Application** form must be signed by the local Clerk.
- The **Authorizing Resolution to Submit a CDBG Application** form must be signed by the UGLG's Chief Elected Official (i.e., Mayor, City Council President, Village Board President, Town Board Chairperson, County Board Chairperson, etc.). Make sure to provide the signature, typed name, and title of the Chief Elected Official (CEO). Fill in the date the form is signed by the CEO.
- Retain the original completed **Authorizing Resolution to Submit a CDBG Application** form for the UGLG's prospective grant file and submit a copy to the Division of Energy, Housing and Community Resources (DEHCR) with the UGLG's CDBG Application materials.