

PROCEEDINGS OF THE OXFORD VILLAGE BOARD

The Village Board of the Village of Oxford, Marquette County, Wisconsin met in regular session at 6:30 PM on Wednesday, October 12, 2022 in the Council Room of the Oxford Village Hall.

The meeting was called to order by President Meyer with the Pledge of Allegiance. The following Board Members were present: Trustees Drinkwater, Rozek, Sorensen, O'Brien, and Holden. Not in attendance was Trustee Bohringer. Also in attendance were Officer Brendan Cutrell, Terry Berndt, Kathy Terwelp, Deb Walters, Duane Dornacker, and Dennis Zacharias.

Motion made by Rozek/Holden to approve the agenda as printed. **Motion made by Drinkwater/Rozek** to accept the minutes of the September 14, 2022 regular board meeting as printed. **Motion made by Sorensen/O'Brien** to accept the minutes of the open and closed sessions of the September 26, 2022 Finance Committee meeting as printed. **Motion made by Drinkwater/Holden** to accept the minutes of the September 27, 2022 Park and Recreation Committee meeting as printed. **Motion made by Sorensen/Rozek** to accept the minutes of the September 27, 2022 Public Safety Committee meeting as printed. **Motion made by Holden/O'Brien** to accept the minutes of the September 29, 2022 Public Works Committee meeting as printed. The minutes of the September 26, 2022 Planning and Zoning Commission meeting were presented for review. **Motion made by Rozek/Holden** to approve the Treasurer's Report as printed. All motions carried.

Citizen Inquiries: None.

New Business: Five sealed bids for the razing of 115 W. Ormsby St. were received by the Village of Oxford in response to the bid request ad published in the September 22, 2022 edition of the Marquette County Tribune. All five submissions were received in person in the office of the Village Clerk. President Meyer opened all five sealed bids:

- Minocqua Grading, LLC; \$42,500.00 for demo and haul to approved landfill, abatement by owner
- Doherty Trucking & Excavating, Inc.; \$56,950.00 for asbestos inspection and permit, tear down, haul, and utility disconnect (additional \$1,900.00 for well abandonment, if necessary)
- McNamara Construction, Inc.; \$42,000.00 for tear down and haul, haul in gravel or top soil, seed, mulch
- Daniels Excavating & Landscaping, Inc.; \$23,000.00 for tear down, haul, disconnect utilities (additional \$600.00 for well abandonment, if necessary)
- R & R Wash Materials, Inc.; \$69,750.00 for raze, haul, utilities (does not include topsoiling or seeding or well abandonment)

Motion made by O'Brien/Rozek to award the contract to the apparent lowest bidder, Daniels Excavating & Landscaping, Inc. at a cost of \$23,000.00 with the caveat that the asbestos abatement certificate is provided at the Village's expense, the amount of which is to be added to the tax roll as a special assessment if the Village has not been reimbursed by the property owner after being billed for the expenses incurred to acquire the certificate, and that the raze shall commence at the contractor's discretion upon receipt of the asbestos abatement certification. Motion carried.

Terry Berndt departed at 7:13 PM.

Trustee Sorensen informed the Board that the Police Department will be receiving a Law Enforcement Agency Grant from the State of Wisconsin in the amount of \$7,000.00. The Public Safety Committee discussed spending the funds on surveillance equipment, and possibly street barricades should any funds remain, and is requesting the Board to grant the authority to the Committee Chairman and Police Chief to delegate the funds.

Motion made by Sorensen/Rozek to grant authority to the Committee Chairman and Chief Kowalski to spend the \$7,000.00 grant on Public Safety expenditures. Motion carried.

Halloween Trick-or-Treating and events were discussed. **Motion made by Drinkwater/Holden** to set Trick-or-Treat hours as in the past for Monday, October 31st from 5:00 PM to 7:00 PM. Motion carried. Residents choosing to participate should leave a porch light on.

The leaf dumpster will be set the week of October 17th and will remain for at least three weeks.

A Finance Committee meeting was scheduled for Monday, October 17, 2022 at 5:00 PM.

A Budget Public Hearing and Special Board meeting was scheduled for Monday, November 21, 2022 at 6:30 PM.

The was no building permit report to be reviewed.

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Operator license applications for Gregory Huber, Teresa Huber, and Kathy Kilroy were presented. They have all received police recommendation and have completed the Responsible Beverage Server Course.

Motion made by Drinkwater/Holden to grant all three licenses. Motion carried.

Committee Reports: Healthy Communities Healthy Youth (HCHY) Report-Trustee Rozek advised an alcohol compliance meeting was held October 5th. They are working on a new app so officers may access it on their phone instead of having to use a computer/laptop. Readers are being look at to check ID's better. The Coalition rented one, and it was very popular in Montello. HCHY is considering purchasing one. Representatives from the Tavern League were met with to discuss compliance issues. Poor lighting in businesses was a suggested factor. The next Coalition meeting will be December 6th. **Public Safety**-Chairman Sorensen informed the Board that Officers Blake Brandner and Brian Noll have submitted letters of resignation, effective October 7th, due to their other commitments. They each thanked the Board for the opportunity to serve the Village of Oxford. Quotes are being sought for solar chargers for one of the speed signs. **Municipal Court**-Trustee Sorensen stated the court finances are looking better after all but one of the participating municipalities submitted the \$1,000.00 stipend. Endeavor cannot join until August 1st of next year at the earliest, if they do decide to join. **Police Report**-The monthly police report prepared by Chief Kowalski was distributed. Office Cutrell advised the new rifle has arrived and will be in service soon. Complaints have been received about cars being sold commercially without a license issued by the State of Wisconsin, and the matter is being addressed. Some department equipment is being upgraded. The Sheriff's Office and Fire Department will be covering Halloween events.

Deb Walters departed at 7:48 PM.

Park & Recreation-Chairperson Drinkwater reported that Ron Jensen mixed 23 bags of concrete for the new playground equipment and didn't charge the Village anything for his labor. The equipment has been installed. The tennis and volleyball nets have been taken down. The park has been closed down for the season, and the water system has been winterized. Many trees in the park have been trimmed out and chipped. Mulching still needs to be done. **Library Report**-Trustee Drinkwater stated the programs are going well, and the noise issues have been addressed. A book sale will be held this Friday, October 14th. **Public Works**-Chairman O'Brien read a report prepared by Public Works Director Mullens on the recent activities of the Public Works Department. Trees in the village right-of-way on all streets and alleys have been trimmed and chipped in preparation for snow plowing. The planters on main street and at the library have been cleaned out and put away. The maintenance vehicles have been prepped for winter. The street sweeper has been cleaned, the brakes repaired, and has been put away for the winter. The plow truck will be going to Plover for the bi-annual service in October. Christmas lightbulbs will be ordered. Adams Marquette Telephone is preparing an estimate for the park surveillance camera system. There are some programming difficulties with the flashing school zone sign and the new speed board for Hwy 82. New information that was needed has been received, and the programming should be completed soon. A resident has a small boat and trailer in very good condition to sell for \$500.00 and also a short shaft 15h Johnson outboard motor for \$500.00 available. The Village may purchase these to use at the wastewater treatment plant for weed control and sludge judging, rather than using sprayed weed control. The Village would save more than the expense for the equipment in one year by using this method instead of a chemical one. This matter will be placed on the agenda for the November board meeting.

Dennis Zacharias, Kathy Terwelp, and Duane Dornacker departed at 8:03 PM.

Motion made by Rozek/Drinkwater to approve payment of vouchers presented. Motion carried.

The minutes of this meeting were read by the Village Clerk.

Motion made by Rozek/Holden to adjourn at 8:26 PM. Motion carried PM.

Shannon McMullin, Clerk-Treasurer
Village of Oxford
Marquette County, Wisconsin