



Board of Trustees Meeting
April 8, 2026 @ 6:00 pm

PLEASE SILENCE YOUR CELL PHONE

Agenda

Village of Millbrook
Board of Trustees
Wednesday, April 8, 2026
6:00 PM
Millbrook Village Hall

Residents are welcome to attend in-person. This meeting will be broadcast on [YouTube](#) Live & then will be posted to the [Village website](#).

The public can comment/question anytime via email villageofmillbrook@gmail.com

OPEN MEETING

- Pledge of Allegiance
- Moment of Silence for Judge Shequine
- Roll Call

ADMINISTRATIVE BUSINESS

- Minutes Approval
- Voucher Approval

DEPARTMENT REPORTS

- Fire & Rescue – Chief Boscardin
- Police – Chief Dworkin
- Highway – Deputy Mayor Murphy
- Water & Sewer – S. Osborn, VRI
- Treasurer & Building Dept – Clerk Witt

NEW & UNFINISHED BUSINESS

- [Resolution 2026-005](#) The Adoption of the 2025 Dutchess County Hazard Mitigation Plan
- Public Hearing: 26/27 Budget [Resolution 2026-006](#) to Adopt 26.27 Budget
- Public Hearing: Local Law 2 of 2026- Bingo- Resolution LL0022026.2
- Public Hearing: Local Law 3 of 2026- Games of Chance- Resolution LL0032026.2

GENERAL PUBLIC COMMENTS

BOARD MEMBER UPDATES

- Mayor
- Trustee Updates

EXECUTIVE SESSION

NEXT BOARD MEETING

- Monthly Business Meeting: Wednesday, May 13, 2026, 6:00 pm @ Village Hall

ADJOURNMENT

Voucher Totals	Unpaid
General Fund	\$134,695.58
WWTP Upgrade	\$7,124.32
Water Fund	\$13,182.67
Sewer Fund	\$61,334.39
TOTAL:	\$216,336.96

MILLBROOK FIRE DEPARTMENT

March 2026

81 INCIDENTS REPORTED

Millbrook Fire Dept	
Automatic Fire Alarm	19
EMS Call	57
Motor Vehicle Accident	2
CO	2
Odor of Gas	1
Structure Fire (false alarm)	1
TOTALS:	81

EMS Responses	
NDP (49-79)	
MFD Ambulance	
MFD to Hospital	
MRS Members	
MFD Members	
Mutual Aid Given	
Fire	0
Empress	4
Mutual Aid Received	
Fire	0
Empress	1

Drills:

- Mutual Aid Drill with Pleasant Valley
- Highway Safety

Police Department Report

INCIDENT REPORTS

MONTH REPORTED: MARCH 2026				CALLS FOR SERVICE	241
911 Hangup		Forgery /Fraud	2	Property Damage	
Alarm Burglar/Fire/Panic	6	Harassment	2	Property Lost/Found	1
Animal Complaint		Hazardous Condition		Public Safety	1
Arrests	2	Juvenile		Records Request	1
Assault		Larceny		Road Hazard	
Assist Citizen		Littering		School Check	31
Assist Other Agency	1	Lockout	1	Security Check	
Civil Matter		Medical Aided	5	Suspicious Person/Activity	1
Criminal Mischief		Mental Health	1	Suspicious Vehicle	
Disabled Vehicle		Missing Person		Traffic Complaint	
Disorderly Conduct		Motor Vehicle Accident	3	Traffic Enforcement Details	27
Disturbance/Dispute	1	Motor Vehicle/Residential Lockout		Traffic Stop	69
Domestic Incident		Noise Complaint	1	Unattended Death	
EDP		Odor of Gas		Uniform Traffic Tickets	29
Fire		Order of Protection		Vehicle Abandoned	
FOIL		Parking Summons	17	Village Event	
Foot Patrol	55	Property Check	15	Welfare Check	

GRANTS

The Village of Millbrook Police Department has been awarded \$50,000 through the Critical Infrastructure Grant Program administered by the New York State Division of Homeland Security and Emergency Services.

These funds will be used for critical infrastructure and security improvements to enhance the safety and operational readiness of Village facilities and police operations. Without this grant funding, these improvements would not be possible.

The grant application was written and submitted by Officer Alyssa LaSorsa, whose work secured this funding for the Village. This award reflects the department's continued efforts to pursue outside funding opportunities to improve public safety and infrastructure while eliminating costs to Village residents.



Public Works Monthly Report March 2026

SEASONAL OPERATIONS

- Village brush collection begins **April 1**
Residents must separate brush, limbs, and yard waste
No leaf collection at this time

WINTER OPERATIONS

- Responded to **3 snow/ice events**
Total accumulation: **8 inches of snow, 1 inch of ice**
- Completed **all winter plow damage repairs**

INFRASTRUCTURE & MAINTENANCE

- **Potholes patched** throughout the Village
- **Sidewalks cleaned** on:
Franklin Avenue
Merritt Avenue
Church Street
- Removed winter debris including **sand, dirt, and trash**

PARKS & RECREATION

- Completed **spring cleanup** of all Village-owned properties
- **Tennis courts opened for the season**
Installed new net cranks
Ongoing reminder to residents: **please keep courts clean**

EQUIPMENT & OPERATIONS

- Performed **maintenance and servicing** on all mowing equipment
- Began **removal of plows and sanders** from DPW vehicles

CAPITAL & PLANNING

- Met with NYSDOT regarding **Franklin Avenue conditions**
Identified as a **high priority** for paving within the next 5 years
- Presented **FY 2026–2027 DPW Budget** to the Village Board

Monthly Water Report

March 2026

	March	February	January
Total Water Produced	5,306,964	4,861,020	4,925,175
Average Daily Flow	171,190	173,610	158,880
Peak Day Flow	217,565	296,250	215,740

Sampling Results:

	March	February	January
Total Coliform	Absent	Absent	Absent

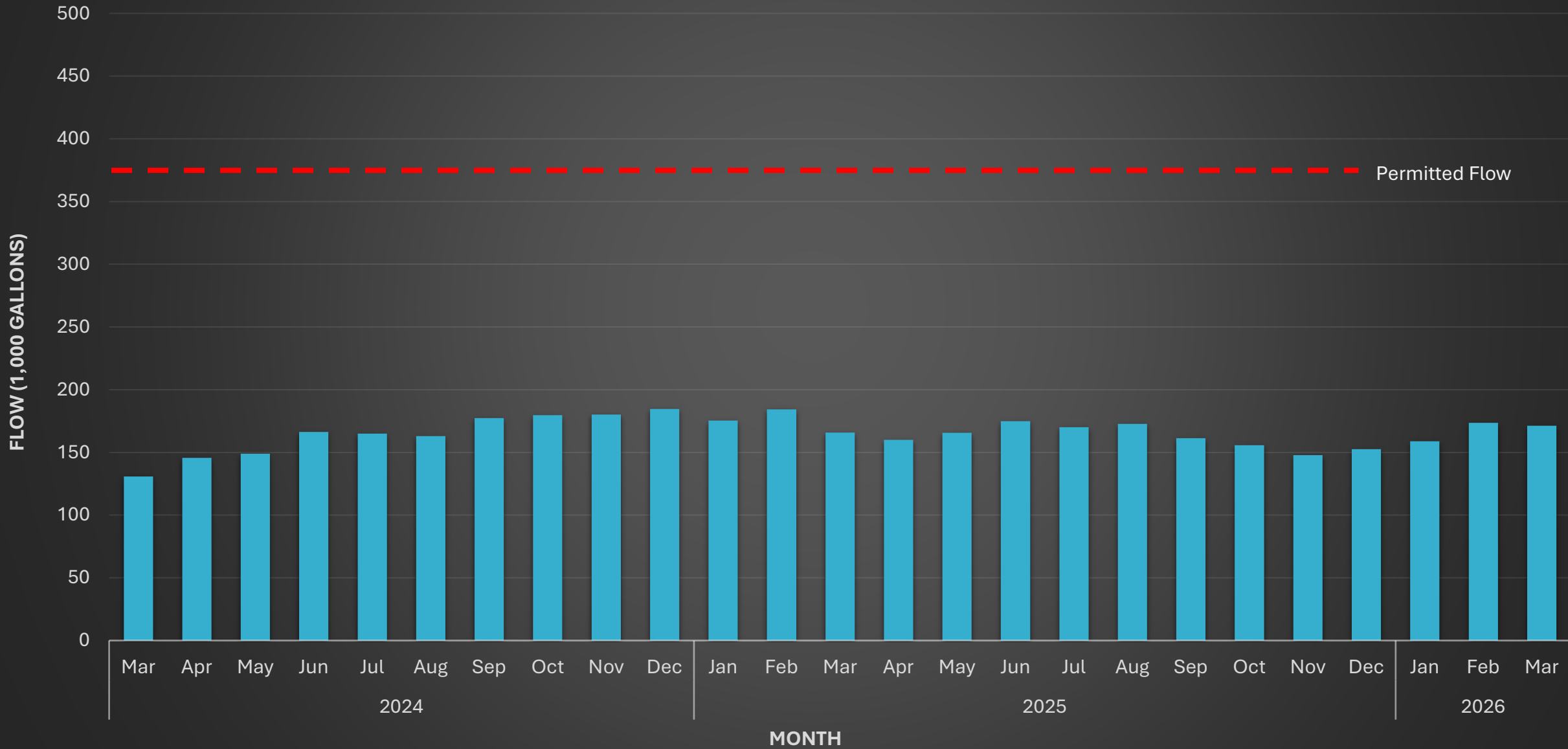
* Results not in compliance

Comments:

1. Performed all routine sampling and maintenance
2. Changed all filters
3. Replaced curb valve on Maple Ave
4. Read all water meters
5. Found water leak at Green Briar during meter reads- valve wasn't completely closed. Shut off completely and leak stopped.

Millbrook Water

■ Average Daily Flow



Monthly Sewer Report

March 2026

	March	February	January	Permit Limit
Total Effluent Flow	8,808,910	3,735,738	4,470,020	n/a
Average Daily Flow	284,000	133,400	144,190	n/a
12-Month Rolling AVG	158,000	150,000	151,000	250,000
Peak Daily Flow	459,230	193,430	196,140	n/a
Precipitation (<i>in. as liquid</i>)	4.2"	1.9"	2.3"	n/a

SPDES Permit Samples: (mg/l)

	March	February	January	Permit Limit
BOD	18.6 mg/l	2 mg/l	2 mg/l	15 mg/l
Percent Removal	84 %	99 %	99 %	85%
Total Suspended Solids	11.6 mg/l	2.8 mg/l	2 mg/l	15 mg/l
Percent Removal	86 %	99 %	99 %	85%
Ammonia	3.4 mg/l	0.05 mg/l	0.08 mg/l	5 mg/l
Fecal Coliform	N/A	N/A	N/A	200/100 ml

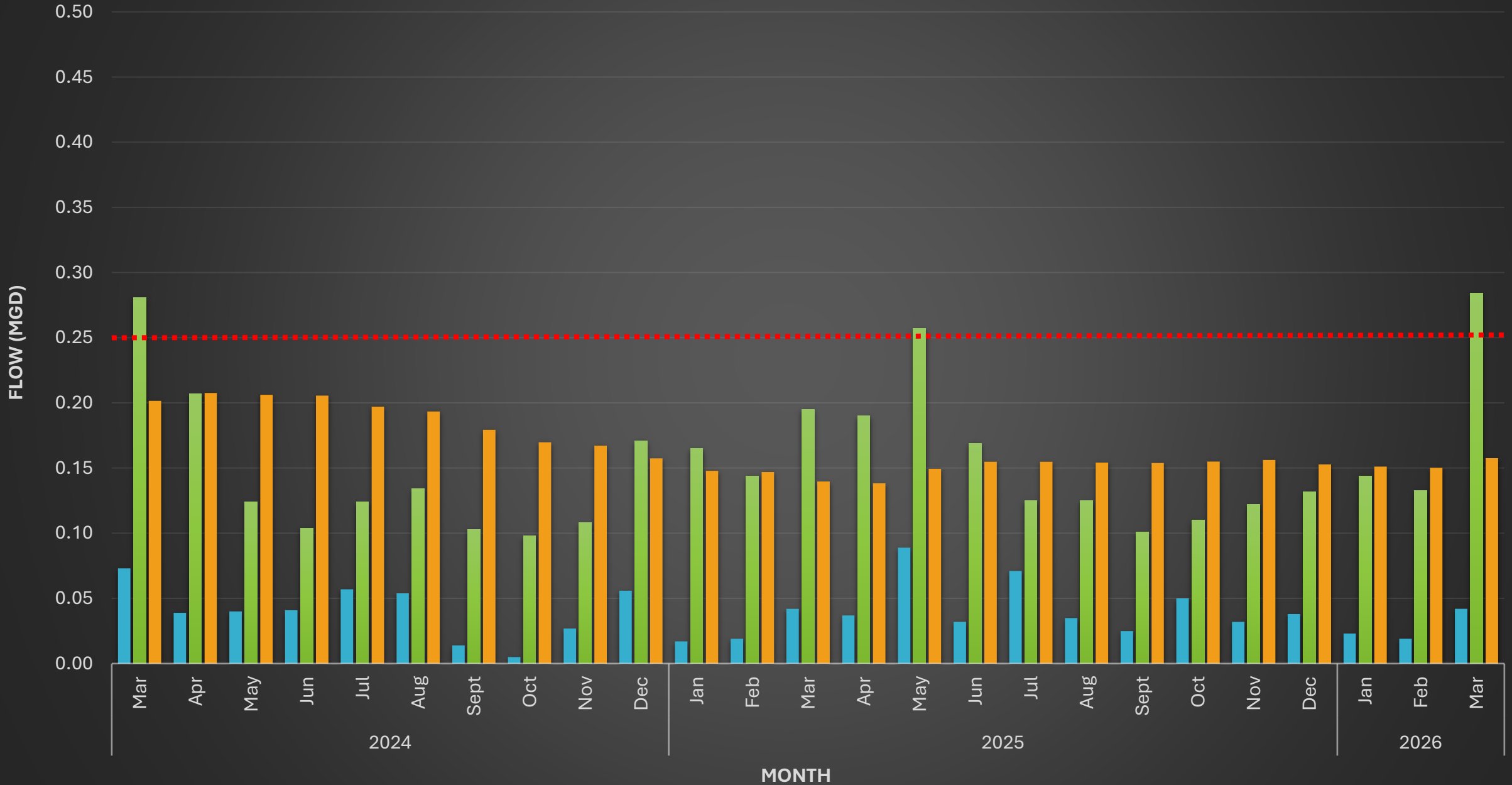
* Exceeds permit limit

Comments:

1. Performed all routine sampling and maintenance
2. EarthCare hauled sludge and sludge dumpster
3. Met with T&B to look at sewer main under stream along Rt 343
4. Inspected new sewer lateral install on Maple Ave
5. Cleaned filter beds
6. Replaced control probes for influent pump pit with new floats

Millbrook WWTP

Precipitation Monthly Average Flow 12 Month rolling average flow



Building Department Report: March 2026

Building Permits Issued	5
Sign Permit	0
Certificate of Use	0
Certificate of Occupancy	1
Certificate of Compliance	9
Municipal Searches	0
Short Term Rental App	1
Fire Inspection (not STR)	0
Total Fees Collected	\$1155.00

Planning & Zoning- Upcoming Meetings

PLANNING BOARD

- April 20th- Public Hearings: Thorne Bldg (con't), 24 Valley Farm (con't), and Reardon Briggs. (Meeting will be held at Firehouse)
16-18 Outdoor patio request discussion

ZONING BOARD

- April 27th- Public Hearings: 10 Old Orchard Ln, Millbrook 22 LLC (Franklin Ave), and 24 Valley Farm Rd

Short Term Rentals (STR)

- One application for Russell Knolls- in review.

Treasurer's Report: Bank Balances - March 2026

	Beginning Balance	Contributions	Withdrawals	Interest	Income Earned Fiscal YTD	Income Earned Calendar YTD	Month End Balance
TAX ACCOUNT	1.27	0.00	0.00	0.00	195.53	196.29	1.27
GENERAL FUND	218,355.83	567,973.77	313,979.00	58.49	135.29	262.31	472,409.09
WATER FUND	122,755.68	20,848.98	61,032.69	18.46	229.75	341.86	82,590.43
SEWER FUND	95,589.31	33,428.29	35,202.00	20.90	200.01	296.93	93,836.50
ACCOUNTS PAYABLE	14,970.10	217,588.98	230,160.44	0.00	0.00	0.00	2,398.64
BENNETT PUMP STATION	18,024.43	0.00	0.00	3.70	35.14	40.78	18,028.13
ESCROW (PB & ZBA)	17,627.36	2,057.52	1,500.00	0.00	0.00	0.00	18,184.88
HNL TRUST	9,103.81	0.00	0.00	1.50	15.10	22.67	9,105.31
MEDICAL DEDUCTIBLE	6,321.89	0.00	557.43	0.00	0.00	0.00	5,764.46
GRANTS	26,905.46	500.00	1,369.95	5.41	80.40	80.40	26,040.92
PAYROLL ACCOUNT	7,094.12	77,381.91	54,937.46	0.00	0.00	0.00	29,538.57
POLICE VEHICLE FUND	1,728.24	0.00	0.00	0.00	0.00	0.00	1,728.24
RESERVE FOR FIRE TRUCK	1,689.27	0.00	0.00	0.28	2.81	6.61	1,689.55
VEHICLES & EQUIPMENT	1.00	0.00	0.00	0.00	0.00	6.82	1.00
WWTP UPGRADE	0.09	24,000.00	23,372.50	0.00	14.01	506.33	627.59
SIDEWALKS	2,925.40	0.00	1,871.50	0.00	26.38	45.91	1,053.90
TENNIS COURTS	304.09	0.00	0.00	0.06	0.63	0.94	304.15
TRIBUTE GARDEN DONATIONS	12,141.62	0.00	0.00	2.49	25.44	40.95	12,144.11
TOTAL	555,538.97	943,779.45	723,982.97	111.29	960.49	1,848.80	775,446.74

Treasurer's Report: NYCLASS Balances - March 2026

	Beginning Balance	Contributions	Withdrawals	Interest	Income Earned Fiscal YTD	Income Earned Calendar YTD	Month End Balance
FIRE TRUCK RESERVE	475,438.98	75,000.00	0.00	1,639.44	15,313.03	22,813.47	552,078.42
TAX ACCOUNT	419,891.06	0.00	30,000.00	1,203.80	21,336.85	29,327.92	391,094.86
WATER FUND	41,817.57	21,152.00	0.00	185.09	1,262.19	1,447.04	63,154.66
SEWER FUND	59,244.48	8,105.00	0.00	200.80	1,883.70	2,787.91	67,550.28
FEMA	576.26	0.00	0.00	1.82	18.24	27.55	578.08
BENNETT PUMP STATION	26.96	0.00	0.00	0.04	0.47	3,041.63	27.00
TENNIS COURT RESERVE	4,203.66	0.00	0.00	12.66	133.54	164.28	4,216.32
WWTP UPGRADE	236,770.70	0.00	24,000.00	665.10	9,417.77	12,435.80	213,435.80
TOTAL	1,237,969.67	104,257.00	54,000.00	3,908.75	49,365.79	72,045.60	1,292,135.42

Total Balances - February 2026

	Beginning Balance	Contributions	Withdrawals	Interest	Income Earned Fiscal YTD	Income Earned Calendar YTD	Month End Balance
BANK OF MILLBROOK	555,538.97	943,779.45	723,982.97	111.29	960.49	1,848.80	775,446.74
NYCLASS	1,237,969.67	104,257.00	54,000.00	3,908.75	49,365.79	72,045.60	1,292,135.42
TOTAL	1,793,508.64	1,048,036.45	777,982.97	4,020.04	50,326.28	73,894.40	2,067,582.16

Clerk/Treasurer Highlights

- Budget finalization docs for 4/8 meeting
- Local Law docs for 4/8 Public hearing
- Starting tax collection prep

Public Hearing
Budget
Resolution
2026-006

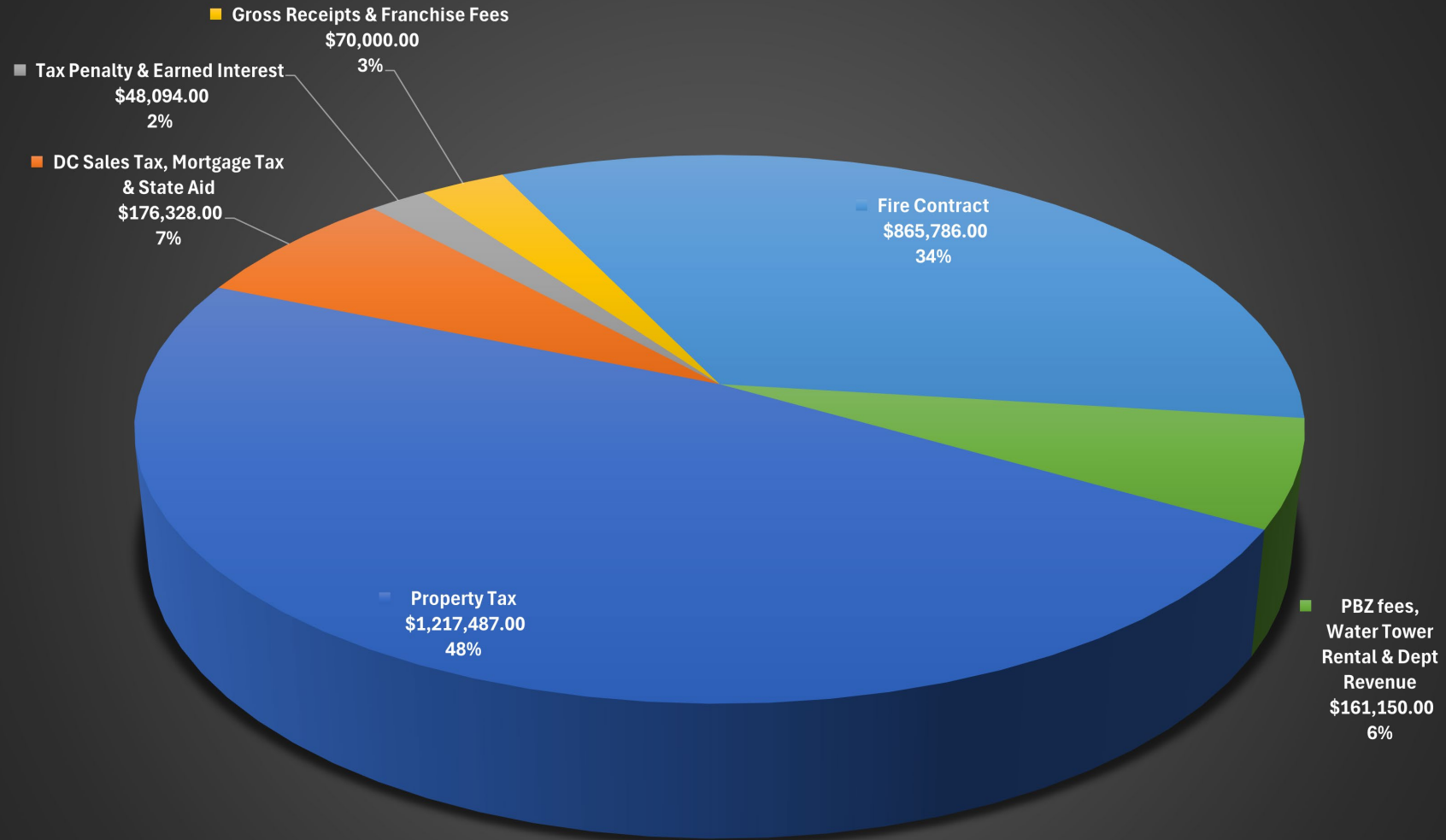
2026-2027 Budget Approval
Resolution 2026-006

Adoption of the 2026–2027 Village Budget Including Water and Sewer Rates
Adjustments

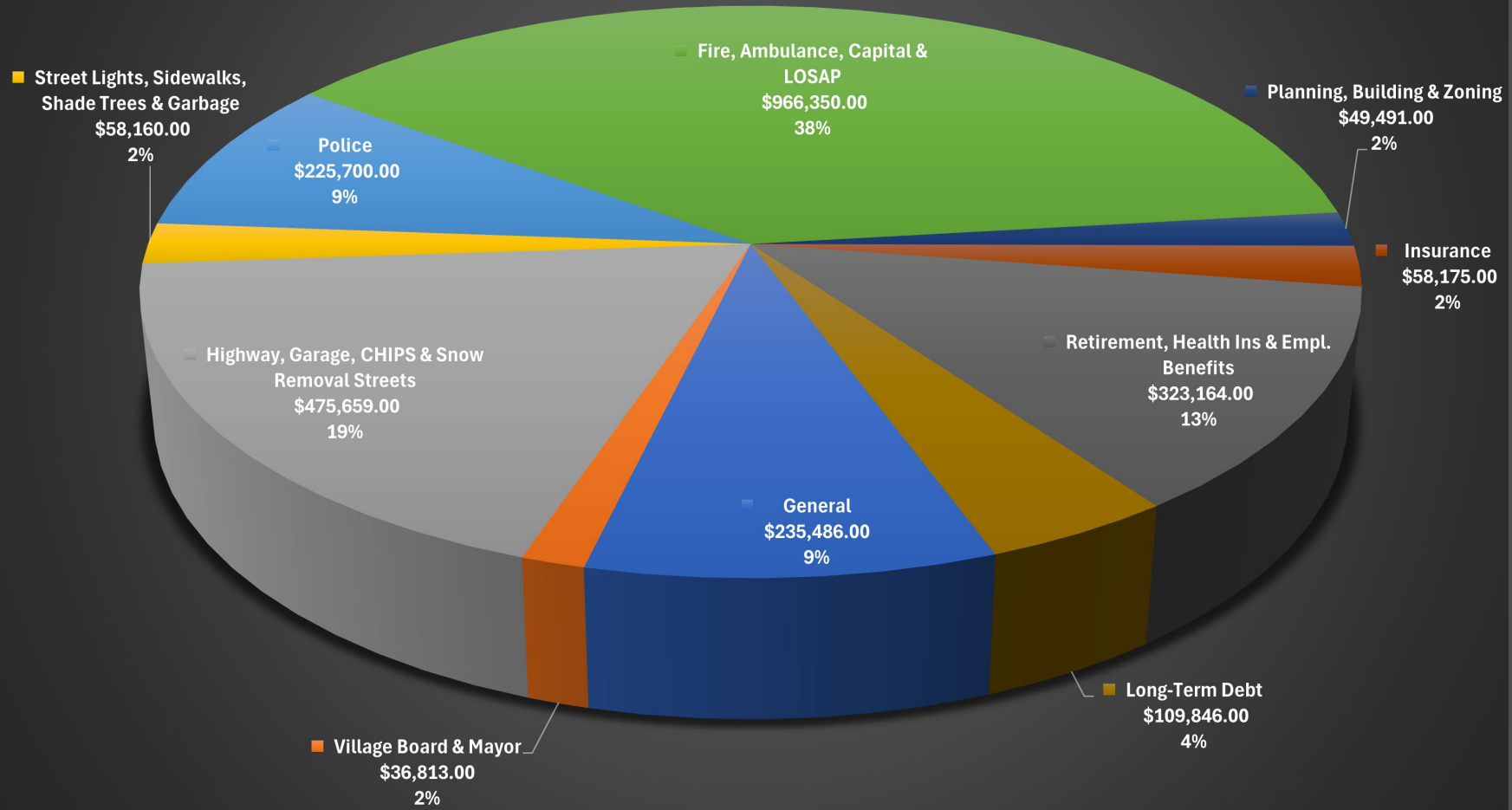
Click link to view Resolution

<https://cdn.townweb.com/villageofmillbrookny.com/wp-content/uploads/2026/04/2026-006-Resolution-to-Adopt-26-27-Budget.pdf>

2026-27 Budget - Tax Levy & Other Revenue



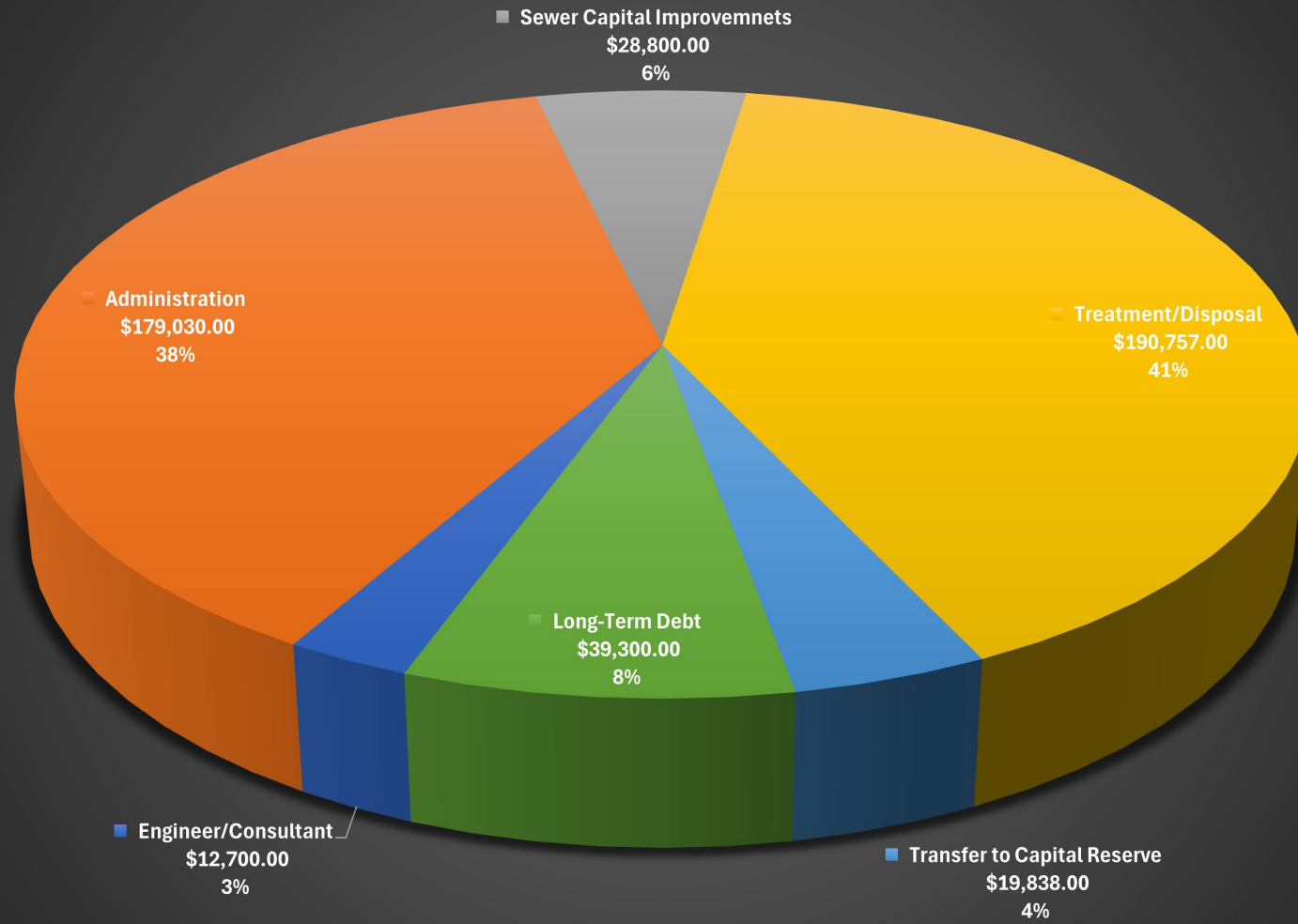
Budget 2026-27 Expenses



Budget 2026-27 WATER FUND



Budget 2026-27 SEWER FUND



Resolution 2026-005

Resolution 2026-005

To Adopt The 2025 Dutchess County Hazard Mitigation Plan

Click link to view Resolution

<https://cdn.townweb.com/villageofmillbrookny.com/wp-content/uploads/2026/04/2026-005-The-Adoption-of-the-2025-Dutchess-County-Hazard-Mitigation-Plan.pdf>

Public Hearing
Local Law 2 of
2026

Resolution LL0022026.2

Local Law 2 of 2026: Bingo Resolution LL0022026.2

Public Hearing
Local Law 3 of
2026

Resolution LL0032026.2

Local Law 3 of 2026: Games of Chance Resolution LL0032026.2

Board of Trustee Updates

Mayor Peter Doro

Deputy Mayor Patrick Murphy

Trustee Shannon Mawson

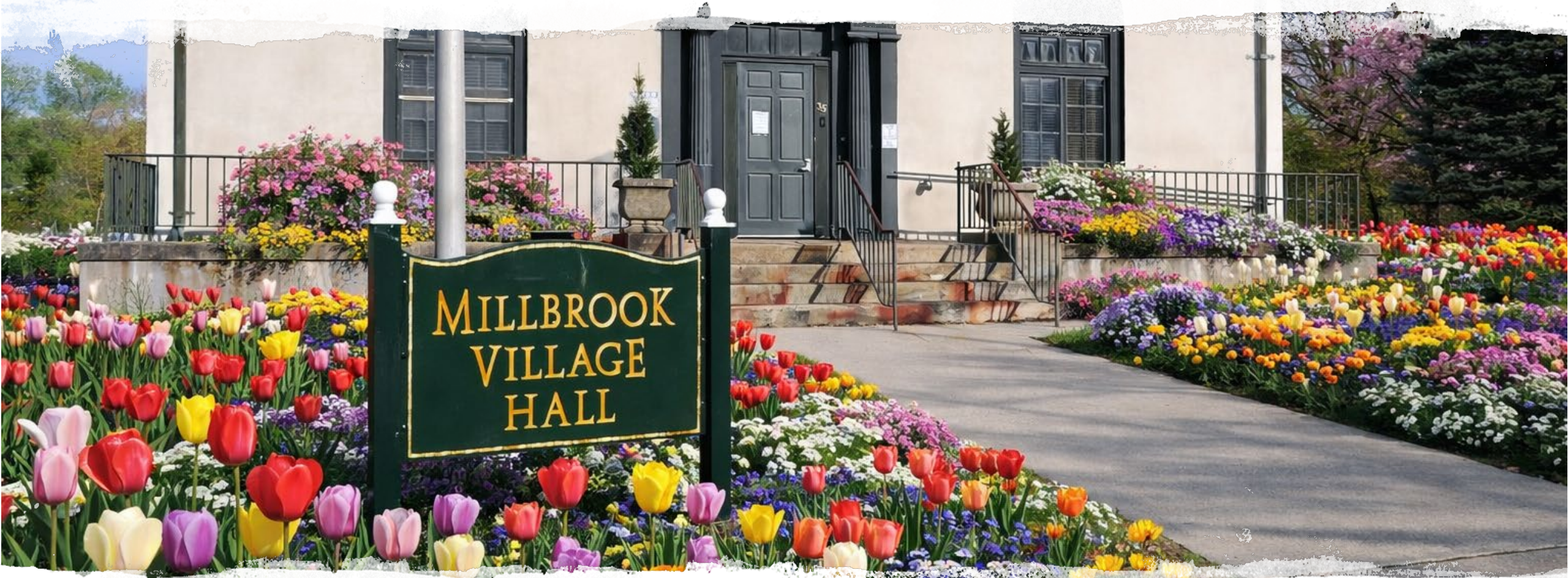
Trustee Julia Bucklin

Trustee Ted Briggs



Meetings are held at **Village Hall** 35 Merritt Ave, Millbrook *(unless otherwise noted)*

Meetings stream **live** on **YouTube** [Subscribe Now!](#)



Next Board of Trustees Meeting

Monthly Business Meeting

Wednesday, May 13, 2026 @ 6:00 pm