



Village of Millbrook

Building Department Fees 2024

35 Merritt Ave- PO Box 349
 845-240-2118 (cell)
 clerk@villageofmillbrookny.com
 Building Inspector- Ken McLaughlin
 Office Hours- 5-7 PM Mondays

Municipal/ CO Searches/ Administration- (Res. & Comm.)

Application fees are non-refundable in the event the permit is not issued.

	Application Fee	Permit	Total
Record Search -Residential	\$175.00	\$0.00	\$175.00
Record Search -Commercial	\$250.00	\$0.00	\$250.00
Revised Search (Res.&Comm.)		50% of original fee	
Permit Renewal Res. & Comm. (6-month extension)	\$25 plus	50% of original fee	
Stop Work Order Fine-Residential	\$100.00	\$200.00	\$300.00
Stop Work Order Fine-Commercial	\$150.00	\$350.00	\$500.00

Residential/Commercial- General Permit- Fees Based on Square Footage

Application fee includes Certificate of Occupancy Fee

	Application Fee	Permit	Total
Additions	\$150.00	.84¢ per sq feet	
Renovations/ Alterations (Including Kitchens and Bathrooms)	\$150.00	.54¢ per sq ft	
Garages (non-habitable)	\$150.00	.54¢ per sq ft	
Carports/ Covered Membrane Structures (incl. temporary)	\$150.00	.44¢ per sq ft	
Non- Habitable Space (deck, greenhouse, shed, pergola, gazebo, accessory building)	\$150.00	.54¢ per sq ft	
Garage Conversion (bonus rm)	\$150.00	\$1.00 per sq ft	
Covered/ Screened Deck/Porch	\$150.00	.54¢ per sq ft	
Any construction/installation not listed	\$150.00	.84¢ per sq ft	

Miscellaneous Work Requiring a Permit- Res./Comm.- Flat Fees

	Application Fee	Permit	Total
Tennis Court- per court	\$50.00	\$100.00	\$150.00
Grading Permit- Minor (low impact, no contour change)	\$50.00	\$75.00	\$125.00
Grading Permit- Major (site regrading)	\$50.00	\$150.00	\$200.00
Retaining Wall ≥ 4 feet	\$50.00	\$75.00	\$125.00
Sprinkler Systems	\$50.00	\$100.00	\$150.00
Demolition Permit- more than 400 sq ft	\$50.00	\$130.00	\$180.00
Minor Demolition Permit- less than 400 sq ft	\$25.00	\$75.00	\$100.00

Work Completed WITHOUT a Permit- Residential & Commercial

Residential	ADD \$500 + Fees		
Commercial	ADD \$1000 + Fees		

* FEES NOT LISTED WILL BE ASSESSED BY THE NUMBER OF INSPECTIONS

One, Two- Family, Town House- New Construction

Permit fee based on Square Footage

	Application Fee	Permit	Total
One- Family	\$150.00	.84¢ per sq feet	
Two-Family	\$150.00	.84¢ per sq feet	
Town House	\$150.00	.84¢ per sq feet	
Permit Renewal (6-month extension)	\$25 plus	50% of original fee	

Residential- General-Mechanical-Electrical- Flat Fees *

Application fee includes Certificate of Occupancy Fee

	Application Fee	Permit	Total
Roof Repairs/ Replacement	\$50.00	\$100.00	\$150.00
Above Ground Pools	\$50.00	\$100.00	\$150.00
In- Ground Pools	\$100.00	\$200.00	\$300.00
Spas/ Hot Tubs	\$50.00	\$80.00	\$130.00
Enclosure (fence for existing pool)	\$50.00	\$75.00	\$125.00
Fireplace, Pellet, Coal or Wood Stove	\$50.00	\$95.00	\$145.00
Boiler, Furnace, Water Heater, Heating Equipment, Minisplits	\$50.00	\$95.00	\$145.00
Tank installation, replacement, removal, or abandonment	\$50.00	\$95.00	\$145.00
Electrical	\$50.00	\$75.00	\$125.00
Generator/Backup Battery System	\$50.00	\$100.00	\$150.00
HVAC Systems	\$50.00	\$100.00	\$150.00
Window and Door Replacement (involving structure)	\$50.00	\$75.00	\$125.00
Radon System	\$25.00	\$50.00	\$75.00
Geothermal System	\$25.00	\$75.00	\$100.00
Plumbing	\$50.00	\$100.00	\$150.00
Elevator	\$100.00	\$140.00	\$240.00
Chairlift	\$50.00	\$50.00	\$100.00
Solar Panels (Roof Mounted)	\$50.00	\$110.00	\$160.00

Res./Comm. Certificates of Occupancy or Completion*

*If fees have not built into the application fee- such as permits issued prior to 2024- please submit Certificate Application Form & fees

	Application Fee	Permit	Total
Residential CoO	\$100.00		\$100.00
Commercial CoO	\$250.00		\$250.00
Residential Request for Re-inspection /Lift Stop Work Order	\$100.00		\$100.00
Commercial Request for Re-inspection / Lift Stop Work Order	\$250.00		\$250.00



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Commercial - Fire Inspections (Non Short Term Rentals)

	Application Fee	Permit	Total
Annual Inspection; Places of Public Assembly	\$100.00	\$160.00	\$260.00
Re-inspection within 30 Days		\$50.00	\$50.00
Re-inspection after 30 Days		\$85.00	\$85.00
Sprinkler and Fire Suppression Equipment Inspection	\$100.00	\$150.00	\$250.00

Cellular Towers & Cellular Antennas

	Application Fee	Permit	Total
Cell Tower Construction	\$250.00	\$4,000.00	\$4,250.00
Co-Location of Antennas (may require Planning Board approval)	\$250.00	\$3,500.00	\$3,750.00
Antenna (cost is for one antenna)	\$250.00	\$800.00	\$1,050.00

Interior Fit Up- To be submitted with Statement of Use Form

	Application Fee	Permit	Total
Up to 500 sq ft	\$75.00	\$125.00	\$200.00
501-1000 sq ft	\$75.00	\$195.00	\$270.00
1001-1500 sq ft	\$75.00	\$225.00	\$300.00
1501-2000 sq ft	\$75.00	\$575.00	\$650.00
2001 to 5000 sq ft	\$75.00	\$650.00	\$725.00

Commercial- General- Mechanical- Electrical *Flat Fees* *

	Application Fee	Permit	Total
Roof Repairs/ Replacement	\$100.00	\$150.00	\$250.00
Boiler, Furnace, Water Heater, Heating Equipment, Minisplits	\$100.00	\$115.00	\$215.00
Tank installation, replacement, removal, or abandonment	\$100.00	\$115.00	\$215.00
Electrical	\$100.00	\$125.00	\$225.00
Generator/Backup Battery System	\$100.00	\$150.00	\$250.00
HVAC Systems	\$100.00	\$200.00	\$300.00
Window and Door Replacement (involving structure)	\$100.00	\$115.00	\$215.00
Radon System	\$50.00	\$75.00	\$125.00
Geothermal System	\$100.00	\$150.00	\$250.00
Plumbing	\$100.00	\$150.00	\$250.00
Elevator	\$100.00	\$250.00	\$350.00
Chairlift	\$100.00	\$115.00	\$215.00
Solar Panels (Roof Mounted)	\$100.00	\$225.00	\$325.00
Sprinkler System- up to 2"	\$100.00	\$125.00	\$225.00
Sprinkler System- 3" & greater	\$100.00	\$190.00	\$290.00
Demolition Permit- more than 400 sq ft	\$100.00	\$200.00	\$300.00
Minor Demolition Permit- less than 400 sq ft	\$100.00	\$115.00	\$215.00
Any construction/installation not listed	\$125.00 +	1.00 per sq ft	

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