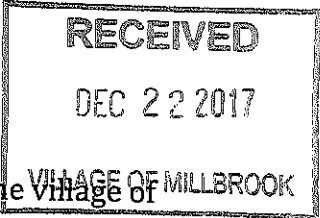


Village of Millbrook
Village Hall – Board of Trustees
January 9, 2018 6:30pm

- 1. Open meeting – Pledge of Allegiance**
- 2. Administrative Business :**
 - a. Acceptance of Minutes – 12/21/2017
- 3. New Business :**
 - a. Swearing in Regina Crawford – ZBA/PB Secretary
 - b. Resignation of PO Mike Schultz
- 4. Department Reports : (*first meeting of month only*)**
 - a. FD/Rescue – Matthew Rochfort, Ted Bownas and Laurie Olsen
 - b. Police – OIC Jared Witt
 - c. Highway – Bob Collocola
 - d. Water/Sewer – Scott Osborne
 - e. Treasurer – Sarah Witt
- 5. Board Member Updates :**
 - a. Deputy Mayor - Joe Rochfort
 - b. Trustee Brian Hicks
 - c. Trustee Mike Herzog
 - d. Trustee Kyle Van DeWater
- 6. Mayoral updates**
 - a. General announcements – Sarah
 - b. Letter about Christmas lights
 - c. Need for upgraded/supportable GL software
- 7. Public Comment :** (number of speakers will determine amount of time given to each speaker)
- 8. Executive Session** (if needed)
- 9. Adjournment**
- 10. Auditing of Bills**



To Whom It May Concern:

I, Michael Schultz, hereby resign my position as police officer for the Village of Millbrook, effective December 22, 2017.

A handwritten signature in cursive script that reads "Po. M. Schultz".

Michael Schultz

Millbrook Fire Department **December, 2017**

Automatic Fire Alarm	10
Motor Vehicle Accident	6
EMS Call	48
Vehicle Fire	1
<u>Carbon Monoxide Alarm</u>	<u>1</u>
Total	66

NDP EMS - 39

MFDRS - 13

ALS/M-A- 7

Millbrook Fire Department

Type of Alarm Report (Summary)

Alarm Date Between {01/01/2017} And {12/31/2017}

Type of Alarm	Count	Percent
A Structure Fire	7	0.80%
B Automatic Fire Alarm	184	21.12%
C Motor Vehicle Accident	45	5.16%
D EMS Call	566	64.98%
E Vehicle Fire	3	0.34%
F Brush/Grass Fire	3	0.34%
G Chimney Fire	2	0.22%
H Furnace Malfunction	2	0.22%
I Flooding Condition	1	0.11%
J Wire Down	18	2.06%
K Hazardous Material	4	0.45%
L Mutual Aid	2	0.22%
M Refuse Fire	1	0.11%
N SERVICE CALL	3	0.34%
O GOOD INTENT CALL	7	0.80%
R Carbon Monoxide Detector	21	2.41%
T Appliance Fire	2	0.22%

Total Incident Count: 871

V.M.P.D. Monthly Report December 2017

64 Calls for Service (including, but not limited to):

Traffic Tickets- 9

Parking Tickets- 11

Assist Other Agencies- 1

Assist Fire Department- 1

Assist EMS- Village- 4

Town of Washington- 4

Motor Vehicle Accidents- Hit & Run- 2

Property Damage- 1

Suspicious Activity- 5

Larceny from a Vehicle- 1

Building- 1

Domestic Incident- 3

Criminal Mischief- 1

Harassment- 1

Assist Citizen- 3

Burglar Alarms- 2

Vehicle Lockouts- 3

Road Hazards- 5

Lost/Found Property- 1

Animal Complaint- 2

Other- 3

(Not included in total- 7 School Checks)

DRW#6

01/09/2018

Village of Millbrook
Wastewater Treatment Plant Operations Report
January 2018

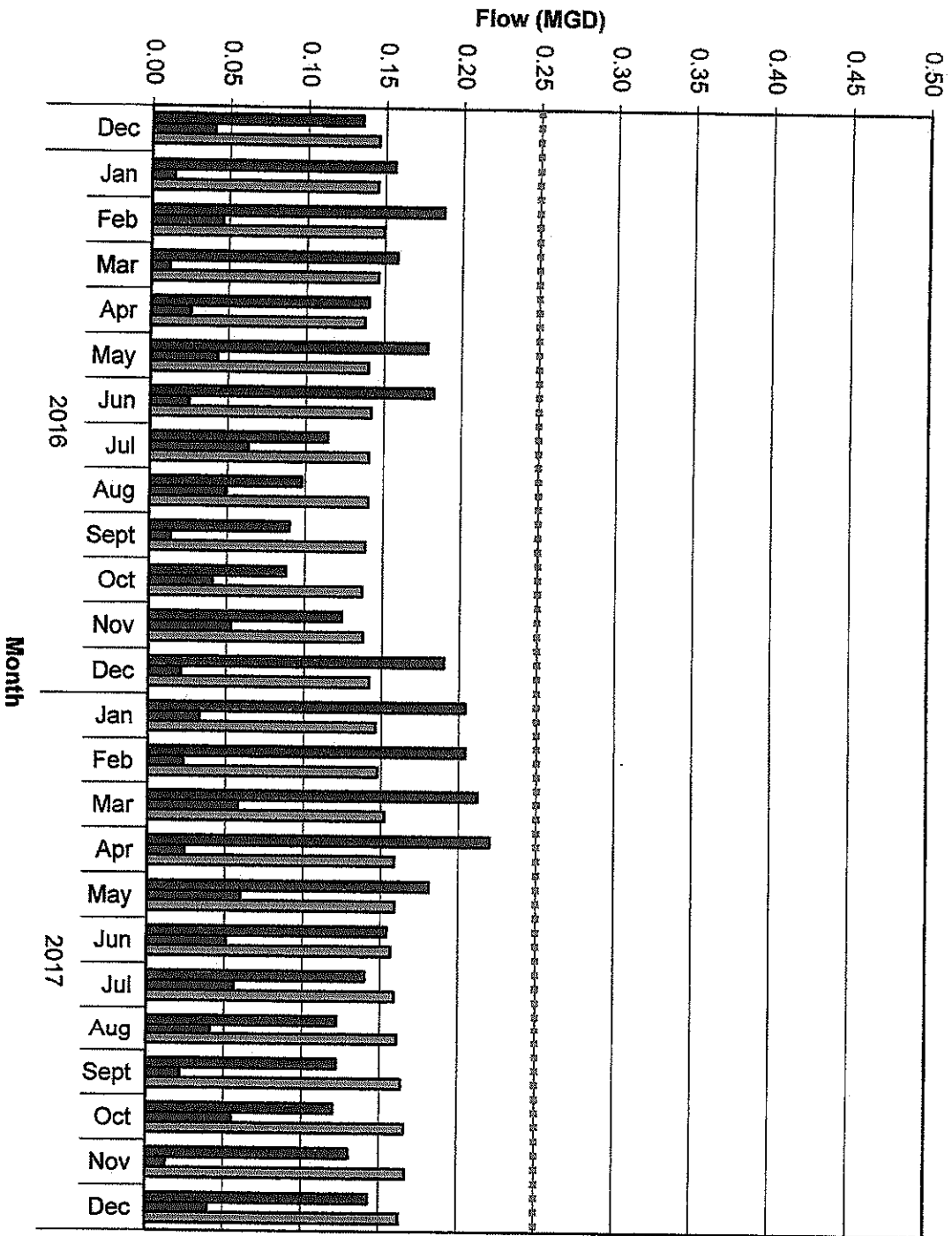
	December	November	October	Permit Limit
Total Effluent Flow	4,424,877	3,889,048	3,707,094	N/A
Average Daily Flow	142,700	129,600	119,600	N/A
12-Month Rolling AVG	163,000	167,000	166,000	250,000
Peak Daily Flow	222,700	175,734	260,191	N/A
Precipitation (inches as liquid)	4.00	1.3	5.5	N/A
SPDES Permit Samples: (mg/l)				
BOD	4 mg/l	4 mg/l	4 mg/l	15 mg/l
Percent Removal	99.0 %	99 %	99 %	85 %
Total Suspended Solids	2 mg/l	2 mg/l	2 mg/l	15 mg/l
Percent Removal	99.0 %	99 %	99 %	85 %
TKN as N	1.8 mg/l	1.1 mg/l	2 mg/l	8 mg/l
Fecal Coliform	N/A	N/A	2/100ml	200 /100ml

* Exceeds permit limit

Comments:

- 1) Performed all monthly sampling and maintenance
- 2) Flow meter calibrated
- 3) ORF meter is not working and needs repair/replacement
- 4) Kinsley Power serviced generator

Milbrook WWTP



■ Monthly Average Flow
 ■ Precipitation
 ■ 12 Month rolling average flow

Village of Millbrook
 Monthly Water System Report
January 2018

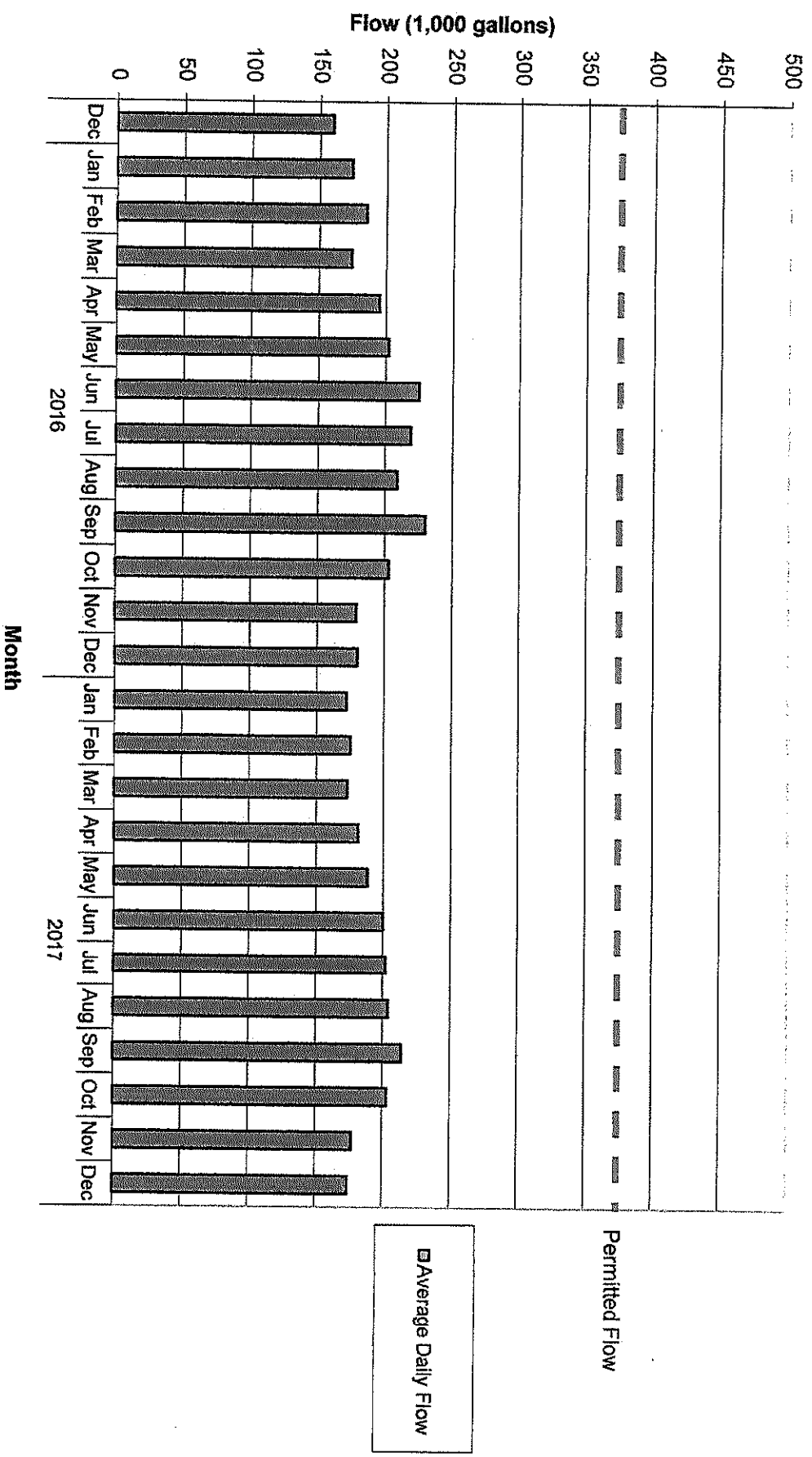
	December	November	October
Total Water Produced	5,380,000	5,315,000	6,290,000
Average Daily Flow	174,000	177,000	203,000
Peak Day Flow	285,000	215,000	285,000
Sampling Results:			
Total Coliform	Absent	Absent	Absent

* Results not in compliance

Comments:

- 1) Monthly sampling and maintenance
- 2) Chart recorder calibrated
- 3) Reading water meters
- 4) 2 Frozen water meter repairs

Millbrook Water



Millbrook Water 2017 Accomplishments

1) Replaced 4 fire hydrants – North Ave, Merritt Ave, Maple Ave, Franklin Ave

2) Replaced 3 water valves in distribution system at intersection of Haight and Maple

3) Replaced 4 water meters – 7 left to be changed for entire system

4) Installed 3 new curb valves and curb boxes – 3239 Sharon Turnpike, 76 Front St and 87 Church St

5) Repaired one service line leak – 12 County House Rd

6) New Generator installed at Water Treatment Plant and rental returned

7) New electrical service to Water Treatment Plant building. Upgrade from 230 Volt service to 480 service. Installed new Variable Frequency Drive units on each pump.

8) New gate installed on driveway

9) ~~3~~ new water connections were added to distribution system – 3212 Franklin Ave and 3311 Franklin Ave

Millbrook Sewer 2017 Accomplishments

1) Repaired automatic sampler

2) Installed new isolation valves in each dosing tank at treatment plant

3) Installed 2 new yard hydrants at treatment plant

4) Performed annual sewer main video inspections – 4,703 feet of main inspected

5) Installed 17 inflow protector covers inside manholes

6) Repaired 2 manholes

7) Added sand to both sludge drying beds

8) New chain link fence installed at treatment plant

9) New heat trace and insulation installed on ORF valves

10) Annual I&I Management Report submitted to DEC before deadline

11) 3 new sewer connections to system were added – 3212 Franklin Ave, 3311 Franklin Ave and 26 Old Route 82

January 9, 2018 Voucher Totals

Vouchers 17049-17090

A - GENERAL FUND	58,791.60
F - WATER FUND	3,771.64
G - SEWER FUND	5,547.89
H - CAPITAL PROJECTS	0.00
TA - TRUST & AGENCY FUND	77.50
T - TRUST FUND	10,125.00
	<hr/> <hr/>
	78,313.63

BH 2nd DMR AIF

Bank Balances As of:		1/9/2018	
	12/21/2017	1/9/2018	
Tax Account	\$ 13,243.32	\$ 13,243.32	
Bedrock Well Account	\$ 109,708.94	\$ 109,708.94	
General Account	\$ 227,812.20	\$ 230,135.59	
Accounts Payable	\$ 45,521.38	\$ 39,336.12	
Payroll Account	\$ 24,445.72	\$ 12,970.18	
Thorne Trust	\$ 25,678.38	\$ 25,679.47	
Haight Trust	\$ 15,627.55	\$ 15,628.21	
Reserve for Fire Truck	\$ 187,323.81	\$ 187,331.77	
Nine Partners Trust	\$ 25,204.17	\$ 25,205.24	
Thorne Bldg Tribute Gardens	\$ 231,300.06	\$ 231,309.88	
Planning / Zoning Escrow	\$ 9,112.41	\$ 8,694.91	
Sewer Improvement	\$ 0.16	\$ 0.16	
Lamont Christmas Tree Trust	\$ 2,449.99	\$ 2,450.09	
Sewer Fund	\$ 65,406.72	\$ 26,441.72	
Water Fund	\$ 97,790.74	\$ 25,080.56	
Tree Replacement Program	\$ 7,636.98	\$ 7,637.62	
Tribute Gardens Donations	\$ 10,022.49	\$ 10,023.34	
Millbrook Restoration	\$ 159,341.04	\$ 159,354.57	
Reserve for Highway Equip	\$ 2,156.33	\$ 2,156.33	
Millbrook Community Day	\$ 243.85	\$ 243.85	
Medical Deductible	\$ 12,329.35	\$ 11,930.55	

CDs @ the end of year

Expense Control Report Parameters

Report ID:	18 REPORT	Overbudget Only:	No
Year:	2018	Include Beg. Encumbrance:	Yes
Period:	6	To:	5
Description:	Display	Apply % to Original Budget:	No
Spacing:	Single	Print Parent Account:	No
Acct Status:	Active	Use Alt Fund:	No
Suppress Zero Accts.:	All	Encumber Personal Services:	No
Summary Only:	Yes	Grand Totals on Separate Page:	No
		Include Req:	No

Account Table:

Alt. Sort Table:

	Sort		Subtotal		Page Break	Subheading
	1 Fund		Yes		No	Yes
	2 Dept		Yes		No	No

Print Display Description: No

Revenue Control Report Parameters

Report ID:	18 REPORT		
Year:	2018	To: 5	Apply to Budget Columns: No
Period:	6		
Description:	Short	Apply % to Original Budget:	No
Spacing:	Single	Print Parent Account:	No
Acct Status:	Active	Grand Totals on Separate Page:	No
Suppress Zero Accts:	All		
Summary Only:	No	Use Alt Fund:	No
Account Table:			
Alt. Sort Table:			

Sort:	Sort	Subtotal	Page Break	Subheading
1	Fund	Yes	No	Yes
2	Dept	Yes	No	Yes

VILLAGE OF MILLBROOK

Account Table:
 Alt. Sort Table:

Revenue Control Report

Prepared By: SARAH

Fiscal Year: 2018 Period From: 6 To: 5

Account No.	Description	Curr. Month		Original Budget	YTD		YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
		Revenue Receipts	Budget Balance		Adjusted Budget	Revenue Receipts			
Fund A	GENERAL FUND								
Dept 0000									
A.0000.1001	REAL PROPERTY TAXES	0.00	0.00	920,000.00	920,000.00	920,000.00	0.00	100.00	
A.0000.1090	INTEREST & PENALTIES	0.00	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00	
A.0000.1120	COUNTY SALES TAX	0.00	0.00	38,000.00	38,000.00	18,345.08	19,654.92	48.28	
A.0000.1130	UTILITIES TAX	0.00	0.00	20,000.00	20,000.00	5,524.68	14,475.32	27.62	
A.0000.1170	FRANCHISE FEES	0.00	0.00	70,000.00	70,000.00	19,983.00	50,017.00	28.55	
A.0000.1603	VITAL STATISTICS FEES	0.00	0.00	0.00	0.00	60.00	(60.00)	100.00	
A.0000.2110	ZONING FEES	0.00	0.00	500.00	500.00	0.00	500.00	0.00	
A.0000.2115	PLANNING BOARD FEES	0.00	0.00	1,500.00	1,500.00	1,600.00	(100.00)	106.67	
A.0000.2262	FIRE CONTRACT	0.00	0.00	425,580.00	425,580.00	0.00	425,580.00	0.00	
A.0000.2401	INTEREST EARNED, GENERAL FUND	0.00	0.00	200.00	200.00	0.00	200.00	0.00	
A.0000.2412	RENTAL VIL. HALL OTH GOVTS.	0.00	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00	
A.0000.2413	THORNE AUDITORIUM FEES	0.00	0.00	0.00	0.00	6.25	(6.25)	100.00	
A.0000.2413.0200	THORNE TRUST INCOME	0.00	0.00	14,000.00	14,000.00	17,029.13	(3,029.13)	121.64	
A.0000.2414	RENTAL OF WATER TOWER	0.00	0.00	48,000.00	48,000.00	23,434.50	24,565.50	48.82	
A.0000.2590	BUILDING PERMITS	0.00	0.00	5,000.00	5,000.00	10,231.00	(5,231.00)	204.62	
A.0000.2610	FINES & FORFEITURES	0.00	0.00	500.00	500.00	1,705.00	(1,205.00)	341.00	
A.0000.2770.0100	MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	150.00	(150.00)	100.00	
A.0000.3001	STATE AID PER CAPITA	0.00	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00	
A.0000.3005	MORTGAGE TAX	0.00	0.00	6,500.00	6,500.00	0.00	6,500.00	0.00	
A.0000.3501.0100	STATE AID, CHIPS CAPITAL	0.00	0.00	20,000.00	20,000.00	0.00	20,000.00	0.00	
Total Dept 0000		0.00	0.00	1,599,780.00	1,599,780.00	1,018,068.64	581,711.36	63.64	
Total Fund A	GENERAL FUND	0.00	0.00	1,599,780.00	1,599,780.00	1,018,068.64	581,711.36	63.64	
Fund F	WATER FUND								
Dept 0000									
F.0000.2140	METERED WATER SALES	0.00	0.00	272,255.00	272,255.00	125,855.75	146,399.25	46.23	
F.0000.2148	INTRST & PENLTY ON WATER RENTS	0.00	0.00	17,000.00	17,000.00	1,675.33	15,324.67	9.85	
Total Dept 0000		0.00	0.00	289,255.00	289,255.00	127,531.08	161,723.92	44.09	
Total Fund F	WATER FUND	0.00	0.00	289,255.00	289,255.00	127,531.08	161,723.92	44.09	
Fund G	SEWER FUND								
Dept 0000									
G.0000.1030	SPECIAL ASSESSMENTS	0.00	0.00	30,000.00	30,000.00	30,000.00	0.00	100.00	
G.0000.2120	SEWER RENTS	0.00	0.00	266,000.00	266,000.00	155,711.62	110,288.38	58.54	
G.0000.2122	SEWER CHARGES	0.00	0.00	15,000.00	15,000.00	0.00	15,000.00	0.00	
G.0000.2128	INTRST & PENL.TIES	0.00	0.00	0.00	0.00	1,983.80	(1,983.80)	100.00	
Total Dept 0000		0.00	0.00	311,000.00	311,000.00	187,695.42	123,304.58	60.35	
Total Fund G	SEWER FUND	0.00	0.00	311,000.00	311,000.00	187,695.42	123,304.58	60.35	

VILLAGE OF MILLBROOK

Revenue Control Report

Fiscal Year: 2018 Period From: 6 To: 5

Account No.	Description	Curr. Month	Curr. Month	Original Budget	Adjusted Budget	YTD	YTD	YTD	YTD	Percent Received Balance
		Revenue Receipts	Budget Balance			Revenue Receipts	Revenue Receipts	Budget Balance		
Grand Total		0.00	0.00	2,200,035.00	2,200,035.00	1,333,295.14	866,739.86		60.60	

VILLAGE OF MILLBROOK

Account Table:
 Alt. Sort Table:

Expense Control Report

Prepared By: SARA H

Fiscal Year: 2018 Period From: 6 To: 5

Fund A	GENERAL FUND	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Dept 1010	BOARD OF TRUSTEES	0.00	24,150.00	24,150.00	12,235.67	11,914.33	0.00	11,914.33	50.67
Dept 1210	MAYOR	0.00	16,080.00	16,080.00	10,430.48	5,649.52	0.00	5,649.52	64.87
Dept 1320	AUDITOR	0.00	5,000.00	5,000.00	2,500.00	2,500.00	0.00	2,500.00	50.00
Dept 1325	CLERK/TREASURER	0.00	88,145.00	88,145.00	49,789.13	38,355.87	0.00	38,355.87	56.49
Dept 1420	ATTORNEY	0.00	20,000.00	20,000.00	4,882.42	15,117.58	0.00	15,117.58	24.41
Dept 1440	ENGINEER	0.00	5,000.00	5,000.00	14,297.36	(9,297.36)	0.00	(9,297.36)	285.95
Dept 1460	RECORDS MANAGEMENT	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00
Dept 1621	THORNE BUILDING	78.58	5,000.00	5,000.00	523.92	4,476.08	0.00	4,476.08	10.48
Dept 1622	COMMUNITY CENTER	403.64	35,500.00	35,500.00	12,615.85	22,884.15	0.00	22,884.15	35.54
Dept 1640	CENTRAL GARAGE	463.87	43,500.00	43,500.00	25,448.11	18,051.89	0.00	18,051.89	58.50
Dept 1660	CENTRAL STOREROOM	0.00	4,000.00	4,000.00	2,006.90	1,993.10	0.00	1,993.10	50.17
Dept 1670	CENTRAL MAILING	0.00	3,500.00	3,500.00	1,543.86	1,956.14	0.00	1,956.14	44.11
Dept 1680	CENTRAL DATA PROCESSING	0.00	6,000.00	6,000.00	6,416.31	(416.31)	0.00	(416.31)	106.94
Dept 1910	UNALLOCATED INSURANCE	0.00	30,000.00	30,000.00	30,000.00	0.00	0.00	0.00	100.00
Dept 1920	MUNICIPAL ASSOCIATION DUES	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
Dept 1950	TAXES ON VILLAGE PROPERTY	0.00	5,100.00	5,100.00	4,076.68	1,023.32	0.00	1,023.32	79.93
Dept 1990	CONTINGENCY	0.00	5,000.00	5,000.00	3,795.00	1,205.00	0.00	1,205.00	75.90
Dept 3120	POLICE DEPARTMENT	134.36	121,250.00	121,250.00	62,338.39	58,911.61	0.00	58,911.61	51.41
Dept 3410	FIRE DEPARTMENT	3,218.20	282,000.00	282,000.00	115,645.06	166,354.94	0.00	166,354.94	41.01
Dept 3620	BUILDING INSPECTOR	0.00	14,080.00	14,080.00	7,908.30	6,171.70	0.00	6,171.70	56.17
Dept 4540	AMBULANCE	0.00	245,000.00	245,000.00	120,995.95	124,004.05	0.00	124,004.05	49.39
Dept 5110	STREET MAINTENANCE	0.00	302,100.00	302,100.00	265,093.73	37,006.27	0.00	37,006.27	87.75
Dept 5112	SIDEWALK	0.00	30,000.00	30,000.00	54,683.01	(24,683.01)	0.00	(24,683.01)	182.28
Dept 5142	SNOW REMOVAL	0.00	40,800.00	40,800.00	807.37	39,992.63	0.00	39,992.63	1.98
Dept 5182	STREET LIGHTING	2,535.18	30,000.00	30,000.00	18,224.12	11,775.88	0.00	11,775.88	60.75
Dept 8010	ZONING BOARD OF APPEALS	0.00	1,870.00	1,870.00	242.21	1,627.79	0.00	1,627.79	12.95
Dept 8020	PLANNING BOARD	0.00	8,180.00	8,180.00	3,302.80	4,877.20	0.00	4,877.20	40.38
Dept 8160	REFUSE COLLECTION	0.00	1,800.00	1,800.00	836.40	963.60	0.00	963.60	46.47
Dept 8560	SHADE TREES	0.00	3,000.00	3,000.00	(10,000.00)	13,000.00	0.00	13,000.00	(333.33)
Dept 9010	STATE RETIREMENT	0.00	39,000.00	39,000.00	31,922.00	7,078.00	0.00	7,078.00	81.85
Dept 9015	POLICE RETIREMENT	0.00	10,000.00	10,000.00	9,784.00	216.00	0.00	216.00	97.84
Dept 9040	WORKER'S COMPENSATION	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
Dept 9055	DISABILITY INSURANCE	0.00	1,000.00	1,000.00	698.40	301.60	0.00	301.60	69.84

VILLAGE OF MILLBROOK

Account Table:
 Alt. Sort Table:

Expense Control Report

Prepared By: SARA H

Fiscal Year: 2018 Period From: 6 To: 5

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund A	GENERAL FUND								
Dept 9060	HEALTH INSURANCE	561.76	80,000.00	80,000.00	47,140.45	32,859.55	0.00	32,859.55	58.93
Dept 9710	SERIAL BOND	0.00	83,000.00	83,000.00	64,032.00	18,968.00	0.00	18,968.00	77.15
Dept 9720	STATUTORY INSTALLMENT BOND	0.00	13,380.00	13,380.00	13,379.88	0.12	0.00	0.12	100.00
Total Fund A	GENERAL FUND	7,395.59	1,614,935.00	1,614,935.00	987,595.76	627,339.24	0.00	627,339.24	61.15
Fund F	UNALLOCATED INSURANCE								
Dept 1910	WATER ADMINISTRATION	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
Dept 8310	WATER PUMP STATION	0.00	104,400.00	104,400.00	41,160.28	63,239.72	0.00	63,239.72	39.43
Dept 8320	WATER TRANSMISSION	0.00	24,000.00	24,000.00	10,183.48	13,816.52	0.00	13,816.52	42.43
Dept 8340	STATUTORY INSTALLMENT BOND	919.71	48,000.00	48,000.00	40,835.83	7,164.17	0.00	7,164.17	85.07
Dept 9720	STATUTORY INSTALLMENT BOND	0.00	25,200.00	25,200.00	87,469.65	(62,269.65)	0.00	(62,269.65)	347.10
Dept 9733	BAN-WATER TOWER	0.00	62,500.00	62,500.00	0.00	62,500.00	0.00	62,500.00	0.00
Total Fund F	WATER FUND	919.71	274,100.00	274,100.00	179,649.24	94,450.76	0.00	94,450.76	65.54
Fund G	SEWER FUND								
Dept 8110	SEWER ADMINISTRATION	0.00	120,000.00	120,000.00	71,362.06	48,637.94	0.00	48,637.94	59.47
Dept 8130	SEWAGE TREATMENT PLANT	2,463.79	158,000.00	158,000.00	85,388.81	72,611.19	0.00	72,611.19	54.04
Dept 9710	SERIAL BOND	0.00	33,000.00	33,000.00	21,567.60	11,432.40	0.00	11,432.40	65.36
Total Fund G	SEWER FUND	2,463.79	311,000.00	311,000.00	178,318.47	132,681.53	0.00	132,681.53	57.34
Fund H	CAPITAL PROJECTS								
Dept 1621	THORNE BUILDING	0.00	0.00	0.00	(1,995.51)	1,995.51	0.00	1,995.51	0.00
Dept 8360	WATER CAPITAL IMPROVEMENTS	0.00	0.00	0.00	(260,661.06)	260,661.06	0.00	260,661.06	0.00
Total Fund H	CAPITAL PROJECTS	0.00	0.00	0.00	(262,656.57)	262,656.57	0.00	262,656.57	0.00
Fund T	TRUST FUND								
Dept 8989	HOME & COMM. REHAB. TRUST FUND	0.00	0.00	0.00	280.00	(280.00)	0.00	(280.00)	0.00
Total Fund T	TRUST FUND	0.00	0.00	0.00	280.00	(280.00)	0.00	(280.00)	0.00
Grand Total		10,779.09	2,200,635.00	2,200,635.00	1,083,186.90	1,116,848.10	0.00	1,116,848.10	49.23

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December 20, 2017

Mayor Rod Brown
Village of Millbrook
PO Box 349
Millbrook, New York 12545

Re: Christmas decorations

Dear Mayor Brown:

I wanted to take the time to compliment the Village on the wonderful Christmas decorations.

I travel to Millbrook from time to time for dinner and I purposely went the other night to take in the decorations. The Village certainly takes the time to look seasonal, homey and beautiful. It was a pleasure to be in the Village to experience the decorations. It was thoroughly enjoyable.

Please pass my compliments to any other committee which may have been involved with the decorations.

Very truly yours,



Herbert H. Redl