

VILLAGE OF MILLBROOK

BOARD OF TRUSTEES

April 8, 2014

1. Call to Order/Pledge of Allegiance
2. County Legislator Michael Kelsey-Demo Plan Eastern Dutchess Government Center
Dutchess County Energy Sales Tax Repeal
3. Department Reports
 - a. Fire/Rescue-Matt Rochfort/Ted Bownas/Laurie Olson-Grant Opportunities
 - b. Highway-Bob Collocola-Open Bids Public Works Truck
 - c. Building/Zoning-Ken McLaughlin
 - d. Police-Justin Scribner
 - e. Clerk-Linda Wiltse
4. Summary of New York State Adopted Budget
5. Project Updates/Trustee Comments
 - a. Resolution WIC
 - b. Mayor's Correspondence
 - c. Declaration of Wellness
6. Public Participation
7. General Correspondence
8. Upcoming Dates to Remember
 - a. April 17, 2014-MITS presentation Historical Society
 - b. April 22, 2014-Regular Meeting
 - c. May 13, 2014-Regular Meeting
9. Audit of the Bills
10. Adjourn

Village of Millbrook

Board of Trustees

Minutes April 8, 2014

Call to Order by Mayor Hurley at 7:06 p.m.

Pledge of Allegiance led by Mayor Hurley

In Attendance-Mayor Laura Hurley, Deputy Mayor Spagnola, Trustee Herzog, Trustee Cox, Clerk Linda Wiltse.

Dutchess County-Mayor Hurley commented on an email received on the status of the buildings at the Eastern Dutchess Government Center. The Legislature is discussing an \$800,000 bond that will be used to demolish 9 buildings on the site. The demolition will consist of 4 stages, including asbestos abatement, salvage of non-contaminated materials, salvage of architecturally significant elements and demolition of the remaining structure. Considering the site historic impact on our community a plaque was requested to be placed as a testament to the significance in our county's history. During a special meeting of the Legislature the county repealed the energy sales tax which will take effect June 1st. Excessive mandates include 70% of the budget and programs will have to be eliminated and job losses are expected. All department heads are being asked to cut their budgets. The Open Space, LOOP Bus and Economic Development may be ones targeted for a decrease in their budget. Each month different departments will be looked at. Borrowing money for projects may be reduced.

County Legislator Michael Kelsey arrived at the meeting at 7:30 pm. Legislator Kelsey stated that NYS passed their budget on April 1st. Dutchess County will receive 5.25 million in aid. The County will receive a one time payment for Mental Health for the loss of several facilities. The energy sales tax collected figures will be available on April 20th.

Mary Shaughnessy asked about the \$800,000 allocated to take down buildings at the Eastern Dutchess Government Center and future plans to build on the site. Legislator Kelsey stated that when the County opened the center that was considered phase 1. Phase 2 was the capital projects plan to demolish 9 buildings in total.

Mayor Hurley stated that the Energy Sales Tax was the most detrimental path taken in that it affected the most vulnerable tax payers such as those impoverished and the elderly. The flaws of this tax were discussed.

Legislator Kelsey continued by discussing a bond that was passed for roads and bridges for 5.6 million. The second bond passed for just under 1 million was for half of the vehicles are go to the Sherriff's Office and the other half for the most part go to DPW. Another bond for mower and chippers will be introduced. A bond for Emergency Response is needed to store the purchase of emergency equipment such as lights and trailers through grant funding. It looks like there may not be support at this time for this bond. An open space bond is coming down the road. Just shy of 6.5 million is a bond for building temporary housing pods at the jail. Having these pods will allow Dutchess County approximately 200 inmates housed outside of the county to come back. In the long run the county will save money from not having to ship inmates,

transportation costs, gasoline, overtime and having to outsource housing. The pods must be in use for 4 years and a jail must be built by 2019. NYS has given the county permission to house the inmates temporarily since the county made good faith efforts with conducting a study and purchasing land adjacent to the existing jail. The pods will be leased and when the county is done with them the company will come and remove them. Despite the 6.5 million price tag the county will see a cost savings of 1 million per year for the 4 years beginning January 1st. If at any time the county decides they are not moving forward with the building of the jail they must immediately remove the pods.

The Criminal Justice Council is looking at issues and alternatives to incarceration such as electronic monitoring or drug treatment. Ultimately the judges have control and the decision as to whether a person is a risk and should be behind bars. A mental health facility within the jail is being looked at. Programs for inmates are good but only for those housed in Dutchess County. Those housed outside of the county are not receiving these services including how to write a resume, teaching them how to get a job or therapy. These programs may cause the inmate cynicism rate to go down thus causing the jail population to decrease. The inmates lose time in the court system due to travel and they do not have access to their attorneys. All of these factors will help to determine the housing requirements for the new jail.

Dr. Bill Augerson retired from his presidency at the Dutchess County Board of Health where he had been since 2002.

Trustee Herzog inquired about NYS funding for preschool children and will we receive a local effect. Legislator Kelsey responded that he does not know what impact the funding will have locally. Mayor Hurley informed Legislator Kelsey of the appreciation of communicating with local authorities and residents. The reporter for the Millbrook Independent asked where she would find historical information on the EDGC. Mayor Hurley stated either the library or the Dutchess County Historian as well as the Historical Society would be good sources.

Howard Schuman inquired about Dutchess Community College and possible financial issues with budget discussions. Has there been any further movement on the situation? Legislator Kelsey has stated that the 3 entities, the College, the College Foundation and the College Association have about 25 million in reserves. The funding is supposed to be divided in thirds from Dutchess County, NYS and tuition equally. Dutchess County currently gives about 15 million in aid. Chargebacks were discussed and their effect on the county's share of costs. Residents pay to support the college through their county and state taxes. The dorms house about 80% out of county residents. Chargebacks are to go toward the county's share but the county has not seen any decrease in their share despite chargebacks increasing. Cost are rising with wear and tear on the buildings and increased student body requires increased teaching staff.

NYS budget for AIM funding and transportation funding are staying the same level. The state is determined to send tax rebate checks so funds would be distributed to eligible homeowners who have less than a \$500,000 income and then the local budget officer has certified to NYS that they have stayed within the tax cap for the first year. In the second the government has to stay within the cap and they have to participate in a state approved efficiency plan such as consolidating and restructuring. In the first proposal the county would be in charge of the plan of all of the municipalities within it. Fire districts should be looked at in the future. Local government can best provide services for the lowest costs. It is difficult for municipalities to make it and if we

consolidated the workload would still be there. The Mayor stated the Village has stayed under the tax cap but she fears for the future. The Village cannot exclude capital debt such as the \$900,000 bond for the oil spill. We are finding it difficult to pay \$48,000 in principle and \$20,000 in interest and stay within the tax cap.

Fire/Rescue Department-Representatives were unable to attend due to training conflicts. Matthew Rochfort and Ted Bownas attended the budget meeting last night. They are in dire need of volunteers. Very few changes will be required in the budget process. Senator Gillibrand sent several grant guides and there are 2 that are specifically geared for small departments in rural communities.

Building/Zoning-The Building Inspector/Code Enforcement Officer, Kenneth McLaughlin collected a total of \$590 while issuing 4 Building Permits and conducting 2 Municipal Searches.

Water-Scott Osborne read the attached report. All monthly sampling and maintenance has been performed. The total water produced was 5,665,000 gallons, the average daily flow was 174,600 gallons and the peak day flow was 290,000 gallons. Water meters were read.

Public Works Department-Bob Collocola stated that air vents were installed on the public service channel room in the basement. All basement lights were replaced with energy saving bulbs. Pot holes were filled and catch basins and manholes were raised on Harts Village Road. More will be completed as the frost subsides. The catch basins on the Village Green were replaced as well as at the triangle, Maple Avenue and Washington Avenue. The inlet pipe on the green has holes on the bottom causing the ground to have sunk and it is creating holes. A trench is needed to the road in the next couple of weeks. A tree at the triangle may need to come down. The Fire Dept. was assisted with a fuel leak as a result of a food delivery truck fire that took place on Merritt Avenue. Falling limbs were trimmed at the triangle. The business posts were removed. The Board asked to look at the streets as a group. The Church Street sidewalk and Elm Street sidewalk are to be completed in this year's budget. Brush pick up has begun and will end on June 15th. A revised road condition listing was submitted to each Board member.

6 sealed bids were opened by the Clerk Linda Wiltse and will be reviewed by the Board.

Interstate Ford Truck Sales	Hartford, CT.	\$60,922
Orange Motors	Albany, NY	\$41,488
Rhinebeck Ford	Rhinebeck, NY	\$43,604.10
West Herr Ford	Hamburg, NY	\$64,499
Metro Ford	Schenectady, NY	\$41,769
T&T Sales Inc.	Latham, NY	\$20,375
Sander, plow and dump body under NYS bid		\$27,500

The Board did not award the bid in order to study more closely what was included in each price submitted.

Planning Board-Chair Stanley Morse stated the Planning Board had approved the Cardinal Hayes project on Exmoore Lane in March. Millbrook Electric's application is back on track for the April 15th meeting. He added that he was looking for a decision on the alternate to the Planning Board. The Board of Trustees has not returned to the topic at this time.

Clerk/Treasurer-Clerk Linda Wiltse stated that all interest has been posted and bank balances have been submitted for the all Village accounts for the month of March 2014. The trust and escrow bank statements were not received as of today so the corresponding bank balances have been submitted in non-bold with February's bank balance. The expense and revenue control reports were submitted. The minutes for the meetings held on February 11th & 25th as well as March 11th were approved with a motion made by Trustee Cox. Trustee Herzog seconded and all were in favor. A check was received from Dutchess County for the growth in sales tax for a total of \$125. The gross receipts tax from Central Hudson was received covering the period of time from March 1st to February 28th for a total of \$15,192 which was in line with our expectations. The cab and chassis for the new fire pumper truck has been paid for in the amount of \$200,575. Delivery of the completed truck is expected in the fall, perhaps at the end of October.

In addition to the comments Chair Stanley Morse stated earlier, the Planning Board's agenda includes Millbrook Electric for the April 15th meeting. The Village of Millbrook are abutters to this parcel located on Church Street and the Board of Trustees are invited to attend to have addressed any concerns they may have on the proposed project.

The Clerk invited the Board to attend the Arbor Day celebration that is to be held on Friday, April 25th at 10 am. The tree will be planted along Franklin Avenue. The children from the Grace Church preschool program will participate in the tree planting. The Village of Millbrook is a Tree City USA for the 23rd year this year. The Shade Tree Commissioner, Earl Meyer and the Clerk will attend the ceremony. The ceremony also includes lectures on endangered species of trees and the problem they face as well as insects attacking them. The Clerk stated she attended a seminar earlier today on health insurance and the ACA offered by Marshall & Sterling. They discussed the impact of the ACA on what we have to offer to our employees. The seminar information will be submitted in a pdf and a power point presentation.

The public hearing for the 2014-2015 budget was opened with a motion made by Trustee Cox and seconded by Deputy Mayor Spagnola. All were in favor. The last budget workshop will be held on Monday, April 14th. In the tentative budget the General Fund tax levy is \$898,590 showing a 1.5% increase over last year which is well under the tax cap and a SBA debt of \$30,000. The total tax levy is \$4.2 and the SBA is .13 per 1,000 for the Village. The water and sewer funds are self-sufficient and may require a rate increase for capital projects planned for next year. Salaries, health insurance and the Police Dept. budget still need to be discussed.

Mary Shaughnessy on behalf of ADHOC Millbrook 12545 asked about the budget allocations for the Thorne Building budget which show they have been reduced significantly again. The Mayor stated that the budget largely consisted of attorney fees and the settling of the lease as well as roof repair and the building being cleaned up. There was no heat or lights on. Donated funds for an elevator and handicap accessible bathrooms were discussed. Mary asked to meet with the Mayor to discuss the Thorne Building in more detail.

Public Comments-Public comments were made throughout the meeting.

Trustee Comments-Trustee Herzog submitted some language on the Wappinger Creek Watershed for the Board to review. The committee has been trying to get the Wappinger Creek recognized as one of the water bodies in NYS so funds available to water bodies already named would be available to us. These federal funds could be applied for to improve water quality, flood mitigation and a whole host of items having to deal with the Wappinger Creek Watershed. A bill was introduced in the NYS Senate and Assembly titled the Inland Designated Waterways Act which would take the existing act and add Wappinger Creek to the list of water bodies. The NYS representatives who introduced this bill are now looking for support from local municipalities. Deputy Mayor Spagnola asked what kind of commitment this was and what kind of repercussions we might expect from this during the course of applying and receiving these grant funds. He also asked if Trustee Herzog was aware of any other municipalities using these federal funds. Trustee Herzog stated in the past funds have been used for water front revitalization efforts. Most of the designated waterways are in the northern part of the state and that was an effort to revitalize that part of NYS. These funds may be useful in the near future for capital projects at the water infiltration gallery or at the waste water treatment plant.

Trustee Cox asked why some municipalities are drawing back from supporting this act. Trustee Herzog suggested that perhaps it is the unknowns of the funding and if any mandates would be attached to accepting funding. They may also be concerned with restrictions after the project is underway. Trustee Herzog added that his take on the matter is that municipalities are already heavily regulated by a host of organizations such as the DEC, the BOH and many other agencies that there would be little increase in restrictions. Any and all requirements would be made known prior to the signing of a contract or agreement for the distribution of funds.

Trustee Herzog stated that each municipality can review the language and amend it to fit their individual needs. Friday morning when WIC meets again he is expecting the members to come to the meeting with questions and concerns. The resolution for the Wappinger Creek Watershed was read into record by Trustee Herzog as follows:

Whereas, the Wappinger Creek Watersheds Inter-municipal Council (WIC) was formed in 2000 with the express purpose of municipalities within the watershed (12 towns and 2 villages) cooperatively addressing common issues that affect the quality of the shared watershed, and

Whereas, the WIC membership acknowledges that while positive results have been realized, additional measures must be taken to prevent adverse conditions, and the severe weather events of 2011 and 2012 further illustrated the need for ongoing improvements, and

Whereas, the WIC membership recognizes the need to;

- Proactively implement green storm water management practices and policies,
- Prevent non-point source pollution,
- Remediate existing pollution,
- Preserve open space and natural resources, and

- Encourage expansion of economic activities within the Wappinger Creek Watershed, and

Whereas, the federal government through the Environmental Protection Fund, and New York State through the Division of Coastal Resources has provided funding to help communities with inland waterways protect designated water bodies for the betterment of local communities, and

Whereas, a bill, has been introduced in the New York State Senate title the Designated Inland Waterways Act (S5408-A), which would amend Section 1, Subdivision 911 of executive law to include the Wappinger Creek in the list of designated inland waterways,

Now, Therefore Be It Resolved, that the Village of Millbrook endorses the passage of the Designated Waterways Act (S5408-A).

Trustee Herzog made a motion to adopt the Inland Waterways Act as read and Mayor Hurley seconded. All were in favor. The WIC committee recently went to the science fair held at Dutchess Community College and distributed some monetary awards.

Trustee Herzog has begun using GPS to mark and take notes on 36 storm water drains on Anson Avenue, Ciferri Drive, Harts Village Road, Hillside Lane and Weatherford Lane. A 1 through 5 rubric was used to evaluate each catch basin. The specifications for the camera system will be clarified and fine tuned soon.

Mayor Hurley received correspondence from Rebuilding Together Dutchess County who are now accepting applications for home repair and renovation programs. No cost home repairs are offered to residents who qualify. Information is available at the Village Hall. Cablevision rates are increasing. On April 22nd Nancy Cozine will be conducting a presentation on LED street lights. On April 17th the Historical Society will have Barbara Pierce speaking on the Museum in the Streets project held at Lyall Memorial Federated Church. A presentation on Italian Heritage will be given on April 24th at the Millbrook Library given by David Greenwood. Dutchess County has a Tick Task Force at the Pleasant Valley Fire House in April.

Upcoming Dates to Remember- April 8, 2014-Regular Meeting

May 13, 2014-Regular Meeting

Executive Session-A motion was made at 8:25 pm by Trustee Herzog to enter into executive session to review existing and ongoing litigation with the Village attorney. Trustee Cox seconded and all were in favor.

A motion was made at 9:24 pm by Trustee Herzog to exit out of executive session. Trustee Cox seconded and all were in favor. Trustee Cox. All were in favor.

Respectfully submitted,

Linda T. Wiltse

Village of Millbrook

Village of Millbrook
Wastewater Treatment Plant Operations Report
April 2014

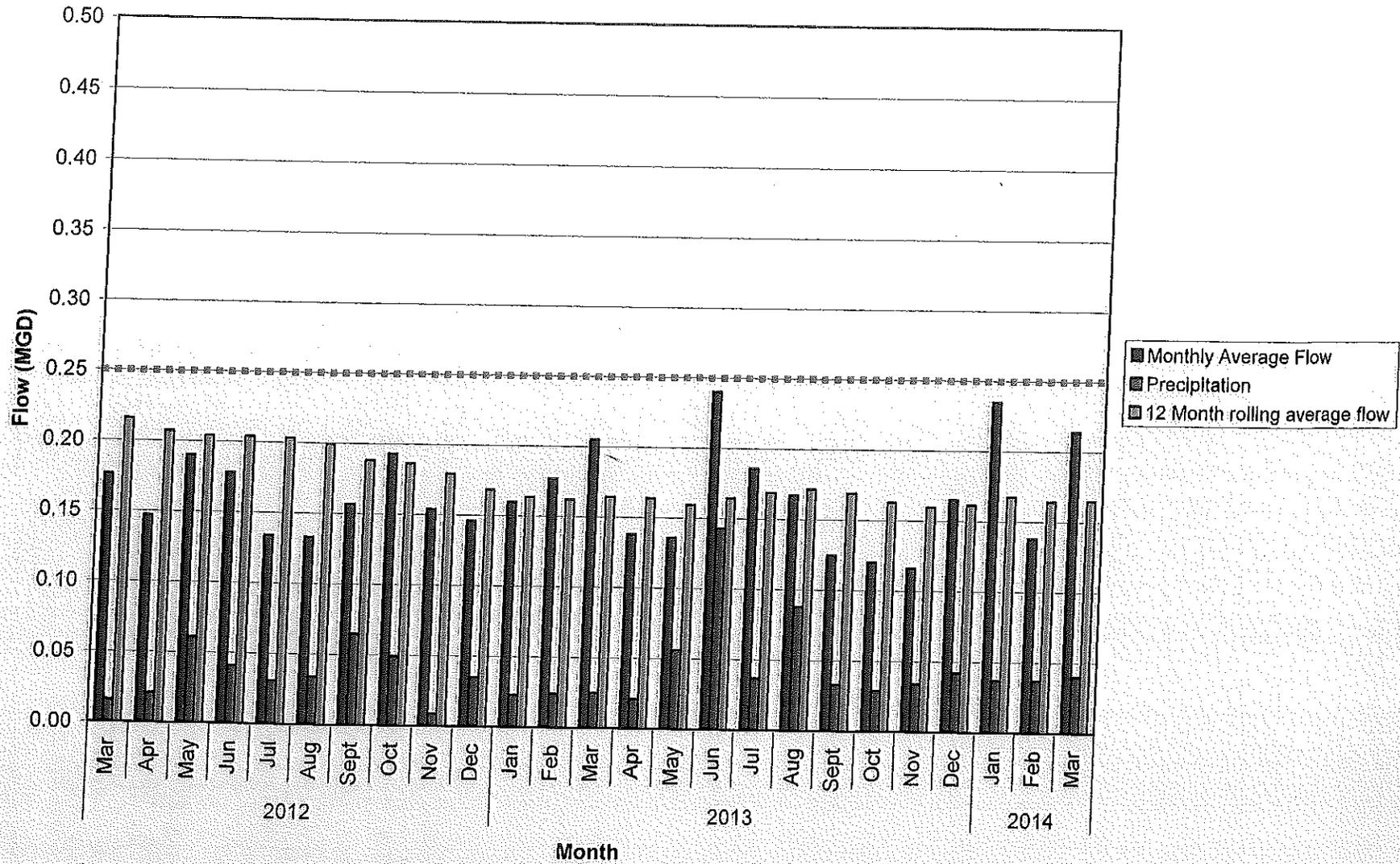
	March	February	January	Permit Limit
Total Effluent Flow	6,634,600	4,266,000	7,294,500	N/A
Average Daily Flow	214,019	137,613	235,306	N/A
12-Month Rolling AVG	165,000	164,000	168,000	250,000
Peak Daily Flow	462,200	357,000	369,100	N/A
Precipitation (inches as liquid)	4.00	3.7	3.7	N/A
SPDES Permit Samples: (mg/l)				
BOD	4 mg/l	4 mg/l	4 mg/l	15 mg/l
Percent Removal	99.0 %	99 %	97 %	85 %
Total Suspended Solids	1 mg/l	1 mg/l	2 mg/l	15 mg/l
Percent Removal	99.0 %	99 %	98 %	85 %
TKN as N	1.9 mg/l	1.9 mg/l	2.1 mg/l	8 mg/l
Fecal Coliform	N/A	N/A	N/A	200 /100ml

* Exceeds permit limit

Comments:

- 1) Performed all monthly sampling and maintenance
- 2) EarthCare hauled sludge
- 3) Cleaned sludge drying beds
- 4) New water heater installed in main building

Millbrook WWTP



Village of Millbrook
Monthly Water System Report
April 2014

	March	February	January
Total Water Produced	5,665,000	5,230,000	6,470,000
Average Daily Flow	174,600	186,800	208,700
Peak Day Flow	290,000	345,000	375,000
Sampling Results:			
Total Coliform	Absent	Absent	Absent

* Results not in compliance

Comments:

- 1) Monthly sampling and maintenance
- 2) Read water meters

Millbrook Water

