

Village of Maine

6111 N 44th Ave, Wausau WI 54401

<https://villageofmaine.org>

Regular Board of Trustees Meeting Agenda

Monday, September 14th, 2026

5:30 pm

Maine Village Hall

The Village of Maine respects the role of our elected officials, commission and committee members, past and present, and respects our village residents. We are committed to working in collaboration to provide the best decision-making for our village's future. This meeting is a formal event, and courteous and respectful conduct is the expectation of all in attendance. Disparaging and divisive comments toward any person, falsely or otherwise, will not be tolerated. Sufficient warnings may be given by the Village President at any time during the remarks, and if any individual shall violate the rules of decorum, such person may then be cut off from comment.

1. **5:30pm – Trustees to view payment vouchers. General business will commence at 6:00pm.**
2. Call the Board of Trustees Meeting to Order. Please Silence Cell Phones. Board members please turn off your cell phone.
3. Roll Call
4. Pledge of Allegiance to the Flag
5. Village President Report
6. Public Works & Utility Report
7. Finance Committee Report
8. Municipal Projects & Public Property Committee Report.
9. Treasurer Report
10. Clerk Report
11. Fire Department Report
12. County Supervisor Report
13. Public comment regarding other Business items, limited to three minutes

Other Business:

14. Approve the minutes of the Regular Meeting on 08/03/2026.
15. Approve the minutes of the Special Meeting on 08/31/2026.
16. Discussion – Network and Phone Update.
17. Discussion and Possible Action – Projector Quote
18. Discussion and Possible Action – Sound System quotes.
19. Discussion and Possible Action – Website upgrade.
20. Discussion and Possible Action – Ordinance §8.15.040(a) Village Board Meetings and Rules of Procedure –Agenda.
21. Discussion and Possible Action – Office Hours.
22. Discussion and Possible Action – Ordinance §10.06(2) Recycling Regulations.
23. Discussion and Possible Action – Village Owned Property and Proprietary Information.
24. Discussion and Possible Action – Timesheets.
25. Discussion and Possible Action – Falcon Drive 4 – way stop and/or Reduced Speed Limit.
26. Discussion and Possible Action – Falcon Drive Development.
27. Discussion – DNR Reports Update
28. Approve Monthly Vouchers for Payment.
29. New Business
30. Next Board of Trustees' meeting date, time, and place
31. Adjournment

Judith Hase, Village President

Please note, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request services, contact the Village Hall (715) 675-5607

September 14 2026 President's Report – Judith Hase

- There has been tremendous effort to complete past due and new DNR Reports. As soon as we are made aware of a delinquent report and new requirement, we have been quick to efficiently bring Maine into compliance.
- Road Paving
 - ☒ N 20th Ave and Timber Dr is complete - Shout out to Nate for removing mailboxes as needed and then re-installing after paving
 - ☐ N 20th Ave shouldering – Worden stated mid/late September for completion
- Address Signs were ordered and received. Plates with addresses have been ordered. Public Works has installation planned for the next couple of weeks.
- Board of Review was held August 20th
 - There was about a 5% gain in value = 74% value (\$100,000 house will be assessed at \$74,000)
 - \$3,269,600 in new home, garage, and shed construction
 - 2029 need for re-evaluation in assessment
- Shout out to Trustee Bruce Reynolds for all the time and effort he put into the network, phone, and media upgrades. His expertise and experience are incredibly valuable to ensure the village residents are best served by the right equipment, with the most qualified and responsive vendors, at the best price for long-term use.
- Shout out to Clerk Jamie Heindl, Chief Inspector Colette Brill, and election workers John Babl, Cindy Brandenburg, Amanda Geurts, Duane Mueller, Jan Mueller, Judy Mueller, Tom Mueller, Ann Ovel, Barb Reynolds, and Debbie Zastrow for their commitment to serving the community and spending long hours at the village hall for the August 11 election. The dedication from these twelve residents is commendable.
- The Marathon County Humane Society contract began September 1st. The Village's contract with the Lincoln County Humane Society (charged \$250 per cat + \$1,000 annual fee) ended August 31 2026. Starting September 1st, the Village has signed a contract with the Marathon County Humane Society at a taxpayer cost savings (charges \$185 per cat).
- Dog complaints have been increasing – habitual barking (nuisance), and uncontrolled dogs running out at walkers (scary). There are ordinances in place, but not much 'teeth' to them:
 - Maine Ordinance 3:10 prohibits dogs 'running at large' stating dogs must stay 'within the confines of the owner's premises'

- Brokaw Ordinance Title 5.2.060 states 'running at large' means the presence of a dog at any place except on the premises of the owner.
- Brokaw Ordinance Title 5.2.080 states it is unlawful for any person to keep any dog which habitually barks, yelps or howls. And 5.2.100 states upon the written or oral complaint of two adults, not from the same family, filed with the police department, that such dog shall be removed by the owner within 72 hours after service of a written notice by the police department. Failure to remove such dog(s) will result in penalties set by the Village Board.
- Maine and Brokaw ordinances are in the process of being combined. Please watch for proposed updates to the dog ordinance.
- High speed drivers on village roads - there has been an increase in calls, emails, and website contacts regarding concerns with vehicles hitting high speeds on Maine's Falcon, Grove, Kellar, and Overlook roads. This is a serious safety concern. Some actions have been taken, and some will be addressed at subsequent meetings:
 - Falcon – a constant concern with documentation of speeds above 85MPH as well as video of vehicles passing stopped school buses
 - Grove – no speed limit sign; plans to install a speed limit sign
 - Kellar – there was no speed limit sign, and a 35MPH sign has been installed
 - Overlook – I am still researching why the road posts 30MPH and ATV 35 MPH
 - In addition – a thank you to PW for installing a new bright yellow 'school' sign across from the village hall that replaced the worn brown one hidden by trees

Public Works Repot – August 2026

- started to mow the field that potentially could be rented out
- cut brush and grass near bridges for bridge inspections
- lots of maintenance on N 20th
 - brush
 - mailboxes
 - approaches
 - building up shoulders
- fix signs
- grade roads
- sweep intersections



Fund: All Funds

Account Number		2026 September	2026 Actual 09/14/2026	2026 Budget	Budget Status	% of Budget
100-00-41110-000-000	GENERAL PROPERTY TAX	0.00	1,605,940.00	1,839,122.39	-233,182.39	87.32
400-00-41120-000-000	PROPERTY TAX REV TID	0.00	311,017.05	0.00	311,017.05	0.00
100-00-41122-000-000	TAX INCREMENTS (TID)	0.00	0.00	77,834.66	-77,834.66	0.00
100-00-41150-000-000	FOREST CROP/MNG FOREST TAX	0.00	16,989.93	500.00	16,489.93	3,397.99
100-00-41160-000-000	TIMBER SALES	0.00	214.48	0.00	214.48	0.00
TAXES		0.00	1,934,161.46	1,917,457.05	16,704.41	100.87
100-00-42300-000-000	SPECIAL ASSESSMENTS	0.00	0.00	1,600.00	-1,600.00	0.00
SPECIAL ASSESSMENTS		0.00	0.00	1,600.00	-1,600.00	0.00
100-00-43200-000-000	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
100-00-43210-000-000	INTERGOVERNMENTAL FIRE	0.00	69,321.07	64,000.00	5,321.07	108.31
100-00-43410-000-000	SHARED REV CITY & MUNI	0.00	25,174.68	138,256.38	-113,081.70	18.21
400-00-43410-000-000	TID SHARED REV-MUNI	0.00	2,912.60	0.00	2,912.60	0.00
100-00-43420-000-000	2% FIRE DUES	0.00	25,541.27	23,069.36	2,471.91	110.72
100-00-43430-000-000	EXEMPT COMPUTER	0.00	795.03	3,707.63	-2,912.60	21.44
100-00-43435-000-000	UTILITY AID	0.00	0.00	0.00	0.00	0.00
100-00-43440-000-000	PERSONAL PROPERTY AID	0.00	30,555.28	38,629.44	-8,074.16	79.10
400-00-43440-000-000	TID PERSONAL PROPERTY AID	0.00	24,664.68	0.00	24,664.68	0.00
100-00-43500-000-000	STATE GRANTS	0.00	2,047.50	0.00	2,047.50	0.00
100-00-43510-000-000	COUNTY & MUNI AIDS	0.00	0.00	0.00	0.00	0.00
100-00-43530-000-000	TRANSPORTATION AIDS	0.00	171,426.96	228,569.30	-57,142.34	75.00
100-00-43545-000-000	DNR RECYCLING GRANT	0.00	1,585.19	1,500.00	85.19	105.68
100-00-43640-000-000	SEVERANCE/YIELD/WITHDRAW TAX	0.00	0.00	0.00	0.00	0.00
100-00-43650-000-000	FOREST CROP/MFL FROM STATE	0.00	725.86	0.00	725.86	0.00
INTERGOVERNMENTAL REVENUES		0.00	354,750.12	497,732.11	-142,981.99	71.27
100-00-44102-000-000	DOG LICENSES	0.00	3,238.00	2,200.00	1,038.00	147.18
100-00-44110-000-000	LIQUOR, CIG, AMUS LICENSES	0.00	962.88	2,300.00	-1,337.12	41.86
100-00-44115-000-000	OPERATORS LICENSES	0.00	525.00	900.00	-375.00	58.33
100-00-44200-000-000	NON BUSINESS LICENSE	0.00	0.00	0.00	0.00	0.00
100-00-44300-000-000	OCCUPANCY PERMITS	1,000.00	6,000.00	2,000.00	4,000.00	300.00
100-00-44310-000-000	BUILDING PERMITS	1,650.00	13,050.00	12,000.00	1,050.00	108.75
100-00-44400-000-000	ZONING PERMITS	0.00	850.00	9,000.00	-8,150.00	9.44
100-00-44410-000-000	CONDITIONAL USE PERMITS	0.00	150.00	0.00	150.00	0.00
100-00-44415-000-000	LAND DIVISION APP FEES	0.00	400.00	0.00	400.00	0.00
100-00-44420-000-000	WRECKING PERMITS	100.00	200.00	200.00	0.00	100.00
100-00-44425-000-000	CULVERT PERMITS/INSTALLATION	0.00	1,148.56	2,000.00	-851.44	57.43
100-00-44430-000-000	UTILITY PERMITS	0.00	8,750.00	5,000.00	3,750.00	175.00
100-00-44900-000-000	FIREWORKS PERMITS	0.00	30.00	20.00	10.00	150.00
LICENSES AND PERMITS		2,750.00	35,304.44	35,620.00	-315.56	99.11
100-00-45100-000-000	LAW & ORDINANCE VIOLATIONS	0.00	0.00	0.00	0.00	0.00
FINES, FORFEITS AND PENALTIES		0.00	0.00	0.00	0.00	0.00
100-00-46100-000-000	CLERK'S FEES	35.00	1,360.00	0.00	1,360.00	0.00
100-00-46210-000-000	ADDRESS MARKERS	150.00	1,200.00	500.00	700.00	240.00
100-00-46220-000-000	FIRE DEPARTMENT FEES	0.00	0.00	64,371.00	-64,371.00	0.00
100-00-46230-000-000	AMBULANCE FEES	0.00	0.00	0.00	0.00	0.00
100-00-46325-000-000	ASPHALT / GRANITE / SALT FEES	0.00	0.00	0.00	0.00	0.00

Fund: All Funds

Account Number		2026 September	2026 Actual 09/14/2026	2026 Budget	Budget Status	% of Budget
100-00-46330-000-000	CULVERTS/CULVERT INSTALLATION	0.00	480.00	1,300.00	-820.00	36.92
620-00-46410-000-622	MULTI FAMILY SEWER	0.00	18,310.02	35,000.00	-16,689.98	52.31
620-00-46411-000-622	RESIDENTIAL SEWER	0.00	16,806.58	40,000.00	-23,193.42	42.02
620-00-46412-000-622	COMMERCIAL SEWER	0.00	2,671.16	6,000.00	-3,328.84	44.52
620-00-46413-000-622	INDUSTRIAL SEWER	0.00	0.00	0.00	0.00	0.00
620-00-46414-000-622	PUBLIC AUTHORITY SEWER	0.00	3,648.75	5,000.00	-1,351.25	72.98
620-00-46416-000-635	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
620-00-46417-000-470	FORFEITED DISCOUNTS	0.00	134.02	0.00	134.02	0.00
100-00-46420-000-000	REFUSE & GARBAGE COLLECTION	0.00	242,420.84	242,208.00	212.84	100.09
100-00-46430-000-000	SOLID WASTE DISPOSAL	0.00	0.00	0.00	0.00	0.00
610-00-46450-000-461	MULTI FAMILY WATER	0.00	15,299.23	40,000.00	-24,700.77	38.25
610-00-46451-000-461	RESIDENTIAL WATER	0.00	23,023.30	40,000.00	-16,976.70	57.56
610-00-46452-000-461	COMMERCIAL WATER	0.00	5,219.82	7,000.00	-1,780.18	74.57
610-00-46453-000-461	INDUSTRIAL WATER	0.00	0.00	0.00	0.00	0.00
610-00-46454-000-462	PRIVATE FIRE WATER	0.00	0.00	0.00	0.00	0.00
610-00-46455-000-463	PUBLIC FIRE WATER	0.00	7,089.82	0.00	7,089.82	0.00
610-00-46456-000-464	PUBLIC AUTHORITY	0.00	4,384.92	5,000.00	-615.08	87.70
610-00-46457-000-470	FORFEITED DISCOUNTS	0.00	168.32	0.00	168.32	0.00
610-00-46458-000-474	WATER TOWER RENTAL	0.00	1,600.00	2,400.00	-800.00	66.67
610-00-46459-000-474	OTHER WATER REVENUE	0.00	0.00	0.00	0.00	0.00
100-00-46720-000-000	PARK FEES	0.00	0.00	0.00	0.00	0.00
610-00-46900-000-474	UTILITY PERMITS & CHARGES	0.00	0.00	0.00	0.00	0.00
PUBLIC CHARGES FOR SERVICES		185.00	343,816.78	488,779.00	-144,962.22	70.34
610-00-47491-000-463	PUBLIC FIRE - VILLAGE	0.00	0.00	0.00	0.00	0.00
INTERGOV'T. CHARGES FOR SERV.		0.00	0.00	0.00	0.00	0.00
100-00-48100-000-000	INTEREST REVENUE	0.00	15,058.02	19,000.00	-3,941.98	79.25
400-00-48100-000-000	INTEREST REVENUE	0.00	0.00	0.00	0.00	0.00
610-00-48110-000-419	INTEREST ON INVESTMENTS	0.00	54.75	0.00	54.75	0.00
620-00-48110-000-419	INTEREST ON INVESTMENTS	0.00	46.29	0.00	46.29	0.00
100-00-48200-000-000	RENT REVENUE	0.00	0.00	0.00	0.00	0.00
100-00-48310-000-000	SALE OF RECYCLABLE MATERIALS	0.00	344.90	200.00	144.90	172.45
100-00-48500-000-000	VILLAGE DONATIONS	0.00	0.00	0.00	0.00	0.00
100-00-48510-000-000	FIRE DEPARTMENT DONATIONS	0.00	1,700.00	1,500.00	200.00	113.33
100-00-48515-000-000	FIRE DEPT SALE OF ASSET/SCRAP	0.00	3,500.00	0.00	3,500.00	0.00
100-00-48520-000-000	FIRE DEPARTMENT FUNDRAISERS	0.00	0.00	0.00	0.00	0.00
100-00-48900-000-000	MISC REVENUE	0.00	24,045.00	0.00	24,045.00	0.00
MISCELLANEOUS REVENUES		0.00	44,748.96	20,700.00	24,048.96	216.18
100-00-49100-000-000	LONG-TERM DEBT PROCEEDS	0.00	0.00	830,000.00	-830,000.00	0.00
610-00-49300-000-423	CAPITAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
100-00-49900-000-000	APPLIED FUND BALANCE	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		0.00	0.00	830,000.00	-830,000.00	0.00
Total Revenues		2,935.00	2,712,781.76	3,791,888.16	-1,079,106.40	71.54

Fund: All Funds

Account Number		2026	2026	2026	Budget	% of
		September	Actual 09/14/2026	Budget	Status	Budget
100-00-51100-110-000	BOARD SALARIES	30.00	32,372.50	55,000.00	22,627.50	58.86
100-00-51100-130-000	BOARD SS/MEDICARE	2.30	2,476.67	4,207.50	1,730.83	58.86
100-00-51100-131-000	BOARD RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-51100-224-000	BOARD CELL PHONE	0.00	1,187.64	2,000.00	812.36	59.38
100-00-51100-310-000	BOARD OFFICE SUPPLIES	0.00	146.97	0.00	-146.97	0.00
100-00-51100-311-000	BOARD COMPUTER/SOFTWARE	0.00	2,379.00	500.00	-1,879.00	475.80
100-00-51100-312-000	BOARD ANTI-VIRUS	0.00	0.00	0.00	0.00	0.00
100-00-51100-320-000	BOARD PUBLICATIONS	0.00	498.04	2,000.00	1,501.96	24.90
100-00-51100-330-000	BOARD MILEAGE/SEMINAR	0.00	2,505.15	4,500.00	1,994.85	55.67
100-00-51300-000-000	LEGAL FEES	7,048.72	35,357.47	35,000.00	-357.47	101.02
100-00-51300-000-001	UTILITY CLAIM FEES	0.00	1,200.00	0.00	-1,200.00	0.00
100-00-51400-110-000	ADMINISTRATIVE SALARIES	0.00	0.00	0.00	0.00	0.00
100-00-51400-115-000	ADMINISTRATIVE WAGES	270.00	15,120.00	45,000.00	29,880.00	33.60
100-00-51400-130-000	ADMINISTRATIVE SS/MEDICARE	20.66	1,156.68	3,442.00	2,285.32	33.60
100-00-51400-131-000	ADMINISTRATIVE RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-51400-150-000	ADMINISTRATIVE HEALTH SUBSIDY	0.00	0.00	0.00	0.00	0.00
100-00-51400-310-000	ADMINISTRATIVE OFFICE SUPPLIES	210.00	1,972.90	5,000.00	3,027.10	39.46
100-00-51400-311-000	ADMINISTRATIVE COMPUTER/SOFTWA	0.00	1,833.00	2,000.00	167.00	91.65
100-00-51400-312-000	ADMINISTRATIVE ANTI-VIRUS	0.00	289.98	162.00	-127.98	179.00
100-00-51400-315-000	ADMINISTRATIVE HOSPITALITY	0.00	200.00	2,000.00	1,800.00	10.00
100-00-51420-110-000	CLERK/TREAS SALARIES	3,289.02	63,722.11	65,000.00	1,277.89	98.03
100-00-51420-130-000	CLERK/TREAS SS/MEDICARE	251.61	4,261.30	4,972.00	710.70	85.71
100-00-51420-131-000	CLERK/TREAS RETIREMENT	131.56	2,128.19	2,700.00	571.81	78.82
100-00-51420-150-000	CLERK/TREAS HEALTH SUBSIDY	0.00	0.00	6,348.00	6,348.00	0.00
100-00-51420-224-000	CLERK/TREAS CELL PHONE	0.00	198.67	400.00	201.33	49.67
100-00-51420-310-000	CLERK/TREAS OFFICE SUPPLIES	0.00	1,350.02	3,000.00	1,649.98	45.00
100-00-51420-311-000	CLERK/TREAS COMPUTER/SOFTWARE	0.00	6,670.71	3,000.00	-3,670.71	222.36
100-00-51420-312-000	CLERK/TREAS ANTI-VIRUS	0.00	190.86	81.00	-109.86	235.63
100-00-51420-330-000	CLERK/TREAS MILEAGE/SEMINAR	0.00	750.00	1,500.00	750.00	50.00
100-00-51425-110-000	DEPUTY CLERK SALARIES	0.00	23,726.52	52,000.00	28,273.48	45.63
100-00-51425-130-000	DEPUTY CLERK SS/MEDICARE	0.00	1,627.94	3,978.00	2,350.06	40.92
100-00-51425-131-000	DEPUTY CLERK RETIREMENT	0.00	756.50	2,080.00	1,323.50	36.37
100-00-51425-150-000	DEPUTY CLERK HEALTH SUBSIDY	0.00	0.00	12,800.00	12,800.00	0.00
100-00-51425-224-000	DEPUTY CLERK CELL PHONE	0.00	132.00	400.00	268.00	33.00
100-00-51425-310-000	DEPUTY CLERK OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-00-51425-311-000	DEPUTY CLERK COMPUTER/SOFTWARE	0.00	0.00	500.00	500.00	0.00
100-00-51425-312-000	DEPUTY CLERK ANTI-VIRUS	0.00	76.68	81.00	4.32	94.67
100-00-51425-330-000	DEPUTY CLERK MILEAGE/SEMINAR	0.00	332.00	1,000.00	668.00	33.20
100-00-51430-000-000	MISC BANK CHARGES	0.00	333.95	100.00	-233.95	333.95
100-00-51431-000-000	DESTROYED CHECKS/VOID CHECKS	0.00	0.00	0.00	0.00	0.00
100-00-51440-000-004	ELECTION PER DIEM	0.00	2,921.50	2,500.00	-421.50	116.86
100-00-51440-130-000	ELECTION SS/MEDICARE	0.00	0.00	0.00	0.00	0.00
100-00-51440-315-001	ELECTION HOSPITALITY	189.26	715.73	1,500.00	784.27	47.72
100-00-51440-320-002	ELECTION PUBLICATIONS	0.00	75.00	0.00	-75.00	0.00
100-00-51440-340-003	ELECTION OPER SUPPLIES	0.00	1,631.64	5,000.00	3,368.36	32.63
100-00-51440-350-000	ELECTION EQUIPMENT MAINTENANCE	0.00	200.00	500.00	300.00	40.00
100-00-51510-000-000	ACCOUNTING/AUDITING	0.00	20,648.34	50,000.00	29,351.66	41.30
100-00-51520-110-000	TREASURER SALARIES	0.00	0.00	0.00	0.00	0.00
100-00-51520-130-000	TREASURER SS/MEDICARE	0.00	0.00	0.00	0.00	0.00
100-00-51520-131-000	TREASURER RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-51520-224-000	TREASURER CELL PHONE	0.00	0.00	0.00	0.00	0.00
100-00-51520-310-000	TREASURER OFFICE SUPPLIES	0.00	0.00	3,000.00	3,000.00	0.00

Fund: All Funds

Account Number		2026 September	2026 Actual 09/14/2026	2026 Budget	Budget Status	% of Budget
100-00-51520-311-000	TREASURER COMPUTER/SOFTWARE	1,126.00	1,126.00	1,250.00	124.00	90.08
100-00-51530-290-000	ASSESSOR CONTRACTED SERVICES	0.00	13,125.00	17,500.00	4,375.00	75.00
100-00-51530-320-000	ASSESSOR/BOR PUBLICATIONS	0.00	0.00	100.00	100.00	0.00
100-00-51530-322-000	ASSESSOR FEES	0.00	0.00	0.00	0.00	0.00
100-00-51530-335-000	ASSESSOR/BOR TRAINING	0.00	55.00	50.00	-5.00	110.00
100-00-51600-000-822	MUNICIPAL BUILDINGS	0.00	395.90	5,000.00	4,604.10	7.92
100-00-51600-220-000	MUNICIPAL BUILDINGS UTILITIES	607.05	6,037.90	9,000.00	2,962.10	67.09
100-00-51600-350-000	MUNICIPAL BUILDINGS REPAIR/MAI	0.00	700.08	4,750.00	4,049.92	14.74
100-00-51600-380-000	MUNICIPAL BUILDINGS EXPENSE	0.00	195.25	5,500.00	5,304.75	3.55
100-00-51600-510-000	MUNICIPAL BUILDINGS INSURANCE	0.00	16,862.00	20,000.00	3,138.00	84.31
100-00-51600-520-000	WORKERS COMP INS	0.00	0.00	0.00	0.00	0.00
100-00-51610-110-000	CUSTODIAN SALARIES	154.00	3,361.75	5,000.00	1,638.25	67.24
100-00-51610-130-000	CUSTODIAN SS/MEDICARE	11.78	180.66	382.00	201.34	47.29
100-00-51610-131-000	CUSTODIAN RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-51610-350-000	CUSTODIAN SUPPLIES	0.00	43.84	500.00	456.16	8.77
100-00-51700-000-220	UTILITIES-BROKAW MUNICIPAL BLD	0.00	0.00	0.00	0.00	0.00
100-00-51910-321-000	GENERAL GOVERNMENT DUES	0.00	4,201.24	6,500.00	2,298.76	64.63
400-00-51910-321-000	GENERAL GOVERNMENT	0.00	4,600.00	0.00	-4,600.00	0.00
=====						
GENERAL GOVERNMENT		13,341.96	282,030.28	458,783.50	176,753.22	61.47
=====						
100-00-52100-110-000	CONSTABLE SALARIES	0.00	0.00	0.00	0.00	0.00
100-00-52100-130-000	CONSTABLE SS/MEDICARE	0.00	0.00	0.00	0.00	0.00
100-00-52100-131-000	CONSTABLE RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-52100-224-000	CONSTABLE CELL PHONE	0.00	0.00	0.00	0.00	0.00
100-00-52100-330-000	CONSTABLE MILEAGE/SEMINAR	0.00	0.00	0.00	0.00	0.00
100-00-52100-380-000	CONSTABLE EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-52110-000-000	PUBLIC SAFETY	0.00	8,693.64	17,000.00	8,306.36	51.14
100-00-52200-110-000	FIRE DEPARTMENT SALARIES	1,340.00	14,955.50	50,000.00	35,044.50	29.91
100-00-52200-130-000	FIRE DEPARTMENT SS/MEDICARE	102.51	1,108.78	3,825.00	2,716.22	28.99
100-00-52200-131-000	FIRE DEPARTMENT RETIREMENT	0.00	1.60	0.00	-1.60	0.00
100-00-52200-132-000	FIRE DEPARTMENT HERO PROGRAM	0.00	3,822.58	8,000.00	4,177.42	47.78
100-00-52200-140-000	FIRE DEPARTMENT PER DIEM	0.00	0.00	3,500.00	3,500.00	0.00
100-00-52200-210-000	FIRE DEPARTMENT LEGAL	344.40	3,728.50	1,000.00	-2,728.50	372.85
100-00-52200-220-000	FIRE DEPARTMENT UTILITIES	262.92	5,306.94	6,000.00	693.06	88.45
100-00-52200-225-000	FIRE DEPARTMENT TURNOUT GEAR	0.00	7,255.95	26,000.00	18,744.05	27.91
100-00-52200-310-000	FIRE DEPARTMENT OFFICE SUPPLIE	0.00	143.98	1,000.00	856.02	14.40
100-00-52200-311-000	FIRE DEPARTMENT COMPUTER/SOFTW	0.00	1,330.04	4,650.00	3,319.96	28.60
100-00-52200-314-000	FIRE DEPARTMENT REFRESHMENTS	0.00	266.24	2,000.00	1,733.76	13.31
100-00-52200-315-000	FIRE DEPART PROMOTIONAL	0.00	1,766.72	3,500.00	1,733.28	50.48
100-00-52200-321-000	FIRE DEPARTMENT DUES	0.00	7.00	400.00	393.00	1.75
100-00-52200-330-000	FIRE DEPARTMENT MILEAGE/SEMINA	0.00	324.00	1,000.00	676.00	32.40
100-00-52200-335-000	FIRE DEPARTMENT TRAINING	0.00	1,594.00	2,000.00	406.00	79.70
100-00-52200-340-000	FD FUEL/VEHICLE MISC	0.00	1,088.59	2,000.00	911.41	54.43
100-00-52200-341-000	FIRE DEPARTMENT HOSE TESTING	0.00	3,769.70	4,050.00	280.30	93.08
100-00-52200-342-000	FIRE DEPT BREATHING APPARATUS	0.00	0.00	1,500.00	1,500.00	0.00
100-00-52200-343-000	FIRE DEPT PAGERS AND RADIOS	0.00	4,237.54	2,000.00	-2,237.54	211.88
100-00-52200-344-000	FIRE DEPT CLOTHES	0.00	0.00	3,500.00	3,500.00	0.00
100-00-52200-345-000	FIRE DEPARTMENT EQUIPMENT	0.00	0.00	5,000.00	5,000.00	0.00
100-00-52200-350-000	FD BUILDING REPAIRS/MAINT.	938.65	3,629.68	5,000.00	1,370.32	72.59
100-00-52200-351-000	FD FIRE EXTINGUISHER INSP	0.00	145.00	500.00	355.00	29.00
100-00-52200-352-000	FD MISC EQUIPMENT MAINT.	0.00	186.81	3,000.00	2,813.19	6.23
100-00-52200-380-000	FD SUPPLIES/ MISC FEES	0.00	1,317.98	5,400.00	4,082.02	24.41

Fund: All Funds

Account Number		2026 September	2026 Actual 09/14/2026	2026 Budget	Budget Status	% of Budget
100-00-52200-510-000	FIRE DEPARTMENT INSURANCE	0.00	8,713.00	13,000.00	4,287.00	67.02
100-00-52200-520-000	FIRE DEPT WORKERS COMP	0.00	14,901.50	12,000.00	-2,901.50	124.18
100-00-52201-345-000	FIRE DEPT ENGINE 1	0.00	1,360.70	3,500.00	2,139.30	38.88
100-00-52202-345-000	FIRE DEPT ENGINE 2	0.00	1,829.98	3,500.00	1,670.02	52.29
100-00-52203-345-000	FIRE DEPT TENDER 1	0.00	743.64	2,500.00	1,756.36	29.75
100-00-52204-345-000	FIRE DEPT TENDER 2	0.00	487.50	1,000.00	512.50	48.75
100-00-52205-345-000	FIRE DEPT MINI PUMPER	0.00	0.00	1,000.00	1,000.00	0.00
100-00-52206-345-000	FIRE DEPT UTILITY TRUCK	0.00	637.98	400.00	-237.98	159.50
100-00-52207-345-000	FIRE DEPT TRAILER	0.00	0.00	400.00	400.00	0.00
100-00-52208-345-000	FIRE DEPARTMENT POLARIS UTV	0.00	0.00	700.00	700.00	0.00
100-00-52220-000-000	HYDRANT RENTAL (PUB FIRE PROT)	0.00	0.00	0.00	0.00	0.00
100-00-52300-000-000	AMBULANCE	0.00	21,003.36	20,344.00	-659.36	103.24
100-00-52310-000-000	FIRE DEPARTMENT EMS SUPPLIES	0.00	1,403.31	2,500.00	1,096.69	56.13
100-00-52400-110-000	FIRE INSPECTOR FEES	3,611.00	7,222.00	6,000.00	-1,222.00	120.37
PUBLIC SAFETY		6,599.48	122,983.74	228,669.00	105,685.26	53.78
100-00-53310-110-000	PUBLIC WORKS SALARIES	6,306.44	131,172.81	195,000.00	63,827.19	67.27
100-00-53310-130-000	PUBLIC WORKS SS/MEDICARE	482.44	9,931.82	15,000.00	5,068.18	66.21
100-00-53310-131-000	PUBLIC WORKS RETIREMENT	227.24	5,031.80	8,000.00	2,968.20	62.90
100-00-53310-150-000	PUBLIC WORKS HEALTH SUBSIDY	0.00	0.00	25,600.00	25,600.00	0.00
100-00-53310-151-000	PUBLIC WORKS RANDOM DRUG	0.00	411.50	500.00	88.50	82.30
100-00-53310-220-000	PUBLIC WORKS UTILITIES	262.92	2,933.40	5,000.00	2,066.60	58.67
100-00-53310-224-000	PUBLIC WORKS CELL PHONE	0.00	400.00	1,500.00	1,100.00	26.67
100-00-53310-225-000	PUBLIC WORKS UNIFORMS	777.42	3,197.56	3,000.00	-197.56	106.59
100-00-53310-226-000	PUBLIC WORKS ROADMENS EXPENSE	0.00	762.91	1,500.00	737.09	50.86
100-00-53310-320-000	PUBLIC WORKS PUBLICATIONS	0.00	0.00	200.00	200.00	0.00
100-00-53310-330-000	PUBLIC WORKS MILEAGE/SEMINAR	0.00	0.00	500.00	500.00	0.00
100-00-53310-340-000	PUBLIC WORKS SUPPLIES	101.77	2,451.12	8,000.00	5,548.88	30.64
100-00-53310-341-000	PUBLIC WORKS DITCH CLEANUP	0.00	0.00	1,500.00	1,500.00	0.00
100-00-53310-342-000	PUBLIC WORKS BRIDGE INSPECT.	0.00	0.00	1,200.00	1,200.00	0.00
100-00-53310-345-000	PUBLIC WORKS EQUIPMENT	0.00	5,563.17	21,000.00	15,436.83	26.49
100-00-53310-346-000	PUBLIC WORKS FUEL	0.00	23,157.33	35,000.00	11,842.67	66.16
100-00-53310-350-000	PUBLIC WORKS REPAIR/MAINT	941.36	3,811.06	3,000.00	-811.06	127.04
100-00-53310-368-000	PUBLIC WORKS ROAD BASE	382.20	2,540.25	50,000.00	47,459.75	5.08
100-00-53310-369-000	PUBLIC WORKS DUST BUSTER	0.00	0.00	16,150.00	16,150.00	0.00
100-00-53310-370-000	PW ASPHALT PATCH/CRACK FILLING	0.00	733.70	85,500.00	84,766.30	0.86
100-00-53310-371-000	PUBLIC WORKS ASPHALT PAVING	125,410.82	125,410.82	533,219.00	407,808.18	23.52
100-00-53310-372-000	PUBLIC WORKS GRANITE	3,283.46	8,181.99	20,000.00	11,818.01	40.91
100-00-53310-373-000	PUBLIC WORKS SAND	0.00	6,121.25	7,500.00	1,378.75	81.62
100-00-53310-374-000	PUBLIC WORKS SEAL/CHIP	0.00	0.00	100,000.00	100,000.00	0.00
100-00-53310-375-000	PUBLIC WORKS SALT	0.00	8,926.25	16,000.00	7,073.75	55.79
100-00-53310-376-000	PUBLIC WORKS SHOULDERING	0.00	0.00	15,000.00	15,000.00	0.00
100-00-53310-377-000	PUBLIC WORKS EQUIP MAINT	2,015.10	14,868.73	29,630.00	14,761.27	50.18
100-00-53310-378-000	PUBLIC WORKS STREET SWEEPING	0.00	5,950.00	12,000.00	6,050.00	49.58
100-00-53310-380-000	PUBLIC WORKS BLDG EXPENSE	0.00	5,565.00	12,000.00	6,435.00	46.38
100-00-53310-381-000	PUBLIC WORKS SIGNS	595.90	901.23	7,000.00	6,098.77	12.87
100-00-53310-382-000	PUBLIC WORKS PULVERIZING	0.00	0.00	0.00	0.00	0.00
100-00-53310-383-000	PUBLIC WORKS CENTERLINE STRIP	0.00	0.00	0.00	0.00	0.00
100-00-53310-384-000	PW LANDSCAPING/DITCH SEEDING	0.00	0.00	36,500.00	36,500.00	0.00
100-00-53310-385-000	PUBLIC WORKS CULVERTS	553.50	4,610.42	5,000.00	389.58	92.21
100-00-53310-386-000	PW CUSTOM MACHINE HIRE	0.00	19,151.50	25,000.00	5,848.50	76.61
100-00-53310-510-000	PUBLIC WORKS INSURANCE	0.00	10,440.00	8,000.00	-2,440.00	130.50

Fund: All Funds

Account Number		2026	2026	2026	Budget	% of
		September	Actual 09/14/2026	Budget	Status	Budget
100-00-53310-520-000	PUBLIC WORKS WORK COMP	0.00	11,776.50	12,000.00	223.50	98.14
100-00-53420-000-000	STREET LIGHTING	1,799.77	14,737.11	22,000.00	7,262.89	66.99
620-00-53610-000-403	SEWER GENERAL EXPENSES	0.00	0.00	0.00	0.00	0.00
620-00-53610-000-683	SEWER DUES & FEES	0.00	1,376.40	0.00	-1,376.40	0.00
620-00-53610-000-684	SEWER TRAINING	25.00	475.00	0.00	-475.00	0.00
620-00-53610-000-685	SEWER ACCOUNTING/AUDITING	0.00	7,808.33	0.00	-7,808.33	0.00
620-00-53610-000-820	SEWER LABOR	2,149.84	45,045.56	45,000.00	-45.56	100.10
620-00-53610-000-821	SEWER - UTILITIES	121.36	364.01	0.00	-364.01	0.00
620-00-53610-000-822	SEWER WATER/SEWER USE	0.00	8,476.23	7,500.00	-976.23	113.02
620-00-53610-000-824	SEWER SLUDGE REMOVAL FEES	1,590.00	5,565.00	10,000.00	4,435.00	55.65
620-00-53610-000-825	SEWER TESTING	3,643.00	14,756.50	25,000.00	10,243.50	59.03
620-00-53610-000-826	SEWER CHEMICALS	0.00	667.75	8,000.00	7,332.25	8.35
620-00-53610-000-828	SEWER TELEVISIONING	0.00	0.00	10,000.00	10,000.00	0.00
620-00-53610-000-829	SEWER EQUIPMENT/MAINTENANCE	0.00	3,136.23	7,000.00	3,863.77	44.80
620-00-53610-130-000	SEWER SS/MEDICARE	164.47	3,298.27	3,442.00	143.73	95.82
620-00-53610-150-000	SEWER HEALTH SUBSIDY	0.00	0.00	6,400.00	6,400.00	0.00
620-00-53610-510-827	SEWER INSURANCE	0.00	2,260.00	5,000.00	2,740.00	45.20
100-00-53620-000-000	GARBAGE SERVICE	16,315.46	141,386.02	242,208.00	100,821.98	58.37
100-00-53630-000-000	SOLID WASTE DITCH CLEANING	0.00	0.00	0.00	0.00	0.00
620-00-53631-000-840	SEWER CONSULTING FEES	0.00	250.00	0.00	-250.00	0.00
100-00-53635-000-000	RECYCLING SERVICE	6,725.18	53,267.22	0.00	-53,267.22	0.00
620-00-53640-000-620	SEWER - UTILITIES	98.55	13,152.07	17,500.00	4,347.93	75.15
620-00-53640-000-660	SEWER FUEL PURCHASED	0.00	147.79	0.00	-147.79	0.00
620-00-53640-000-851	SEWER OFFICE EXPENSE	0.00	974.87	1,500.00	525.13	64.99
620-00-53640-000-854	SEWER RETIREMENT	85.99	1,603.06	1,800.00	196.94	89.06
620-00-53640-000-856	SEWER MISC EXPENSES	0.00	522.32	40,000.00	39,477.68	1.31
620-00-53690-000-850	SEWER LEGAL	2,100.74	2,516.10	0.00	-2,516.10	0.00
610-00-53700-000-403	DEPRECIATION EXP - FINANCED	0.00	0.00	0.00	0.00	0.00
610-00-53700-000-426	DEPRECIATION EXP - CONTRIBUTED	0.00	0.00	0.00	0.00	0.00
610-00-53710-000-340	WATER UTILITY LAND LEASE	0.00	578.53	600.00	21.47	96.42
610-00-53710-000-600	WATER SALARIES & WAGES	1,409.22	30,432.67	30,000.00	-432.67	101.44
610-00-53710-000-610	WATER CONT EDU & MILEAGE	0.00	0.00	500.00	500.00	0.00
610-00-53710-000-620	WATER - UTILITIES	21.71	6,314.80	13,200.00	6,885.20	47.84
610-00-53710-000-630	WATER CHEMICALS	561.85	5,257.52	6,000.00	742.48	87.63
610-00-53710-000-640	WATER OFFICE SUPPLIES	0.00	640.31	500.00	-140.31	128.06
610-00-53710-000-645	WATER TESTING	17.00	785.00	3,750.00	2,965.00	20.93
610-00-53710-000-650	WATER REPAIRS	280.00	5,447.70	15,000.00	9,552.30	36.32
610-00-53710-000-655	WATER EQUIPMENT	0.00	12,099.00	15,000.00	2,901.00	80.66
610-00-53710-000-656	WATER METER EXPENSE	0.00	0.00	3,000.00	3,000.00	0.00
610-00-53710-000-660	WATER UTILITY TRUCK MAIN	0.00	147.80	1,000.00	852.20	14.78
610-00-53710-000-670	WATER MAINTENANCE	0.00	75.03	1,000.00	924.97	7.50
610-00-53710-000-683	PSC EXPENSES	0.00	0.00	0.00	0.00	0.00
610-00-53710-000-822	WATER UTILITY WATER/SEWER USE	0.00	244.99	1,000.00	755.01	24.50
610-00-53710-000-825	PLANT WATER TESTING	0.00	0.00	0.00	0.00	0.00
610-00-53710-130-000	WATER SS/MEDICARE	107.80	2,180.41	2,500.00	319.59	87.22
610-00-53710-150-000	WATER HEALTH SUBSIDY	0.00	0.00	6,400.00	6,400.00	0.00
610-00-53710-210-000	WATER PLANT LEGAL	264.04	679.40	0.00	-679.40	0.00
610-00-53710-510-682	WATER UTILITY INSURANCE	0.00	5,867.00	5,000.00	-867.00	117.34
610-00-53720-000-680	WATER SALARIES	0.00	0.00	0.00	0.00	0.00
610-00-53720-000-681	WATER EXPENSES	0.00	0.00	0.00	0.00	0.00
610-00-53720-000-683	WATER DUES & FEES	93.10	3,028.05	1,300.00	-1,728.05	232.93
610-00-53720-000-685	WATER AUDITING/ACCOUNTING	0.00	30,548.33	40,000.00	9,451.67	76.37

Fund: All Funds

Account Number		2026 September	2026 Actual 09/14/2026	2026 Budget	Budget Status	% of Budget
610-00-53720-000-686	WATER RETIREMENT	56.37	1,003.78	800.00	-203.78	125.47
610-00-53720-000-689	WATER MISC EXPENSES	0.00	0.00	0.00	0.00	0.00
610-00-53720-000-822	WATER UTILITY WATER/SEWER USE	0.00	80.96	0.00	-80.96	0.00
PUBLIC WORKS		178,971.02	841,199.24	1,914,899.00	1,073,699.76	43.93
100-00-55120-000-000	ANIMAL SERVICES	0.00	2,750.00	5,000.00	2,250.00	55.00
100-00-55300-000-000	RECREATION PROGRAM & EVENTS	0.00	0.00	0.00	0.00	0.00
CULTURE, RECREATION AND EDU.		0.00	2,750.00	5,000.00	2,250.00	55.00
100-00-56400-000-000	PLANNING LAND ACQUISITION	0.00	0.00	0.00	0.00	0.00
100-00-56400-215-000	PLANNING CONSULTING	260.00	6,797.85	78,646.76	71,848.91	8.64
100-00-56700-115-000	ZONING WAGES	0.00	29,037.45	76,960.00	47,922.55	37.73
100-00-56700-130-000	ZONING SS/MEDICARE	0.00	1,992.81	11,774.88	9,782.07	16.92
100-00-56700-131-000	ZONING RETIREMENT	0.00	971.63	3,080.00	2,108.37	31.55
100-00-56700-150-000	ZONING HEALTH SUBSIDY	0.00	0.00	12,800.00	12,800.00	0.00
100-00-56700-210-000	ZONING LEGAL	229.60	11,716.04	21,000.00	9,283.96	55.79
100-00-56700-224-000	ZONING CELL PHONE	0.00	132.00	400.00	268.00	33.00
100-00-56700-290-000	ZONING CONTRACTED SERVICES	4,200.00	42,600.00	0.00	-42,600.00	0.00
100-00-56700-311-000	ZONING COMPUTER/SOFTWARE	0.00	0.00	500.00	500.00	0.00
100-00-56700-312-000	ZONING ANTI-VIRUS	0.00	76.68	81.00	4.32	94.67
100-00-56700-320-000	ZONING PUBLICATIONS	0.00	51.02	1,000.00	948.98	5.10
100-00-56700-330-000	ZONING MILEAGE/SEMINAR	0.00	500.00	1,500.00	1,000.00	33.33
100-00-56700-380-000	ZONING EXPENSE	0.00	1,160.59	3,000.00	1,839.41	38.69
CONSERVATION AND DEVELOPMENT		4,689.60	95,036.07	210,742.64	115,706.57	45.10
100-00-58100-000-000	DEBT SERVICE PRINCIPAL	14,595.41	156,867.72	973,794.02	816,926.30	16.11
400-00-58100-000-000	DEBT SERVICE PRINCIPAL	0.00	43,845.26	0.00	-43,845.26	0.00
100-00-58200-000-000	DEBT SERVICE INTEREST	555.07	9,812.76	0.00	-9,812.76	0.00
400-00-58200-000-000	DEBT SERVICE INTEREST	0.00	154.33	0.00	-154.33	0.00
DEBT SERVICE		15,150.48	210,680.07	973,794.02	763,113.95	21.63
100-00-59200-000-000	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING USES		0.00	0.00	0.00	0.00	0.00
Total Expenses		218,752.54	1,554,679.40	3,791,888.16	2,237,208.76	41.00
Net Totals		-215,817.54	1,158,102.36	0.00	-1,158,102.36	

- Created some quick reference guides for odd things that could come up on election day as requested by the poll workers
- Quite a few people in the office for early in person absentee voting
- Conducted the public test of election equipment – no issues
- Election set up & take down
- Attend a TIF webinar hosted by The League & Ehlers
- More work on account reconciliation
- A lot of questions for the Nsight co-location request
- Entered all of the election information into WisVote and reconciled
 - Turnout of 814 voters
 - Also was able to get a few more people willing to become election workers
- A lot of time spent gathering documents and writing procedures for the 2025 audit
 - BakerTilly started going through everything 08/31 – a lot of follow up questions from them the week of 09/07.
 - More documentation to find after they began going through their first request.
- 09/09/2026 – attended a webinar put on by the League of WI Municipalities regarding the Levy Limit Worksheet as we are now in budget season. Went through each line in depth and explained what was allowable to claim.
- Created a mailer to go out with the next round of utility bills. Michael is having issues with the pumps at the Wastewater plant due to things being flushed that should be going in the trash.
- More work on creating SOPs as time allows.
- Prep work for the 11/3 election in WisVote
- Already received quite a few absentee requests for the 11/3 election
 - Should receive ballots from the County this week

Board Meeting Chief Report

Chief Report: – (August 26)

Personnel Report:

- Wyatt Hase and Lana Borehardt have begun their career with the Village of Maine Fire Department. Their first night of drill was on the 19th.

EMS Response:

- **Month (16)**
 - Berlin – 2
 - Village of Maine – 9
 - Stettin – 5
- **Year To Date - (104)**
 - *BERLIN* – (11)
 - *VILLAGE OF MAINE* – (66)
 - *STETTIN* – (27)

Fire Response:

- **Month (5)**
 - **8/3/26 (1843 hrs) 15380 Brandenburg Ave.**
Utility Fire Call (No CO Found) – VMAINE
 - **8/15/26 (1512 hrs) 241579 US 51**
Grass Fire (Cancelled) – VMAINE
 - **8/16/26 (0114 hrs) 146110 Marmel Drive**
Structure Fire (Mattress on Fire) – STETTIN
 - **8/17/26 (1444 hrs) 146885 Whippoorwill Rd.**
Structure Fire (Shed on Fire) – VILLAGE OF RIB MOUNTAIN
 - **8/29/26 (1641 hrs) County Rd U/N.44th Ave.**
MVC (Head Injury) – VMAINE
- **Year To Date - (43)**
 - *BERLIN* – (0)
 - *VILLAGE OF MAINE* – (28)
 - *STETTIN* – (11)
 - *OTHER* – (4)

Board Meeting Chief Report

Concurrent Call Data:

- Nothing to report

Training:

- Lana has begun Fire Class at NTC on Tuesday and Thursday evenings. She should be done with fire class by the end of November.

Apparatus:

- Engine 1 was taken to Baer Repair for an estimate on repairs needed and DOT inspection.
- All other apparatus will be taken to this shop for the same reason. It is much closer than the previous mechanic shop in Woodruff. The previous shop will still be used for pump related issues.

Fire Prevention/Public Education/Events:

- Chief Genrich, Deputy Chief Gau, and FF Channel were at the elementary school for orientation day and handed out things for the kids. Also handed out a couple applications for the Fire Department.

Grants/Projects:

- Nothing to Report

Village of Maine
Special Meeting of the Board of Trustees
Monday, August 3, 2026
Village Hall

President Hase called the meeting to order at 6:00 p.m. The Pledge of Allegiance was said. Interim Clerk Heindl verified that all open meeting requirements have been satisfied.

****The closed session at 5:30pm was cancelled due to the applicant taking a different job****

ROLL CALL: Trustees present: Dan Brandenburg, Judith Hase, Bruce Reynolds, Ben Seidler, and Wes Schoepke.

Also Present: Attorney James Kurszewski and Interim Clerk Jamie Heindl.

Pledge of Allegiance was said.

Motion by Reynolds/Brandenburg to approve the minutes of the regular meeting on 07/13/2026.
Carried. 5/0

****Request to have motions verbatim****

Agenda item #17 – Discussion & Possible Action – Volunteer Firefighter Wyatt Hase

Motion by Reynolds/Brandenburg that we approve him. Carried 5/0

Agenda item #18 Discussion & Possible Action – Conditional Use Permit – Nsighttel Wireless

Motion by Brandenburg/Schoepke we deny it. Carried. 5/0

Agenda item #19 Discussion & Possible Action – Zoning Board of Appeals

Motion by Schoepke/Brandenburg to approve Kelley Warren. Carried. 5/0

Motion by Schoepke/Seidler to approve Todd Zastrow. Carried. 5/0

Motion by Brandenburg/Hase to approve Steve Zahn for two years. Carried. 5/0

Motion by Hase/Reynolds to approve Jim Kraemer and Tom Marquardt for one year terms. Carried. 3/2

Agenda item #20 Discussion & Possible Action – NTC Agricultural Science renting village land for crops

Motion by Schoepke/Brandenburg to table it until the special meeting so the board can review the agreement. Carried. 5/0

Agenda item #21 Discussion & Possible Action – Hiring of Jamie Heindl as full-time Clerk/Deputy Treasurer.

Motion by Reynolds/Schoepke to that we approve her and then we will have closed session for salary.
Carried. 4/1

Agenda item #22 Discussion & Possible Action – Sale of Broom Attachment

Motion by Schoepke/Brandenburg that we take it to Swiderski. Carried. 5/0

Agenda item #23 Discussion & Possible Action – Network/Technology Upgrades

Motion by Seidler/Brandenburg to table website upgrade to the next regularly scheduled meeting. 5/0

Motion by Brandenburg/Schoepke that we accept the network upgrade and phone system as stated. Carried. 4/1

Motion by Reynolds/Hase to table the last two for the next scheduled meeting. Carried. 5/0

Agenda item #24 Discussion & Possible Action – Village of Maine Newsletter

Motion by Brandenburg/Reynolds that we go forward having you [village president] write the newsletter and then board approval of the newsletter - spring & fall. Carried. 5/0

Agenda item #25 Discussion & Possible Action – Brokaw Lots

Motion by Brandenburg/Reynolds for everything except the Habitat Homes for now on the 2019 value. Carried. 3/2

Roll Call Vote: Brandenburg – yes, Hase – yes, Reynolds – yes, Seidler – nay, Schoepke – no

Agenda item #26 Discussion & Possible Action – Maine Lion's Club Village Park Upgrades

Motion by Brandenburg/Seidler approve going forward with this as long as any tax payer money that is going to be spent comes in front of the board. Carried. 5/0

Agenda item #27 Approve monthly vouchers for payment

Motion by Seidler/Brandenburg to accept the vouchers. Carried. 5/0

Roll Call Vote: Schoepke – yes, Seidler – yes, Reynolds – yes, Hase – yes, Brandenburg – yes.

New Business:

- Website upgrade to Sept meeting
- Projector & Sound system to Sept meeting

****start regular meetings at 5:30pm for trustees to go through vouchers before general business at 6pm**

Next Board meeting: Special meeting on August 31st, 2026 at 6pm; regular meeting is September 14th, 2026, at 6pm.

Motion by Schoepke/Brandenburg to adjourn at 8:37 p.m. Carried. 5/0

Submitted by,

Jamie Heindl, Interim Village Clerk

Village of Maine
Special Meeting of the Board of Trustees
Monday, August 31, 2026
Village Hall

President Hase called the meeting to order at 6:00 p.m. The Pledge of Allegiance was said. Clerk Heindl verified that all open meeting requirements have been satisfied.

ROLL CALL: Trustees present: Dan Brandenburg, Judith Hase, Bruce Reynolds, Ben Seidler, and Wes Schoepke.

Also Present: Attorney James Kurszewski, Jon Trautman (CLA), and Clerk Jamie Heindl.

Update on 2026 Budget Status from Jon Trautman:

Jon Trautman came in to discuss the 2024 audited financial statements and how the budget/levy limit works as far as what was approved in loans and claimed as debt service on the 2025 Levy Limit Worksheet submitted to the department of revenue.

Motion by Hase to switch #5 and #6.

Agenda item #6 Discussion & Possible Action – Disclose the Nsight towers and antenna memo to the public

Motion by Hase/Seidler to disclose the Nsight towers and antenna memo from the attorney to the public. Carried. 5/0

Agenda item #5 Discussion & Possible Action – Reconsideration of Nsight co-location request 6333 Rainbow Drive

Attorney Kurszewski did a lot of research into state statutes to find out exactly what the board can/cannot do. Nsight is requesting a Class 2 co-location, which is permitted by state statute. Nsight did not have to go through the Conditional Use Permit process. They applied for the permit back in January; the board had 45 days from then to decide if they wanted to approve or deny the request. By statute, after the 45 days were up with no response, Nsight could have moved forward with their request.

Motion by Schoepke/Reynolds to approve it. Carried. 3/2

Roll Call Vote: Brandenburg – no, Hase – yes, Reynolds – yes, Schoepke – yes, Seidler – no.

Agenda item #7 Public Hearing – Data Center Moratorium

Hase called the public hearing to order on the Data Center Moratorium at 6:40 p.m.

Our current zoning code doesn't have information pertaining to data centers. We are looking to adopt a 12 month moratorium to disallow data centers to give the Village time to research and create a zoning ordinance for data centers.

Resident expressed concern about the data centers taking water from the Village.

Jonathan Fisher – agrees with the moratorium so we have time to protect ourselves.

Joe Yelle – also agrees with the moratorium.

Motion by Brandenburg/Reynolds to adjourn the public hearing (6:52p.m.). Carried 5/0

Agenda item #7a. Discussion & Possible Action – Resolution 2026-01 Data Center Moratorium

Motion by Brandenburg/Seidler that we go forward with the moratorium, 1 year moratorium they are requesting. Carried. 5/0

Agenda item #8 Discussion of 2025 Audit Planning Letter from BakerTilly. No action needed; BakerTilly requested a letter be distributed to trustees regarding the 2025 Audit.

Agenda item #9 Discussion & Possible Action – Agreement for NTC to rent Village Parcel ID 146-2907-004-0954

Motion by Brandenburg/Hase to talk about #11 and then come back to this. Carried. 5/0

Agenda item #11 Discussion and Possible Action – REI Falcon Drive Development Overlay Cost

Motion by Brandenburg/Reynolds that we approve \$1,500 for REI overlay cost. Carried. 5/0

Back to agenda item #9.

Motion by Reynolds/Seidler that we deny the lease agreement with NTC. Carried. 4/1

Agenda item #10 Discussion & Possible Action – Temporary Class "B" Beverage License request from Maine Lion's Club for 09/07/2026 at 5405 Hillcrest Drive.

Motion by Seidler/Brandenburg to approve. Carried. 5/0

Agenda item #12 Discussion & Possible Action – TerX Brokaw properties lease amendment

Motion by Reynolds/Brandenburg that we accept the amended lease. Carried. 5/0



Agenda Item #13 Discussion & Possible Action – Municipal Projects & Public Property Citizen Appointments

Motion by Reynolds/Seidler to nominate Randy Blaschka. Carried. 5/0

Motion by Brandenburg/Reynolds to nominate Tom Gatzke. Carried. 5/0

Motion by Reynolds/Hase to nominate Jim Kraemer. Carried. 3/2

Agenda Item # 14 New Business

- Tabled items from 8/3

Next Board Meeting: September 14, 2026, at 5:30 p.m.

****October meeting – 3 of the trustees will be unavailable 10/12. Moving to September 28th****

Agenda Item # 16 Request motion to convene in Closed Session as per Wisconsin Statutes 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility, for the purpose of discussing Clerk/Deputy Treasurer wage.

Motion by Brandenburg/Seidler that we convene in closed session. Carried.

Roll Call Vote: Brandenburg – yes, Hase – yes, Reynolds – yes, Schoepke – yes, Seidler – yes.

=====
CLOSED SESSION
=====

Motion by Brandenburg/Seidler to adjourn closed session and reconvene in open session. Carried. 5/0

Motion by Brandenburg/Hase to compensate Jamie \$75,000 retroactive to 08/03. Carried. 5/0

Motion by Schoepke/Brandenburg to adjourn at 8:02 p.m. Carried. 5/0

Submitted by,

Jamie Heindl, Village Clerk

Network Upgrade – We are happy to announce that we have begun an upgrade to our current Village Hall and Fire Department/Public Works building. It is providing improved speeds, better security and monitoring capabilities, along with private and public “guest” networks. Visitors to the Village Hall now have a wireless network labeled “Village Guest” that they may connect to for Internet access.

The password for the guest network is – **LovelyVillage**

Phone System Changes – The network upgrade also provided us the capability to upgrade our phone system. Once fully operational, it will reduce our monthly phone system expenses while providing better functionality which will better serve both residents and village staff.

New Projector Proposal

Vendor – Sound World

- **Better User Experience:** The current unit is quite dim and has very low resolution meaning it is unable to properly display computer images. It has been difficult to use during committee meetings due to resolution restrictions. Audience has complained it is hard to see. Online audience reports they are unable to read the display.
- **Community Engagement:** This will improve relations with online residents and in-person audience as we are meeting their needs of transparency and better readability of agendas and the supporting documents. Dispels rumors that the board is trying to hide things.
- **Improved Productivity and Efficiency:** Board and committee meetings can be more productive with improved visibility and higher resolution of documents, spreadsheets and images.
- **Connectivity with Sound System:** During conference/Teams/Video calls, audio from the laptop & projector will be connected directly to the sound system providing in-person and online audience amplified and higher quality sound from the outside attendee.
- **Better Color, Brightness & Contrast:** Fully visible in lighted room. No longer a need to turn off lights or closing blinds. Laser technology is commonplace today and delivers wider color gamuts, deeper black levels, and much higher visual contrast. Our existing projector is a traditional lamp which will dim significantly over the lifespan, while lasers maintain high brightness for years.
- **Eco-Friendly & Efficient:** Unit consumes less electricity, runs cooler, and contain no mercury lamps that harm the environment.
- **Flexible Installation:** Unit would be mounted from the ceiling. Connection can be wireless or using wired connection from newly installed receptacle in the back wall.

Project Name	Project Description	Vendor	Cost	Notes, Comments
Projector Replacement	New projector mounted from ceiling. Bright enough to be seen in full light, better optics and improved resolution	Sound World	\$ 2,190.96	Includes estimated 4 hour install

Sound System Proposal

Vendor – Sound World

- **Better User Experience:** There have been many complaints that board members, attorney, president and clerk cannot be heard. Online audience has stated it is extremely difficult to hear. Questions of trust have been raised due to the inability to hear at meetings. This solution has been requested by and is for the betterment of the community.
- **Community Engagement:** Will improve relationship with online residents and in-person audience as we are meeting their needs. The goal is to provide quality sound to encourage more resident involvement, reduce frustration, build confidence in the administration and improve transparency.
- **Consistent Sound:**
 - 7 microphones – 1 per user provides the best configuration and can be equalized to eliminate hollow pockets.
 - Additional Speakers – provides reliable and balanced sound throughout the entire meeting room.
 - Larger Amplifier – provides the ability to drive higher quality sound to all speakers within the hall.

Project Name	Project Description	Vendor	Cost	Notes, Comments
Sound System Upgrade	Investigation has shown that portability is not needed, so a more fixed solution is warranted. Install more speakers, stronger amplifier, 7 wireless and rechargeable mics, with stands, and recharge station. FCC reserved and approved frequencies (this is required of all wireless transmitting devices).	Sound World	\$ 7,588.87	Includes estimated 6 hours of install

New Web Site Proposal

Vendor - Catalis

- **Flexible Design and Configuration with Easy Navigation:** Home page and links can all be designed and modified by staff as needed. Flat fee pricing, so no additional charges by the vendor.
 - **Centralized Public Records:** Easy access to public events calendar, meeting minutes, annual budgets, agendas, and local regulations.
 - **24/7 Digital Notice Board & Mass Notification:** Using a centralized notification solution, administrators can send and manage communications to residents via multiple media channels. Long term, notifications can be sent out for meeting and links to watch live or archived videos.
 - **Urgent/Emergency Alerts:** Weather alerts, road closures, etc can be displayed on the Home page and emails/texts will be sent out to notify village residents.
 - **Two-Way Communication:** Ability to create digital feedback forms, public opinion surveys, and direct staff directories to build trust and accountability.
- Smart Search Architecture:** Uses search bars so users can easily find zoning laws, ordinances, meeting agendas and minutes.
- **Local Tourism & Business Promotion:** Ability to highlight the village's offerings, personality and local merchants to attract out-of-town visitors. A valuable tool to leverage when marketing property such as lots in Brokaw.

Project Name	Project Description	Vendor	Cost	Notes, Comments
Website Upgrade	Upgrade with many new features and notification enhancements	Catalis	\$ 4,300.00	Includes a 1 time \$900 Set up charge

VILLAGE OF MAINE, MARATHON COUNTY, WISCONSIN
AN ORDINANCE CREATING SECTION 8.15 OF THE GENERAL CODE OF ORDINANCES
ENTITLED
VILLAGE BOARD MEETINGS AND RULES OF PROCEDURE

The Village Board of the Village of Maine, Marathon County, Wisconsin, do ordain as follows:

SECTION 1: Section 8.15 of the General Code of Ordinances of the Village of Maine, Marathon County, Wisconsin entitled *Village Board Meetings and Rules of Procedure* is hereby created as follows:

8.15 - Village Board Meetings and Rules of Procedure.

Sec. 8.15.010 - Meetings to be public; public notice.

Except as provided in Wis. Stat § 19.85, all meetings of the village board, committees and commissions thereof shall be open to the public and public notice given as required by Wis. Stat. § 19.84.

Sec. 8.15.020 - Quorum.

Three (3) village board members, including the village president shall constitute a quorum, but a lesser number may adjourn from time to time or compel the attendance of absent members. A call of the house may be ordered by a majority vote if three (3) trustees are present.

Sec. 8.15.030 – Village board meetings.

- (a) *Regular meetings.* Regular meetings of the village board shall be held at the village hall or at any other place designated by the village board, on the second and fourth Monday of every month at 6:00 p.m. Any regular meeting falling on a legal holiday shall be held on a day designated by the village board and at the same hour and place. The village board may cancel any regular meeting.
 - (b) *Special meetings.* Special meetings of the village board may be called by the village president or two (2) trustees by written request to the village clerk. The village clerk shall immediately post notice of the meeting in accordance with Wis. Stat. §19.84 together with the agenda and no later than twenty-four (24) hours prior to said meeting notify each trustee by their village email of the time and purpose of such meeting.
 - (c) *Budget Public Hearing.* The village clerk shall post notice of the hearing in accordance with Wisconsin Statutes and notify each trustee by their village email of the date and time of said hearing no later than 7 days prior to the budget public hearing.
 - (d) *Meeting Minutes.*
- (1) Pursuant to Wis. Stat. § 19.21(7) any taped recording of a meeting, as defined in Wis. Stat. §19.82 (2), may be destroyed no sooner than 90 days after the minutes have been approved and published if the purpose of the recording was to make minutes of the meeting.

- (2) No later than the Thursday preceding the next regularly scheduled village board meeting, approved meeting minutes of the village board as well as any approved committee and commissions minutes shall be posted to the village website.

Sec. 8.15.040 - Agenda.

A request in writing or by email to the village president by a trustee by 12:00 p.m. the Monday preceding a Monday regular village board meeting may be made to the village president to add an agenda item to the immediately upcoming Monday regular village board meeting. The village president shall coordinate the preparation of the agenda. Any item that is properly submitted shall be placed on the next regularly scheduled village board meeting agenda. No substantive revisions, additions, or deletions to an agenda may occur after 5:00 p.m. on the Wednesday preceding the Monday regular village board meeting for which the agenda applies.

- (a) All meeting material, including all supplemental documents pertaining to the agenda item to be considered by the village board at its regularly scheduled meeting shall be provided to each village trustee in electronic format as well as hand delivered to each village trustee's residence or delivered to each trustee's mailbox at the village hall no later than the Thursday prior to the Monday regular village board meeting for which the packet is intended. The meeting materials shall include the monthly check register long form in pdf as well as the budget to actual report.
- (b) Meeting material packets, except unapproved meeting minutes, but including written reports, shall be posted on the Village of Maine website on the Thursday prior to the Monday regular board meeting subsequent to the village board meeting applicable to said materials, subject to all statutes, rules, ordinances, or board action concerning the same.

Sec. 8.15.050 - Order of business.

- (a) The business of the village board shall be conducted in the following order unless specifically requested otherwise in writing by the village president or a village trustee.
 - (a) Silence cell phones.
 - (b) Call meeting to order.
 - (c) Roll call.
 - (d) Pledge of allegiance.
 - (e) Village President report.
 - (f) Finance and Personnel Committee report.
 - (g) Treasurer report.
 - (h) Fire Department report.
 - (i) County supervisor report.
 - (j) Public comment regarding Other Business items, limited to three minutes.*
 - (k) Other Business.
 - (l) New business.
 - (m) Next Board of Trustees' meeting date, time, and place.
 - (n) Adjournment.

* During the public comment period, the village trustees may receive information from the public and may discuss any matter raised by the public. If however, a member of the public raises a subject that does not appear on the meeting notice, the village trustees shall limit the discussion of that subject and to defer any extensive deliberation to a later meeting for which more specific notice may be given. In addition, the village board may not take formal action on a subject raised in the public comment period, unless that subject is also identified in the meeting notice.

Sec. 8.15.060 - Presiding Officer.

- (a) *Control of meeting.* The village president shall preserve order and preside at the meetings of the village board. A member may appeal the decision of the presiding officer. Such appeal is not debatable and must be sustained by a majority of the members present, exclusive of the presiding officer.
- (b) *Absence of village president.* If the village president is absent at any meeting, the village clerk shall call the meeting to order and preside until the village board selects a trustee to preside for that meeting.

Sec. 8.15.070 - Parliamentary Rules.

- (a) *Speaking before the village board.* Every member, previous to his or her speaking, shall address the presiding officer and shall not be interrupted except by a call of order.
- (b) *Motions.* When a motion is made and seconded, it shall be stated by the chair, or if in writing, shall be read by the village clerk or deputy clerk.
- (c) *Member called to order.* When a member is called to order by the presiding officer, they shall not proceed without leave of the village board.
- (d) *Robert's Rules.* Meetings of the village board shall be conducted according to Robert's Rules of Order, Newly Revised, except as otherwise provided herein.
- (e) *Voting.*
 - (1) *Voice vote.* The presiding officer may call for a voice vote on any matter not requiring a roll call vote (aye or nay vote) by law. The presiding officer may direct or any member may call for a division.
 - (2) *Aye and nay vote.* The ayes and nays may be required by any member and the presiding officer shall call the roll by individual trustee with each subsequent call of the roll beginning with the trustee who voted second on the previous call of the roll and following in the same order until all members have voted. On confirmation and on the adoption of any measure assessing or levying taxes, appropriating money, or creating any liability or charge against the Village or any fund thereof and final action on all ordinances, the vote shall be by ayes and nays. All ayes and nay votes shall be recorded in the minutes.

- (3) *Members required to vote.* Every member present when a question is put shall vote unless the presiding officer, for special reasons, excuses him or her.

Sec. 8.15.080 - Suspension of Rules.

The foregoing rules or any part thereof may be temporarily suspended in connection with any matter under consideration by a vote of two-thirds of the members present.

Sec. 8.15.090 - Reconsideration.

- (a) Reconsideration of action taken on a previous meeting agenda item may be requested before the close of the next regularly scheduled village board meeting.
- (b) Reconsideration may be requested of an agenda item from the previously regularly scheduled village board meeting only and any special village board meeting that falls between the previous regular board meeting and the next regular scheduled board meeting.
- (c) The reconsideration request must be in writing and must have at least two village board members making said request with at least one member of the prevailing side of the vote on the matter for reconsideration.
- (d) The motion to reconsider must be placed on the next regularly scheduled village board meeting agenda.

SECTION 2: If any provision of this Ordinance is invalid or unconstitutional, or if the application of this Ordinance to any person or circumstances is found invalid or unconstitutional by a Court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the provisions or application of this Ordinance which can be given effect without the invalid or unconstitutional provision or application.

SECTION 3: All Ordinances and parts of ordinances in conflict herewith are hereby repealed.

SECTION 4: This Ordinance shall take effect and be in full force and effect from and after its passage and publication or posting as required by law.

Adopted this 8th day of December, 2025.

VILLAGE OF MAINE

Betty Hoensch
Betty Hoensch, President

ATTEST:

Cindy Bailey
Cindy Bailey, Clerk/Treasurer

Adopted: December 8, 2025

Published: April 15, 2026

Current recycling ordinance

10.06 Refuse and Recycling Regulations.**(1) DOMESTIC WASTE.** Domestic waste shall be disposed of as follows:

(a) *Town Provided Collection.* The Town shall provide for collection of domestic waste for all residences in the Town. Domestic waste to be collected pursuant to services contracted for by the Town shall be deposited in containers provided by or in accordance with the Town's contract with the hauler responsible for collecting domestic waste in the Town of Maine.

(b) *When Collection Not Available Through Town Contracted Services.* Persons who themselves dispose of their domestic waste and persons who hire private haulers to dispose of their domestic waste because those services are not provided under the Town's contract with the hauler responsible for collecting domestic waste, are responsible for the proper separation of recyclable and non-recyclable wastes. Such persons and persons they hire shall collect, transport, and dispose of such waste in accordance with all waste disposal and health and sanitation and nuisance laws and regulations.

(2) RECYCLABLE WASTE. All recyclable waste shall be separated from other waste and shall be set out to be collected by the hauler responsible for collecting recyclable waste in the Town of Maine.

(3) LOCATION OF WASTE CONTAINERS. Waste containers may not be stored within any setback area except when placed for collection. Waste containers may not be placed for collection more than 24 hours before the next scheduled pick up and not remain there more than 24 hours after they are picked up.

(4) SPECIAL RULES. The Town Board may promulgate specific rules and regulations for the preparation and collection of domestic and recyclable waste in order to promote recycling, composting, and resource recovery through the administration of an effective waste disposal and recycling program.

VILLAGE OF MAINE, MARATHON COUNTY, WISCONSIN
AN ORDINANCE TO AMEND CHAPTER 10.06(2) OF THE GENERAL CODE OF ORDINANCES
ENTITLED
RECYCLING REGULATIONS

The Village Board of the Village of Maine, Marathon County, Wisconsin do ordain as follows:

SECTION 1: Section 10.06(2) of the General Code of Ordinances of the Village of Maine, Marathon County, Wisconsin entitled *Recycling Regulations* is hereby created as follows:

- (a) **Title.** Recycling Ordinance for the Village of Maine.
- (b) **Purpose.** The purpose of this ordinance is to regulate and require the separation, collection and processing of recyclable materials to the greatest extent feasible and to promote recycling, composting, and resource recovery through the administration of an effective recycling program, as provided in s. 287.11, Wis. Stats., and ch. NR 544, Wisconsin Administrative Code.
- (c) **Statutory Authority.** This ordinance is adopted as authorized under s. 287.09(3)(b), Wis. Stats.
- (d) **Abrogation and Greater Restrictions.** It is not intended by this ordinance to repeal, abrogate, annul, impair or interfere with any existing rules, regulations, ordinances or permits previously adopted or issued pursuant to law. However, whenever this ordinance imposes greater restrictions, the provisions of this ordinance shall apply.
- (e) **Interpretation.** In their interpretation and application, the provisions of this ordinance shall be held to be the minimum requirements and shall not be deemed a limitation or repeal of any other power granted by the Wisconsin Statutes. Where any terms or requirements of this ordinance may be inconsistent or conflicting, the more restrictive requirements or interpretation shall apply. Where a provision of this ordinance is required by Wisconsin Statutes, or by a standard in ch. NR 544, Wis. Adm. Code, and where the ordinance provision is unclear, the provision shall be interpreted in light of the Wisconsin Statutes and the ch. NR 544 standards in effect on the date of the adoption of this ordinance, or in effect on the date of the most recent text amendment to this ordinance.
- (f) **Severability.** Should any portion of this ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected.
- (g) **Applicability.** The requirements of this ordinance apply to all people including businesses and solid waste haulers within the Village of Maine. Owners and/or occupants of single-family and multi-family residences and non-residential facilities located within or conducting business in the Village are required to separate and recycle, from their municipal solid waste, those items identified in Section (1.10) of this Ordinance.
- (h) **Administration.** The provisions of this ordinance shall be administered by the Village Board or their designee.
- (i) **Definitions.** For this ordinance:
 - 1) “Aluminum container” means all aluminum food or beverage cans.
 - 2) “Bi-metal container” means a container for carbonated or malt beverages that is made primarily of a combination of steel and aluminum.
 - 3) “Container board” means corrugated paperboard used in the manufacture of shipping containers and related products.
 - 4) “Foam polystyrene packaging” means packaging made primarily from foam polystyrene that satisfies one of the following criteria:

- a) Is designed for serving food or beverages.
- b) Consists of loose particles intended to fill space and cushion the packaged article in a shipping container.
- c) Consists of rigid materials shaped to hold and cushion the packaged article in a shipping container.
- 5) "Glass Container" means a glass bottle, jar or other packaging container used to contain a product that is the subject of a retail sale and does not include ceramic cups, dishes, oven ware, plate glass, safety and window glass, heat-resistant glass such as Pyrex, lead based glass such as crystal, or TV tubes.
- 6) "HDPE" means high density polyethylene, labeled by the resin code # 2.
- 7) "LDPE" means low density polyethylene, labeled by the resin code # 4.
- 8) "Magazines" means magazines and other materials printed on similar paper.
- 9) "Major appliance" means a residential or commercial air conditioner, clothes dryer, clothes washer, dishwasher, freezer, microwave oven, oven, refrigerator, furnace, boiler, dehumidifier, water heater or stove.
- 10) "Multiple-family dwelling" means a structure containing 5 or more residential units, including units that are occupied seasonally.
- 11) "Newspaper" means a newspaper and other materials printed on newsprint.
- 12) "Non-residential facilities and properties" mean commercial, retail, industrial, institutional and government facilities and properties. Non-residential facilities and properties include any location at which goods or services are provided or manufactured, including locations under construction, demolition, or remodeling, or used for special events such as fairs, festivals, sport venues, conferences, and exhibits. This term does not include multiple family dwellings.
- 13) "Office paper" means a variety of high-grade printing and writing papers. This term does not include industrial waste, newspaper or packaging.
- 14) "Other resins or multiple resins" mean plastic resins labeled by the resin code # 7.
- 15) "Person" includes any individual, corporation, limited liability company, partnership, association, local government unit, as defined in s. 66.0131(1)(a), Wis. Stats., state agency or authority or federal agency.
- 16) "PETE" or "PET" means polyethylene terephthalate, labeled by the resin code # 1.
- 17) "Plastic container" means an individual, separate, rigid plastic bottle, can, jar or carton, except for a blister pack, that is originally used to contain a product that is the subject of a retail sale.
- 18) "Postconsumer waste" means solid waste other than solid waste generated in the production of goods, hazardous waste, as defined in s. 291.01(7) Wis. Stats., waste from construction and demolition of structures, scrap automobiles, or high-volume industrial waste, as defined in s. 289.01(17)., Wis. Stats.
- 19) "PP" means polypropylene, labeled by the resin code # 5.
- 20) "PS" means polystyrene, labeled by the resin code # 6.
- 21) "PVC" means polyvinyl chloride, labeled by the resin code # 3.
- 22) "Recyclable materials" includes lead acid batteries; major appliances; waste oil; yard waste; aluminum containers; corrugated paper or other container board; foam polystyrene packaging; glass containers; magazines; newspaper; office paper; rigid plastic containers, including those made of PETE, HDPE, PVC, LDPE, PP, PS and other resins or multiple resins; steel containers; waste tires; and bi-metal containers.
- 23) "Solid waste" has the meaning specified in [s. 289.01\(33\), Wis. Stats.](#)
- 24) "Solid waste facility" has the meaning specified in [s. 289.01\(35\), Wis. Stats.](#)
- 25) "Solid waste treatment" means any method, technique or process which is designed to change the physical, chemical or biological character or composition of solid waste. "Treatment" includes incineration.
- 26) "Waste tire" means a tire that is no longer suitable for its original purpose because of wear, damage or defect.

27) “Yard waste” means leaves, grass clippings, yard and garden debris and brush, including clean woody vegetative material no greater than 6 inches in diameter. This term does not include stumps, roots or shrubs with intact root balls.

(j) **Separation of Recyclable Materials.** Occupants of single family and 2-to-4-unit residences, multiple-family dwellings and non-residential facilities and properties shall separate the following materials from postconsumer waste:

- 1) Lead acid batteries
- 2) Major appliances
- 3) Waste oil
- 4) Yard waste
- 5) Aluminum containers
- 6) Bi-metal containers
- 7) Corrugated paper or other container board
- 8) Foam polystyrene packaging
- 9) Glass containers
- 10) Magazines
- 11) Newspaper
- 12) Office paper
- 13) Rigid plastic containers made of PETE, HDPE, PVC, LDPE, PP, PS, and other resins or multiple resins
- 14) Steel containers
- 15) Waste tires

(k) **Separation Requirements Exempted.** The separation requirements of Section (j) do not apply to the following:

- 1) Occupants of single family and 2-to-4-unit residences, multiple-family dwellings and non-residential facilities and properties that send their postconsumer waste to a processing facility licensed by the Wisconsin Department of Natural Resources that recovers the materials specified in s. 1.11 from solid waste in as pure a form as is technically feasible.
- 2) Solid waste which is burned as a supplement fuel at a facility if less than 30 % of the heat input to the facility is derived from the solid waste burned as supplement fuel.
- 3) A recyclable material specified in s. 1.11(5) through (15) for which a variance has been granted by the Department of Natural Resources under s. 287.11(2m), Wis. Stats., or s. NR 544.14, Wis. Adm. Code.

(l) **Care for Separated Recyclable Materials.** To the greatest extent practicable, the recyclable materials separated in accordance with s. 1.11 shall be clean and kept free of contaminants such as food or product residue, oil or grease, or other non-recyclable materials, including but not limited to household hazardous waste, medical waste, and agricultural chemical containers. Recyclable materials shall be stored in a manner which protects them from wind, rain, and other inclement weather conditions.

(m) **Management of Lead Acid Batteries, Major Appliances, Waste Oil and Yard Waste.** Occupants of single family and 2-to-4-unit residences, multiple-family dwellings and non-residential facilities and properties shall manage lead acid batteries, major appliances, waste oil, and yard waste as follows:

- 1) Lead acid batteries shall be taken to a retail business which sells lead acid batteries or contact the Village’s contracted solid waste collector.
- 2) Major appliances shall be picked up by the Village’s contracted solid waste collector for a fee or deposited by the owner with a scrap metal recycling vendor which is licensed by the State.
- 3) Waste oil shall be disposed of by contacting the Village’s contracted solid waste collector for a fee.
- 4) Yard waste shall be taken to the yard waste drop off center designated by the Village for recycling or composting provided the compost pile does not constitute a nuisance and provided not more than 50 cubic yards of material are composted in any given year on the owner’s property. Although burning is

discouraged, yard waste may be burned provided such burning does not constitute a nuisance and provided that the burning does not violate Village Burning Ordinances and policies as set forth by the Village Fire Department. Yard waste shall not be bagged for disposal with other refuse.

- (n) **Preparation and Collection of Recyclable Materials.** All recyclables must be prepared for collection as noticed to residents in the garbage and recycling brochure distributed annually.
- (o) **Responsibilities of Owners or Designated Agents of Multiple-Family Dwellings.**
 - 1) Owners or designated agents of multiple-family dwellings shall do all the following to recycle the materials specified in s. (j) 5) through 15):
 - a) Provide adequate, separate containers for the recycling program established in compliance with the ordinance. The number of recycling containers shall equal or be greater than the number of trash containers and at least one of the following shall be met:
 - i. The minimum total volume of recycling container space is equal to 20 gallons per week per dwelling unit.
 - ii. The ratio of trash container volume to recycling container volume is at most 2:1.
 - iii. An alternative method that does not result in the overflow of a recycling container during the time between collection of materials and delivery to a recycling facility.
 - b) Notify tenants in writing at the time of renting or leasing the dwelling and at least semi-annually thereafter about the established recycling program.
 - c) Provide for the collection of materials separated from the solid waste by the tenants and the delivery of the materials to a recycling facility.
 - d) Notify tenants which materials are collected, how to prepare the materials to meet the processing requirements, collection methods or sites, and locations of drop-off collection sites to recycle materials not collected on-site.
 - 2) The requirements specified in 1) do not apply to the owners or designated agents of multiple-family dwellings if the postconsumer waste generated within the dwelling is treated at a processing facility licensed by the Department of Natural Resources that recovers for recycling the materials specified in Section (j) (5) through (15) from solid waste in as pure a form as is technically feasible.
- (p) **Responsibilities of Owners or Designated Agents of Non-Residential Facilities and Properties.**
 - 1) Owners or designated agents of non-residential facilities and properties shall do all the following to recycle the materials specified in Section (j) (5) through (15):
 - a) Provide adequate, separate containers for the recycling program established under this section. The total volume of recycling containers shall be sufficient to avoid overflowing during the time between collection of materials and delivery to a recycling facility.
 - b) Notify in writing, at least semi-annually, all users, tenants and occupants of the properties about the established recycling program.
 - c) Provide for the collection of materials separated from the solid waste by the users, tenants and occupants and the delivery of the materials to a recycling facility.
 - d) Notify users, tenants and occupants which materials are collected, how to prepare materials to meet the processing requirements, collection methods or sites, and locations of drop-off collection sites to recycle materials not collected on-site.
 - 2) The requirements specified in 1) do not apply to the owners or designated agents of non-residential facilities and properties if the postconsumer waste generated within the facility or property is treated at a processing facility licensed by the Department of Natural Resources that recovers for recycling the materials specified in Section (j) (5) through (15) from solid waste in as pure a form as is technically feasible.
- (q) **Prohibitions on Disposal of Recyclable Materials Separated for Recycling.** No person may dispose of in a solid waste disposal facility or burn in a solid waste treatment facility any of the materials specified in

s. (j) 5) through 15) that have been separated for recycling, except waste tires may be burned with energy recovery in a solid waste treatment facility.

(r) Enforcement.

- 1) For the purpose of ascertaining compliance with the provisions of this ordinance, any authorized officer, employee or representative of the Village of Maine may inspect recyclable materials separated for recycling, postconsumer waste intended for disposal, recycling collection sites and facilities, collection vehicles, collection areas of multiple-family dwellings and non-residential facilities and properties, and any records relating to recycling activities, which shall be kept confidential when necessary to protect proprietary information. No person may refuse access to any authorized officer, employee or authorized representative of the Village of Maine who requests access for purposes of inspection, and who presents appropriate credentials. No person may obstruct, hamper, or interfere with such an inspection.
- 2) Any person who violates the provision of this ordinance may be issued a citation by the Village of Maine to collect forfeitures. The issuance of a citation shall not preclude proceeding under any other ordinance or law relating to the same or any other matter. Proceeding under any other ordinance or law relating to the same or any other matter shall not preclude the issuance of a citation under this paragraph.
- 3) Penalties for violating this ordinance may be assessed as follows:
 - (a) Any person who violates Section (r)(1) may be required to forfeit \$50 for a first violation, \$200 for a second violation, and not more than \$1,000 for a third or subsequent violation, plus costs of prosecution.
 - (b) Any person who violates the provision of this ordinance, except Section (r)(1), may be required to forfeit \$50 for a first violation, \$200 for a second violation, and not more than \$2,000 for a third or subsequent violation, plus costs of prosecution.

SECTION 2: If any provision of this Ordinance is invalid or unconstitutional, or if the application of this Ordinance to any person or circumstance is found invalid or unconstitutional by a Court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the provisions of application.

SECTION 3: All Ordinances and parts of ordinances in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall take effect and be in full force and effect from and after its passage and publication or posting as required by law.

Adopted this _____ day of _____, 2026.

VILLAGE OF MAINE

Judith Hase, Village President

ATTEST:

Jamie Heindl, Village Clerk

Adopted:
Published:

Falcon Drive Speed Limit Background

August 15 2022 BOT Meeting Minutes

C. Discussion and possible action on request to have a four-way stop sign at corner of N 60th Avenue and Falcon Drive. This item was tabled.

November 14 2022 BOT Meeting Minutes

A. Discussion and possible action on Falcon Drive speed limit. Matthew Koser stated that he feels that cars are speeding on Falcon Drive, and he would like the speed limit to be lowered to 30 mph. There was a lengthy discussion regarding this. Attorney Frokjer stated that the Department of Transportation has completed many studies on the lowering of the speed limits on certain roads and the DOT has found that cars just find another road to drive on and keep driving over the speed limit so, in essence it simply creates a problem on a neighboring road. The Board discussed that this is really an enforcement issue and urged Mr. Koser to set up a meeting with Marathon County Sherriff's Department. The Board also stated that there are flashing speed monitoring signs in the 2023 budget to hopefully help alleviate the speeding issue. There was no action taken on this item.

November 13 2023 BOT Meeting Minutes

Discussion and possible action on request to reduce Falcon Drive speed limit. Several residents from Falcon Drive were in attendance at the meeting. The residents would like the Board to reduce the speed on Falcon Drive to 35 mph and also put stop signs at the intersection of North 60th Avenue and Falcon Drive. The Board discussed this item with the residents at length.

- Trustee Marquardt stated that as he understands it, the real issue is enforcement of the existing speed limit (45 mph). Trustee Marquardt told the residents that he has contacts at both the Sheriff's Department and State Patrol and he would make an effort to increase the enforcement of the speed limit on Falcon Drive.
- President Hoenisch stated that she would contact the Department of Transportation to see if the Village would need to pay for a study in order to reduce the Falcon Drive speed limit.
- Trustee Yelle outlined the above points and told the residents that the Board would have them come back to another meeting when they had more information to give.

Discussion and possible action on request to control Falcon Drive and N. 60th Avenue intersection with four-way stop signs. No action taken on this item.

January 8 2024 BOT Meeting Minutes

A. Update on Falcon Drive Speed Limit matter. President Hoenisch asked Trustee Marquardt to update the Board, Attorney and audience on the calls he made to Marathon County Sheriff's Department to request speed limit enforcement. Trustee Marquardt asked Ms. Jena Staffaroni if a Marathon County Deputy had paid her a visit regarding the Falcon Drive speed limit violators. Ms. Staffaroni stated that she met with the deputy, however they have not noticed any additional patrols. President Hoenisch explained that she called Ms. Staffaroni contact Al Smith from the DOT. Mr. Smith is signing and pavement marking supervisor. Mr. Smith sent the contact information and message to the DOT Highway Safety Director. Mr. Smith stated that residents of Falcon Drive have contacted him, and he explained to them that he works on state highways, not local roads. President Hoenisch stated that she had a lengthy call with the State Highway Safety Director.

The information he provided is listed below:

- Wisconsin is a home rule state, so municipalities must follow state and federal transportation regulations.
- All local road speed limits are 55 mph and DOT regulations allow a Town or Village Board to lower it to 45 mph.
- The DOT's stance is that roads are for vehicular traffic and meant to move traffic from point A to point B.
- The speed limit on local roads cannot be lowered below 45 mph without having an Engineering Study completed and submitted to the Department of Transportation for approval.
- This is not a Village of Maine Board matter, but rather a state law that mandates that speed limits cannot be lowered without going through an engineering study.
- The engineer must do a 100-vehicle study and the cost of the study is \$5,000 to \$10,000 depending on multiple factors.
- The engineer would need to document that vehicles were traveling under 39 mph to justify approving a lower speed limit.
- Review of the engineering study does not mean it will be approved.
- The DOT wants roads to be signed for a reasonable and pertinent speed limit. President Hoenisch explained that the Safety Engineer viewed the maps while discussing the matter. He stated the density of homes is not high enough to justify lowering the speed limit. The DOT requires 5 homes every 1,000 feet to approve a lower speed limit.

President Hoenisch asked the Safety Engineer about the Town of Maine speed limit review that had been completed in 2000. The Safety Engineer explained that until 2006 the DOT provided that service. The DOT has cut its staff from five engineers to one engineer, plus an assistant. This has resulted in the state not having the manpower to complete local road safety studies, so the burden to hire an engineer now falls on the local municipality. The Safety Engineer stated he and his assistant cover 18 counties in Wisconsin. President Hoenisch explained to the Safety Engineer that the speeding violations has been more of an issue COVID. Vehicles. The Safety Engineer commented that the State Patrol are pulling over vehicles that are traveling at over 90 mph. Speeding and not following rules in general is a societal issue since Covid, he stated.

President Hoenisch stated that the Falcon Drive speed limit item was on tonight's agenda for discussion only. She felt the Trustees needed time to process the information provided by the DOT Safety Director. She asked the Trustees to notify the Clerk or herself when they are ready to discuss whether Maine should spend tax dollars to hire an engineer.

Mr. Feavel stated that Falcon Drive Road top is narrow, has bad pavement, no centerline stripping and narrow shoulders. There was discussion between the Board, Feveal, Staffaroni and Kosher on the flashing speed signs. Ms. Staffaroni requested that flags be placed on the Falcon Drive 45 mph speed limit signs to draw motorist attention and the Trustees said yes.

Mr. Feveal asked if N. 60th Avenue could be signed as a four-way stop intersection. President Hoenisch explained that she discussed this with the DOT Safety Engineer. The criterion for that request is there needs to be five accidents at an intersection in a twelve month period. It also needs to be a specific type of accident. The Safety Engineer check the accident report during the call and there has been one accident since January of 2018.

Trustee Yelle stated that with the information provided it appears that the DOT will not approve a lower speed limit on Falcon Drive even if Maine has a study done. Trustee Marquardt asked Ms. Staffaroni to continue to monitor Falcon Drive for habitual violators. He encouraged her to call Marathon County with license plate numbers and descriptions of vehicles. Trustee Marquardt stated that if Marathon County does not respond, then Ms. Staffaroni should call him, and he will reach out to the captain that he worked with.

April 28 2025 BOT Meeting Minutes

Discussion and possible action on speed limit signs. There was a lengthy discussion on this item.

Trustee Marquardt made a motion to authorize Administrator Grefe to bring speed limit sign quotes to the May 12, 2025, Board Meeting. Trustee Channel seconded the motion. Motion carried.

May 12 2025 BOT Meeting Minutes

Discussion and possible action on speed limit signs and/or mobile speed limit cart

Administrator Grefe presented the speed limit sign information he received from the Department of Transportation and sign vendors. Trustee Hase made a motion to approve a Kustom Signal twelve-inch solar sign for \$3,535.00 plus a mounting bracket kit. Trustee Channel seconded the motion. Motion carried.

July 14 2025 BOT Agenda (No Meeting Minutes Posted)

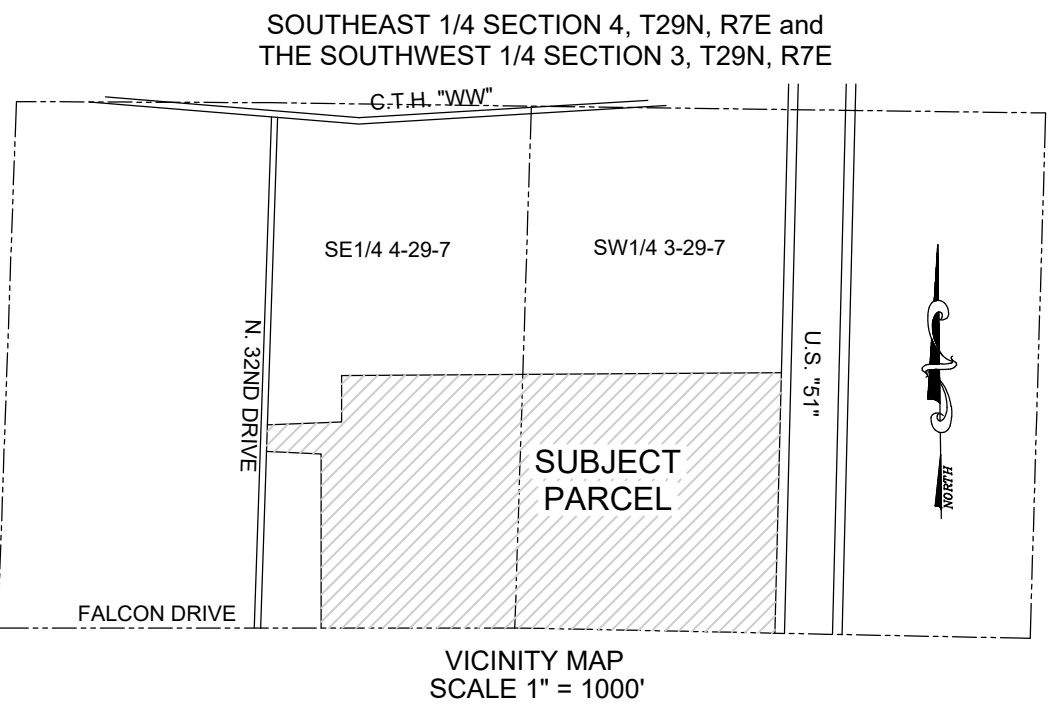
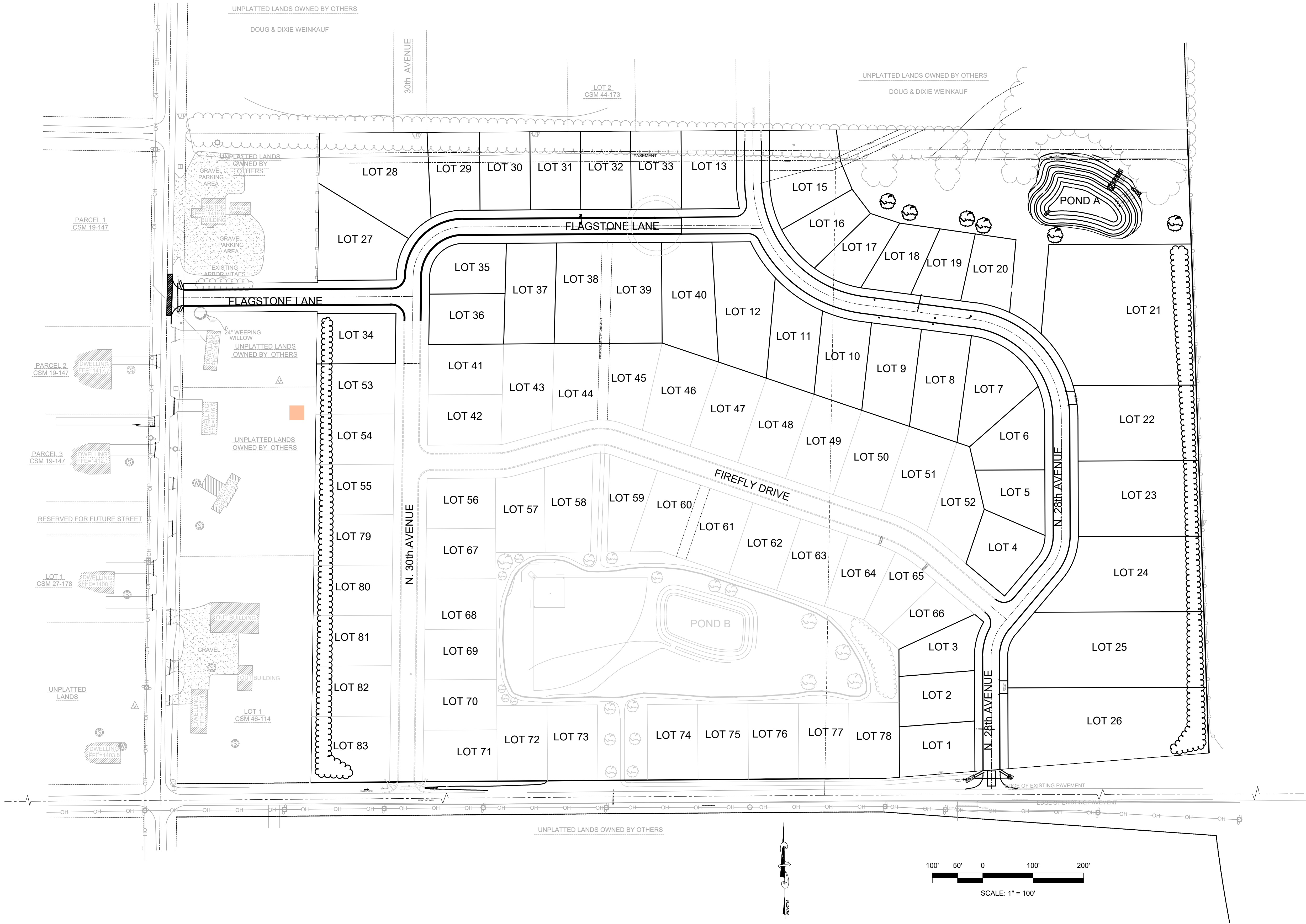
C. Discussion and possible action on placement of solar speed limit sign

Trustee Hase Notes: Motion to buy on May 12. June 14 received solar signs. 4 weeks later, nothing was done. Delay because PW guy was out. Start of Falcon Drive between Koser's and Zahn's, for eastbound traffic by 52nd, northbound. Attached to a speed limit sign. PW could relocate a speed limit sign to attach it or a current speed limit sign that is in a good location. Stays on Falcon, review on August 11th meeting. Trustee Marquardt – encourage residents to come to that meeting and see how successful it is. Ask Rich if the sign can record speed limits of vehicles.

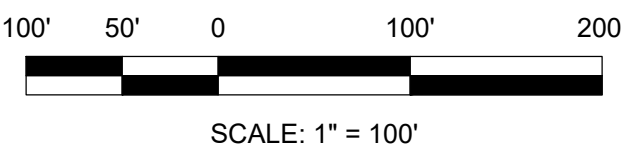
August 11 2025 Public Comment (No Meeting Minutes Posted)

Trustee Hase Notes: Matt Koser – radar shows vehicles at 80-90 MPH. We have been trying to get a solution since 2021.

RIVER RIDGE SUBDIVISION



BEARINGS REFERENCED TO THE SOUTH LINE
OF THE SOUTHEAST 1/4, SEC. 4-29-7
RECORDED AS: S 89°34'02" W
ELEVATIONS BASED ON
MARATHON COUNTY VERTICAL DATUM



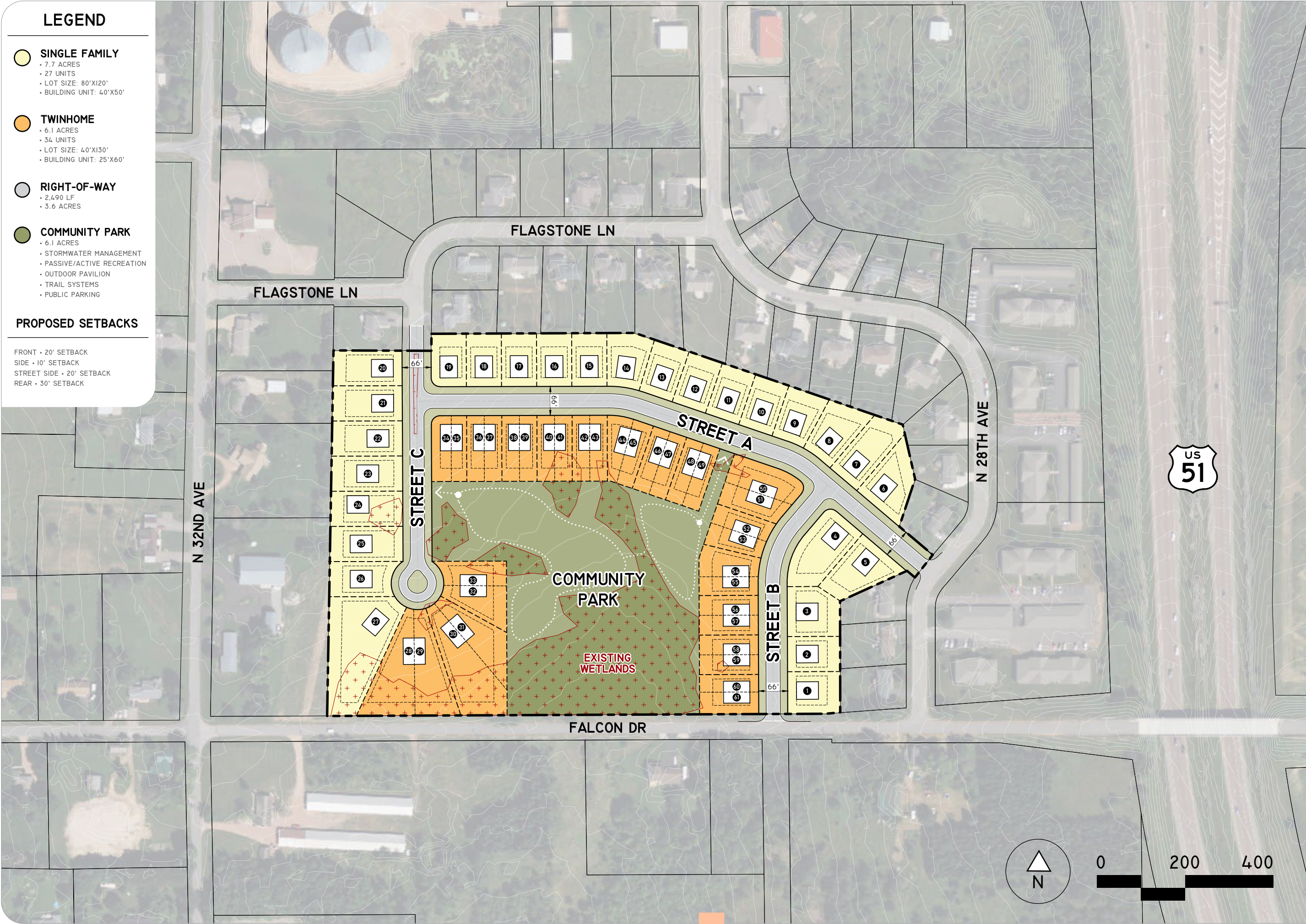
DATE	REVISION	BY	CHKD
REI CIVIL & ENVIRONMENTAL ENGINEERING, SURVEYING 4080 N. 20th AVENUE WAUSAU, WISCONSIN 54401 PHONE: (715) 675-9784 FAX: (715) 675-4060 EMAIL: mail@REIengineering.com			
LOT LAYOUT RIVER RIDGE SUBDIVISION VILLAGE OF BROKAW MARATHON CO., WISCONSIN			
DESIGNED BY: M.P.B.	CHECKED BY:		
SURVEYED BY: K.R.F.	APPROVED BY:		
DRAWN BY: D.D.D.	DATE: 06/10/02		
SHEET L1		PROJECT No. 1838	

LEGEND

- SINGLE FAMILY**
 - 7.7 ACRES
 - 27 UNITS
 - LOT SIZE: 80'X120'
 - BUILDING UNIT: 40'X50'
- TWINHOME**
 - 6.1 ACRES
 - 34 UNITS
 - LOT SIZE: 40'X130'
 - BUILDING UNIT: 25'X60'
- RIGHT-OF-WAY**
 - 2,490 LF
 - 3.6 ACRES
- COMMUNITY PARK**
 - 6.1 ACRES
 - STORMWATER MANAGEMENT
 - PASSIVE/ACTIVE RECREATION
 - OUTDOOR PAVILION
 - TRAIL SYSTEMS
 - PUBLIC PARKING

PROPOSED SETBACKS

FRONT • 20' SETBACK
SIDE • 10' SETBACK
STREET SIDE • 20' SETBACK
REAR • 30' SETBACK



WWW.REIENGINEERING.COM
715 • 675 • 9784

4080 N 2TH AVE
WAUSAU, WI, 54401

THIS EXHIBIT IS INTENDED
FOR CONCEPTUAL PURPOSES ONLY
• NOT FOR CONSTRUCTION •

FALCON DR
PROPERTY

SUBDIVISION
CONCEPT

VILLAGE OF MAINE,
WISCONSIN

09.08.2026

PROJECT NUMBER • I2903

PI00

1. **DNR Capacity, Management, Operations, Maintenance (CMOM)** – Under Wisconsin Administrative Code NR 210.23, wastewater collection systems must implement a CMOM program. Its primary goal is to reduce or eliminate sanitary sewer overflows (SSOs) and basement backups by improving system performance and planning.

Date 2026	Email (forwarded by DNR) & Status
Jan 20	DNR - Wastewater Treatment Plant on-site compliance inspection
Jan 30	DNR - NOTICE OF NONCOMPLIANCE - WI Pollution Discharge Elimination System (WPDES) Permit, and Biosolids underreporting 2024-2025 Referral to Dept of Justice with potential penalties pending
Feb 3	DNR – provided Inspection Report outlining the specific deficiencies of the CMOM: many sections contain template language and not tailored to Maine; need to meet 5.3.2 of WPDES permit and NR 210.23 of WI Admin Code; re-write of sewer ordinance not required but accurately reference the existing sewer ordinance.
Feb 19	Pres Hoenisch formal response to DNR
Feb 20	DNR – When can I expect revisions to the CMOM? I cannot designate Maine in substantial compliance until the revisions have been made. When can I expect a response to the recommended actions?
Feb 25	Pres Hoenisch – response stating Utility Ordinance re-write and references to CMOM pending; winter storms prevented discussing and working on action items, will in near future
March 9	BOT Meeting President’s Report: The Utility Operator had his first DNR WWTP Inspection. An inspection is required prior to the DNR renewing the Village of Maine permit... Mr. Henaman, and I met and drafted a response to the DNR’s items. Mr. Henaman corrected all of the mechanical items. Mr. Grefe and I are working on the items the DNR needs updated in Brokaw’s utility ordinance.
July 30	DNR – Where are the CMOM updates? If I do not get one within the month, I will need to issue a Notice of Non-Compliance.
July 30	Pres Hase – acknowledged CMOM required revisions, confirmed August 30 due date
Aug 8	Hase, Henaman, Clerk Heindl, DNR Lindstrom, meet to discuss next steps. Henaman spends over 8 hours and Hase spends over 20 hours re-writing CMOM.
Aug 20	Hase and Henaman complete CMOM > sent to DNR Lindstrom for review ☑ DNR Lindstrom approves Maine’s CMOM. Maine CMOM meets permit and code requirements.
Aug 21	☑ DNR Substantial Compliance Determination Letter: A compliance inspection letter was issued on Feb 3 2026 stating the DNR found the village to <u>not</u> be in substantial compliance with the conditions of their WPDES permit until the required actions were completed. The CMOM submitted and accepted on Aug 20 2026 completed all required actions necessary to get the village back into substantial compliance.

2. DNR Wisconsin Pollutant Discharge Elimination System (WPDES) Municipal Water Systems General Permit – Electronic Discharge Monitoring Reports (eDMR)

Date	Email	Status
July 7	DNR – WPDES Permit requires submittals of electronic discharge monitoring reports (eDMRs) to collect discharge data.	Need to submit past due hydrant flushing reports from 2021 to 2025
July 19	Pres Hase requested more information of Operator Henaman regarding the WPDES Permit and reporting	
Aug 3	DNR Lindstrom provides Maine’s past WPDES permit	
Aug 15	Hase asked DNR for additional information	
Aug 20	DNR - All municipalities have annual reports for discharges from hydrant flushing. Those reports are due no later than January 21 of the following year.	*DNR is not pursuing non-compliance but is more interested in making sure Maine is caught up
Aug 20	Henaman is working on locating and uploading past hydrant flushing annual eDMR reports. New to this reporting requirement.	2021 to 2025 reports pending upload
Sept 1	☑ Henaman completes all reports	Pending DNR approval

3. DNR Recycling Ordinance from Responsible Unit Recycling Program – As of July 1 2025 administrative code that oversees Responsible Unit (RU) effective recycling programs and other aspects of WI’s recycling law have been revised. An RU is a municipality tasked with planning, operating, and funding a local recycling program. Changes include RU Education, Collection Requirements, Recycling Ordinance Modifications, Haulers, and Materials Recovery Facilities.

Date	Email
Jun 2025	DNR – recycling rule revisions sent to all municipal clerks in June 2025
Aug 26 2026	DNR – Recycling Ordinance Update Reminder - the DNR has not yet received an updated copy of the recycling ordinance
Aug 28	Clerk Jamie Heindl creates the compliant recycling ordinance
Sep 2	Pres Hase edits and reformats > Heindl approves > ☑ ready for board approval

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
 Eau Claire Service Center
 1300 w Clairemont ave
 Eau Claire, WI 54701

Tony Evers, Governor
Karen Hyun, Ph.D, Secretary
 Telephone 608-266-2621
 Toll Free 1-888-936-7463
 TTY Access via relay - 711



01/30/2026

Betty Hoenisch, Village President
 6111 N 44th ave
 Wausau, WI 54401

Subject: NOTICE OF NONCOMPLIANCE
WPDES Permit #WI-0022136-10-0
Biosolids underreporting (2024-2025)

Ms. Hoenisch:

The Wisconsin Pollution Discharge Elimination System (WPDES) defined under s. 283.31, Wis. Stats., requires that the **Village of Maine ("Maine" hereafter)** issued WPDES Permit # WI-0022136-10-0, a point source facility, meet permit conditions. The purpose of this letter is to issue a Notice of Noncompliance (NON) for the above referenced WPDES Permit (Permit). After a review of our records, the biosolids were not sampled for in 2024 or 2025 which is required per permit requirements.

Summary of Noncompliance:

Section 3.1 WPDES Permit: " As long as sludge hauled away by a contracted hauler to another permitted facility, representative sludge samples shall be collected annually and monitored for List 1. Sludge samples shall be collected prior to hauling and test results shall be reported on Form 3400-49..."

Section 3.2 WPDES Permit: "The permittee shall comply with the following monitoring requirements and limitations."

Parameter	Limit Type	Limits and Units	Sample Frequency	Sample Type	Notes
Solids, Total		Percent	Annual	Composite	
Arsenic Dry Wt	Ceiling	75 mg/kg	Annual	Composite	
Arsenic Dry Wt	High Quality	41 mg/kg	Annual	Composite	
Cadmium Dry Wt	Ceiling	85 mg/kg	Annual	Composite	
Cadmium Dry Wt	High Quality	39 mg/kg	Annual	Composite	
Copper Dry Wt	Ceiling	4,300 mg/kg	Annual	Composite	
Copper Dry Wt	High Quality	1,500 mg/kg	Annual	Composite	
Lead Dry Wt	Ceiling	840 mg/kg	Annual	Composite	
Lead Dry Wt	High Quality	300 mg/kg	Annual	Composite	

Molybdenum Dry Wt	Ceiling	75 mg/kg	Annual	Composite	
Mercury Dry Wt	Ceiling	57 mg/kg	Annual	Composite	
Mercury Dry Wt	High Quality	17 mg/kg	Annual	Composite	
Nickel Dry Wt	Ceiling	420 mg/kg	Annual	Composite	
Nickel Dry Wt	High Quality	420 mg/kg	Annual	Composite	
Selenium Dry Wt	Ceiling	100 mg/kg	Annual	Composite	
Selenium Dry Wt	High Quality	100 mg/kg	Annual	Composite	
Zinc Dry Wt	Ceiling	7,500 mg/kg	Annual	Composite	
Zinc Dry Wt	High Quality	2,800 mg/kg	Annual	Composite	

Required Actions:

- To make up for the missed 2025 biosolids samples, sample the biosolids as soon as possible and then again late 2026.

Please be advised that if corrective action is not achieved, the department may pursue further enforcement action. Those actions may ultimately result in a referral to the Department of Justice with potential penalties per s. 283.89, Wis. Stats.

If you have any questions regarding this letter or corrective action required for compliance, please contact me at nicholas.lindstrom@wisconsin.gov or (715) 492-1787. I appreciate your cooperation in protecting our natural resources.

Sincerely,

Nicholas Lindstrom

Nicholas Lindstrom, WIDNR-Wastewater Engineer

From: [Lindstrom, Nicholas E - DNR](#)
To: [Michael Henaman](#)
Cc: [Village of Maine Zoning](#)
Subject: *Forwarded from Zoning*FW: CMOM Document and Recommended Actions
Date: Thursday, July 30, 2026 1:45:59 PM

Michael,

Where are we with the CMOM updates? If I do not get one within the month I will need to issue a Notice of Noncompliance.

-

Nicholas Lindstrom

Cell Phone: (715) 492-1787

Email: Nicholas.Lindstrom@wisconsin.gov

We are committed to service excellence.

Visit our survey at <http://dnr.wi.gov/customersurvey> to evaluate how I did.

From: Betty Hoenisch <bhoenisch@villageofmaine.org>
Sent: Wednesday, February 25, 2026 8:16 AM
To: Lindstrom, Nicholas E - DNR <Nicholas.Lindstrom@wisconsin.gov>
Cc: Michael Henaman (mhenaman@villageofmaine.org) <maineutility@gmail.com>; Rich Grefe <zoning@villageofmaine.org>
Subject: RE: CMOM Document and Recommended Actions

**CAUTION: This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Good morning Mr. Lindstrom,

CMOM INFO - Maine's Zoning Administrator Rich Grefe is working with Cedar Corp and the plan is to have them start the ordinance re-write in May 2026. The ordinance re-write would include the Utility Ordinance and necessary references to the CMOM. If this timeline is not satisfactory, please let me know because I will need to obtain Board approval to have Cedar Corp update the Utility Ordinance prior to entering into a contract for Maine's municipal code rewrite.

RECOMMENDED ACTIONS – small municipality employees and officials wear a lot of hats and the winter storms have prevented Operator Henaman and I from meeting to discuss the "Recommended Actions." Operator Henaman and I will schedule a time to work on the "Recommended Action" responses in the near future.

Thank you,

Betty Hoenisch

From: Lindstrom, Nicholas E - DNR <Nicholas.Lindstrom@wisconsin.gov>
Sent: Friday, February 20, 2026 8:41 AM
To: Betty Hoenisch <bhoenisch@villageofmaine.org>
Cc: Michael Henaman (mhenaman@villageofmaine.org) <maineutility@gmail.com>
Subject: RE: Please discard WORD version of Maine's formal response letter

Good morning Betty,

When can I expect the revisions to the CMOM document? I cannot designate Maine in substantial compliance until the revisions have been made. Also when can I expect a response to the recommended actions?

-

Nicholas Lindstrom

Cell Phone: (715) 492-1787

Email: Nicholas.Lindstrom@wisconsin.gov

We are committed to service excellence.

Visit our survey at <http://dnr.wi.gov/customersurvey> to evaluate how I did.

From: Betty Hoenisch <bhoenisch@villageofmaine.org>
Sent: Thursday, February 19, 2026 4:52 PM
To: Lindstrom, Nicholas E - DNR <Nicholas.Lindstrom@wisconsin.gov>
Cc: Michael Henaman (mhenaman@villageofmaine.org) <maineutility@gmail.com>
Subject: RE: Please discard WORD version of Maine's formal response letter

**CAUTION: This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Mr. Lindstrom,

I reviewed all of the attachments that Michael Henaman sent to you via email today at 2:10 p.m. I originally sent the formal response letter to Michael in WORD so he and I could make revisions if needed. I would feel more comfortable if you would discard the WORD version in Michael's email and incorporate the attached PDF version of

the formal response letter into Maine's substantial compliance folder.

Thank you – have a great evening,

Betty Hoenisch

From: Lindstrom, Nicholas E - DNR <Nicholas.Lindstrom@wisconsin.gov>
Sent: Thursday, February 19, 2026 3:42 PM
To: Michael Henaman <mhenaman@villageofmaine.org>
Cc: Betty Hoenisch <bhoenisch@villageofmaine.org>
Subject: RE: Formal Response to January 20th Inspection

Received. I will review and get back to you if I need anything else. If everything looks good I will shoot you an email stating Maine is in substantial compliance.

Nicholas Lindstrom

Cell Phone: (715) 492-1787

Email: Nicholas.Lindstrom@wisconsin.gov

We are committed to service excellence.

Visit our survey at <http://dnr.wi.gov/customersurvey> to evaluate how I did.

From: Michael Henaman <mhenaman@villageofmaine.org>
Sent: Thursday, February 19, 2026 2:10 PM
To: Lindstrom, Nicholas E - DNR <Nicholas.Lindstrom@wisconsin.gov>
Cc: Betty Hoenisch <bhoenisch@villageofmaine.org>
Subject: Formal Response to January 20th Inspection

**CAUTION: This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Good afternoon Nick,

Attached is the formal response letter from President Hoenisch along with various attachments addressing the requested actions. Please let me know if you have any questions.

Thank you,
Michael Henaman



Village of Maine

Water & Waste Water Utility

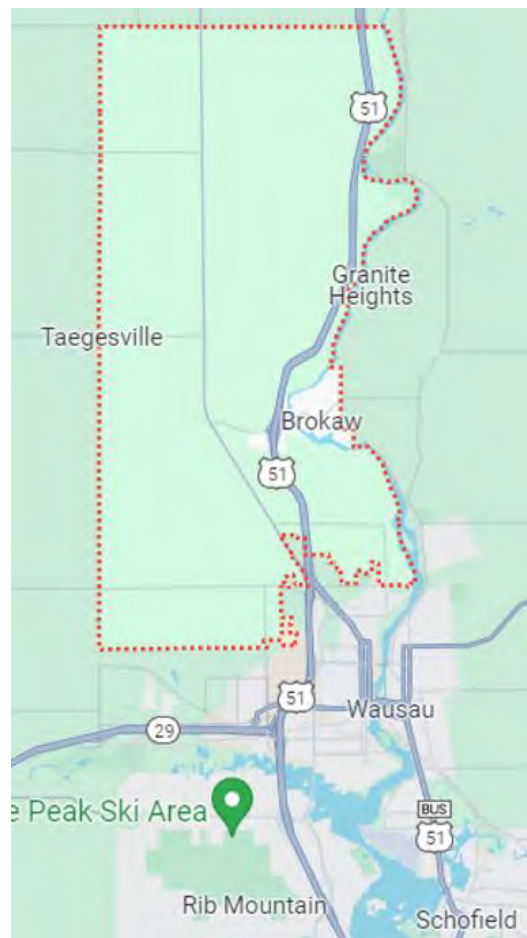
mhenaman@villageofmaine.org

715-573-5607





CAPACITY, MANAGEMENT, OPERATION, & MAINTENANCE (CMOM) PROGRAM



AUGUST 2026



TABLE OF CONTENTS

1.0	INTRODUCTION	3
2.0	GOALS.....	3
3.0	ORGANIZATION	4
3.1	Organizational Structure	4
3.2	Job Descriptions	5
3.3	Training.....	5
3.4	Public Information and Education.....	6
4.0	LEGAL AUTHORITY	6
5.0	DESIGN AND PERFORMANCE STANDARDS	7
5.1	Wastewater Treatment Plant.....	8
5.2	Collection System	8
5.3	Lift Station Capacity Determination	8
5.4	Sewage Collection System Map	9
5.5	Mapping	9
5.6	Sewer System Inspection	10
6.0	OPERATION AND MAINTENANCE	11
6.1	Parts and Equipment Inventory	11
6.2	Asset Management	12
6.3	Routine Preventive Operation	13
6.4	Lift Station Maintenance	14
6.5	Force Mains	15
6.6	Condition Assessment	15
7.0	OVERFLOW EMERGENCY RESPONSE PLAN	16
7.1	Response Communication	16
7.2	Lift Station	16
8.0	ANNUAL REVIEW.....	19

LIST OF TABLES

Table 1:	Village Staff.....	4
Table 2:	System Profile.....	7
Table 3:	Lift Station Capacity.....	8
Table 4:	Collection System Routine Maintenance Schedule	11
Table 5:	Collection System Response and Repair Hierarchy.....	13
Table 6:	Condition Assessment	15
Table 7:	Life Station Information	17

LIST OF FIGURES

Figure 1:	Organizational Structure	3
Figure 2:	Emergency Response Flow Chart.....	18

LIST OF ATTACHMENTS

Attachment 1: Sewer Ordinance

Attachment 2: Annual Wastewater Treatment Plant Review Checklist

1.0 INTRODUCTION

The Village of Maine is in Marathon County and part of the Wausau Metropolitan Statistical Area. The population is approximately 2,600 people. Maine was organized as a town in 1866. In December 2015, Maine voted to become a village. The village has a total area of 42.4 square miles and 83 miles of roads. The Maine Wastewater Treatment Facility directly handles wastewater for the Brokaw area, serving approximately 80 customers.

The Maine Sewer Utility currently operates and maintains a sewer collection system which consists of 22,000 linear feet of sewer mains (approximately 4.17 miles). A USDA Rural Development investment expanded the system by adding 2,375 linear feet of gravity sewer alongside twelve new manholes. The wastewater network serves the local Brokaw district and was heavily altered when Maine absorbed the defunct Village of Brokaw Wastewater Utility Plant. The Village of Maine Wastewater Treatment Plant is located at 90 Everest Avenue in Brokaw WI.

Management of the Wastewater Treatment Plant will be a proactive endeavor so that we are able to meet the goals of this plan as well as to provide our customers with fiscally, technically, and environmentally sound operations of the system. An overview of our system along with our management approach is contained in the following sections.

2.0 GOALS

The Wisconsin Department of Natural Resources (DNR) defines a CMOM plan that ensures the following general standards are met:

- The sewage collection system is properly managed, operated, and always maintained
- The sewage collection system provides adequate capacity to convey all peak design flows
- All feasible steps are taken to eliminate excessive infiltration and inflow, cease sanitary sewer overflows and sewage treatment facility overflows, and mitigate the impact of such overflows on waters of the state, the environment, and public health
- A process is in place to notify the public and other directly affected parties of any incidents of overflows from the sewerage system
- Annual reports are submitted

The Village of Maine has developed this Capacity, Management, Operation and Maintenance Plan to put into place the ideas, concepts and procedures to be used to prevent sewer overflows to the extent possible and practicable. The goals of the plan are:

- Prevent overflows from the sanitary sewer to the extent possible
- Manage the assets of the Wastewater Utility inclusive of personnel and equipment to affect a regular maintenance program and to be able to respond to emergency overflows of the system
- Promote safety by verifying all workers have the required equipment prior to any work performed and keep the Public Works crew up to date with all safety procedures through continuing education classes
- Prioritize maintenance, rehabilitation and replacement activities for the portions of the collection system

- Complete a percentage of preventative maintenance on the collection system including, but not limited to televising, cleaning, root removal and inspections
- Enforce appropriate ordinances that will help to better manage the performance of the collection system, including inspections for private sump connections and Inflow/Infiltration (I/I) reduction. Review and update these ordinances as necessary.
- Work together with the Village Board to ensure there are ample funds budgeted for any projected projects on the collection system
- Educate the public on the importance of an efficient collection system through mailings, newsletters, brochures, and information on the Village's website
- Review CMOM annually to ensure compliance with NR 210.23, especially as it relates to notification of the public and those directly affected by any overflows, and submit annual reports according to NR 208

3.0 ORGANIZATION

Persons who are responsible for implementing the CMOM program shall be identified including administration, management, and maintenance personnel or positions, lines of authority of such personnel or positions, internal and external communication responsibilities, and the person or persons who shall report all overflow events to the department and to the public.

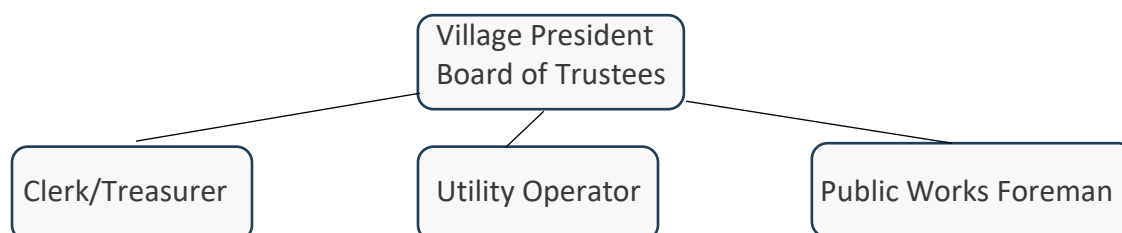
3.1 Organizational Structure

The Village operates the wastewater collection system. The Main Utility staff includes one full-time employee who divides their time between operation and maintenance of the sewer collection system, the water works, and public works. The Village's President and Trustees oversee the time and management of the Utilities. See Table 1 for Village Staff and Figure 1 for the Organizational Structure.

Table 1 Village Staff

Title	Name	Email	Phone
President	Judith Hase	jhase@villageofmaine.org	(715) 675-5067
Trustee	Dan Brandenburg	dbrandenburg@villageofmaine.org	
Trustee	Bruce Reynolds	breynolds@villageofmaine.org	
Trustee	Wayne Schoepke	wschoepke@villageofmaine.org	
Trustee	Ben Seidler	bseidler@villageofmaine.org	
Utility Operator	Michael Henaman	mhenaman@villageofmaine.org	(715) 573-5607
Clerk/Treasurer	Jamie Heindl	clerk@villageofmaine.org	(715) 675-5607
Public Works	Nathan Fitzke	nfitzk81@yahoo.com	
Contractor	Jesse Hass	jhass@wrwa.org	(920) 470-2963

Figure 1 Organizational Structure:



3.2 Job Descriptions

The Village President and Village Trustees form the governing Village Board. The President acts as the manager and meeting chair, while Trustees serve as members of the legislative body. Together, they pass local laws, approve budgets, and oversee municipal operations.

The Utility Operator is the designated person responsible for officially notifying the Wisconsin DNR, Village leadership, and the public if a Sanitary Sewer Overflow (SSO) or emergency event occurs. The Utility Operator is responsible for the system maintenance and oversees the sewer cleaning, televising, and manhole inspections; completes regulatory reporting and documents system information for the annual DNR Compliance Annual Report (CMAR); implements the Overflow Emergency Response Plan (OERP) to prevent and manage SSOs; evaluates and manages peak flows, system bottlenecks, and groundwater infiltration; inputs field data into GIS software to track asset condition and maintenance histories; and coordinates lift station maintenance.

The Village Clerk manages daily municipal operations and is a key local government official who manages municipal record-keeping, administrative tasks, and public finances. This combined role handles official board proceedings, local elections, license issuances, budget preparation, tax collection, and fund accounting under state statutes and board policies.

The Village Public Works Foreman is a first-level supervisory and working role that directs daily field operations, maintains local infrastructure like roads, parks, and utilities, operates heavy equipment, and manages public works crews to ensure community safety and service delivery.

Contract support includes a wastewater technician/trainer that assists as needed.

3.3 Training

The Village of Maine ensures municipal utility personnel have the knowledge and technical skills to manage wastewater collection systems efficiently, prevent sanitary SSOs, and comply with environmental standards. Each employee is required to periodically attend safety training courses. Training may be in the form of formal off-site or on-site training, on-the-job training, college/vocational course work or other appropriate venue. Certified Operators are required to obtain continuing education units for his/her license.

Required Training:

- Technical training in sewer cleaning, closed-circuit television (CCTV) inspection, and lift station maintenance
- Essential safety protocols including Confined Space Entry, Lockout/Tagout (LOTO), excavation safety, and traffic control
- Emergency Overflow Response training on how to rapidly diagnose, mitigate, and report SSOs or basement backups
- Fats, Oils, and Grease (FOG) inspections and public education strategies to minimize pipeline blockages
- Data Management & Auditing training on tracking standard operating procedures (SOPs), recordkeeping, and completing the annual CMAR

- Within the first three months of employment, utility personnel are required to attend a course in lock out/tag out and confined space entry
- Routine line maintenance – jet cleaning
- Environmental/safety regulations
- Pump theory, operation including speed control, and maintenance
- Laboratory procedures, equipment calibration, sample collection and handling
- Electrical and instrumentation training
- Sewer overflow response and reporting
- Collection system evaluation including smoke testing and CCTV
- Pipe repair
- Collection system rehabilitation including pipe bursting, cured in place, slip lining, and trenching/shoring
- Heavy equipment operation
- Wastewater System Operations and Maintenance

The operating budget shall contain a line item sufficient to provide a mix of on and off-site training such that each employee can obtain professional/trades development training annually inclusive of continuing education needed for license requirements. The line-item funding will include course costs, travel, lodging and meals, and incidental expenses consistent with typical costs for the location.

3.4 Public Information and Education

The public has a direct impact on the condition and maintenance of the collection system. The Village of Maine makes every effort to educate the public through postings on the website, spring and fall newsletters, and educational brochures inserted in their utility bills. The bi-annual newsletters will instruct residential and commercial kitchens never to pour grease down the drain, which solidifies and causes severe blockages; educate the public that items labeled as "flushable" wipes do not break down and must be thrown in the trash; educate the public to never flush sanitary napkins down the toilet and when flushed, they expand and cause severe sewer backups; and instruct homeowners against illegally connecting sump pumps, roof downspouts, or foundation drains to the sanitary sewer system, which overloads wastewater plants during heavy rains. The village will notify affected customers prior to any scheduled maintenance work with the distribution of notices and/or on-site conversations. The Village offers information to help residents understand why basement backups happen, how they can be prevented and what steps citizens should take if a sewer backup affects their property.

4.0 LEGAL AUTHORITY

Legal authority consists of the Village codes and ordinances and the enforcement of codes and ordinances. The Village of Maine has taken steps to enforce the legal authority necessary to regulate the flow entering the collection system from residential, commercial and industrial customers by passing Ordinance Chapter 10.2.020 Sanitary Sewers in September 2015 that ensures oversight and control as necessary. See Attachment 1 for the Sewer Ordinance.

A summary of steps follows:

- 1) Inflow/Infiltration – No person shall discharge or cause to be discharged, any unpolluted waters, such as storm water, ground water, roof runoff, subsurface drainage or cooling water to any sewer. Chapter 10.2.020.
- 2) New Sewer Design, Installation – The property owner is responsible for all costs and expenses for the installation and connection of new sewer laterals where available. The size, slope, alignment and materials of construction of any new sewer lateral, along with the methods to be used in excavating, placement of the pipe, jointing, testing and backfilling the trench shall all conform to the requirements of the building and plumbing code, or applicable rules and regulations of the Village of Maine. New connections to the system shall not be allowed unless all downstream components have a reserve capable of accepting them. Chapter 10.2.050 (E).
- 3) Inspection and Testing - The collection system operator, or other duly authorized employee of the village bearing proper credentials and identification, shall be permitted to enter all properties for the purpose of inspection, observation and testing, in accordance with the provisions of this chapter and state laws. Chapter 10.2.040.
- 4) Utility Access – The Village of Maine shall be permitted to have an authorized representative inspect any new or old installations for compliance. Chapter 10.1.200.
- 5) Pretreatment Program – Pretreatment is required to modify or eliminate wastes that are harmful to the structures, processes or operation of the wastewater treatment facility. This shall be done at his or her expense. Chapter 10.2.030 (H).
- 6) Grease Controls – Grease, oil and sand interceptors shall be provided when, in the opinion of the approving authority, they are necessary. All interceptors shall be of a type and capacity approved by state plumbing code and shall be located for easy access for cleaning and inspection. The owner is responsible for removal of the captured material and maintaining all cleaning records. Chapter 10.2.020 (5c).
- 7) Violations & Penalties – A Written Notice of Violation will be served to persons violating the ordinance, stating the nature of the violation and providing a reasonable time for the satisfactory correction thereof. Continuance of any violation will result in forfeiture of an amount according to a fee schedule adopted by the Village Board together with the costs of prosecution. Chapter 10.2.080 (c).

5.0 DESIGN AND PERFORMANCE STANDARDS

The Village of Maine sanitary sewer system consists of gravity and forced main components. The system is not interconnected with other sanitary collection systems. Maps of the system are maintained by the utility at 90 Everest Ave. See Table 2 for the System Profile.

Table 2 System Profile

Office Address	6111 N 44 th Avenue, Wausau WI 54401
Population	2636 in Maine, there are 81 utility customers
Annual Precipitation	Approximately 33 inches per year
Utility Operator	Michael Henaman mhenaman@villageofmaine.org (715) 573-5607
WWTP Permit	WPDES Permit# WI-0022136-10-0
Upgrade Modifications	None

Plant Design Capacity	0.45 MGD
Avg Daily Wastewater Volume	0.020 MGD
Feet of Gravity Sewers	18,137.8 feet
Feet of Force Mains	936.2 feet
Number of Lift Stations	1
Number of Manholes	70

5.1 Wastewater Treatment Plant

The Village of Maine Wastewater Treatment Plant is located at 90 Everest Ave, on approximately 2.27 acres. All wastewater from the Village enters the WWTF through an 8" main.

5.2 Collection System

Capacities within the collection system vary by the size of the piping that makes up the system. It is important to determine capacities within the collection system to gauge whether portions are subject to surcharge and overflows and to develop a baseline from which planning decisions regarding new connections may be made. Even if the treatment plant flows within the design capacity, portions of the collection system could be receiving more flows than their design capacities. Some items that may affect sewer capacity are debris (solids, grease), root growth, I/I, new connections. The Lift Station Evaluation shows the collection system is in fairly good condition.

5.3 Lift Station Capacity Determination

The concept of capacity for a wastewater system has two basic elements: the capacity of the wastewater plant and the capacity of the collection system. Inflow/infiltration and growth can result in wastewater flows exceeding the design capacity of either the plant or collection system or both.

Existing flows were determined on a sewer district basis using the number of units within the sewer district and area wastewater flow rates for various types of land use. Land uses and population projections were used to determine future flows. Peak flows were used as a basis for evaluating the existing sewer system and lift stations. In developed areas, peak flows were compared with the system capacities to identify those facilities that might be undersized at ultimate development. Each service area was analyzed independently. Of the one existing lift station, all have adequate capacity today to handle ultimate flows.

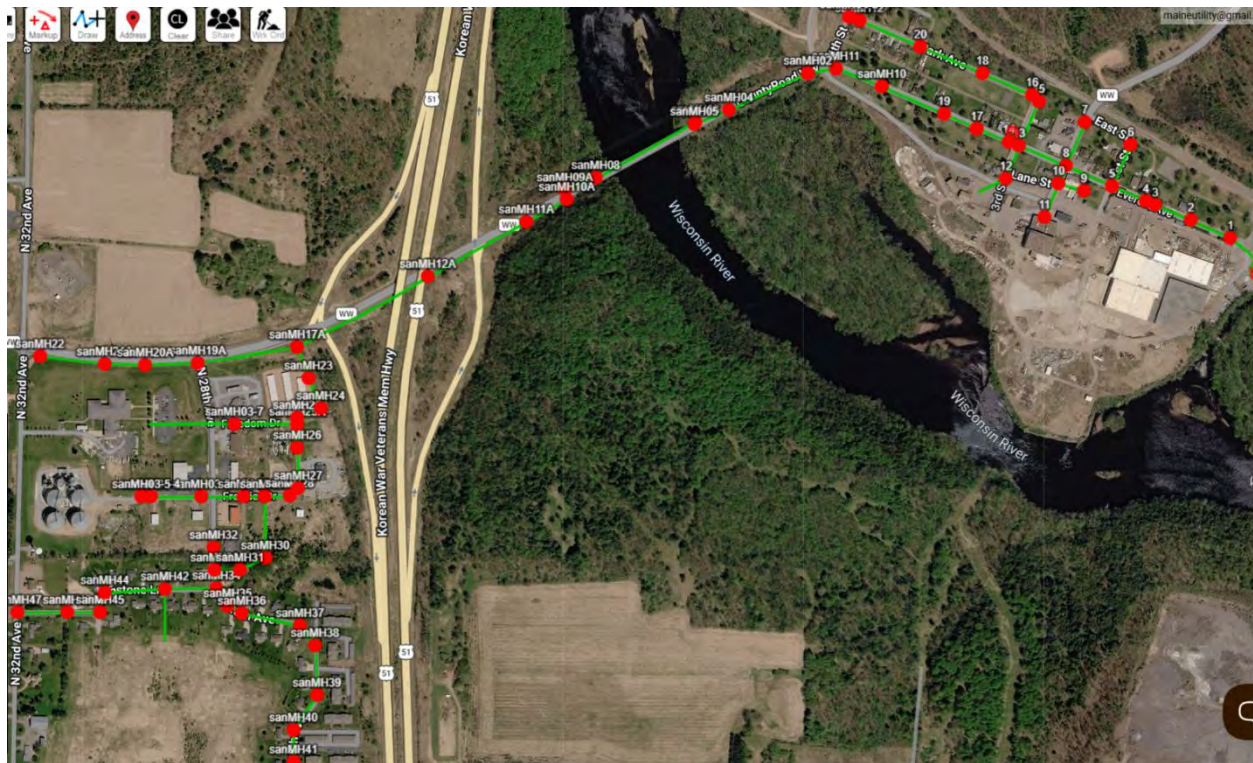
All design standards for the Village of Maine follow State of WI Plumbing Code, Municipal code, and DNR code for sewer design work, municipal sewer inspections or for construction design and inspections. See Table 3 for the Lift Station Capacity.

Table 3 Lift Station Capacity

Lift Station	Peak Capacity Estimate	Firm Capacity*
1	460 GPM	230 GPM

*Firm Capacity assumes one pump running.

5.4 Sewage Collection System Map. The map below shows the layout, force mains, manholes, lift station, and flow direction.



5.5 Mapping

The importance of maintaining accurate, current maps of the collection system cannot be overstated. Efficient collection system maintenance repairs are unlikely if mapping is not adequate. Collection system maps should clearly indicate the information that personnel need to carry out their assignments. The collection system maps contain information on the following:

- Sewer gravity mains
- Building/house laterals (where available)
- Manholes
- Cleanouts
- Force mains
- Lift station
- Service area boundaries
- Other landmarks (roads, water bodies, etc.)
- Aerial overlay

The collection system maps have a permanently assigned numbering system which uniquely identifies all elements of the collection system. The maps are simple and easy to understand. Easements and property lines are also included on the maps. Other information included on the maps is a scale, north arrow, date the map was drafted and the date of the last revision.

Geographic Information System (GIS) technology has made the mapping and map updating process considerably more efficient. Village office and field personnel can easily view all attributes of each component of the collection system. These include, but are not limited to:

- Sewer Pipe Material and Diameter
- Sewer Pipe Length, Slope and Direction of Flow
- Sewer Pipe Televising Dates and Information
- Manhole Rim and Invert Elevations
- Construction History of Sewer Pipes, Manholes and Lift Stations
- Maintenance History of Sewer Pipes, Manholes and Lift Stations
- Note of any critical areas pertaining to Basement Backups or Inflow/Infiltration

Specific procedures have been established for correction of errors and updating maps and drawings. Field personnel are trained to recognize discrepancies between field conditions and map data so that office personnel can make the changes necessary to correct the existing mapping system. As-built plans are also used to update the maps. These new components are also field verified with GPS equipment using the same County coordinates. The maps are available to both office and field personnel.

5.6 Sewer System Inspection

Visual inspection of manholes and pipelines are the first line of defense in the identification of existing or potential problem areas. Visual inspections take place on both a scheduled basis and as part of any preventative or corrective maintenance activity. Visual inspections provide additional information concerning the accuracy of system mapping, the presence and degree of I/I problems and the physical state-of-repair of the system. By observing the manhole directly and the incoming and outgoing lines, it is possible to determine structural condition, the presence of roots, condition of joints, depth of debris in the line and depth of flow. An examination of the records of visual inspections ensures the following information is recorded:

- Manhole identification number location
- Cracks or breaks in the manhole or pipe
- Accumulation of grease, debris or grit
- Wastewater flow characteristics
- Inflow or Infiltration
- Condition of manhole cover
- Presence of corrosion
- Offsets or misalignments
- Condition of the frame
- Evidence of surcharge
- Atmospheric hazard measurements (hydrogen sulfide)

Close circuit television analysis of the interior of sewer lines is one of the most comprehensive evaluation methods available as it allows surveying the interior conditions of a pipe. Areas of the sewer system that are experiencing frequent blockages and/or I/I should be analyzed by CCTV analysis to determine the cause of the problems. Tree roots, misaligned joints, saddles, and

collapses are common reasons for blockages to occur as grease and other materials begin to accumulate in these areas. Likewise, cracks, joint problems and illegal connections can be identified with the aid of television inspection. CCTV inspection of the sewer system will be utilized in areas with known and repeat problems to diagnose the cause(s) of the problems. All sewer mains are televised on a 3-year frequency.

6.0 OPERATION AND MAINTENANCE

Collection system operation and maintenance (O&M) consist of inspection, evaluation, preventative maintenance, and cleaning of sewer main and laterals, manholes and lift stations to maintain flow and mitigate inflow and infiltration. O&M varies by the equipment type, condition, age and operating history, with equipment identified as critical receiving maintenance at greater frequencies. Periodic factors may necessitate a more frequent O&M schedule for individual components. Appropriate corrective actions or temporary mitigation measures are initiated based upon the findings of the routine O&M activities.

The Village of Maine cleans the sanitary sewer per the routine maintenance schedule using a contracted Vactor Truck and portable tanker trailer for flushing. All sewer cleaning records are kept on file at the WWTP Office and are also used for updating the Village's GIS mapping system. The records include date, time, crew members, manhole or Lift Station ID#, type of work performed, cause and location of any stoppage, method of cleaning, length of sewer main cleaned, televised or repaired, or any further actions necessary. The Village of Maine increased sewer line cleaning to 33 percent/year to ensure the sewer-line is being properly maintained. See Table 4 for the Collection System Routine Maintenance Schedule.

Table 4 Collection System Routine Maintenance Schedule

Description	Known Issues	Weekly	Annually
Master Lift Station	Grease build-up and rags	Visual check for general condition, grease buildup, floats, transducers. Test pumps, alarm system, generator	Remove pumps for inspection and clean master lift with Vactor Truck
Remainder of collection system	No known problems	Visual check for general condition, grease buildup, floats, transducers. Test pumps, alarm system, generator	Visual check for general condition and overflow evidence, clean 33% of the collection system and televise any areas with suspected problems

6.1 Parts and Equipment Inventory. To perform routine operations and maintenance, respond to emergencies and prevent sanitary sewer overflows, it is critical to have adequate equipment. The inventory is based on equipment manufacturer's recommendations, supplemented by historical experience with maintenance and equipment problems. Files for the Village's inventory of parts are maintained at the WWTP Office.

Below is a current list of equipment located at the Village Public Works Garage:

- (1) Portable Trash Pump
- (1) Portable Centrifugal Pump

- (2) Portable Generators
- (1) Loader
- (3) Dump Trucks
- (1) Pick-up Truck w/Warning Lights & Hand Tools
- (1) 20' Equipment Trailer
- (1) Hot Water Pressure Washer
- (1) Skid steer w/Snow Blower, Broom, and Bucket
- (1) Line Locators
- (1) Portable Spotlight
- (4) Extension Cords
- (1) First Aid Kits
- (4) Fire Extinguishers
- Personal Safety Equipment
- Barricades & Flashers
- Various sizes and lengths of Hoses for Pumps
- Various Fire Hoses with fittings and adapters

6.2 Asset Management

The assets of the Village of Maine sanitary sewer system include the collection system, lift station, Wastewater Treatment Plant, generators, vehicles, office and laboratory facilities and all related appurtenances. Both paper and computer-based records for these assets are located at the WWTP office. The Village addresses asset management to maintain infrastructure, evaluate equipment condition, and budget for long-term repair or replacement by taking the following steps:

- Create a complete list of all collection systems and treatment plant parts
- Maintain preventive maintenance and inspection schedules
- Track repair time and cost
- Rank assets by age, condition, failure history, and replacement costs
- Budget for a repair schedule and financial reserve plan
- Review performance annually through CMAR financial and collection system sections

The ability of the Village of Maine to effectively manage its collection system is directly related to its ability to maintain access to the most current information concerning the facilities. Maintenance of this current information is an effort involving all members of the collection system - from staff answering the telephone to workers in the street. Operational information informs and clarifies financial information. This will make the financial information more useful for the policy makers, leading to better decisions. The system should be kept current with accurate information. A satisfactory management information system will supply the Village with the following advantages:

- Maintain preventive maintenance and inspection schedules
- Offer budgetary justification
- Track repairs
- Organize capital replacement plans

- Manage tool and equipment inventories
- Record customer service inquiries, complaints or requests
- Provide measurement of effectiveness of program and O&M activities

6.3 Routine Preventive Operation

Critical components are parts of the collection system which if failure occurs will result in system failure and sewer overflow. Such items may include failure of a pump, failure of a backup generator to start, or obstruction in the sewer line. Other problems identified by maintenance activities will be less acute and can be repaired on a lower priority basis. This may include loose or missing manhole bricks, broken manhole covers, lift station lighting, etc.

The response time is a requirement for the Village of Maine to complete. Not meeting the required response time will be considered a failure on the part of the system to meet the requirements of this plan. The repair time goal is a stated goal. Many factors, some out of control of the system, will impact the ability of the system to make the necessary repairs. Not meeting the repair goals will not be considered a plan failure but will be noted in self-audits from which plan and or operational changes may be fashioned.

Routine maintenance will identify repair needs within system components. The appropriate repair for any given problem is dependent upon the nature of the problem and cannot be prescribed in this plan. However, a priority hierarchy has been established to structure what and when repairs are to be accomplished. The hierarchy is based upon identifying and repairing critical components first. When normal maintenance activities identify the need for component repairs or when problems are brought to the attention of the system by customers or others, the problem and corresponding repair will be assigned a priority ranking. See Table 5 for the Collection System Response and Repair Hierarchy.

Table 5 Collection System Response and Repair Hierarchy:

Problem	Priority	Response Time	Action	Repair Time Goal
Active Sewer Overflow	1	Within 1 hour of receiving report	Stop overflow, return system to normal operation	Within 4 hours of arriving on site
Failure of Critical Component, Overflow/Bypass Will Occur if Not Repaired	1	Within 1 hour of receiving report or discovering problem	Repair or replace component, return system to normal operation	Within 4 hours of arriving on site
Unsafe Condition Poses Risk to public or Employees	1	Within 1 hour of receiving report or discovering problem	Mitigate and repair to eliminate unsafe condition	Mitigate risk within 2 hours of arriving on site, repair within 8 hours if public risk, 7 days if employee risk
Evidence of System Surcharging and Intermittent Overflow	2	Within 1 day of receiving report of discovering problem	Clean sewer line, check for proper lift station operation. Re-evaluate problem following cleaning/repair. Begin I&I	Within 8 hours of arriving on site for cleaning and station repairs. Initiate I&I evaluation and

			evaluation and corrections if not corrected.	corrective actions within 30 days
Failure of Backup Power System	2	Within 3 days of receiving report or discovering problem	Repair or replace equipment as needed.	Within 10 days of response
Evidence of Surcharging, No Overflow Evidence	3	Within 1 week of receiving report or discovering problem	Clean sewer line, check for proper lift station operation. Re-evaluate problem following cleaning/repair. Begin I&I evaluation and corrections if not corrected.	Within 8 hours of arriving on site for cleaning and station repairs. I&I evaluation and corrective actions within 180 days
Failure of Monitoring or Measuring Equipment	3	Within 3 days of receiving report of discovering problem	Make repairs or replace as needed	Repairs within 7 days of response. Replacement within 30 days.
Evidence of I&I Non-surcharging	4	Complete evaluation of cause within 90 days of problem	Make corrective actions based on I&I evaluation findings	Within 360 days
Component failures non-critical maintenance	5	Evaluate repair need within 180 days of discovering problem	Make repairs	Within 360 days

In general, the collection system meets the needs of the Village of Maine. Grease and grease-like products can be significant contributors of sewer overflows. The lift station within our system is closely monitored and cleaned annually to prevent the buildup of grease. All users are discouraged from discharging fats, oils, greases and all copper-based products. Educational material is available at the Village Hall. The discharge of fats, oils and grease (FOG) are regulated by Village Ordinance Chapter # 10.2.020-10.2.030.

The system has one lift station to move sewage from low elevation areas to higher elevation areas. Periodic loss of power may occur due to storms and electrical grid equipment failures. The Village's lift station and the Treatment Plant are monitored with either a SCADA Alarm System or an on-site light and alarm. The Lift Stations all have back-up power available. Therefore, none of the lift stations are considered critical components due to a lack of backup power.

6.4 Lift Station Maintenance

All Lift Station equipment is to be maintained in accordance with the manufacturer's specifications. A team from a licensed sewer cleaning service inspects and cleans the Lift Station on an annual basis to ensure it is in good working condition. The Village is provided a copy of their maintenance reports. Specification manuals for each of the Lift Station pumps are in the respective electrical panels.

The following maintenance activities are conducted by utility personnel monthly:

- Inspect the Level Sensing Floats
- Inspect Transducer

- Inspect for Grease Buildup
- Test the Pumps
- Test Alarm System
- Hookup and run generator under load (annually)

6.5 Force Mains

Utility personnel run both pumps simultaneously on a weekly basis at all Lift Stations to scour the sewer force mains. Procedures such as poly pigging, televising, etc. will be considered as needed. Reports will be submitted to the DNR for the sewage collection system that details the location of the lift station, force main, and its downstream discharge point as well as the capacity analysis showing that the downstream gravity sewer system can adequately handle the pressurized flow from the force main.

6.6 Condition Assessment

The condition of an asset is dependent upon several factors including its overall condition, maintenance requirements, whether it is over or under capacity for its intended service, and how well the asset is performing the job it was designed to perform. All these factors are subjective in nature, so the condition assessment is meant to be an estimate and not an exact analysis. Following are the assessment criteria that the Village will use to assess the condition of the utility's assets. See Table 6 for Condition Assessment.

Table 6 Condition Assessment

Performance Assessment		
0	New	
1	Excellent	No failures, no I/I
2	Good	Rare failure, minor infiltration, no inflow
3	Average	Failures typical of equipment, infiltration exceeds design, minor inflow
4	Poor	Frequent failures, substantial I/I but no overflows
5	Salvage	Needs substantial maintenance to keep operational, overflows occur

Capacity Assessment		
0	Oversized +25	Meets current need plus more than 25%
1	Oversized <25%	Meets current need plus up to 25% more
2	Full sized	Meets current need
3	Undersized	Current need exceeds capability but able to control through operational means
4	Undersized <25%	Current need exceeds capability by up to 25%, can't control
5	Undersized +25%	Current need exceeds capability by more than 25%, can't control

Non-PM Maintenance Assessment		
0	None	No non-PM maintenance requirements
1	Normal	Normal requirements
2	Minor	More than normal but not significant
3	Significant	Requires frequent maintenance

4	Renew	Substantial including frequent component
5	Replace	Nearly unserviceable
Non-PM excludes routine items such as greasing, cleaning, oil changes or other consumable part replacements at normal intervals		

Total Score	
0	New or like new
1-3	Excellent
4-6	Good
7-9	Average
10-12	Poor
Any Component score of 5	Replace

7.0 OVERFLOW EMERGENCY RESPONSE PLAN

An Overflow Emergency Response Plan is required for dealing with both routine and catastrophic emergencies. Routine emergencies include situations such as overflowing manholes, sewer main breaks, localized electrical failure and power outages at Lift Stations. Catastrophic emergencies include floods, tornadoes, earthquakes, other natural events, serious chemical spills or widespread electrical failure.

Procedures for the Emergency Response Plan should be understood and practiced by all personnel to ensure safety of the public and the collection system personnel responding. The Plan is in the Wastewater Utility Office at 90 Everest Ave, Brokaw WI and Village Hall at 6111 N. 44th Avenue, Wausau WI. The Village President and the Operator in Charge shall review and update this document annually. Detailed records of emergencies and responses are documented.

7.1 Response Communication

The Village of Maine, per Wisconsin Administrative Code NR 210.23, will establish standards to safely manage, mitigate, and report Sanitary Sewer Overflows (SSOs) and basement backups. The Operator in Charge will verbally notify the WI DNR within 24 hours of discovering an SSO. Affected public areas will be closed off, warning signs will be posted, and an alert will be broadcast from the village website to affected residents if drinking water or recreational waters are impacted. A rapid containment measure to limit the volume of the discharge, stop the overflow, and prevent raw sewage from entering storm sewers or surface waters will be conducted by first locating the source of the SSO. The Operator in Charge will initiate clean-up and disinfection procedures for removing debris, vacuuming spilled wastewater, and applying lime or other disinfectants to the affected soil or pavement. As soon as the SSO is contained, an all-clear announcement will be communicated to the affected residents via a website alert. Within five days, a written report will be submitted to the DNR Regulatory contact personnel.

7.2 Lift Station in Emergency

The Lift Station is equipped with two submersible pumps. In the case of a complete Village-wide electrical outage, portable pumping by Village personnel and private waste haulers as well as

non-use of the low flow Lift Stations would accommodate the system's needs on a temporary basis.

During an emergency, Lift Station #1 will be powered by a portable generator. In the event of two pump failures a local septic hauler will be contacted to shuttle wastewater to the treatment plant. The Village of Maine has taken steps towards the security of the collection system by installing a SCADA Alarm System. See Table 7 Lift Station Design Information.

Table 7 Lift Station Design Information

Lift Station	Location	Year Constructed	Backup Power	Alarm System
1	400 Everest Ave	2021	Portable Generator	SCADA Onsite Alarm and Light

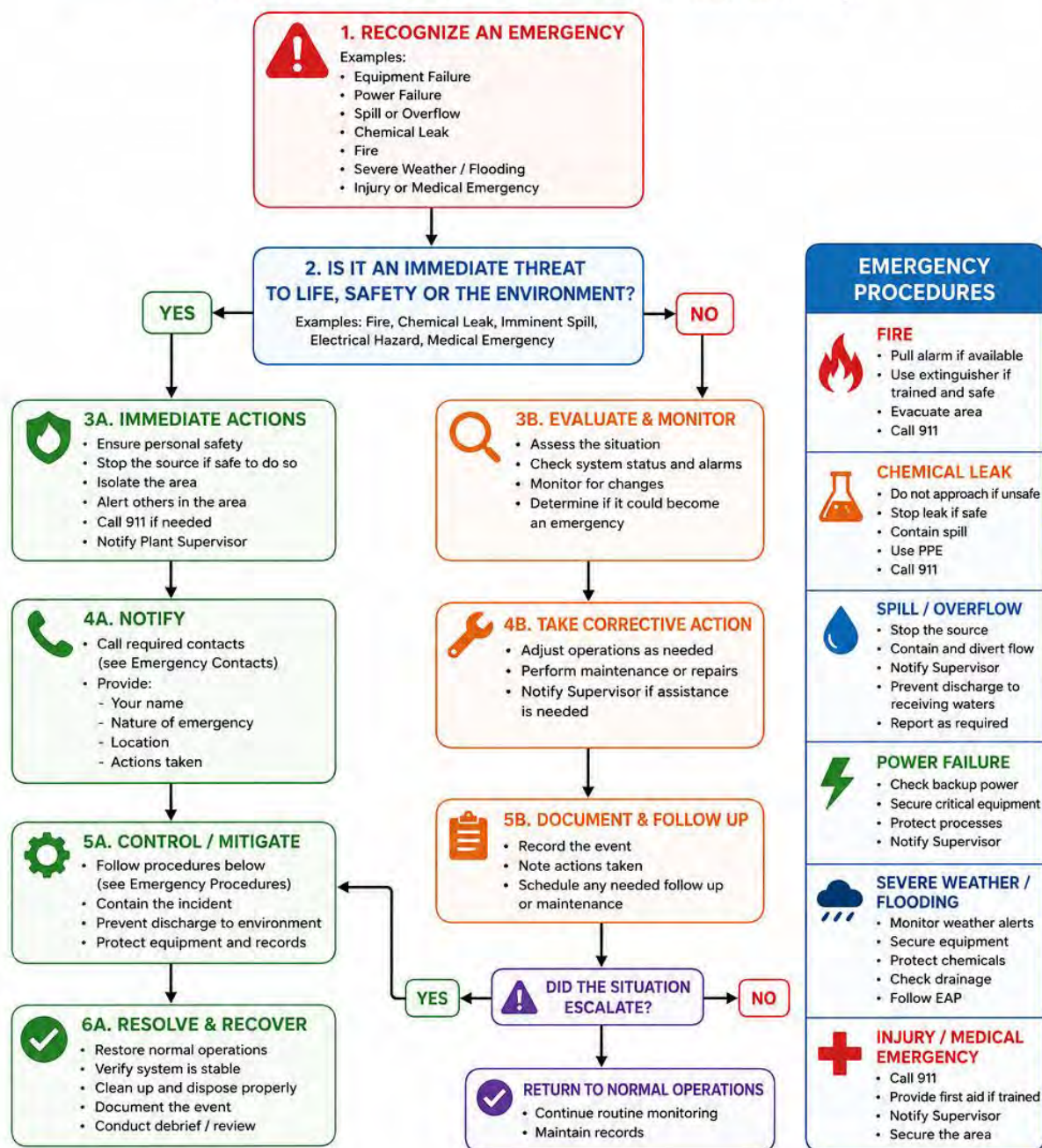
The following flow chart describes the actions that will be taken in the event of an overflow of the collection system. See Figure 2 for the Emergency Response Flow Chart.



Figure 2: Emergency Response Flow Chart

WASTEWATER TREATMENT PLANT EMERGENCY RESPONSE FLOW CHART

Protect People • Protect the Environment • Protect the Facility



EMERGENCY CONTACTS

Operator in Charge:	Michael Henaman	(715) 573-5607
PW Foreman:	Nathan Fitzke	(715) 675-5607
On-Call:	Michael Henaman	(715) 573-5607
Village President:	Judith Hase	(715) 393-9137
Village Clerk:	Jamie Heindl	(715) 675-5607
DNR Regulatory:	Nick Lindstrom	(715) 492-1787
DNR 24-Hour Spill Hotline:		(800) 943-0003
Local Public Health Department:		(715) 261-1900
Modern Sewer:		(715) 842-7477
Local Emergency:		911

THINK • ACT • COMMUNICATE • DOCUMENT

8.0 ANNUAL REVIEW

The Village of Maine shall review this CMOM annually (prior to submittal of the CMAR) to ensure all the components are implemented, evaluated, and updated as needed. The Village of Maine will conduct an Annual Self-Audit based on the CMOM Program Self-Assessment Checklist to evaluate performance, track trends, and prevent SSOs.

The Village will track these core requirements:

- System Performance Metrics - Quantifying the total number of yearly SSOs
- Maintenance Activity Tracking - Auditing sewer cleaning percentages, lift station checks, and manhole inspections
- Infiltration and Inflow (I/I) - Reviewing flow monitoring data and analyzing wet-weather trends
- Overflow Emergency Response - Verifying response logs, site-specific measures, and notification protocols are up to date
- Financial and Budget Audits - Documenting capital improvement plans, resource allocations, and O&M cost centers
- Legal Authority Controls - Ensuring local sewer use ordinances adequately enforced
- Program Updates - Formally log changes to operational objectives or asset management strategies over the past 12 months

The Annual Review Checklist shall be used for this process. See Attachment 2.

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison WI 53707-7921

Tony Evers, Governor
Karen Hyun, Ph.D., Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



Judith Hase, Village President
Village of Maine
6111 N 44th ave
Wausau, WI 54401

Subject: Substantial Compliance Determination
WPDES Permit No: WI-0022136-10-0

Ms. Hase,

A compliance inspection letter was issued on February 03, 2026 stating that the Wisconsin Department of Natural resources found the village to not be in substantial compliance with the conditions of their WPDES permit until the required actions were completed. The CMOM was submitted and accepted on August 20, 2026 which completed all the required actions necessary to get the village back into substantial compliance. Thank you for working with the department on completing all required actions.

Sincerely,

Nicholas Lindstrom

Nicholas Lindstrom, WIDNR-Wastewater Engineer