

Village of Maine

6111 N 44th Ave, Wausau WI 54401

<https://villageofmaine.org>

Regular Board of Trustees Meeting Agenda

Monday, July 13th, 2026

6:00pm

Maine Village Hall

1. Call the Board of Trustees Meeting to Order
2. Roll Call
3. Pledge of Allegiance to the Flag
4. Village President Report
5. Finance & Personnel Committee Report
6. Treasurer Report
7. Clerk Report
8. Fire Department Report
9. County Supervisor Report
10. Public comment regarding other Business items, limited to three minutes

Other Business:

11. Discussion/Update of the PSC Rate Case Study & Water Fees.
12. Announcement and Appointment of new Plan Commission Members.
13. Approve minutes of the Regular Meeting on 06/08/2026.
14. Approve minutes of the Special Meeting on 06/23/2026.
15. Discussion and Possible Action – Audit Quote/Presentation from Baker Tilly.
16. Discussion and Possible Action – Junior Firefighter Program.
 - a. Request to Approve Lana Borchardt.
17. Discussion and Possible Action – Deer brook Court offer PIN 146-2907-104-0007.
18. Discussion and Possible Action – Finance Committee Citizen Appointments/Update.
19. Discussion and Possible Action – Municipal Projects and Public Property Citizen Appointments/Update.
20. Discussion and Possible Action – Todd Zastrow for part-time Public Works Employment.
21. Discussion and Possible Action – Recodification Quotes.
22. Discussion and Possible Action – Network Upgrade Quote; Network Professionals.
23. Discussion and Possible Action – Phone System Quote.
24. Discussion and Possible Action – Projector Quote.
25. Discussion and Possible Action – Humane Society Agreement.
26. Discussion and Possible Action – Moving the Yard Waste Site.
27. Discussion and Possible Action – Water Spigot at Brokaw Hall.
28. Approve Monthly Vouchers for Payment.
29. New Business
30. Next Board of Trustees' meeting date, time, and place.
Request to change the regular date due to the August Primary
31. Adjournment

Judith Hase, Village President

Please note, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request services, contact the Village Hall (715) 675-5607

2026.7.13 (June 6 to July 13) Village President's Report – Judith Hase

- Attended the *Wisconsin Innovation Fund and the Power of Collaboration* Local Government Summit 2026 on June 11 in Stevens Point. There is \$300,000,000 set aside in grant dollars as an incentive to collaborate with other municipalities to consolidate services. In the process of brainstorming how Maine can benefit.
- Met with Pfefferle Commercial Real Estate regarding several Maine parcels that have been for sale for years, and how we can work together to promote the property for business development.
- Joined the *PFAS Listening Session for Community Representatives* on June 15. The Wisconsin DNR and the Department of Health Services shared updates and concerns with ongoing PFAS cleanup and investigation.
- Worked with REI and WPS on Apple Lane utility pole removal and moving to prep the road for a Cul de sac.
- Spoke with residents on Kellar Drive about the need for a speed limit and slow children sign that have been ordered and will be installed.
- Drove to verify the stage of new home development for over 20 locations with pending address sign installation. Some residents and businesses have been waiting a while (one requested in 2021, two in 2024, eight in 2025) and confirmed they want the permanent post and sign. Public Works were getting low on posts and plates, and additional ones are being ordered so they can begin the process of having the addresses placed on the plates and install the posts.
- Working with TerX on a possible yard waste solution 😊
- Public Works (PW) and Waste Water Treatment Plant (WWTP) personnel are continuing to clean a great amount of junk out of the Brokaw Public Works garage and surrounding grass areas. TerX will provide a metal dumpster so the Village can receive payment for the metal. PW is now able to use the east section to store plows and the back section with garage doors to the north will be cleaned, the roof fixed and used for storage as well.
- It was brought to my attention by PW that the Maine Hall parking lot may not be ADA election polling place accessible. PW was made aware of the handicap parking sign and slope requirements and are making plans for us to be compliant.
- A big thank you to the trustees who have been assisting with village office internet and phone issues and possible upgrades, and WWTP issues and needs.
- There is an underground tank inside the WWTP that settled and caused a sink hole. A contractor provided a quote of \$7,500-\$10,000 to fix it. Michael (WWTP) reached out to Nate and Nick (PW). They dug up the sink hole, removed chunks of concrete that were used to improperly fill the space causing voids, refilled the space with proper material, compacted it, and fixed it in a couple of hours. Thanks Nate and Nick!!!

Public Works Dept Report

- Equipment maintenance
- Grade roads
- Ditch digging N. 20th Ave.
- Grade roads
- Disposal of stumps
- 39th Ave. washout
- Pick up road garbage
- Equipment maintenance
- Fix shoulders and wash out on falcon, North 20th, Decator , 60th
- Install shoulder machine on truck
- Fix shoulders on north 60th
- Storm tree cleanup
- Grade roads
- Fix road signs
- Fix washout Zahn 60th, North fourth, 28th Ave.
- Fix Shoulder on W. Wausau Ave.
- Prep and maintenance on mower
- Grade roads
- Start mowing shoulder
- Apply dust buster to gravel roads

June 2026

Village of Maine Wastewater Treatment Facility

Total gallons of wastewater treated in the month of June was 888,000 gallons. The highest day of influent was June 12th at 53,200 gallons. The lowest day of influent was June 3rd at 14,700 gallons. On June 18th the plant received a scheduled delivery of Alum, a chemical used to aid in phosphorous removal and pH adjustment. No loads of sludge were hauled in the month of June. Phosphorus results jumped up slightly; adjustments to the plant were made to help with removal.

EFFLUENT	PHOSPHORUS	0.99	mg/L
EFFLUENT	PHOSPHORUS	1	mg/L
EFFLUENT	PHOSPHORUS	1.1	mg/L
EFFLUENT	PHOSPHORUS	0.95	mg/L
EFFLUENT	PHOSPHORUS	0.90	mg/L
EFFLUENT	PHOSPHORUS	0.46	mg/L
EFFLUENT	PHOSPHORUS	0.69	mg/L
EFFLUENT	PHOSPHORUS	0.88	mg/L
EFFLUENT	PHOSPHORUS	0.55	mg/L
EFFLUENT	PHOSPHORUS	0.88	mg/L
EFFLUENT	PHOSPHORUS	0.75	mg/L

Village of Maine Water Utility

Total gallons of water pumped in the month of June was approximately 351,500 gallons. Municipal Well and Pump were on site June 17th and 18th. Well 8 replacement project went well with no problems. Well 8 clean water sample came back safe on June 18th. Well 8 is now back in normal service. Chlorine levels are being closely monitored in the warmer weather due to more dissipation. Both routine water samples in June showed no E. coli or Total Coliform present in the distribution.

Fund: All Funds

Account Number		2026 July	2026 Actual 07/13/2026	2026 Budget	Budget Status	% of Budget
100-00-41110-000-000	GENERAL PROPERTY TAX	0.00	1,605,940.00	1,839,122.39	-233,182.39	87.32
400-00-41120-000-000	PROPERTY TAX REV TID	0.00	311,017.05	0.00	311,017.05	0.00
100-00-41122-000-000	TAX INCREMENTS (TID)	0.00	0.00	77,834.66	-77,834.66	0.00
100-00-41150-000-000	FOREST CROP/MNG FOREST TAX	0.00	0.00	500.00	-500.00	0.00
100-00-41160-000-000	TIMBER SALES	0.00	214.48	0.00	214.48	0.00
TAXES		0.00	1,917,171.53	1,917,457.05	-285.52	99.99
100-00-42300-000-000	SPECIAL ASSESSMENTS	0.00	0.00	1,600.00	-1,600.00	0.00
SPECIAL ASSESSMENTS		0.00	0.00	1,600.00	-1,600.00	0.00
100-00-43200-000-000	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
100-00-43210-000-000	INTERGOVERNMENTAL FIRE	0.00	69,321.07	64,000.00	5,321.07	108.31
100-00-43410-000-000	SHARED REV CITY & MUNI	0.00	0.00	138,256.38	-138,256.38	0.00
400-00-43410-000-000	TID SHARED REV-MUNI	0.00	0.00	0.00	0.00	0.00
100-00-43420-000-000	2% FIRE DUES	0.00	19,453.09	23,069.36	-3,616.27	84.32
100-00-43430-000-000	EXEMPT COMPUTER	0.00	0.00	3,707.63	-3,707.63	0.00
100-00-43435-000-000	UTILITY AID	0.00	0.00	0.00	0.00	0.00
100-00-43440-000-000	PERSONAL PROPERTY AID	0.00	30,555.28	38,629.44	-8,074.16	79.10
400-00-43440-000-000	TID PERSONAL PROPERTY AID	0.00	24,664.68	0.00	24,664.68	0.00
100-00-43500-000-000	STATE GRANTS	0.00	2,047.50	0.00	2,047.50	0.00
100-00-43510-000-000	COUNTY & MUNI AIDS	0.00	0.00	0.00	0.00	0.00
100-00-43530-000-000	TRANSPORTATION AIDS	0.00	114,284.64	228,569.30	-114,284.66	50.00
100-00-43540-000-000	GARBAGE/RECYCLING	0.00	0.00	242,208.00	-242,208.00	0.00
100-00-43545-000-000	DNR RECYCLING GRANT	0.00	1,585.19	1,500.00	85.19	105.68
100-00-43640-000-000	SEVERANCE/YIELD/WITHDRAW TAX	0.00	0.00	0.00	0.00	0.00
100-00-43650-000-000	FOREST CROP/MFL FROM STATE	0.00	725.86	0.00	725.86	0.00
INTERGOVERNMENTAL REVENUES		0.00	262,637.31	739,940.11	-477,302.80	35.49
100-00-44102-000-000	DOG LICENSES	0.00	0.00	2,200.00	-2,200.00	0.00
100-00-44110-000-000	LIQUOR, CIG, AMUS LICENSES	0.00	132.88	2,300.00	-2,167.12	5.78
100-00-44115-000-000	OPERATORS LICENSES	0.00	25.00	900.00	-875.00	2.78
100-00-44200-000-000	NON BUSINESS LICENSE	0.00	0.00	0.00	0.00	0.00
100-00-44300-000-000	OCCUPANCY PERMITS	0.00	1,000.00	2,000.00	-1,000.00	50.00
100-00-44310-000-000	BUILDING PERMITS	0.00	6,450.00	12,000.00	-5,550.00	53.75
100-00-44400-000-000	ZONING PERMITS	0.00	650.00	9,000.00	-8,350.00	7.22
100-00-44410-000-000	CONDITIONAL USE PERMITS	0.00	150.00	0.00	150.00	0.00
100-00-44415-000-000	LAND DIVISION APP FEES	0.00	400.00	0.00	400.00	0.00
100-00-44420-000-000	WRECKING PERMITS	0.00	0.00	200.00	-200.00	0.00
100-00-44425-000-000	CULVERT PERMITS/INSTALLATION	0.00	100.00	2,000.00	-1,900.00	5.00
100-00-44430-000-000	UTILITY PERMITS	0.00	7,750.00	5,000.00	2,750.00	155.00
100-00-44900-000-000	FIREWORKS PERMITS	0.00	10.00	20.00	-10.00	50.00
LICENSES AND PERMITS		0.00	16,667.88	35,620.00	-18,952.12	46.79
100-00-45100-000-000	LAW & ORDINANCE VIOLATIONS	0.00	0.00	0.00	0.00	0.00
FINES, FORFEITS AND PENALTIES		0.00	0.00	0.00	0.00	0.00
100-00-46100-000-000	CLERK'S FEES	0.00	700.00	0.00	700.00	0.00
100-00-46210-000-000	ADDRESS MARKERS	0.00	450.00	500.00	-50.00	90.00
100-00-46220-000-000	FIRE DEPARTMENT FEES	0.00	0.00	64,371.00	-64,371.00	0.00
100-00-46230-000-000	AMBULANCE FEES	0.00	0.00	0.00	0.00	0.00

Fund: All Funds

Account Number		2026	2026	2026	Budget	% of
		July	Actual 07/13/2026	Budget	Status	Budget
100-00-46325-000-000	ASPHALT / GRANITE / SALT FEES	0.00	0.00	0.00	0.00	0.00
100-00-46330-000-000	CULVERTS/CULVERT INSTALLATION	0.00	480.00	1,300.00	-820.00	36.92
620-00-46410-000-622	MULTI FAMILY SEWER	8,362.62	18,310.02	35,000.00	-16,689.98	52.31
620-00-46411-000-622	RESIDENTIAL SEWER	8,441.64	16,806.58	40,000.00	-23,193.42	42.02
620-00-46412-000-622	COMMERCIAL SEWER	1,150.90	2,671.16	6,000.00	-3,328.84	44.52
620-00-46413-000-622	INDUSTRIAL SEWER	0.00	0.00	0.00	0.00	0.00
620-00-46414-000-622	PUBLIC AUTHORITY SEWER	962.16	3,648.74	5,000.00	-1,351.26	72.97
620-00-46416-000-635	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
620-00-46417-000-470	FORFEITED DISCOUNTS	0.00	66.21	0.00	66.21	0.00
100-00-46420-000-000	REFUSE & GARBAGE COLLECTION	0.00	242,420.84	0.00	242,420.84	0.00
100-00-46430-000-000	SOLID WASTE DISPOSAL	0.00	0.00	0.00	0.00	0.00
610-00-46450-000-461	MULTI FAMILY WATER	9,106.34	15,299.23	40,000.00	-24,700.77	38.25
610-00-46451-000-461	RESIDENTIAL WATER	14,909.65	23,023.30	40,000.00	-16,976.70	57.56
610-00-46452-000-461	COMMERCIAL WATER	3,277.90	5,219.82	7,000.00	-1,780.18	74.57
610-00-46453-000-461	INDUSTRIAL WATER	0.00	0.00	0.00	0.00	0.00
610-00-46454-000-462	PRIVATE FIRE WATER	0.00	0.00	0.00	0.00	0.00
610-00-46455-000-463	PUBLIC FIRE WATER	4,982.18	7,092.43	0.00	7,092.43	0.00
610-00-46456-000-464	PUBLIC AUTHORITY	2,242.40	4,388.33	5,000.00	-611.67	87.77
610-00-46457-000-470	FORFEITED DISCOUNTS	0.00	70.77	0.00	70.77	0.00
610-00-46458-000-474	WATER TOWER RENTAL	0.00	1,200.00	2,400.00	-1,200.00	50.00
610-00-46459-000-474	OTHER WATER REVENUE	0.00	0.00	0.00	0.00	0.00
100-00-46720-000-000	PARK FEES	0.00	0.00	0.00	0.00	0.00
610-00-46900-000-474	UTILITY PERMITS & CHARGES	0.00	0.00	0.00	0.00	0.00
PUBLIC CHARGES FOR SERVICES		53,435.79	341,847.43	246,571.00	95,276.43	138.64
610-00-47491-000-463	PUBLIC FIRE - VILLAGE	0.00	0.00	0.00	0.00	0.00
INTERGOV'T. CHARGES FOR SERV.		0.00	0.00	0.00	0.00	0.00
100-00-48100-000-000	INTEREST REVENUE	0.00	288.80	19,000.00	-18,711.20	1.52
400-00-48100-000-000	INTEREST REVENUE	0.00	0.00	0.00	0.00	0.00
610-00-48110-000-419	INTEREST ON INVESTMENTS	0.00	0.00	0.00	0.00	0.00
620-00-48110-000-419	INTEREST ON INVESTMENTS	0.00	0.00	0.00	0.00	0.00
100-00-48200-000-000	RENT REVENUE	0.00	0.00	0.00	0.00	0.00
100-00-48310-000-000	SALE OF RECYCLABLE MATERIALS	0.00	214.00	200.00	14.00	107.00
100-00-48500-000-000	VILLAGE DONATIONS	0.00	0.00	0.00	0.00	0.00
100-00-48510-000-000	FIRE DEPARTMENT DONATIONS	0.00	350.00	1,500.00	-1,150.00	23.33
100-00-48515-000-000	FIRE DEPT SALE OF ASSET/SCRAP	0.00	3,500.00	0.00	3,500.00	0.00
100-00-48520-000-000	FIRE DEPARTMENT FUNDRAISERS	0.00	0.00	0.00	0.00	0.00
100-00-48900-000-000	MISC REVENUE	0.00	936.22	0.00	936.22	0.00
MISCELLANEOUS REVENUES		0.00	5,289.02	20,700.00	-15,410.98	25.55
100-00-49100-000-000	LONG-TERM DEBT PROCEEDS	0.00	0.00	830,000.00	-830,000.00	0.00
610-00-49300-000-423	CAPITAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
100-00-49900-000-000	APPLIED FUND BALANCE	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		0.00	0.00	830,000.00	-830,000.00	0.00
Total Revenues		53,435.79	2,543,613.17	3,791,888.16	-1,248,274.99	67.08

Fund: All Funds

Account Number		2026	2026	2026	Budget	% of
		July	Actual 07/13/2026	Budget	Status	Budget
100-00-51100-110-000	BOARD SALARIES	67.50	24,202.50	55,000.00	30,797.50	44.00
100-00-51100-130-000	BOARD SS/MEDICARE	5.17	1,851.62	4,207.50	2,355.88	44.01
100-00-51100-131-000	BOARD RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-51100-224-000	BOARD CELL PHONE	0.00	1,187.64	2,000.00	812.36	59.38
100-00-51100-310-000	BOARD OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-00-51100-311-000	BOARD COMPUTER/SOFTWARE	0.00	2,379.00	500.00	-1,879.00	475.80
100-00-51100-312-000	BOARD ANTI-VIRUS	0.00	0.00	0.00	0.00	0.00
100-00-51100-320-000	BOARD PUBLICATIONS	116.40	475.48	2,000.00	1,524.52	23.77
100-00-51100-330-000	BOARD MILEAGE/SEMINAR	0.00	2,475.15	4,500.00	2,024.85	55.00
100-00-51300-000-000	LEGAL FEES	2,602.88	25,306.18	35,000.00	9,693.82	72.30
100-00-51300-000-001	UTILITY CLAIM FEES	0.00	1,200.00	0.00	-1,200.00	0.00
100-00-51400-110-000	ADMINISTRATIVE SALARIES	0.00	0.00	0.00	0.00	0.00
100-00-51400-115-000	ADMINISTRATIVE WAGES	0.00	14,670.00	45,000.00	30,330.00	32.60
100-00-51400-130-000	ADMINISTRATIVE SS/MEDICARE	0.00	1,122.25	3,442.00	2,319.75	32.60
100-00-51400-131-000	ADMINISTRATIVE RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-51400-150-000	ADMINISTRATIVE HEALTH SUBSIDY	0.00	0.00	0.00	0.00	0.00
100-00-51400-310-000	ADMINISTRATIVE OFFICE SUPPLIES	278.34	1,562.90	5,000.00	3,437.10	31.26
100-00-51400-311-000	ADMINISTRATIVE COMPUTER/SOFTWA	450.00	1,833.00	2,000.00	167.00	91.65
100-00-51400-312-000	ADMINISTRATIVE ANTI-VIRUS	0.00	190.08	162.00	-28.08	117.33
100-00-51400-315-000	ADMINISTRATIVE HOSPITALITY	0.00	200.00	2,000.00	1,800.00	10.00
100-00-51420-110-000	CLERK/TREAS SALARIES	3,141.83	48,918.67	65,000.00	16,081.33	75.26
100-00-51420-130-000	CLERK/TREAS SS/MEDICARE	200.07	3,209.41	4,972.00	1,762.59	64.55
100-00-51420-131-000	CLERK/TREAS RETIREMENT	104.62	1,578.15	2,700.00	1,121.85	58.45
100-00-51420-150-000	CLERK/TREAS HEALTH SUBSIDY	0.00	0.00	6,348.00	6,348.00	0.00
100-00-51420-224-000	CLERK/TREAS CELL PHONE	0.00	198.67	400.00	201.33	49.67
100-00-51420-310-000	CLERK/TREAS OFFICE SUPPLIES	0.00	1,075.45	3,000.00	1,924.55	35.85
100-00-51420-311-000	CLERK/TREAS COMPUTER/SOFTWARE	0.00	6,417.64	3,000.00	-3,417.64	213.92
100-00-51420-312-000	CLERK/TREAS ANTI-VIRUS	0.00	113.40	81.00	-32.40	140.00
100-00-51420-330-000	CLERK/TREAS MILEAGE/SEMINAR	0.00	750.00	1,500.00	750.00	50.00
100-00-51425-110-000	DEPUTY CLERK SALARIES	0.00	23,726.52	52,000.00	28,273.48	45.63
100-00-51425-130-000	DEPUTY CLERK SS/MEDICARE	0.00	1,627.94	3,978.00	2,350.06	40.92
100-00-51425-131-000	DEPUTY CLERK RETIREMENT	0.00	756.50	2,080.00	1,323.50	36.37
100-00-51425-150-000	DEPUTY CLERK HEALTH SUBSIDY	0.00	0.00	12,800.00	12,800.00	0.00
100-00-51425-224-000	DEPUTY CLERK CELL PHONE	0.00	132.00	400.00	268.00	33.00
100-00-51425-310-000	DEPUTY CLERK OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-00-51425-311-000	DEPUTY CLERK COMPUTER/SOFTWARE	0.00	0.00	500.00	500.00	0.00
100-00-51425-312-000	DEPUTY CLERK ANTI-VIRUS	0.00	56.70	81.00	24.30	70.00
100-00-51425-330-000	DEPUTY CLERK MILEAGE/SEMINAR	0.00	332.00	1,000.00	668.00	33.20
100-00-51430-000-000	MISC BANK CHARGES	0.00	196.30	100.00	-96.30	196.30
100-00-51431-000-000	DESTROYED CHECKS/VOID CHECKS	0.00	0.00	0.00	0.00	0.00
100-00-51440-000-004	ELECTION PER DIEM	0.00	1,600.50	2,500.00	899.50	64.02
100-00-51440-130-000	ELECTION SS/MEDICARE	0.00	0.00	0.00	0.00	0.00
100-00-51440-315-001	ELECTION HOSPITALITY	0.00	526.47	1,500.00	973.53	35.10
100-00-51440-320-002	ELECTION PUBLICATIONS	0.00	75.00	0.00	-75.00	0.00
100-00-51440-340-003	ELECTION OPER SUPPLIES	0.00	1,364.04	5,000.00	3,635.96	27.28
100-00-51440-350-000	ELECTION EQUIPMENT MAINTENANCE	0.00	200.00	500.00	300.00	40.00
100-00-51510-000-000	ACCOUNTING/AUDITING	0.00	20,648.34	50,000.00	29,351.66	41.30
100-00-51520-110-000	TREASURER SALARIES	0.00	0.00	0.00	0.00	0.00
100-00-51520-130-000	TREASURER SS/MEDICARE	0.00	0.00	0.00	0.00	0.00
100-00-51520-131-000	TREASURER RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-51520-224-000	TREASURER CELL PHONE	0.00	0.00	0.00	0.00	0.00
100-00-51520-310-000	TREASURER OFFICE SUPPLIES	0.00	0.00	3,000.00	3,000.00	0.00

Fund: All Funds

Account Number		2026 July	2026 Actual 07/13/2026	2026 Budget	Budget Status	% of Budget
100-00-51520-311-000	TREASURER COMPUTER/SOFTWARE	0.00	0.00	1,250.00	1,250.00	0.00
100-00-51530-290-000	ASSESSOR CONTRACTED SERVICES	4,375.00	13,125.00	17,500.00	4,375.00	75.00
100-00-51530-320-000	ASSESSOR/BOR PUBLICATIONS	0.00	0.00	100.00	100.00	0.00
100-00-51530-322-000	ASSESSOR FEES	0.00	0.00	0.00	0.00	0.00
100-00-51530-335-000	ASSESSOR/BOR TRAINING	0.00	0.00	50.00	50.00	0.00
100-00-51600-000-822	MUNICIPAL BUILDINGS	169.93	395.90	5,000.00	4,604.10	7.92
100-00-51600-220-000	MUNICIPAL BUILDINGS UTILITIES	0.00	4,543.04	9,000.00	4,456.96	50.48
100-00-51600-350-000	MUNICIPAL BUILDINGS REPAIR/MAI	0.00	692.99	4,750.00	4,057.01	14.59
100-00-51600-380-000	MUNICIPAL BUILDINGS EXPENSE	0.00	44.71	5,500.00	5,455.29	0.81
100-00-51600-510-000	MUNICIPAL BUILDINGS INSURANCE	0.00	16,862.00	20,000.00	3,138.00	84.31
100-00-51600-520-000	WORKERS COMP INS	0.00	0.00	0.00	0.00	0.00
100-00-51610-110-000	CUSTODIAN SALARIES	80.00	2,772.25	5,000.00	2,227.75	55.45
100-00-51610-130-000	CUSTODIAN SS/MEDICARE	0.00	143.22	382.00	238.78	37.49
100-00-51610-131-000	CUSTODIAN RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-51610-350-000	CUSTODIAN SUPPLIES	0.00	43.84	500.00	456.16	8.77
100-00-51700-000-220	UTILITIES-BROKAW MUNICIPAL BLD	0.00	0.00	0.00	0.00	0.00
100-00-51910-321-000	GENERAL GOVERNMENT DUES	0.00	3,771.64	6,500.00	2,728.36	58.03
400-00-51910-321-000	GENERAL GOVERNMENT	0.00	4,600.00	0.00	-4,600.00	0.00
GENERAL GOVERNMENT		11,591.74	239,154.09	458,783.50	219,629.41	52.13
100-00-52100-110-000	CONSTABLE SALARIES	0.00	0.00	0.00	0.00	0.00
100-00-52100-130-000	CONSTABLE SS/MEDICARE	0.00	0.00	0.00	0.00	0.00
100-00-52100-131-000	CONSTABLE RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-52100-224-000	CONSTABLE CELL PHONE	0.00	0.00	0.00	0.00	0.00
100-00-52100-330-000	CONSTABLE MILEAGE/SEMINAR	0.00	0.00	0.00	0.00	0.00
100-00-52100-380-000	CONSTABLE EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-52110-000-000	PUBLIC SAFETY	0.00	8,693.64	17,000.00	8,306.36	51.14
100-00-52200-110-000	FIRE DEPARTMENT SALARIES	1,935.00	12,205.50	50,000.00	37,794.50	24.41
100-00-52200-130-000	FIRE DEPARTMENT SS/MEDICARE	148.03	898.40	3,825.00	2,926.60	23.49
100-00-52200-131-000	FIRE DEPARTMENT RETIREMENT	0.00	3,824.18	0.00	-3,824.18	0.00
100-00-52200-132-000	FIRE DEPARTMENT HERO PROGRAM	0.00	0.00	8,000.00	8,000.00	0.00
100-00-52200-140-000	FIRE DEPARTMENT PER DIEM	0.00	0.00	3,500.00	3,500.00	0.00
100-00-52200-210-000	FIRE DEPARTMENT LEGAL	1,888.79	1,888.79	1,000.00	-888.79	188.88
100-00-52200-220-000	FIRE DEPARTMENT UTILITIES	110.76	4,297.40	6,000.00	1,702.60	71.62
100-00-52200-225-000	FIRE DEPARTMENT TURNOUT GEAR	0.00	7,255.95	26,000.00	18,744.05	27.91
100-00-52200-310-000	FIRE DEPARTMENT OFFICE SUPPLIE	0.00	96.00	1,000.00	904.00	9.60
100-00-52200-311-000	FIRE DEPARTMENT COMPUTER/SOFTW	37.50	245.10	4,650.00	4,404.90	5.27
100-00-52200-314-000	FIRE DEPARTMENT REFRESHMENTS	0.00	266.24	2,000.00	1,733.76	13.31
100-00-52200-315-000	FIRE DEPART PROMOTIONAL	0.00	1,476.52	3,500.00	2,023.48	42.19
100-00-52200-321-000	FIRE DEPARTMENT DUES	0.00	0.00	400.00	400.00	0.00
100-00-52200-330-000	FIRE DEPARTMENT MILEAGE/SEMINA	9.00	315.00	1,000.00	685.00	31.50
100-00-52200-335-000	FIRE DEPARTMENT TRAINING	0.00	1,594.00	2,000.00	406.00	79.70
100-00-52200-340-000	FD FUEL/VEHICLE MISC	443.96	669.38	2,000.00	1,330.62	33.47
100-00-52200-341-000	FIRE DEPARTMENT HOSE TESTING	3,769.70	3,769.70	4,050.00	280.30	93.08
100-00-52200-342-000	FIRE DEPT BREATHING APPARATUS	0.00	0.00	1,500.00	1,500.00	0.00
100-00-52200-343-000	FIRE DEPT PAGERS AND RADIOS	0.00	4,237.54	2,000.00	-2,237.54	211.88
100-00-52200-344-000	FIRE DEPT CLOTHES	0.00	0.00	3,500.00	3,500.00	0.00
100-00-52200-345-000	FIRE DEPARTMENT EQUIPMENT	0.00	0.00	5,000.00	5,000.00	0.00
100-00-52200-350-000	FD BUILDING REPAIRS/MAINT.	420.77	2,527.44	5,000.00	2,472.56	50.55
100-00-52200-351-000	FD FIRE EXTINGUISHER INSP	0.00	145.00	500.00	355.00	29.00
100-00-52200-352-000	FD MISC EQUIPMENT MAINT.	70.40	70.40	3,000.00	2,929.60	2.35
100-00-52200-380-000	FD SUPPLIES/ MISC FEES	80.00	1,143.22	5,400.00	4,256.78	21.17

Fund: All Funds

Account Number		2026 July	2026 Actual 07/13/2026	2026 Budget	Budget Status	% of Budget
100-00-52200-510-000	FIRE DEPARTMENT INSURANCE	0.00	8,969.00	13,000.00	4,031.00	68.99
100-00-52200-520-000	FIRE DEPT WORKERS COMP	0.00	14,901.50	12,000.00	-2,901.50	124.18
100-00-52201-345-000	FIRE DEPT ENGINE 1	625.00	1,360.70	3,500.00	2,139.30	38.88
100-00-52202-345-000	FIRE DEPT ENGINE 2	1,104.67	1,829.98	3,500.00	1,670.02	52.29
100-00-52203-345-000	FIRE DEPT TENDER 1	0.00	743.64	2,500.00	1,756.36	29.75
100-00-52204-345-000	FIRE DEPT TENDER 2	0.00	487.50	1,000.00	512.50	48.75
100-00-52205-345-000	FIRE DEPT MINI PUMPER	0.00	0.00	1,000.00	1,000.00	0.00
100-00-52206-345-000	FIRE DEPT UTILITY TRUCK	0.00	637.98	400.00	-237.98	159.50
100-00-52207-345-000	FIRE DEPT TRAILER	0.00	0.00	400.00	400.00	0.00
100-00-52208-345-000	FIRE DEPARTMENT POLARIS UTV	0.00	0.00	700.00	700.00	0.00
100-00-52220-000-000	HYDRANT RENTAL (PUB FIRE PROT)	0.00	0.00	0.00	0.00	0.00
100-00-52300-000-000	AMBULANCE	0.00	21,003.36	20,344.00	-659.36	103.24
100-00-52310-000-000	FIRE DEPARTMENT EMS SUPPLIES	0.00	1,403.31	2,500.00	1,096.69	56.13
100-00-52400-110-000	FIRE INSPECTOR FEES	0.00	3,611.00	6,000.00	2,389.00	60.18
PUBLIC SAFETY		10,643.58	110,567.37	228,669.00	118,101.63	48.35
100-00-53310-110-000	PUBLIC WORKS SALARIES	6,541.64	98,219.34	195,000.00	96,780.66	50.37
100-00-53310-130-000	PUBLIC WORKS SS/MEDICARE	500.44	7,410.88	15,000.00	7,589.12	49.41
100-00-53310-131-000	PUBLIC WORKS RETIREMENT	224.00	3,890.24	8,000.00	4,109.76	48.63
100-00-53310-150-000	PUBLIC WORKS HEALTH SUBSIDY	0.00	0.00	25,600.00	25,600.00	0.00
100-00-53310-151-000	PUBLIC WORKS RANDOM DRUG	113.00	336.00	500.00	164.00	67.20
100-00-53310-220-000	PUBLIC WORKS UTILITIES	0.00	2,441.63	5,000.00	2,558.37	48.83
100-00-53310-224-000	PUBLIC WORKS CELL PHONE	0.00	400.00	1,500.00	1,100.00	26.67
100-00-53310-225-000	PUBLIC WORKS UNIFORMS	683.01	2,588.62	3,000.00	411.38	86.29
100-00-53310-226-000	PUBLIC WORKS ROADMENS EXPENSE	0.00	683.41	1,500.00	816.59	45.56
100-00-53310-320-000	PUBLIC WORKS PUBLICATIONS	0.00	0.00	200.00	200.00	0.00
100-00-53310-330-000	PUBLIC WORKS MILEAGE/SEMINAR	0.00	0.00	500.00	500.00	0.00
100-00-53310-340-000	PUBLIC WORKS SUPPLIES	0.00	1,333.40	8,000.00	6,666.60	16.67
100-00-53310-341-000	PUBLIC WORKS DITCH CLEANUP	0.00	0.00	1,500.00	1,500.00	0.00
100-00-53310-342-000	PUBLIC WORKS BRIDGE INSPECT.	0.00	0.00	1,200.00	1,200.00	0.00
100-00-53310-345-000	PUBLIC WORKS EQUIPMENT	0.00	4,831.17	21,000.00	16,168.83	23.01
100-00-53310-346-000	PUBLIC WORKS FUEL	1,974.05	18,220.92	35,000.00	16,779.08	52.06
100-00-53310-350-000	PUBLIC WORKS REPAIR/MAINT	220.48	2,848.80	3,000.00	151.20	94.96
100-00-53310-368-000	PUBLIC WORKS ROAD BASE	112.67	112.67	50,000.00	49,887.33	0.23
100-00-53310-369-000	PUBLIC WORKS DUST BUSTER	0.00	0.00	16,150.00	16,150.00	0.00
100-00-53310-370-000	PW ASPHALT PATCH/CRACK FILLING	0.00	733.70	85,500.00	84,766.30	0.86
100-00-53310-371-000	PUBLIC WORKS ASPHALT PAVING	0.00	0.00	533,219.00	533,219.00	0.00
100-00-53310-372-000	PUBLIC WORKS GRANITE	819.49	4,250.03	20,000.00	15,749.97	21.25
100-00-53310-373-000	PUBLIC WORKS SAND	0.00	6,121.25	7,500.00	1,378.75	81.62
100-00-53310-374-000	PUBLIC WORKS SEAL/CHIP	0.00	0.00	100,000.00	100,000.00	0.00
100-00-53310-375-000	PUBLIC WORKS SALT	0.00	8,926.25	16,000.00	7,073.75	55.79
100-00-53310-376-000	PUBLIC WORKS SHOULDERING	0.00	0.00	15,000.00	15,000.00	0.00
100-00-53310-377-000	PUBLIC WORKS EQUIP MAINT	326.24	11,180.06	29,630.00	18,449.94	37.73
100-00-53310-378-000	PUBLIC WORKS STREET SWEEPING	0.00	5,950.00	12,000.00	6,050.00	49.58
100-00-53310-380-000	PUBLIC WORKS BLDG EXPENSE	0.00	5,565.00	12,000.00	6,435.00	46.38
100-00-53310-381-000	PUBLIC WORKS SIGNS	0.00	235.73	7,000.00	6,764.27	3.37
100-00-53310-382-000	PUBLIC WORKS PULVERIZING	0.00	0.00	0.00	0.00	0.00
100-00-53310-383-000	PUBLIC WORKS CENTERLINE STRIP	0.00	0.00	0.00	0.00	0.00
100-00-53310-384-000	PW LANDSCAPING/DITCH SEEDING	0.00	0.00	36,500.00	36,500.00	0.00
100-00-53310-385-000	PUBLIC WORKS CULVERTS	4,056.92	4,056.92	5,000.00	943.08	81.14
100-00-53310-386-000	PW CUSTOM MACHINE HIRE	0.00	1,200.00	25,000.00	23,800.00	4.80
100-00-53310-510-000	PUBLIC WORKS INSURANCE	0.00	10,440.00	8,000.00	-2,440.00	130.50

Fund: All Funds

Account Number		2026	2026	2026	Budget Status	% of Budget
		July	Actual 07/13/2026	Budget		
100-00-53310-520-000	PUBLIC WORKS WORK COMP	0.00	11,776.50	12,000.00	223.50	98.14
100-00-53420-000-000	STREET LIGHTING	1,799.09	11,080.94	22,000.00	10,919.06	50.37
620-00-53610-000-403	SEWER GENERAL EXPENSES	0.00	0.00	0.00	0.00	0.00
620-00-53610-000-683	SEWER DUES & FEES	0.00	1,376.40	0.00	-1,376.40	0.00
620-00-53610-000-684	SEWER TRAINING	0.00	450.00	0.00	-450.00	0.00
620-00-53610-000-685	SEWER ACCOUNTING/AUDITING	0.00	7,808.33	0.00	-7,808.33	0.00
620-00-53610-000-820	SEWER LABOR	3,799.98	33,943.72	45,000.00	11,056.28	75.43
620-00-53610-000-821	SEWER - UTILITIES	121.29	121.29	0.00	-121.29	0.00
620-00-53610-000-822	SEWER WATER/SEWER USE	1,830.98	8,476.23	7,500.00	-976.23	113.02
620-00-53610-000-824	SEWER SLUDGE REMOVAL FEES	795.00	1,590.00	10,000.00	8,410.00	15.90
620-00-53610-000-825	SEWER TESTING	1,840.50	9,251.50	25,000.00	15,748.50	37.01
620-00-53610-000-826	SEWER CHEMICALS	0.00	667.75	8,000.00	7,332.25	8.35
620-00-53610-000-828	SEWER TELEVISIONING	0.00	0.00	10,000.00	10,000.00	0.00
620-00-53610-000-829	SEWER EQUIPMENT/MAINTENANCE	0.00	797.02	7,000.00	6,202.98	11.39
620-00-53610-130-000	SEWER SS/MEDICARE	243.13	2,448.97	3,442.00	993.03	71.15
620-00-53610-150-000	SEWER HEALTH SUBSIDY	0.00	0.00	6,400.00	6,400.00	0.00
620-00-53610-510-827	SEWER INSURANCE	0.00	2,260.00	5,000.00	2,740.00	45.20
100-00-53620-000-000	GARBAGE SERVICE	15,681.74	108,834.34	242,208.00	133,373.66	44.93
100-00-53630-000-000	SOLID WASTE DITCH CLEANING	0.00	0.00	0.00	0.00	0.00
620-00-53631-000-840	SEWER CONSULTING FEES	0.00	250.00	0.00	-250.00	0.00
100-00-53635-000-000	RECYCLING SERVICE	6,463.96	40,165.57	0.00	-40,165.57	0.00
620-00-53640-000-620	SEWER - UTILITIES	125.02	10,302.83	17,500.00	7,197.17	58.87
620-00-53640-000-660	SEWER FUEL PURCHASED	92.25	92.25	0.00	-92.25	0.00
620-00-53640-000-851	SEWER OFFICE EXPENSE	0.00	4,408.80	1,500.00	-2,908.80	293.92
620-00-53640-000-854	SEWER RETIREMENT	88.00	1,158.99	1,800.00	641.01	64.39
620-00-53640-000-856	SEWER MISC EXPENSES	0.00	301.79	40,000.00	39,698.21	0.75
620-00-53690-000-850	SEWER LEGAL	0.00	0.00	0.00	0.00	0.00
610-00-53700-000-403	DEPRECIATION EXP - FINANCED	0.00	0.00	0.00	0.00	0.00
610-00-53700-000-426	DEPRECIATION EXP - CONTRIBUTED	0.00	0.00	0.00	0.00	0.00
610-00-53710-000-340	WATER UTILITY LAND LEASE	0.00	578.53	600.00	21.47	96.42
610-00-53710-000-600	WATER SALARIES & WAGES	3,040.00	23,111.45	30,000.00	6,888.55	77.04
610-00-53710-000-610	WATER CONT EDU & MILEAGE	0.00	0.00	500.00	500.00	0.00
610-00-53710-000-620	WATER - UTILITIES	23.96	5,567.60	13,200.00	7,632.40	42.18
610-00-53710-000-630	WATER CHEMICALS	597.15	3,555.08	6,000.00	2,444.92	59.25
610-00-53710-000-640	WATER OFFICE SUPPLIES	0.00	640.31	500.00	-140.31	128.06
610-00-53710-000-645	WATER TESTING	221.00	526.00	3,750.00	3,224.00	14.03
610-00-53710-000-650	WATER REPAIRS	0.00	4,787.74	15,000.00	10,212.26	31.92
610-00-53710-000-655	WATER EQUIPMENT	11,450.00	12,099.00	15,000.00	2,901.00	80.66
610-00-53710-000-656	WATER METER EXPENSE	0.00	0.00	3,000.00	3,000.00	0.00
610-00-53710-000-660	WATER UTILITY TRUCK MAIN	92.26	92.26	1,000.00	907.74	9.23
610-00-53710-000-670	WATER MAINTENANCE	0.00	0.00	1,000.00	1,000.00	0.00
610-00-53710-000-683	PSC EXPENSES	0.00	0.00	0.00	0.00	0.00
610-00-53710-000-822	WATER UTILITY WATER/SEWER USE	164.34	244.99	1,000.00	755.01	24.50
610-00-53710-000-825	PLANT WATER TESTING	0.00	0.00	0.00	0.00	0.00
610-00-53710-130-000	WATER SS/MEDICARE	185.01	1,620.35	2,500.00	879.65	64.81
610-00-53710-150-000	WATER HEALTH SUBSIDY	0.00	0.00	6,400.00	6,400.00	0.00
610-00-53710-210-000	WATER PLANT LEGAL	0.00	0.00	0.00	0.00	0.00
610-00-53710-510-682	WATER UTILITY INSURANCE	0.00	5,867.00	5,000.00	-867.00	117.34
610-00-53720-000-680	WATER SALARIES	0.00	0.00	0.00	0.00	0.00
610-00-53720-000-681	WATER EXPENSES	0.00	0.00	0.00	0.00	0.00
610-00-53720-000-683	WATER DUES & FEES	186.20	2,809.31	1,300.00	-1,509.31	216.10
610-00-53720-000-685	WATER AUDITING/ACCOUNTING	0.00	30,548.33	40,000.00	9,451.67	76.37

Fund: All Funds

Account Number		2026 July	2026 Actual 07/13/2026	2026 Budget	Budget Status	% of Budget
610-00-53720-000-686	WATER RETIREMENT	57.60	710.93	800.00	89.07	88.87
610-00-53720-000-689	WATER MISC EXPENSES	0.00	0.00	0.00	0.00	0.00
610-00-53720-000-822	WATER UTILITY WATER/SEWER USE	0.00	80.96	0.00	-80.96	0.00
PUBLIC WORKS		64,470.40	552,379.08	1,914,899.00	1,362,519.92	28.85
100-00-55120-000-000	ANIMAL SERVICES	750.00	2,250.00	5,000.00	2,750.00	45.00
100-00-55300-000-000	RECREATION PROGRAM & EVENTS	0.00	0.00	0.00	0.00	0.00
CULTURE, RECREATION AND EDU.		750.00	2,250.00	5,000.00	2,750.00	45.00
100-00-56400-000-000	PLANNING LAND ACQUISITION	0.00	0.00	0.00	0.00	0.00
100-00-56400-215-000	PLANNING CONSULTING	0.00	500.00	78,646.76	78,146.76	0.64
100-00-56700-115-000	ZONING WAGES	0.00	29,037.45	76,960.00	47,922.55	37.73
100-00-56700-130-000	ZONING SS/MEDICARE	0.00	1,992.81	11,774.88	9,782.07	16.92
100-00-56700-131-000	ZONING RETIREMENT	0.00	971.63	3,080.00	2,108.37	31.55
100-00-56700-150-000	ZONING HEALTH SUBSIDY	0.00	0.00	12,800.00	12,800.00	0.00
100-00-56700-210-000	ZONING LEGAL	1,444.37	9,101.07	21,000.00	11,898.93	43.34
100-00-56700-224-000	ZONING CELL PHONE	0.00	132.00	400.00	268.00	33.00
100-00-56700-290-000	ZONING CONTRACTED SERVICES	4,200.00	18,900.00	0.00	-18,900.00	0.00
100-00-56700-311-000	ZONING COMPUTER/SOFTWARE	0.00	0.00	500.00	500.00	0.00
100-00-56700-312-000	ZONING ANTI-VIRUS	0.00	56.70	81.00	24.30	70.00
100-00-56700-320-000	ZONING PUBLICATIONS	0.00	-28.64	1,000.00	1,028.64	-2.86
100-00-56700-330-000	ZONING MILEAGE/SEMINAR	0.00	500.00	1,500.00	1,000.00	33.33
100-00-56700-380-000	ZONING EXPENSE	0.00	1,160.59	3,000.00	1,839.41	38.69
CONSERVATION AND DEVELOPMENT		5,644.37	62,323.61	210,742.64	148,419.03	29.57
100-00-58100-000-000	DEBT SERVICE PRINCIPAL	14,498.73	171,152.02	973,794.02	802,642.00	17.58
400-00-58100-000-000	DEBT SERVICE PRINCIPAL	0.00	0.00	0.00	0.00	0.00
100-00-58200-000-000	DEBT SERVICE INTEREST	651.75	9,227.09	0.00	-9,227.09	0.00
400-00-58200-000-000	DEBT SERVICE INTEREST	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE		15,150.48	180,379.11	973,794.02	793,414.91	18.52
100-00-59200-000-000	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING USES		0.00	0.00	0.00	0.00	0.00
Total Expenses		108,250.57	1,147,053.26	3,791,888.16	2,644,834.90	30.25
Net Totals		-54,814.78	1,396,559.91	0.00	-1,396,559.91	

- Entered the 2025 year end adjusting entries from CLA into Workhorse
- More work with the website – getting new applications uploaded
- Created a license template for the annual liquor, beer, cigarette, operator renewals
- Digging into the 2026 budget to prepare for the upcoming budget season
- Looked into the 2024 audit to get a better understanding of where the Village is and what we need to do moving forward
- 2nd quarter water/sewer bills were mailed out on 07/02.
 - Fielding a lot of calls about the rate increase that took effect on 03/31/2026 per the PSC rate case study that was done last year.
- Absentee ballots were issued for the 08/11 primary election
- Annual TIF report filed with the Dept of Revenue
- Annual Maintenance of Efforts report filed with the Dept of Revenue
- A good amount of people coming to the office to pay the 2nd half of property taxes. The 2nd half payment needs to go to the County Treasurer.

Board of Review is scheduled for 08/20/2026 from 6-8pm

Open Book is August 11-13 from 2-4pm; the assessor will be available by phone

Board Meeting Chief Report

Chief Report: – (June)

Personnel Report:

- **Our Officer meeting was postponed until July 8th When we interviewed one person with further recommendation to the board to hire. He does not have training and will be going to Fire Class in the Fall. Expecting that he will finish class around Oct./Nov. timeframe.**
- **Also have been working with the attorney to finalize updated bylaws that will include Junior Firefighters. There is also a policy that has been created to include individuals between the ages of 16 and 18.**

EMS Response:

- **Month (13)**
 - **Berlin – 1**
 - **Village of Maine – 11**
 - **Stettin – 1**
- **Year to Date**
 - **Nothing to report**

Fire Response: June (7)

- **6/10/26 (1829 hrs) 785 N. 48th Ave.**
Utility Fire Call (Tree on Powerline) Stettin
- **6/11/26 (1819 hrs) Greystone Plant**
Fire Alarm (Water Flow Alarm) Maine
- **6/15/26 (0821 hrs) NTC Farm**
Fire Alarm (No Fire) WFD Mutual Aide Maine
- **6/19/26 (0907) hrs 3730 N. 60th Ave.**
Utility Fire Call (Man stuck on roof) Maine
- **6/21/26 (0612 hrs) 243140 US 51 NB**
MVC (Car vs. Deer) Maine
- **6/24/26 (0759 hrs) US 51/Sherman St.**
MVC (Car in Construction Hole) Stettin
- **6/25/26 (1629 hrs) 9480 County Rd. K**
Structure Fire (Smoke Extractor on Fire) Maine



Board Meeting Chief Report

- Year to Date
 - Nothing to Report

Concurrent Call Data:

- Nothing to report

Training:

Flushed out dry hydrants (found one to be not in good working order near the corner of 28th and Maine Drive.)

Apparatus:

- Engine 2 had to have a seal replaced while doing routine maintenance. It was O.O.S. for about 1 day. It is back in service now.
- New Brush Truck Should arrive on or around July 15

Fire Prevention/Public Education/Events:

We had the Willow Springs 250th celebration on June 28th. The event went well. We also covered the fireworks in the evening.

Grants/Projects:

- Nothing to Report

VILLAGE OF MAINE MEMORANDUM

DATE: July 9 2026
SUBJECT: Increase in Utility Bills

Thank you for voicing your utility bill concerns; the last bill was quite an increase. It is a complex issue and I hope the below helps you understand the when and why.

BOTTOM LINE

The Public Service Commission (PSC) mandates the rate increase and there is not anything that the Village could have done. The Village has been showing utility losses since 2021 and is not allowed to operate at a negative fund balance.

There are 90 utility customers, mostly residential, that benefit from public water and sewer and pay for the cost. Please note that the rest of the village residents do subsidize a portion of the utility cost.

TIMELINE

- 2021 was the last rate increase that took effect January 2022.
- 2022 the Village utility was running at a loss of -\$31,000. The PSC allowed the Village a 0% rate increase, basically a 'pass' that is rarely allowed. The PSC mandated the Village to complete a rate case in 2025.
- 2023 running at a -\$20,000 loss
- 2024 running at a -\$58,000 loss
- 2025 running at a -\$47,000 loss

The PSC DOES NOT allow public water utilities to run at a deficit. PSC DOES require (and their top priority is) that customers are provided with safe drinking water. Therefore, municipalities need to have a positive fund balance to be able to cover expenditures for any repairs needed.

- July 23 2025 – the Board received a presentation from the auditor explaining the PSC mandated the expected rate increase. The Board approved a 1% rate of return. The auditor warned the Board that the PSC may not approve 1% but the Board wanted to reduce the burden on the utility payors.
- November 10 2025 – the PSC refused the 1% increase and determined a 2% rate of return was required - which is a very low rate and a rare exception. It was allowed due to the burden on the 90 customers that benefit from the water and sewer and the village residents with private wells and septic that subsidize the utility cost.
- February 11 2026 1:00 Zoom call public hearing notice posted (Item 1)
- February 26 2026 – PSC Final Decision Posted (Item 2)
- February 26 2026 – Implementation of New Rates posted (Item 3)
- 2026 – March 2026 the rate increase took effect. And yes, it was a significant increase. **This is a PSC mandate** so that in 2027 utilities will be generating revenue.
- 2029 - Keep in mind that the Village is mandated by the PSC to file another water rate increase no later than 3 years from 2/26/2026 (so 2/26/2029).

The Village's overall water rate increase was 63.15% over old rates which yields an increase of overall water revenue of \$78,158. The main reason for the increase as documented in the "Public Notice" was a 36% increase in operating expenses since the last water rate case in 2021. This was evident from the annual deficits the financial statements were showing.

The Village is seeing increases in fuel, chemicals, operational items like testing, etc. almost across the board. Some utilities are experiencing much higher levels than 36% when we compare 2025/2026 to 2021.

ITEM 1:

PUBLIC NOTICE TO ALL CUSTOMERS OF THE MAINE WATER UTILITY

The Maine Water Utility (Utility) has filed an application with the Public Service Commission of Wisconsin (Commission) to increase water rates. The increase is necessary due to a 36.58 percent increase in operating expenses since the last water rate case was completed in 2021.

The total increase in water revenues requested is \$78,158 which will result in an estimated overall rate increase of 63.15 percent over the water utility's present revenues. If the request is granted, the water bill for an average residential customer with a 5/8-inch or 3/4-inch meter who uses 7,000 gallons of water per quarter will increase from \$153.64 to \$291.07, or 89.45 percent including the public fire protection charge.

A public hearing on the application has been scheduled for Wednesday, February 11, 2026, at 1:00 p.m. This hearing has no physical location. Parties and Commission staff appear by Zoom. Parties and Commission staff may use the telephone connection as a backup or if no adequate internet connection exists. Members of the public participate by Zoom or may use the telephone connection as a backup or if no adequate internet connection exists.

Join Zoom over the internet at:

<https://us02web.zoom.us/my/pschearings>

The Commission intends to livestream and record this hearing on YouTube. A member of the public may observe without participation any hearing session by:

1. Attending any physical location as noticed,
2. Watching on YouTube at: <https://www.youtube.com/@PSCWI-Hearings>,

If no adequate internet connection exists, listening by telephone. Dial: +1 312 626 6799

Enter Meeting ID: 809 513 2930

A person may testify in this proceeding without becoming a party and without attorney representation. A person may submit this testimony in only one of the following ways:

Web Comment. File a comment on the internet. Go to the Commission's web site at <http://psc.wi.gov>, click the dropdown menu labeled "Commission Action". Select the item labeled "File a Public Comment". On the next page select the "File a comment" link that appears for docket number 3298-WR-101. Web comments shall be received no later than Friday, February 13, 2026.

Live Comment. Make a live comment at the hearing. The ALJ may receive live comments from any member of the public in attendance after the close of any party and Commission staff testimony. The ALJ will receive such comments by stating the name of each member of the public connected to the hearing one at a time and asking if they would like to comment.

Mail Comment. Send a comment by U.S. Mail. All comments submitted by U.S. Mail shall be received no later than Friday, February 13, 2026 and shall be addressed to: Attn: Docket 3298-WR-101 Comments, Public Service Commission, P.O. Box 7854, Madison, WI 53707-7854.

To access the documents, schedule, and other information about this docket, go to the Commission's web site at <http://psc.wi.gov>, select the dropdown menu labeled "eServices". Select the item labeled "Docket Search (CMS)". On the next page enter 3298-WR-101 in the spaces labeled "Case #" and select "Search".

If you have any questions, please contact the Maine Water Utility at 715-675-5607.

ITEM 2:**PUBLIC SERVICE COMMISSION OF WISCONSIN**

Application of the Village of Maine, Marathon County, Wisconsin, as a Water Public Utility, for Authority to Adjust Water Rates 3298-WR-101

FINAL DECISION

This is the Final Decision in the Class 1 proceeding conducted by the Public Service Commission (Commission) on the application of Maine Water Utility (applicant) for approval to increase water rates. This application is APPROVED, subject to conditions.

Introduction

The applicant applied to the Commission on July 29, 2025 for authority to increase water rates. The Commission authorized the applicant's last conventional rate case (CRC) change in docket 3298-WR-100 in a Final Decision dated October 5, 2021. The applicant requested the current rate increase as required by Order Point No. 9 in the Final Decision in docket 3298-WR-100, dated October 5, 2021. (PSC REF#: 422138.) In this rate case, the final overall rate change authorized is \$78,158, or a 63.15 percent increase over current rates, for the test year ending December 31, 2025.

Pursuant to due notice, the Commission held an audiovisual hearing on February 11, 2026 before Administrative Law Judge Michael E. Newmark. The parties, for purposes of review under Wis. Stat. § 227.53, are listed in Appendix A as required by Wis. Stat § 227.47. The applicant is the only party to this proceeding.

Findings of Fact

1. The applicant's presently authorized rates for water utility service will produce operating revenues of \$126,166 for the 2025 test year. These rates fall short of the test year revenue needed by \$78,158 and are unreasonable.
2. The estimated net investment rate base applicable to water utility operations for the 2025 test year is \$1,531,189.
3. The rate changes set forth for water service in Appendix C will permit the applicant to earn the necessary revenue requirement and are consistent with the cost of service and rate design.

	<u>At Present Rates</u>	<u>Authorized Increase</u>	<u>After Rate Increase</u>
Operating Revenues	\$126,166	\$78,158	\$204,324
Operating Expenses:			
Oper. & Maint. Exp.	\$136,204		\$136,204
Depreciation	\$35,645		\$35,645
Taxes & Tax Equiv.	<u>\$1,851</u>		<u>\$1,851</u>
Total Oper. Expenses	<u>\$173,700</u>		<u>\$173,700</u>
Oper. Income (or Loss)	<u>(\$47,534)</u>		<u>\$30,624</u>
Rate of Return	N/A		2.00%

The full 43-page PSC Final Decision can be requested by contacting clerk@villageofmaine.org

ITEM 3:

Implementation of New Rates

MAINE WATER UTILITY 6111 N 44TH AVE WAUSAU WI 54401

We hereby notify the Public Service Commission that we are placing into effect the rates and tariff provisions authorized by the Commission in its Final Decision in Docket **3298-WR-101**.

Copies of the newly authorized rates and tariff provisions have been placed in all offices and stations of the utility as of **2026-02-26**.

We will not prorate, therefore the rates will be effective of service rendered on and after our next meter reading date which is 03/31/2026.

Please regard this as the filing of the new rates and tariff provisions with the Commission in accordance with Wis. Stat. §§196.19 or Wis. Admin. Code § PSC 113.0501(1) And with the other provisions of the Final Decision in said docket.

Name: **Cindy Bailey**

Title: **Clerk/Treasurer**

mail: **clerk@villageofmaine.org**

Phone: **7156755607**

Village of Maine
Special Meeting of the Board of Trustees
Monday, June 8, 2026
Village Hall

President Hase called the meeting to order at 6:00 p.m. The Pledge of Allegiance was said. Interim Clerk Heindl verified that all open meeting requirements have been satisfied.

ROLL CALL: Trustees present: Dan Brandenburg, Judith Hase, Bruce Reynolds, Ben Seidler, and Wes Schoepke.

Also Present: Attorney Shane VanderWaal and Interim Clerk Jamie Heindl.

Pledge of Allegiance was said.

Greg Johnson from Ehlers gave a presentation on Capital Planning & Levy Forecasting.

Motion by Brandenburg/Seidler to request a cost for assistance on the Levy Limit Worksheet. Carried.

Motion by Reynolds/Brandenburg to approve the minutes of the 05/11/2026 regular meeting with the correction to change the date from Tuesday, May 5th to Monday, May 11th. Carried. 5/0

Motion by Brandenburg/Seidler to approve the minutes of the 05/26/2026 Special meeting. Carried. 5/0

Motion by Reynolds/Brandenburg to approve the rezone request for Parcel ID 146-2907-151-0982 to change from B2 General Commercial to R1 Single Family Residential. Carried. 5/0

Motion by Schoepke/Seidler to approve the pump replacement for Well #8 with Municipal Well & Pump in the amount of 11,450.00. Carried. 4/1 abstain (DB).

Motion by Brandenburg/Schoepke to update the personnel policy to v. 2026_06 instead of having it change annually. Carried. 5/0

Motion by Reynolds/Seidler to update Pay Period/Overtime to have Payroll will be on Thursday unless it is a holiday and shall then be paid a day prior. Carried. 5/0

Motion by Reynolds/Brandenburg to update Pay Period/Overtime to say The Utility Operator shall receive \$300/week as standby pay. Carried. 5/0

Motion by Brandenburg/Seidler to keep Holiday Pay at eight (8) hours for a full day. Carried. 5/0

Motion by Seidler/Brandenburg to update Sick Pay to 48 hours per year earned on an accrual basis at a rate of 2 hours per pay period on 24 pay periods per year and to change the accumulation of 30 days to 240 hours. Carried. 5/0

Motion by Brandenburg/Reynolds to update Personal Days to be 24 hours per year instead of 3 days per year. Carried. 5/0

Motion by Schoepke/Brandenburg to change Bereavement Leave to 24 hours instead of 3 days and 8 hours instead of one day. Carried. 5/0

Motion by Reynolds/Brandenburg to add to Vacation Time for the 80 hours as a paycheck to include the request must be submitted in writing to the Village Clerk by December 5th. Carried. 5/0

Motion by Hase/Reynolds to update the paragraph for Vacation Time to be paid out upon separation to remove: However, if an employee separates from employment with the Village with less than one year of service, he or she. Add: The employee. Also remove PTO at the end of the paragraph as vacation is the only paid time that is paid out upon separation. Carried. 5/0

Motion by Reynolds/Seidler to add "Uniform Allowance – Public Works" To maximize safe working conditions, reflect good appearance, and to provide ease of recognition/identification for Public Works employees, a basic daily uniform(pants and shirt) will be provided to designated employees through a professional uniform service. Upon termination of employment, all uniforms will be returned to the Village of Maine. Failure to do so will result in a deduction from the final paycheck in the amount charged through the uniform service provider.

In addition, Public Works employees are eligible for a uniform reimbursement to be determined by the annual budget per calendar year for job-related clothing items (boots, safety glasses, gloves, etc.) purchased by the employee. A detailed paid receipt must be submitted to the Village Clerk to request reimbursement. Carried. 5/0

Motion by Reynolds/Hase to update Finance & Personnel to Village Board in Performance Review Procedures. Carried. 5/0

Motion by Brandenburg/Reynolds to approve the changes to Ordinance §1.18 Finance Committee. Carried. 5/0

Hase to nominate Reynolds to the Finance Committee, Second by Schoepke. Carried.

Brandenburg to nominate Seidler to the Finance Committee, Second by Reynolds. Carried.

Motion by Reynolds/Hase to approve the Finance Committee Application and set the due date of July 13, 2026. Carried. 5/0

Reynolds to nominate Brandenburg to the Municipal Projects & Public Property Committee, Second by Hase. Carried.

Brandenburg to nominate Reynolds to the Municipal Projects & Public Property Committee, Second by Hase. Carried.

Motion by Brandenburg/Seidler to approve the Municipal Projects & Public Property Committee Application and set the due date of July 13, 2026. Carried. 5/0

Motion by Schoepke/Reynolds to strike “and fourth” from Ordinance §8.15.030 (a) Regular meetings. Carried. 5/0

2026 Road Projects: President Hase gave a presentation on work that needs to be completed.

Motion by Brandenburg/Reynolds to approve up to \$2500 for staking on Apple, Keller, and Cloverdale. Carried. 5/0

Public Works Organizational Chart: President Hase shared an organizational chart and how the public works department is currently operating.

Motion by Brandenburg/Reynolds to table the Sound System Quote until we have comparable quotes. Carried. 5/0

Motion by Brandenburg/Reynolds to approve vouchers for payment in the amount of \$133,380.31. Carried.

Roll Call Vote: Brandenburg – yes, Hase – yes, Reynolds – yes, Seidler, Schoepke – yes.

New Business:

- TERX – water @ Brokaw
- Maintenance for generator at Brokaw
- Saleable items at the Brokaw public works building
- Humane Society agreements
- Website quotes

Next Board meeting: Special meeting on 06/23/2026 at 5:30 p.m.

Motion by Schoepke/Brandenburg to adjourn at 9:14 p.m.

Submitted by,

Jamie Heindl, Interim Village Clerk

Village of Maine
Special Meeting of the Board of Trustees
Tuesday, June 23, 2026
Village Hall

President Hase called the meeting to order at 5:30 p.m. The Pledge of Allegiance was said. Interim Clerk Heindl verified that all open meeting requirements have been satisfied.

ROLL CALL: Trustees present: Dan Brandenburg, Judith Hase, Bruce Reynolds, Ben Seidler, and Wes Schoepke.

Also Present: Interim Clerk Jamie Heindl.

Motion by Schoepke/Brandenburg to approve the 2026/2027 License Renewals for Red Granite, Richard's Supper Club, Shaun's Mirage, Rib Mountain Bowmen, Willow Springs, and Liberty Square Gas Station. Carried.

Motion by Brandenburg/Schoepke to take no action for the pool fill agreement. Carried.

Brokaw Facility Tour was postponed.

Motion by Schoepke/Brandenburg to adjourn at 5:45p.m.

Submitted by,

Jamie Heindl, Interim Clerk



Baker Tilly US, LLP
311 N. Green St. Suite 600
Chicago, IL 60607-1044
United States of America

T: +1 (312) 729 8000
F: +1 (312) 729 8199

bakertilly.com

June 23, 2026

Ms. Judith Hase, President
Village of Maine, WI
4305 County Road Ww
Wausau, Wisconsin 54401
United States

Thank you for using Baker Tilly US, LLP (Baker Tilly, we, our) as your accountants.

The purpose of this letter (the Engagement Letter) is to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide to the Village of Maine, WI (Organization, Client, you, your).

Services and Related Report

We will audit the financial statements of Client as of and for the year ended December 31, 2025 - 2027, and the related notes to the financial statements (collectively, the "financial statements"). Upon completion of our audit, we will provide Client with our audit report on the financial statements. If, for any reasons caused by or relating to the affairs or management of Client, we are unable to complete the audit or are unable to or have not formed an opinion, or if we determine in our professional judgment the circumstances necessitate, we may withdraw and decline to issue a report as a result of this engagement. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add an emphasis-of-matter paragraph or other-matter paragraph to our auditor's report, or if necessary, withdraw from the engagement.



Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI) to supplement Client's financial statements. Such information, although not a part of the financial statements, is required by the * who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic or historical context. As part of our engagement, we will apply certain limited procedures to Client's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's response to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

> Budgetary Comparison Schedules

Our report does not include reporting on key audit matters.

Our Responsibilities and Limitations

The objective of a financial statement audit is the expression of an opinion on the financial statements. We will be responsible for performing that audit in accordance with auditing standards generally accepted in the United States of America (GAAS). These standards require that we plan and perform our audit to obtain reasonable, rather than absolute assurance about whether the financial statements are free of material misstatement, whether caused by error or fraud. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. A misstatement is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user based on the financial statements. The audit will include examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing accounting principles used and significant estimates made by management, and evaluating the overall financial statement presentation. Our audit does not relieve management and those charged with governance of their responsibilities. Our audit is limited to the period covered by our audit and does not extend to any later periods during which we are not engaged as auditor.

The audit will include obtaining an understanding of Client and its environment, including internal controls, sufficient to assess the risks of material misstatement of the financial statements and to determine the nature, timing and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control matters that are required to be communicated under professional standards.



We are also responsible for determining that those charged with governance are informed about certain other matters related to the conduct of the audit, including (i) our responsibility under GAAS, (ii) an overview of the planned scope and timing of the audit, and (iii) significant findings from the audit, which include (a) our views about the qualitative aspects of your significant accounting practices, accounting estimates, and financial statement disclosures; (b) difficulties encountered in performing the audit; (c) uncorrected misstatements and material corrected misstatements that were brought to the attention of management as a result of auditing procedures; and (d) other significant and relevant findings or issues (e.g., any disagreements with management about matters that could be significant to your financial statements or our report thereon, consultations with other independent accountants, issues discussed prior to our retention as independent auditors, fraud and illegal acts, and all significant deficiencies and material weaknesses identified during the audit). Lastly, we are responsible for ensuring that those charged with governance receive copies of certain written communications between us and management including written communications on accounting, auditing, internal controls or operational matters and representations that we are requesting from management.

The audit will not be planned or conducted in contemplation of reliance of any specific third party or with respect to any specific transaction. Therefore, items of possible interest to a third party will not be specifically addressed and matters may exist that would be addressed differently by a third party, possibly in connection with a specific transaction.

Nonattest Services

Prior to or as part of our audit engagement, it may be necessary for either Baker Tilly US, LLP or Baker Tilly Advisory Group, LP to perform certain nonattest services.

We will perform the following nonattest services:

- > Financial statement preparation assistance
- > Bookkeeping, cash transactions and other transactional accounting assistance

Baker Tilly US, LLP and Baker Tilly Advisory Group, LP will not perform any management functions or make management decisions on your behalf with respect to any nonattest services we provide.

In connection with our performance of any nonattest services, Baker Tilly US, LLP or Baker Tilly Advisory Group, LP agree that you will:

- > Continue to make all management decisions and perform all management functions including approving all journal entries and general ledger classifications when they are submitted to you.
- > Designate an employee with suitable skill, knowledge and/or experience, preferably within senior management, to oversee the services performed.
- > Evaluate the adequacy and results of the nonattest services performed.
- > Accept responsibility for the results of the nonattest services.
- > Establish and maintain internal controls, including monitoring ongoing activities related to the nonattest function.

On a periodic basis, as needed, we will meet with you to discuss your accounting records and the management implications of your financial statements. We will notify you, in writing, of any matters that we believe you should be aware of and will meet with you upon request.



Management's Responsibilities

Our audit will be conducted on the basis that Client's management and, when appropriate, those charged with governance, acknowledge and understand that they have responsibility:

- > For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
- > For the design, implementation, establishment, and maintenance of effective internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met and;
- > To provide us with:
 - o Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation, and other matters;
 - o Additional information that we may request from management for the purpose of the audit; and
 - o Unrestricted access to persons within Client from whom we determine it necessary to obtain audit evidence.

Management is responsible for (i) adjusting the financial statements to correct material misstatements and for affirming to us in a management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period under audit are immaterial, both individually and in the aggregate, to the financial statements taken as a whole, and (ii) notifying us of all material weaknesses, including other significant deficiencies, in the design or operation of your internal control over financial reporting that are reasonably likely to adversely affect your ability to record, process, summarize and report external financial data reliably in accordance with GAAP. Management is also responsible for identifying and ensuring that Client complies with the laws and regulations applicable to its activities.

As part of our audit process, we will request from management and, when appropriate, those charged with governance written confirmation concerning representations made to us in connection with the audit.

Management is responsible for informing us on a timely basis of the name of any single investor in you that owns 20% or more of your equity at any point in time. Management is also responsible for informing us on a timely basis of any investments held by you which constitutes 20% or more of the equity/capital of the investee entity at any point in time.

Our professional standards require that we remain independent of Client as well as any "affiliate" of Client. Professional standards define an affiliate as follows:

- > an entity that Client can control (for example, a subsidiary);
- > an entity in which Client or an entity controlled by Client has a direct financial interest that gives Client significant influence over such entity and is material to Client;
- > an entity that controls Client (for example, a parent) when Client is material to such entity;
- > an entity with a direct financial interest in Client when that entity has significant influence over Client, and the interest in Client is material to such entity;
- > a sister entity of Client if Client and sister entity are each material to the entity that controls both;



- > a trustee that is deemed to control a trust financial statement client that is not an investment company;
- > an investment adviser, a general partner, or a trustee of an investment company financial statement attest client (fund) if the fund is material to the investment adviser, general partner, or trustee that is deemed to have either control or significant influence over the fund.

In order to fulfill our mutual responsibility to maintain auditor independence, you agree to notify us of any known affiliate relationships, to the best of your knowledge and belief. Additionally, you agree to inform us of any known services provided or relationships between affiliates of Client and Baker Tilly or any of its employees or personnel.

Other Documents

GAAS requires that we read any annual report that contains our audit report. The purpose of this procedure is to consider whether other information in the annual report, including the manner of its presentation, is materially inconsistent with information appearing in the financial statements. We assume no obligation to perform procedures to corroborate such other information as part of our audit.

If you intend to reproduce or publish the financial statements in an annual report or other information (excluding official statements), and make reference to our firm name in connection therewith, you agree to publish the financial statements in their entirety. In addition, you agree to provide us, for our approval and consent, proofs before printing and final materials before distribution.

If you intend to reproduce or publish the financial statements in an official statement, unless we establish a separate agreement to be involved in the issuance, any official statements issued by Client must contain a statement that Baker Tilly is not associated with the official statement, which shall read "Baker Tilly US, LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. Baker Tilly US, LLP, has also not performed any procedures relating to this official statement."

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Timing and Fees

We estimate that our fees for these services will be \$30,000, \$32,000 and \$34,000 annually for the December 2025, 2026 and 2027 audit, respectively.

In addition to professional fees, our invoices will include our standard technology charge, plus travel and subsistence and other out-of-pocket expenses related to the engagement.

Invoices for these fees will be rendered each month as work progresses and are payable on presentation. A charge of 1.5 percent per month shall be imposed on accounts not paid within thirty (30) days of receipt of our statement for services provided. In accordance with our firm policies, work may be suspended if your account becomes thirty (30) days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notice of termination, even if we have not completed our report. Client will be obligated to compensate us for all time expended and to reimburse us for all expenditures through the date of termination. In the event that collection procedures are required, Client agrees to be responsible for all expenses of collection including related attorneys' fees.



Our fee estimate is based on certain assumptions. Certain circumstances may arise during the course of our audit that could significantly affect the targeted completion date or our fee estimate, and additional fees may be necessary as a result. Such circumstances include but are not limited to the following:

- > Changes to the timing of the engagement initiated by Client, which may require the reassignment of our personnel.
- > Client's failure to provide all information requested by us (i) on the date requested, (ii) in the form acceptable to us, (iii) with no mathematical errors, and (iv) in agreement with the appropriate Client records.
- > Significant delays in responding to inquiries made of Client personnel, or significant changes in Client accounting policies or practices, or in Client accounting personnel, their responsibilities, or their availability.
- > Significant delays or errors in the draft financial statements and necessary schedules prepared by Client personnel.
- > Implementation of new general ledger software or a new chart of accounts by Client.
- > Significant changes in Client's business operations, including business combinations, the creation of new entities, divisions, or subsidiaries within Client, significant new employment or equity agreements, or significant subsequent events. Certain business transactions or changes in business operations or conditions, financial reporting, and/or auditing standards may require us to utilize the services of internal or external valuation or tax specialists.
- > New financing arrangements or modifications to existing financing arrangements, or significant new federal or state funding.
- > Significant deficiencies or material weaknesses in the design or operating effectiveness of Client's internal control over financial reporting.
- > A significant level of proposed audit adjustments.
- > Issuance of additional accounting or financial reporting standards subsequent to or effective for the periods covered by this Engagement Letter.
- > Circumstances beyond our control.

Additionally, our fees above are based on currently implemented GASB standards. Any future standards that are deemed material and required to be implemented by the Client we will pass along incurred costs for assistance in implementation and additional audit steps required. Please note, general consulting and discussion around how the Client can/should implement these standards will not be billed.

Additionally, our fees for professional services above assume that you will prepare all requested workpapers and that your financial records and supporting workpapers will not need to be materially corrected. If entries are identified and/or workpapers need to be completed or updated you will be billed additionally for time incurred. Lastly, it is our understanding that we will not be preparing your annual financial statements during this contract period. However, we are happy to complete if/when necessary but would be an additional fee.

Additionally, you agree to authorize Hawkins Ash CPAs LLP to allow a review of their audit documentation and respond to additional inquiries we consider relevant to our planning and performing of this engagement.

Any fees charged by Hawkins Ash CPAs LLP in connection with the preceding paragraphs are your responsibility.

For new business transactions or changes in business operations or conditions, financial reporting and/or auditing standards may require us to utilize the services of internal or external valuation or tax specialists. This includes matters such as business combinations, impairment evaluations and going concern evaluation, among other potential needs for specialists. The time and cost of such services are not included in the fee estimate provided.

Revisions to the scope of our work will be communicated to you and may be set forth in the form of an "Amendment to Existing Engagement Letter." In addition, if we discover compliance issues that require us to perform additional procedures and/or provide assistance with these matters, fees at our standard hourly rates apply.

Acknowledgement

All work to be performed by Baker Tilly under this Engagement Letter shall be subject to Baker Tilly's Assurance Terms attached herein. If you agree with the scope of work and fees outlined in the Engagement Letter and the Assurance Terms, please sign and return this letter.

We appreciate the opportunity to be of service to you. If there are any questions regarding the Engagement Letter, please contact Paul J Frantz, the professional on this engagement who is responsible for the overall supervision and review of the engagement and for determining that the engagement has been completed in accordance with professional standards.

Sincerely,

Baker Tilly US, LLP

The services as set forth in this Engagement Letter and the attached Assurance Terms are agreed to by:

Baker Tilly US, LLP

Village of Maine, WI

Signature:

Signature:

Name:

Name:

Title:

Title:

Date:

Date:





Report on the Firm's System of Quality Control

November 14, 2024

To the Partners of Baker Tilly US, LLP
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Baker Tilly US, LLP (the Firm) applicable to engagements not subject to Public Company Accounting Oversight Board (PCAOB) permanent inspection in effect for the year ended March 31, 2024. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a system review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported on in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The Firm is responsible for designing and complying with a system of quality control to provide the Firm with reasonable assurance of performing and reporting in conformity with the requirements of applicable professional standards in all material respects. The Firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design and compliance with the Firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act; audits of employee benefit plans, audits performed under FDICIA, and examinations of service organizations (SOC 1 and SOC 2 engagements).

As a part of our peer review, we considered reviews by regulatory entities as communicated by the Firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Baker Tilly US, LLP applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended March 31, 2024, has been suitably designed and complied with to provide the Firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Baker Tilly US, LLP has received a peer review rating of *pass*.

Eide Bailly LLP

Eide Bailly LLP
Minneapolis, Minnesota

Baker Tilly US, LLP

Standard Assurance Terms

These Standard Assurance Terms ("Engagement Terms") govern the Services provided by Baker Tilly US, LLP ("Baker Tilly," "we," "us," "our") set forth in the engagement letter (the "Engagement Letter") to which these Engagement Terms are attached. These Engagement Terms and, where applicable, any online terms and conditions or terms of use ("Online Terms") related to online products or services ("Online Offering") or third-party software ("Third-Party Software") made available to Client by Baker Tilly, together with the Engagement Letter (collectively, the "Agreement"), constitute the entire understanding of the agreement between Baker Tilly and the Client referred to on such Engagement Letter. This Agreement shall supersede and replace all prior or contemporaneous representations, understandings or agreements with regard to the Services, and may not be modified or amended except by an agreement in writing signed between the parties hereto. For clarity and avoidance of doubt, these Engagement Terms and the Engagement Letter govern Baker Tilly's provision of Services, and the Online Terms govern Client's use of the Online Offering or Third-Party Software. If there is a conflict between these Engagement Terms and the terms of any Engagement Letter, these Engagement Terms shall govern. Any capitalized terms not defined herein shall have the meaning set forth in the Engagement Letter.

1. Client Information

All information provided by you or on your behalf ("Client Information") will be accurate and complete. You represent the provision of Client Information to us will not infringe any intellectual property, privacy, proprietary, or other third-party rights. You also represent that you have obtained all necessary consents and have provided all necessary notifications to the extent required by applicable law in connection with the provision of Client Information to us.

2. Confidentiality and Required Disclosures

- a. With respect to this Agreement and any information supplied by the disclosing party (the "Disclosing Party") in connection with this Agreement that should reasonably be treated as confidential and/or proprietary ("Confidential Information"), the receiving party (the "Recipient") agrees to: (i) protect the Confidential Information in the same manner in which it protects its confidential information of like importance, but in no case using less than reasonable care; (ii) use the Confidential Information only to perform its obligations under this Agreement; and (iii) reproduce Confidential Information only as required to perform its obligations under this Agreement. This section shall not apply to information which is (a) publicly known, other than as a result of a breach of this Agreement by Recipient, (b) already known to the Recipient, (c) disclosed to Recipient by a third party who, to the best of Recipient's knowledge, owes no obligation of confidentiality to the Disclosing Party or (d) independently developed by Recipient. Subject to the foregoing, Baker Tilly may disclose Client's Confidential Information (y) to its Subcontractors and subsidiaries, or (z) when required to comply with a legal requirement or order, or as required by regulations or professional standards governing the Services performed.
- b. Baker Tilly may be required to disclose Confidential Information to federal, state and international regulatory bodies or a court in criminal or other civil litigation. In the event that Baker Tilly receives a request from a third party (including a subpoena, summons or discovery demand in litigation) calling for the production of information, Baker Tilly will promptly notify the Client, unless otherwise prohibited. In the event Baker Tilly is requested by Client or required by government regulation, subpoena or other legal process to produce Baker Tilly's engagement working papers or its personnel as witnesses with respect to Services rendered to Client, so long as Baker Tilly is not a party to the proceeding in which the information is sought, Baker Tilly may seek reimbursement for Baker Tilly's professional time and expenses, as well as the fees and legal expenses, incurred in responding to such a request.
- c. Baker Tilly may be required to disclose Confidential Information with respect to complying with certain professional obligations, such as regulatory and state board of accountancy oversight and peer review programs. All participants in peer review programs are bound by the same confidentiality requirements as Baker Tilly and its employees. Baker Tilly will not be required to notify the Client if disclosure of Confidential Information is necessary for such purposes.

3. Workpaper Retention

- a. Our documentation for this engagement, including our workpapers, is the property of Baker Tilly and constitutes Confidential Information. We may retain the documentation for a period of time sufficient to satisfy our firmwide document retention policy and any applicable legal or regulatory requirements for records retention. Baker Tilly does not retain any original client records and Baker Tilly will return such records to Client at the completion of the Services rendered under this Agreement. When such records are returned to Client, it is the Client's responsibility to retain and protect its accounting and other business records for future use, including potential review by any government or other regulatory agencies. Client acknowledges and agrees that, upon the expiration of the documentation retention period, Baker Tilly shall be free to destroy its engagement files, including its workpapers, related to this Agreement. If Baker Tilly is required by law, regulation or professional standards to make certain documentation available to regulators, the Client hereby authorizes Baker Tilly to do so.

4. Support Staff and Personnel

- a. Baker Tilly may use temporary contract staff to perform certain tasks on this engagement and will bill for that time at the rate that corresponds to Baker Tilly staff providing a similar level of service. Upon request, Baker Tilly will be happy to provide details on training, supervision and billing arrangements Baker Tilly uses in connection with these professionals. Additionally, Baker Tilly may from time to time, and depending on the circumstances, use subcontractors (e.g., to act as a specialist or audit an element of the financial statements) in serving Client's account ("Subcontractors"). Baker Tilly may share Confidential Information about Client with these contract staff and Subcontractors. Baker Tilly remains committed to maintaining the confidentiality and security of Client's information. Accordingly, Baker Tilly maintains internal policies, procedures and safeguards to protect the confidentiality of Client's personal information. Contract staff and Subcontractors are subject to confidentiality agreements requiring them to maintain the confidentiality of Client's information and Baker Tilly will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of Client's Confidential Information to others. In the event that Baker Tilly is unable to secure an appropriate confidentiality agreement, Client will be asked to provide Client's consent prior to the sharing of Client's Confidential Information with the contract staff or Subcontractors. Baker Tilly will remain responsible for the work provided by any such contract staff or Subcontractors.
- b. Certain engagement personnel who are not licensed as certified public accountants may provide services during this engagement.



Baker Tilly US, LLP

Standard Assurance Terms (cont.)

5. Limitation on Damages and Indemnification

- a. THE LIABILITY (INCLUDING ATTORNEY'S FEES AND ALL OTHER COSTS) OF BAKER TILLY AND ITS PRESENT OR FORMER PARTNERS, PRINCIPALS, AGENTS OR EMPLOYEES RELATED TO ANY CLAIM FOR DAMAGES RELATING TO THE SERVICES PERFORMED UNDER THIS AGREEMENT SHALL NOT EXCEED THE FEES PAID TO BAKER TILLY FOR THE PORTION OF THE WORK TO WHICH THE CLAIM RELATES, EXCEPT TO THE EXTENT FINALLY DETERMINED TO HAVE RESULTED FROM THE WILLFUL MISCONDUCT OR FRAUDULENT BEHAVIOR OF BAKER TILLY RELATING TO SUCH SERVICES. THIS LIMITATION OF LIABILITY IS INTENDED TO APPLY TO THE FULL EXTENT ALLOWED BY LAW, REGARDLESS OF THE GROUNDS OR NATURE OF ANY CLAIM ASSERTED, INCLUDING THE NEGLIGENCE OF EITHER PARTY.
- b. IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR CONSEQUENTIAL, SPECIAL, INDIRECT, OR INCIDENTAL DAMAGES, COSTS, EXPENSES OR LOSSES (INCLUDING, WITHOUT LIMITATION, LOST PROFITS AND OPPORTUNITY COSTS) ARISING OUT OF OR RELATED TO THIS AGREEMENT, EVEN IF A PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN NO EVENT WILL EITHER PARTY BE LIABLE FOR ANY EXEMPLARY OR PUNITIVE DAMAGES ARISING OUT OF OR RELATED TO THIS AGREEMENT.
- c. As Baker Tilly is performing the Services solely for Client's benefit, Client will indemnify Baker Tilly, its subsidiaries, and their present or former partners, principals, employees, officers and agents against all costs, fees, expenses, damages and liabilities (including attorney's fees and all defense costs) associated with any third party claim, relating to or arising as a result of the Services, or this Agreement.
- d. Because of the importance of the information that Client provides to Baker Tilly with respect to Baker Tilly's ability to perform the Services, Client hereby releases Baker Tilly and its present and former partners, principals, agents and employees from any liability, damages, fees, expenses and costs, including attorney's fees, relating to the Services, that arise from or relate to any information, including representations by management, provided by Client, Client personnel or agents, that is not complete, accurate or current, whether or not management knew or should have known that such information was not complete, accurate or current.
- e. Each party recognizes and agrees that the warranty disclaimers and liability and remedy limitations in this Agreement are material bargained for bases of this Agreement and that they have been taken into account and reflected in determining the consideration to be given by each party under this Agreement and in the decision by each party to enter into this Agreement.
- f. The terms of this Section 5 shall apply regardless of the nature of any claim asserted (including, but not limited to, contract, tort or any form of negligence, whether of Client, Baker Tilly or others), but these terms shall not apply to the extent finally determined to be contrary to the applicable law or regulation. These terms shall also continue to apply after any termination of this Agreement.
- g. Client accepts and acknowledges that any legal proceedings arising from or in connection with the Services provided under this Agreement must be commenced within twelve (12) months after the performance of the Services for which the action is brought, without consideration as to the time of discovery of any claim or any other statutes of limitations or repose.

6. Data Privacy and Security

- a. To the extent the Services require Baker Tilly to receive personal data or personal information, excluding protected health information, from Client, Baker Tilly may process, and engage subcontractors to assist with processing, any personal data or personal information, as those terms are defined in applicable privacy laws. Baker Tilly's processing shall be in accordance with the requirements of the applicable privacy laws relevant to the processing in providing Services hereunder, including Services performed to meet the business purposes of the Client, such as Baker Tilly's tax, advisory, and other consulting services. Applicable privacy laws may include any local, state, federal or international laws or regulations governing the collection, use, disclosure, sharing or other processing of personal data or personal information with which Baker Tilly or our clients must comply. Such privacy laws may include (i) the EU General Data Protection Regulation 2016/679 (GDPR); (ii) the California Consumer Privacy Act of 2018 (CCPA); and/or (iii) other laws regulating marketing communications, requiring security breach notification, imposing minimum security requirements, requiring the secure disposal of records, and other similar requirements applicable to the processing of personal data or personal information. Baker Tilly is acting as a Service Provider/Data Processor, as those terms are defined respectively under the CCPA/GDPR, in relation to Client personal data and personal information. As a Service Provider/Data Processor processing personal data or personal information on behalf of Client, Baker Tilly shall, unless otherwise permitted by applicable privacy law, (a) follow Client instructions; (b) not sell personal data or personal information collected from the Client or share the personal data or personal information for purposes of targeted advertising; (c) not process personal data or personal information for commercial purposes other than related to the Client's engagement; (d) notify Client if it becomes aware it can no longer comply with applicable privacy law and, upon such notice, shall permit Client to take reasonable and appropriate steps to remediate personal data or personal information processing; and (e) cooperate with and provide reasonable assistance to Client to ensure compliance with applicable privacy laws. Client is responsible for notifying Baker Tilly of any applicable privacy laws the personal data or personal information provided to Baker Tilly is subject to, and Client represents and warrants it has all necessary authority (including any legally required consent from individuals) to transfer such information and authorize Baker Tilly to process such information in connection with the Services described herein. Client further understands Baker Tilly US, LLP and Baker Tilly Advisory Group, LP and subsidiaries, including Baker Tilly One India LLP, may process Client data as necessary to perform the Services, pursuant to the alternative practice structure in place between these entities. Baker Tilly Advisory Group, LP maintains custody of client files for Baker Tilly. By executing this Agreement, Client hereby consents to the transfer to Baker Tilly Advisory Group, LP of all Client files, workpapers and work product. Baker Tilly Advisory Group, LP and its subsidiaries are bound by the same confidentiality obligations as Baker Tilly US, LLP. Client agrees that Baker Tilly has the right to utilize Client data to improve internal processes and procedures and to generate aggregated/de-identified data from the data provided by Client to be used for Baker Tilly business purposes and with the outputs owned by Baker Tilly. For clarity, Baker Tilly will only disclose aggregated/de-identified data in a form that does not identify Client, Client employees, or any other individual or business entity and that is stripped of all persistent identifiers. Client is not responsible for Baker Tilly's use of aggregated/de-identified data.
- b. Baker Tilly has established information security related operational requirements that support the achievement of our information security commitments, relevant information security related laws and regulations and other information security related system requirements. Such requirements are communicated in Baker Tilly's policies and procedures, system design documentation and



Baker Tilly US, LLP

Standard Assurance Terms (cont.)

contracts with customers. Information security policies have been implemented that define our approach to how systems and data are protected. Client is responsible for providing timely written notification to Baker Tilly of any additions, changes or removals of access for Client personnel to Baker Tilly provided systems or applications. If Client becomes aware of any known or suspected information security or privacy related incidents or breaches related to this Agreement, Client should timely notify Baker Tilly via email at dataprotectionofficer@bakertilly.com.

7. Termination

This Agreement may be terminated at any time by either party upon written notice to the other. In such event, Baker Tilly will stop providing services hereunder except on work, mutually agreed upon in writing, necessary to carry out such termination. In the event of termination: (a) Client shall pay for services provided and expenses incurred through the effective date of termination, (b) Baker Tilly will provide all finished reports that have been prepared pursuant to this Agreement, (c) neither party shall be liable to the other for any damages that occur as a result of Baker Tilly ceasing to render services, and (d) Baker Tilly will require any new accounting firm that Client may retain to execute access letters satisfactory to Baker Tilly prior to reviewing our files.

8. Alternative Dispute Resolution

- a. Except for disputes related to confidentiality or intellectual property rights, all disputes and controversies of every kind and nature arising out of or in connection with this Agreement and/or the Services, or any services subsequently provided to Client by Baker Tilly, or as to the existence, construction, validity, interpretation or meaning, performance, nonperformance, enforcement, operation, breach, continuation or termination of this Agreement and/or the continuation or termination of any services ("Dispute(s)") shall be resolved as set forth in this section using the following procedure. In the unlikely event that a Dispute is not resolved by mutual agreement, the parties to the Dispute agree to attempt in good faith to settle the Dispute by mediation administered by the American Arbitration Association (AAA) under its mediation rules for professional accounting and related services disputes before resorting to litigation or any other dispute resolution procedure. Each party shall bear their own expenses from mediation, and the fees and expenses of the mediator shall be shared equally by the parties.
- b. If mediation does not settle the Dispute, then the Dispute shall be settled by binding arbitration to be initiated by the party seeking damages or other permitted relief in any form (the "Claimant"). The arbitration proceeding shall take place in the city in which the Baker Tilly office providing the services subject to the Dispute is located, unless the parties mutually agree to a different location. The proceeding shall be governed by the provisions of the Federal Arbitration Act (FAA) as amended and effective February 1, 2015, and will proceed in accordance with the Arbitration Rules for Professional Accounting and Related Disputes of the AAA (the "Rules"), except that no prehearing discovery shall be permitted unless specifically authorized by the arbitrators upon a showing of substantial need. Any issue concerning the extent to which the Dispute is subject to arbitration, or concerning the applicability, interpretation, or enforceability of any of these procedures, shall be governed by the FAA and resolved by the arbitrators. The arbitration will be conducted before a panel of three (3) arbitrators, with experience in accounting and auditing matters or resolving accounting and auditing matters. In the thirty (30) days after the arbitration is initiated, the parties shall attempt to mutually agree on the three (3) arbitrators, including one arbitrator who will serve as chair of the panel, and all of whom may be selected from AAA, JAMS, the Center for Public Resources, or any other internationally or nationally-recognized organization mutually agreed upon by the parties. If the parties cannot agree on a panel of three (3) arbitrators within the thirty (30) day period, the three (3) arbitrators shall be selected according to Rules A-16(a) and (b) of the Rules except that the AAA shall send an identical list of fifteen (15) names to the parties to the arbitration. The arbitrators shall have no authority to award non-monetary or equitable relief and will not have the right to award punitive damages or statutory awards. Furthermore, in no event shall the arbitrators have power to make an award that would be inconsistent with the Agreement or any amount that could not be made or imposed by a court deciding the matter in the same jurisdiction. The award of the arbitration shall be in writing and shall be accompanied by a well-reasoned opinion. The award issued by the arbitrators may be confirmed in a judgment by any federal or state court of competent jurisdiction. Each party shall be responsible for their own costs associated with the arbitration, except that the costs of the arbitrators shall be equally divided by the parties. Both parties agree and acknowledge that they are each giving up the right to have any Dispute heard in a court of law before a judge and a jury, as well as any appeal. The arbitration proceeding and all information disclosed during the arbitration shall be maintained as confidential, except as may be required for disclosure to professional or regulatory bodies or in a related confidential arbitration. The arbitrators shall apply the limitations period that would be applied by a court deciding the matter in the same jurisdiction and subject to the choice of law provision set forth below, including the contractual limitations set forth in this Agreement, and shall have no power to decide the Dispute in any manner not consistent with such limitations period.
- c. Client and Baker Tilly agree that if a party breaches any of its obligations hereunder, and if such breach will cause irreparable harm, the nonbreaching party shall, without limiting its other rights or remedies, be entitled to seek equitable relief (including, but not limited to, injunctive relief) to enforce its rights hereunder, including without limitation protection of its proprietary rights. The parties agree that the parties need not invoke the mediation or arbitration procedures set forth in this section in order to seek injunctive or declaratory relief. Baker Tilly's Services shall be evaluated solely on Baker Tilly's substantial conformance with the terms expressly set forth herein, including all applicable professional standards. Any claim of nonconformance must be clearly and convincingly shown.

9. Force Majeure

In the event that either party is prevented from performing, or is unable to perform, any of its obligations under this Agreement due to any act of God; fire, casualty, flood, war, strike, lock out, failure of public utilities, or injunction; any act, exercise, assertion or requirement of any governmental authority; any epidemic, destruction of production facilities, or insurrection; any inability to obtain labor, materials, equipment, transportation or energy sufficient to meet needs; or any other cause beyond the reasonable control of the party invoking this provision, and if such party shall have used reasonable efforts to avoid such occurrence and minimize its duration and has given prompt written notice to the other party, then the affected party's failure to perform shall be excused and the period of performance shall be deemed extended to reflect such delay as agreed upon by the parties.

10. Taxes

Baker Tilly US, LLP

Standard Assurance Terms (cont.)

Baker Tilly's fees are exclusive of any federal, national, regional, state, provincial or local taxes, including any sales taxes, VAT or other tax withholdings, imposed on this transaction, the fees, or on Client's use of the Services or possession of any deliverable (individually or collectively, the "Taxes"). All applicable Taxes shall be paid by Client without deduction from any fees owed by Client to Baker Tilly. If any applicable law requires Client to deduct or withhold taxes from any payment due to Baker Tilly, Client shall gross up such payment so that, after such deduction or of withholding, Baker Tilly receives the full amount originally invoiced. In the event Client fails to pay any Taxes when due, Client shall defend, indemnify, and hold harmless Baker Tilly, its officers, agents, employees and consultants from and against any and all fines, penalties, damages, costs (including, but not limited to, claims, liabilities or losses arising from or related to such failure by Client) and will pay any and all damages, as well as all costs, including, but not limited to, mediation and arbitration fees and expenses as well as attorneys' fees, associated with Client's breach of this Section 10.

11. Notices

Any notice or communication required or permitted under this Agreement shall be in writing and shall be deemed received (i) on the date personally delivered; or (ii) the date of confirmed receipt if sent by Federal Express, DHL, UPS or any other reputable carrier service, to applicable party (sending it to the attention of the signatory hereto) at the address specified in this Agreement or such other address as either party may from time to time designate to the other using this procedure.

12. Miscellaneous

- a. Any offer of employment to members of the engagement team prior to issuance of our report may impair our independence, and as a result, may result in our inability to complete the engagement and issue a report. In addition, Baker Tilly's dedication to client service is carried out through Baker Tilly's employees who are integral in meeting this objective. In recognition of the importance of Baker Tilly's employees it is hereby agreed that the Client will not solicit Baker Tilly's employees for employment or enter into an independent contractor arrangement with any individual who is or was an employee of Baker Tilly for a period of twelve (12) months following the date of the conclusion of this engagement. If the Client violates this non solicitation clause, the Client agrees to pay to Baker Tilly a fee equal to the hired person's annual salary at the time of the violation so as to reimburse Baker Tilly for the costs of hiring and training a replacement.
- b. The provisions of this Agreement, which expressly or by implication are intended to survive its termination or expiration, will survive and continue to bind both parties, including any successors or assignees. If any provision of this Agreement is declared or found to be illegal, unenforceable or void, then both parties shall be relieved of all obligations arising under such provision, but if the remainder of this Agreement shall not be affected by such declaration or finding and is capable of substantial performance, then each provision not so affected shall be enforced to the extent permitted by law or applicable professional standards.
- c. If because of a change in the Client's status or due to any other reason, any provision in this Agreement would be prohibited by, or would impair Baker Tilly's independence under laws, regulations or published interpretations by governmental bodies, commissions or other regulatory agencies, such provision shall, to that extent, be of no further force and effect and this Agreement shall consist of the remaining portions.
- d. Neither this Agreement, nor any claims, rights or licenses granted hereunder may be assigned, delegated or subcontracted by Client without the written consent of Baker Tilly. Baker Tilly may assign and transfer this Agreement to any successor that acquires all or substantially all of the business or assets of Baker Tilly by way of merger, consolidation, other business reorganization, or the sale of interests or assets.
- e. The parties hereto are independent contractors. Nothing herein shall be deemed to constitute either party as the representative, agent, partner or joint venture of the other. Baker Tilly shall have no authority to bind Client to any third-party agreement. Though the Services may include Baker Tilly's advice and recommendations, all decisions regarding the implementation of such advice or recommendations shall be the responsibility of, and made by, Client.
- f. This Agreement's provisions shall not be deemed modified or amended by the conduct of the parties. The failure of either party at any time to enforce any of the provisions of this Agreement will in no way be construed as a waiver of such provisions and will not affect the right of party thereafter to enforce each and every provision thereof in accordance with its terms.
- g. Client acknowledges that: (i) Baker Tilly and Client may correspond or convey documentation via Internet e-mail unless Client expressly requests otherwise, (ii) neither party has control over the performance, reliability, availability or security of Internet e-mail, and (iii) Baker Tilly shall not be liable for any loss, damage, expense, harm or inconvenience resulting from the loss, delay, interception, corruption or alteration of any Internet e-mail.
- h. Except to the extent expressly provided to the contrary, no third-party beneficiaries are intended under this Agreement.
- i. The Services performed under this Agreement do not include the provision of legal advice and Baker Tilly makes no representations regarding questions of legal interpretation. Client should consult with its attorneys with respect to any legal matters or items that require legal interpretation under federal, state or other type of law or regulation.
- j. Baker Tilly US, LLP and Baker Tilly Advisory Group, LP and its subsidiary entities provide professional services through an alternative practice structure in accordance with the AICPA Code of Professional Conduct and applicable laws, regulations and professional standards. Baker Tilly US, LLP is a licensed independent CPA firm that provides attest services to clients. Baker Tilly Advisory Group, LP and its subsidiary entities provide tax and business advisory services to their clients. Baker Tilly Advisory Group, LP and its subsidiary entities are not licensed CPA firms. Baker Tilly Advisory Group, LP and its subsidiaries and Baker Tilly US, LLP, trading as Baker Tilly, are independent members of Baker Tilly International Limited ("Baker Tilly International"). Baker Tilly International is an English company. Baker Tilly International provides no professional services to clients. Each member firm is a separate and independent legal entity, and each describes itself as such. Baker Tilly Advisory Group, LP and Baker Tilly US, LLP are not Baker Tilly International's agent and do not have the authority to bind Baker Tilly International or act on Baker Tilly International's behalf. None of Baker Tilly International, Baker Tilly Advisory Group, LP, Baker Tilly US, LLP, nor any of the other member firms of Baker Tilly International have any liability for each other's acts or omissions. The name Baker Tilly and its associated logo is used under license from Baker Tilly International Limited.
- k. If you request or require that we submit invoices through your vendor management or payment portal system ("VMS"), we will not be responsible for any management, administration or fees of any kind (including as a deduction or set-off to fees due to us) associated with our use of such VMS, and we shall not be subject to any additional terms and conditions of such VMS,



Baker Tilly US, LLP

Standard Assurance Terms (cont.)

notwithstanding a requirement that we click-through or agree to such terms in order to submit invoices. Any such terms will be void. Further, handwritten edits to this Agreement are expressly rejected and are void.

13. Use of Baker Tilly Name

The Client may not use any of Baker Tilly or its affiliates' names, trademarks, service marks or logos in connection with the services contemplated by this Agreement or otherwise without the prior written permission of Baker Tilly, which permission may be withheld for any or no reason and may be subject to certain conditions.

14. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the state of Illinois, without giving effect to the provisions relating to conflict of laws. Any non-arbitrable action arising under this Agreement shall be brought exclusively in the State of Illinois, and both parties consent to the personal jurisdiction of the state and federal courts located in Illinois .





Village of Maine Fire Department

STANDARD OPERATING GUIDELINE (SOG) for THE JUNIOR FIREFIGHTER PROGRAM

A) JUNIOR FIREFIGHTER PROGRAM

- 1) This program is designed for individuals ages 16 to 18 years of age with a valid driver's license. Under the direction and control of the Village of Maine Fire Department, the Village of Maine Fire Department will recognize Junior Firefighters (JFF) who have met the membership and training requirements for the program.
- 2) Said JFF will adhere to all regulations imposed on the Village of Maine Fire Department, including all applicable SOG's, Rules & Regulations, and similar governing documents and issues, as well as any additional such regulations for the JFF Program.
- 3) The Chief and Officers will be responsible for any JFF During training exercises, JFF will be supervised always. JFF may be allowed to enter training scenarios where smoke is present and where breathing air (SCBA) is required, when under the direct supervision of certified firefighters. JFF may be allowed to use hydraulic rescue tools (Jaws), train on Ladder Trucks, participate in rope rescue training, and similar scenarios if they are under direct/proper supervision.

B) PREPAREDNESS. JFF may participate in any station duties or truck repairs during equipment and apparatus preparedness.

C) RESTORATION. JFF may participate in any duties related to restoring equipment or apparatus after fire and rescue incidents.

D) RESPONSE TO INCIDENTS. JFF may respond to calls in their personal vehicles only after the IC deems the scene safe and told to by the IC to respond. If responding in their personal vehicles, they will obey ALL traffic laws regardless of the type or urgency of the fire call. The department will strictly enforce a NO TOLERANCE policy regarding driving, and JFF will be dismissed after the first traffic violation witnessed and confirmed by department officers. At NO time will JFF be allowed to drive an apparatus **UNLESS** they are training for a driving certification and accompanied by a Certified Driver Operator.

E) ACTIVITIES AT INCIDENT SCENES. JFF will not enter or function within the hot zone. JFF will only be allowed to assist in cleaning up at the scene after the scene has been declared safe.

F) OTHER MISCELLANEOUS ACTIVITIES DUTIES AND RESTRICTIONS.



Village of Maine Fire Department

STANDARD OPERATING GUIDELINE (SOG) for THE JUNIOR FIREFIGHTER PROGRAM

- G) RADIO USAGE.** JFF will be allowed to utilize the FD radios at emergency scenes. JFF will not be issued radios by the department.
- H) EMERGENCY LIGHTING, FD MARKINGS, ETC.** Unless directly authorized by the Chief, JFF will not mark their vehicles in any way to indicate they are a firefighter. They are not permitted to put on any type of light bar, regardless of color, nor any stickers or markings that are not approved by the Chief.
- I) HOURS OF PARTICIPATION.** At any scene where a JFF has been allowed to report, or from any other department meeting, training, or other activity, the JFF will be released on or before 10:00 pm on a school day. **EXCEPTION-** If the JFF has a parent on the department who is present and gives permission, they may participate outside the time described above.
- J) CONFIDENTIALITY.** JFF must understand that they can **NOT** release any details related to medical conditions or injuries of victims where persons are injured or killed. JFF, by law, can only discuss details with their immediate supervisor, the keeper of department records, or the Chief. They may speak to no one else, including the police and other firefighters. There will be **NO** tolerance regarding violations of the confidentiality rules. Releasing any information is a violation of HIPAA laws, Federal Laws, and is punishable by up to 10 years in prison, and up to \$ 250,000 fine. The Village of Maine Fire Department SOG's give additional details.
- K)** JFF will be required to read and understand the Village of Maine Fire Department SOG's, Rules & Regulations, and other supporting documents that outline dress, conduct, etc., and will be held accountable to those standards.
- L) INJURIES**
- 1) Village of Maine Firefighters are subject to drug testing, in the event they are injured, cause injury to another, or are involved in an accident during official duties. JFF will also be subject to the same.
 - 2) JFF will immediately report to the Chief (or in his absence to the next officer) any injury to themselves. This will be reported to the workers comp carrier so that if medical care is needed or future problems occur, it will have been documented. Obviously, any serious injury will require medical care and will likewise be reported.



Village of Maine Fire Department

STANDARD OPERATING GUIDELINE (SOG) for THE JUNIOR FIREFIGHTER PROGRAM

M) ISSUED EQUIPMENT

- 1) JFF will be issued the same PPE equipment as regular firefighters with the exception of the radio(s). JFF will be issued **BLACK** helmets with **Orange** shields so that they can be easily recognizable at activities. Firefighters will be required to maintain this equipment with reasonable wear and tear. Any problems or damage to equipment will be reported to the Chief who will evaluate the need for repairs and/or replacement. JFF will have this equipment with them when reporting to fire and rescue calls, otherwise they do not need to report. This equipment is owned by the Village of Maine Fire Department, and upon termination, all equipment will be returned within 10 calendar days.

N) ADVANCEMENT TO THE DEPARTMENT

- 1) When the JFF reaches 18 years of age **AND** graduates' high school or obtains a GED, they may roll over to the Village of Maine Fire Department. They **MAY** be required to complete the 6-month probationary period, unless they have been a JFF for 6 months or longer. If not certified already, the individual will have 12 months to complete introductory certification. If in good standing, they will not be required to apply for membership and will not have to meet with the officers of the department. They may request advancement from the JFF program to the Village of Maine Fire Department at the 1st possible meeting after turning 18 and graduating. Depending upon the level of training and/or certification obtained during the JFF program, the firefighter may have certain privileges upon acceptance as a permanent member. For example, if the individual is certified, they may begin making entry into structures and IDLH atmospheres. These will be considered on a case-by-case basis.



Village of Maine Fire Department

4302 Town Hall Rd.
Wausau, WI. 54401

6/26/2026

Dear Village of Maine Board Members,

I am writing to get your permission to allow **Lana Borchardt** to become a junior member of the Fire Department. My intent is to get her on the department and get her involved in our day-to-day activities. She will **NOT** be able to go to fires and motor vehicle crashes as first due or be in any IDLH (immediately dangerous to life and health) environment. She would still be able to come to fires and help with rolling fire hose and putting equipment away after the fire. Lana would also be able to stand by the Chief level officer or IC (incident Commander) and see what and why things are being done at any given time. She would have to respond in an apparatus that is not responding first due to the fire. She would still be able to participate in training and learn how to do the job. She would also be welcome to assist with fundraising and PR events that the department takes part in. I would like to have her on the department as soon as possible so she can understand the job before going through Fire school at NTC. This would also mean that she would have gear and be sponsored by The Village of Maine F.D. I am in the process of changing our policies and bylaws to make them clearer on membership that is not yet legally considered and adult. Right now, the bylaws only identify Auxiliary members as being at least 18 years of age. They do not say anything about other members. I will also note that she has already gotten permission from her parents to be part of the department, and I know for a fact that students under 18 can go through fire school at the tech with parental permission. This would be a great opportunity for us and her to learn for her future career. Please feel free to contact me with any questions you may have.

Respectfully,

Steve Genrich

Fire Chief

Village of Maine Fire Department

Fdchief@villageofmaine.org

Duty phone: 715-846-3655

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:
CivicPlus Pricing
Approval Date:
Expires On:

Statement of Work
Q-126535-1
6/2/2026 8:43 AM

6/30/2026

Client:
Village of Maine, WI

Bill To:
MAINE VILLAGE, WISCONSIN

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Krystal Hays		khays@civicplus.com		Net 30

QTY	PRODUCT NAME	DESCRIPTION	PRODUCT TYPE	TOTAL
600.00	Recodification	Recodification (per page): 10pt font, single-column; inc zoning based on materials received 10/15/25; 3 printed copies with binders & tabs; initial meeting with Code Attorney review both Village of Brokaw & Maine's Codes & project plan	One-time	USD 19,500.00
1.00	Full-Service Supplementation Subscription	Full-Service Supplementation Subscription	Renewable	USD 1,700.00
1.00	Online Code Hosting Premium Bundle	Online Code Hosting Premium Bundle: Custom Banner, CodeBank, CodeBank Compare + eNotify, OrdBank and MuniPro	Renewable	USD 1,375.00
1.00	Semi-Annual Electronic Supplementation Service Included	Online Supplementation will begin with the ordinances received on a semi-annual basis.	Renewable	USD 0.00
1.00	Annual Print Supplementation Service Included	Print Supplementation will begin with the ordinances received from the municipality on an annual basis.	Renewable	USD 0.00
3.00	Printed Copies and Freight Included – up to [#] copies	Printed Copies and Freight Included	Renewable	USD 0.00



QTY	PRODUCT NAME	DESCRIPTION	PRODUCT TYPE	TOTAL
1.00	Annual State Law Reference Linking Review Subscription	Annual State Law Reference Linking Review Subscription	Renewable	USD 425.00
10.00	State Law Reference Linking Hourly Rate	State Law Reference Linking	One-time	USD 750.00
Total Investment Initial Term		USD 20,250.00		
Annual Recurring Services		USD 3,500.00		

Total Days of Quote:365

1. This Statement of Work ("SOW") is between Village of Maine, WI ("Client") and CivicPlus, LLC (the "Service Provider"), and shall be subject to the terms and conditions of the CivicPlus Master Services Agreement located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> ("MSA"), to which this SOW is hereby attached. By signing this SOW, Client expressly agrees to the terms and conditions of the MSA throughout the Term of this SOW.
2. This SOW shall remain in effect for an initial term starting at signing of this Agreement ending eighteen (18) months from the signing of this Agreement or Service Provider's shipment of the final code, whichever occurs earlier ("Initial Term"). In the event that neither party gives 60 days' notice to terminate prior to the end of the Initial Term, or any subsequent Renewal Term, this SOW may be renewed for an additional 1-year renewal term ("Renewal Term"). The Initial Term and all Renewal Terms are collectively referred to as the "Term".
3. The Total Investment Initial Term shall be invoiced as follows:
 - a. Upon signing this Agreement: 25%
 - b. Upon submission of the Legal Memorandum: 25%
 - c. Upon Submission of Proofs: 25%
 - d. Upon Delivery: Balance of Total Investment Initial Term.
 - e. Any additional costs will be billed separately, upon delivery.
4. The initial Annual Recurring Services shall be invoiced eighteen (18) months from the signing of this Agreement or upon Service Provider's shipment of the final code, whichever occurs earlier ("Annual Services Start Date"). Subsequent Annual Recurring Services shall be invoiced on the anniversary date of the Annual Services Start Date of the relevant calendar year and subject to a 5% annual increase each Renewal Term following the Annual Services Start Date.
5. Codification Services shall Include: Pages with single column and 11 point font unless otherwise listed above; receipt, review and organization of materials; Legal analysis and research by a full-time Service Provider attorney; Preparation of a legal memorandum by a Service Provider attorney; 3-hour Teleconference with attorney (additional time billed at \$150/hr); Implementation of approved legal findings; one draft copy of code with approved changes ("Proofs"); Updating State Law references; Editorial preparation, proofreading, and page formatting; Indexing; Tables; graphics and tabular matter; Final proofreading and corrections; Quality control review and printing – an amount of printed copies set forth in the line items above, to include 3-post stamped binder and tabs; and Sample adopting ordinance prepared by a Service Provider attorney. "Tables"

shall include: supplement history table, code comparative table, and ordinance history table. An additional hourly charge shall be assessed for the creation, modification, addition or updating of any table or schedule other than those enumerated herein. Notwithstanding the foregoing, any additional pages added outside those outlined in the line items shall be charged at the per page rate in the line item.

6. Codification Services do NOT include: freight; state sales tax; or any annual recurring services.

7. Client understands and agrees that the Total Investment for Codification Services may be increased by the addition of legislation or materials; or pages over the amount of pages with columns and font size listed in the line items above which may be added at the per page rate agreed upon by the Parties based on column and font size listed above. Legislation added to the project must be approved and received prior to the cutoff date established by the parties. Following the delivery of the final code draft for client proofing (the "Proof"), any extensive changes requested in the Proof content, and/or any material added to the Proof that was not previously contemplated by the parties, will be subject to an additional "Proof Update" fee. Proofs not returned within 45 days may be subject to a Proof Update fee.

8. Client agrees to provide all necessary and correct documentation, materials and communication in a timely manner as agreed upon by the parties following execution of this SOW. Service Provider shall not begin work under this SOW until all necessary documentation, materials, of a general and permanent nature and in a useable format (MS WORD or editable PDF), and communication are received. Service Provider will not be liable or responsible for any delay in the time or completion of the services due to the action or inaction of Client

9. Adhering to an established schedule of deadlines is critical to the success of this project and will ensure the contents of the Legal Memorandum remain current and complete at the time the final code ("Code") is adopted and republished. To ensure a successful project completion, it's important that a conference between the parties is held to discuss the findings of the Legal Memorandum within 45 days of its receipt, and that the subsequent Proof the Service Provider provides be returned within 45 days with any revisions noted. If the Proof is not returned within 45 days, additional update fees may apply. Client acknowledges Service Provider reserves the right to ship and close out any project if no feedback to the Proof is received within 45 days.

10. Client acknowledges Service Provider does not permanently retain prior versions of the legal Code or any other work product.

11. Additional services, including but not limited to, additional labor required because of delays, errors or omissions on the part of Client, may be purchased upon mutual written agreement between the parties.

12. Client acknowledges that Service Provider may provide legal analysis through Codification, Re-Codification, and Legal Reviews. Unless indicated otherwise, information sent via Internet email or through websites cannot be guaranteed to be confidential. Client further acknowledges that any legal analysis provided by Service Provider is provided to Client's legal counsel for their use and direction and is not intended to be legal advice nor is it intended to substitute for the advice or services of an attorney. Additionally, no attorney-client relationship can be established under this SOW.

13. The Parties agree that notwithstanding the indemnification covenants at Section 15 of the MSA, shall not apply to public interpretation of Legal Code or work product. Service Provider shall not be responsible for the legal sufficiency or copyright infringement of any material initially or subsequently published.



This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Additional Terms and Conditions:

If Annual Recurring Supplement Services is included in the services to be delivered under this SOW, the following terms apply:

1. Annual Recurring Supplement Services does NOT include:

- Additional copies, reprints, binders and tab orders;
- Documents that contain multiple tables, graphics, unique formatting requirements, or any other form-based code requirements;
- Documents drafted in InDesign or that contain form-based code requirements, are subject to additional editorial fees;
- Legal work, creation of fee schedules, gender neutral review/implementation, external linking;
- Codifying complete replacement of complex subject matter such as, but not limited to, Zoning (or equivalent). This work is subject to a one-time editorial conversion fee and an increase in the annual supplement rate and online hosting fee(s). Quote provided upon receipt of material;
- Codifying a newly adopted full Chapter/Title/Appendix. This may be subject to a one-time additional editorial fee and an increase in the annual supplement rate and online hosting fee(s). Material to be reviewed upon receipt;
- Codifying a newly adopted term change legislation. This may be subject to a one-time additional editorial fee. Material to be reviewed upon receipt;
- The addition of Manuals, Policies, Procedures, Comprehensive Plans, Land Use, Unified Codes, Zoning (or equivalent). Quotation upon request; and
- Online Code hosting and online features, this is listed separately.

2. In the event Client wishes to increase its Supplement Updates frequency, Client agrees to pay an annual increase in an amount to be agreed upon between the parties, such amount to be prorated from the time of purchase to align with Client's Renewal Date. Client shall provide CivicPlus with written notice, email is sufficient, of its intent to acquire such services. Rush Supplement requests will be assessed an additional one-time fee.



Acceptance of Quote # Q-126535-1

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW and the MSA terms and conditions found at: <https://www.civicplus.com/master-services-agreement>.

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Authorized Client Signature

CivicPlus

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Contact Information

Organization

URL

Street Address

Address 2

City

State

Postal Code

CivicPlus provides telephone support for all trained clients from 7am –7pm Central Time, Monday-Friday (excluding holidays). Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for ensuring CivicPlus has current updates.

Emergency Contact & Mobile Phone

Emergency Contact & Mobile Phone

Emergency Contact & Mobile Phone

Billing Contact

E-Mail

Phone

Ext.

Fax

Billing Address

Address 2

City

State

Postal Code

Tax ID #

Sales Tax Exempt #

Billing Terms

Account Rep

Info Required on Invoice (PO or Job #)

Are you utilizing any external funding for your project (ex. FEMA, CARES): Y [] or N []

Please list all external sources: _____

Contract Contact

Email

Phone

Ext.

Fax

Project Contact

Email

Phone

Ext.

Fax



Village of Maine, Marathon County

Proposal for Assistance to Consolidate and Update the V. Maine and V. Brokaw Zoning Ordinances & Create an Updated Code of Ordinances

Project Understanding and Overview

The Town of Maine in Marathon County, Wisconsin, became the Village of Maine after its residents voted to incorporate in a referendum on December 8, 2015, following the town's meeting of criteria for incorporating as a village. The town, which was organized in 1866, voted to become a village to gain more control over growth, zoning, and state and federal assistance. In October 2018, the Village of Maine consolidated with the former Village of Brokaw due to Brokaw's dire financial problems stemming from the closure of the Wausau Paper Mill in 2012 which caused the Village to lose a significant portion of its tax base.

Since the consolidation, the Village of Maine has been regulating land use using a combination of the two existing zoning ordinances – the Village of Maine's and the Village of Brokaw's. Therefore a strong need exists to review and consolidate the two existing ordinances into a single ordinance so as to limit confusion and streamline regulations, while recognizing the difference in land use patterns between the urban and rural portions of the Village of Maine. Furthermore, the Village of Maine has the broader need to consolidate both existing Codes of Ordinance into a single Code of Ordinances from which to work from.

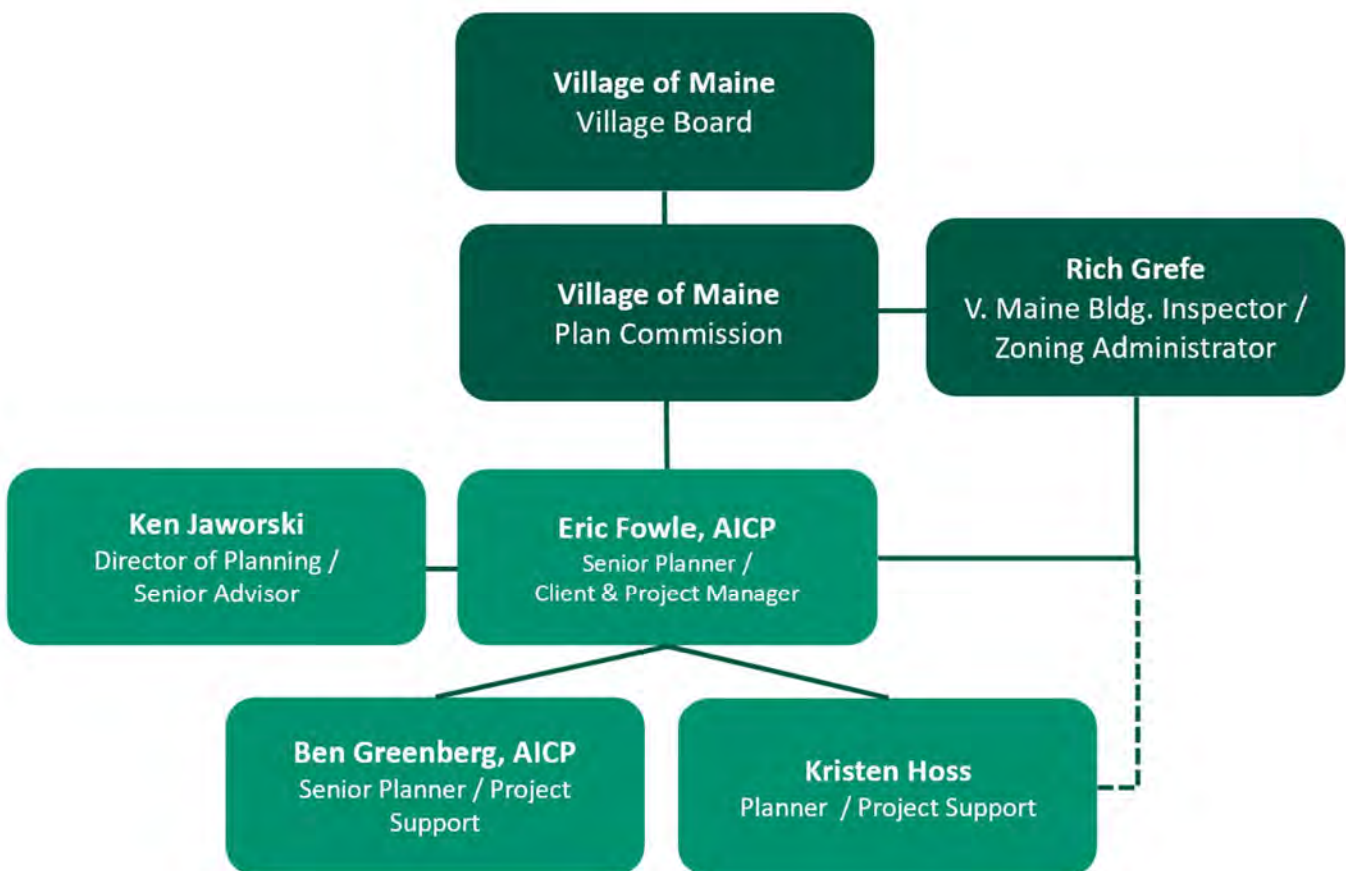
Therefore, the first goal of this project will be for Cedar Corporation to prepare a single, updated Village of Maine Zoning Ordinance which combines and integrates existing zoning regulations from the Village of Brokaw Zoning Ordinance as appropriate. The goal will be to successfully merge the two existing ordinances into a set of land use regulations which adequately address the wide spectrum of existing and potential land uses within the newly incorporated Village of Maine. As part of this ordinance consolidation, a review will be conducted for possible gaps in addressing a variety of common land use issues including non-metallic mining, outdoor storage, renewable energy, as well as law related updates pertaining to signs, conditional uses, and telecommunication facilities for example.

The second goal of the project will be to work with Village of Maine staff to consolidate both existing Codes of Ordinance into a single Code of Ordinances for the Village of Maine. This will involve selecting specific ordinances, or major portions of ordinances, from each of the two communities and merging them and referencing them as necessary, as well as taking formal action to repeal/replace in order to create a single Code of Ordinances.

Project Team & Experience

Due to the variety and complexity of zoning ordinances across the state, Cedar has assembled a Planning Team (Figure 1) which emphasizes experience, thoroughness, and attention to detail. Cedar Corporation’s Planning Team has nearly 100 collective years of experience in writing and administering community zoning ordinances and has a good understanding of zoning principles and various approaches and solutions to zoning and land regulation issues.

Figure 1: Proposed Planning Team



- **Eric Fowle, AICP – Senior Planner:** Eric will serve as both the Client Manager and Project Manager for this effort and will directly oversee the work of the Cedar Planning Team on all aspects of the project. Eric has over 32 years of planning and zoning experience and has worked with rural towns, small communities, large cities, and counties on addressing land use, natural resource, economic development, and housing issues. Eric’s extensive experience results from his prior employment and leadership at the East Central Wisconsin Regional Planning Commission whereby he assisted dozens of communities in meeting their planning needs. Eric received his American Institute of Certified Planners (AICP) certification in 1995 and continually maintains these credentials through ongoing training and education so as to keep current with land use and zoning trends. Eric currently works with the Town of Ringle (Marathon County), Village of Mishicot (Manitowoc County), Town of Nepeuskun (Winnebago County) on day to day administration of their zoning and land division ordinances.
- **Ken Jaworski, Director of Planning:** Ken has over 40 years in providing planning and zoning consulting services to municipalities throughout Wisconsin. Ken has been a consistent presenter on the topics of planning, zoning, and farmland preservation at the Wisconsin Towns Association annual conferences. Ken will play a supporting role and will utilize his vast experience and knowledge on various aspects of this project as needed. Ken currently works with the Town of Clayton (Winnebago County), Town of Newton (Manitowoc County), Town of Little Suamico (Brown County) among others to conduct day to day administration of their zoning and land division regulations.
- **Ben Greenberg, AICP – Senior Planner:** Ben has vast experience in land use planning, ordinance writing, and zoning administration. In addition, Ben has over fifteen years of experience in public and private sector GIS analysis and systems development. Ben is a skilled technical writer and effective communicator with substantial public speaking experience and focuses on zoning and land division ordinance administration for numerous communities in the southeast portion of the state, including: the Town of Saukville, Town of Erin, Town of Polk, Town of West Bend, Town of Cedarburg, and Town of Mukwonago.
- **Kristen Hoss, Planner:** Kristen brings additional expertise in zoning administration, ordinance development, housing issues, environmental research, and municipal land use permitting to this project and will be responsible for many technical aspects of consolidating the two ordinances. Kristen has contributed to the drafting of multiple ordinances and plans, refining her professional skills in technical writing, plan development, and report preparation. Kristen works closely with municipalities and their residents to streamline the permitting process to help projects advance from concept to implementation and currently provides support to Ben for the communities listed above.

Scope of Work to be Performed

PROJECT #1: Zoning Ordinance Consolidation

Proposed Approach & Process

The success of any local planning effort or ordinance development is often dependent on the involvement, support, and active participation of community residents, elected officials, and staff. Due to the impacts that zoning regulations have on private property, and their critical importance as a tool for which to implement the Village's overall land use vision, communication will be a crucial component of this effort.

Therefore, Cedar Corporation will take an approach which works primarily with Village Staff to review and prepare the updated zoning ordinance, while utilizing the Village's Plan Commission as the main sounding board for the review and discussion of policy related matters which may arise during the process. Emails and regular virtual meetings (using Teams) or phone calls will be the primary method of communication with Staff and will be conducted on an as needed basis. The Plan Commission will be expected to engage and share ideas primarily through Village Staff during the process, although opportunities will be made to engage directly with Cedar Corporation as well.

A three phase process is proposed for this project which would address the following components:

- Phase I: Information Gathering & Zoning Ordinance Assessment
- Phase II: Zoning Ordinance Consolidation & Modifications
- Phase III: Final Zoning Ordinance Preparation & Adoption

Each project phase is discussed below in terms of general and specific tasks, along with an approximate timeframe for completion:

Phase I: Information Gathering & Zoning Ordinance Assessment (December, 2025-January, 2026)

A thorough review of the two existing zoning ordinances, along with other related Village of Maine Ordinances (shoreland/floodplain/wetland, etc.) will be conducted to identify major and minor ordinance changes and recommendations.

Task 1.1: Initiate Project, assemble Cedar Team and reach out to Village Staff to coordinate detailed schedule and obtain other general or specific information.

Task 1.2: Collect and review existing zoning ordinances and zoning maps, and local and county plans.

Task 1.3: Meet with Staff virtually to review and discuss initial findings and to coordinate meeting with Plan Commission.

Task 1.4: Meet with Plan Commission (Meeting #1) to kick off the process and to review and discuss initial findings. The goal will be to familiarize the members with the project and generate discussions on other zoning ordinance issues and needs.

Phase II: Zoning Ordinance Consolidation & Modifications (February – April, 2026)

This phase will contain a majority of the work for preparing the necessary edits and modifications to the updated zoning ordinance. This phase will include the following tasks:

Task 2.1 Based on initial findings, begin the process of consolidating the two zoning ordinances into a single zoning ordinance, including the elimination, addition, or modification of existing zoning districts, land use standards and requirements, and application review and approval processes. The creation of new tables, illustrations, and other visual aids will also be considered to improve ordinance administration.

Task 2.2: Meet with Village Staff virtually as needed during the development of the zoning ordinance modifications (estimate 2-3 meetings).

Task 2.2 Meet with Plan Commission (Meeting #2) to review and discuss Draft 1 of the updated zoning ordinance.

Phase III: Draft 2 Zoning Ordinance Preparation & Adoption (May – July, 2026)

After completing the review of Draft 1 of updated zoning ordinance with the Plan Commission, Cedar will develop Draft 2 of the updated zoning ordinance materials and will work with the Village to seek public review and adoption. This will include the following tasks:

Task 3.1: Prepare Draft 2 of the updated zoning ordinance and materials based on discussions with Plan Commission (from Meeting #2) and Staff.

Task 3.2: Meet with Plan Commission (Meeting #3) to review and discuss Draft 2 of the zoning ordinance and modifications. The goal will be to identify any additional specific changes or alterations in preparation for the public hearing.

Task 3.3: Prepare Draft 3 of the updated zoning ordinance and materials based on discussions with Plan Commission (from Meeting #3) and staff. This version of the zoning ordinance will be incorporated into Project #2: Codes of Ordinance Consolidation and will be adopted as part of the full Code of Ordinances as outlined in the Project #2 scope of work.



PROJECT #2: Codes of Ordinance Consolidation

Proposed Approach & Process

All communities need an effective set of regulations which address community-wide issues. Ranging from land use, to public safety, to alcohol licensing, and even street parking, these regulations need to be in an accessible form for community leaders and residents to reference. A complete and organized Code of Ordinances is a critical tool for the effective and efficient application and enforcement of the community's standards and expectations.

Cedar Corporation will work with Village Staff to review and prepare the consolidated Code of Ordinances. Emails and regular virtual meetings (using Teams) or phone calls will be the primary method of communication with Staff and will be conducted on an as needed basis. Village Staff shall be responsible for communicating with, and working with, the Village Board on aspects of the consolidation effort as needed.

A three phase process is proposed for Project #2 which would address the following components:

- Phase I: Information Gathering & File Preparation
- Phase II: Creation of Consolidated Code of Ordinances
- Phase III: Final Code of Ordinance Preparation & Adoption

Each project phase is discussed below in terms of general and specific tasks, along with an approximate timeframe for completion:

Phase I: Information Gathering & File (August-September, 2026)

Cedar will collect all digital and paper files associated with both Codes of Ordinance and A thorough review of the two existing zoning ordinances, along with other related Village of Maine Ordinances (shoreland/floodplain/wetland, etc.) will be conducted to identify major and minor ordinance changes and recommendations.

Task 1.1: Obtain digital and paper copies of both the Village of Maine's and Village of Brokaw's Codes of Ordinance as well as any "stand alone" ordinances which may exist.

Task 1.2: Prepare digital files (conversion and formatting) to ensure workable files exist for building the draft and final Code of Ordinances.

Task 1.3: Meet with Staff virtually to review current information and determinations associated with ordinance/language selection from each Code of Ordinances.

Phase II: Creation of Consolidated Code of Ordinances (October-November, 2026)

Cedar will work with staff to consolidate both Codes of Ordinance into a single Code of Ordinances.

Task 2.1: Meet with Staff virtually to review Codes of Ordinance for selection of consolidated code elements.

Task 2.2: Prepared consolidated Code of Ordinance document in individual file format (Draft 1) and note any discrepancies for Village Staff to resolve.

Task 2.3: Prepare Draft 2 of Code of Ordinance by updating individual ordinances with identified changes by Staff per Task 2.2. Review individual “stand alone” ordinances for referencing as needed.

Task 3.3: Review Draft 2 with Village Staff and identify final Code of Ordinance changes and prepare the final draft (Draft 3) for public review and adoption.

Phase III: Final Code of Ordinance Adoption (December, 2026 – January 2027)

Cedar Corporation will assist the Village in the public review and adoption process for the final draft Code of Ordinances as follows:

Task 3.1: Prepare required public hearing notices for publication and posting by the Village.

Task 3.2: Prepare promotional materials to inform residents and landowners of pending ordinance changes. This will include a promotional flyer, text for use on the Village’s website and social media pages, and a formal press release which the Village can send to local media.

Task 3.3: Attend Plan Commission meeting (Meeting #4) to support the Public Hearing and Plan Commission adoption of the updated zoning ordinance portion of the Code of Ordinances.

Task 3.4: Attend Village Board meeting (Meeting #1) to support the Public Hearing for adoption of updated Code of Ordinances in its entirety.

Task 3.5: Prepare and print final Code of Ordinance and materials for delivery to Village.

Project Responsibilities

Responsibilities of Cedar Corporation

- Provide meeting materials and draft documents to Village staff in advance of public meetings.
- Prepare three drafts and a final version of the updated zoning ordinance.
- Prepare three drafts and a final version of the Village of Maine Code of Ordinances.
- Facilitate/present in-person at the following meetings:
 - Plan Commission (4)
 - Village Board (1)

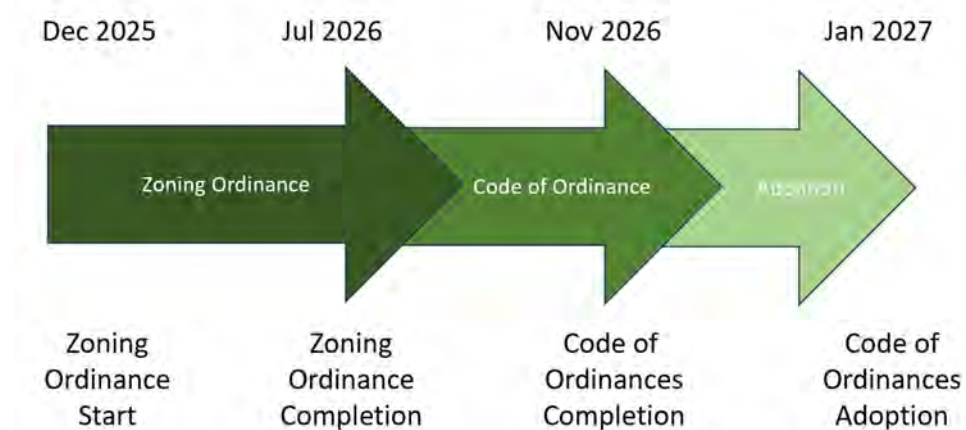
Responsibilities of the Village of Maine

- Provide all necessary background information, including editable digital documents for both Codes of Ordinance, and data to Cedar Corporation as required.
- Provide expeditious staff review of all draft materials provided by Cedar Corporation.
- Promote the Zoning Ordinance Update and Code of Ordinance consolidation efforts on its website and social media pages, at regular Village meetings, and public events.
- Provide space for public meetings.
- Preparation and posting as required of all public meetings and distribution of draft materials.
- Preparation of meeting minutes as required.
- Provide guidance and feedback throughout the process.

Project Timeframe & Deliverables

Completion Timeframe

All work as listed in the above Scope of Work would commence on December 1, 2025 and will be completed (final deliverables) by January 31, 2027, an approximate 14-month timeframe as shown in the graphic below. This timeframe may be shortened based on progress, or extended as needed based on factors which arise during the project's development. Any timeframe extensions will be mutually agreed upon between the Village of Maine and Cedar Corporation.



Project Deliverables

The following project deliverables have been identified and will be completed by the end of the project timeframe:

- Four (4) in-person meetings with the Village of Maine Plan Commission.
- One (1) in-person meeting with the Village Board.
- Draft 1 of the updated Village of Maine Zoning Ordinance.
- Draft 2 of the updated Village of Maine Zoning Ordinance.
- Draft 3 of the updated Village of Maine Zoning Ordinance.
- Draft 1 of the consolidated and updated Village of Maine Code of Ordinances.
- Draft 2 of the consolidated and updated Village of Maine Code of Ordinances.
- Draft 3 of the consolidated and updated Village of Maine Code of Ordinances.
- Prepare Public Hearing Notices for Zoning Ordinance Repeal/Replacement and Code of Ordinances Repeal/Replacement.
- Prepare Ordinance Repeal/Replace Resolution and Ordinance.
- Provide final, adopted version of Village of Maine Code of Ordinances in digital format (Adobe Acrobat [.pdf] and MS-Word/Excel).
- Five (5) printed versions of final, adopted updated Village of Maine Code of Ordinances in 3-ring binders.

Cost Estimate

Cedar proposes a two phase approach for assessing costs to these distinct projects. Project #1 (Zoning Ordinance Consolidation) would be **lump sum cost of \$24,600** for the listed tasks associated with the preparation of the consolidated and updated Village of Maine Zoning Ordinance. The project will be billed on a monthly basis for work completed on the project with a final lump sum billing at the end of the project.

Project #2 (Codes of Ordinance Consolidation) would be set up as a **time and materials contract based on hourly rates as shown below, with a not to exceed a cost of \$10,000**. This would also be billed on a monthly basis for work completed. Projects of this nature tend to involve more time than expected if complications arise regarding the determination of the most appropriate code language to be used, or if statutory research is required. Additional time can be consumed with unexpected challenges associated with building and formatting of final documents.

The cost-estimate for this project will be valid until December 31, 2026 so that the Village can budget accordingly.

Additional Services

Additional services requested by the Village outside of the scope of work provided will be invoiced on a time and material basis consistent with the following rate schedule:

- Director of Planning - \$210 / hour
- Senior Planner - \$150 / hour
- Planner - \$110 / hour
- GIS Mapping Assistance - \$135 / hour



Quote

June 26, 2026

Village of Maine
 6111 N. 44th Ave.
 Wausau, WI 54401

Judith/Bruce,

Thank you for your time to meet the other day. Please find listed below the re-vised quote that we discussed :

Highly Recommended Network Upgrades

Unified Gateway Firewall & controller (8) 1G ports, 10G uplink	Price each:	\$ 579.00
Unified 24 port managed PoE switch 16 GbE PoE+ ports, 8 GbE ports	Price each:	\$ 529.00
Unified 8 port managed PoE switch 4 GbE PoE+ ports, 4 GbE ports	Price each:	\$ 169.00
Unified 802.11 AC Access Point Includes power supply & mounting hardware 2.4 GHz & 5.8 GHz, Guest traffic isolation & per user rate limiting.	Price each: For Qty 3:	\$ 199.00 \$ 597.00
Miscellaneous CAT6 cabling, connectors & mounting hardware		\$ 200.00
Wireless network bridge between buildings 60Ghz with 5Ghz redundant backup providing up to Gigabit speeds		\$ 599.00

• 715-849-4700
 • Fax: 715-848-0711
 • 888-828-PROS (7767)
 • 117 S. 17th Avenue
 • Suite B
 • Wausau, WI
 • 54401
 • www.netpros-inc.net



Labor

We estimate 15-20 hours for complete installation & configuration of all of the components listed above.

Suggested is a discounted prepaid block of hours with savings over standard hourly managed network rates. Any unused hours can be used for future support as they never expire. Discounted hours can be used for any technical support issues (i.e. Network & phone support (if applicable), on/off-boarding of employees, issues with anti-virus, email, printing, etc.

	<u>List</u>	<u>Savings</u>	<u>Cost</u>
Block of 25 Hours	\$ 3,750.00	\$ 300.00(8%)	\$ 3,450.00

Total **\$ 6,123.00**

TERMS & WARRANTIES

All new computers purchased from and installed by Network Professionals, Inc. include a three-year parts warranty with exceptions as noted. Peripherals include manufactures warranties. Warranties do not include any applicable shipping charges or software configuration beyond initial installation. Peripheral prices good only with computer purchase. Prices do not include sales tax or any shipping charges unless otherwise noted. Network Professionals reserves the right to substitute components with other equal or greater value components depending on availability.

Terms are Hardware, Software & Block of Hours (**\$ 6,123.00) due in advance**. This quote is good for 30 days. Allow 10-15 days for delivery and installation.

Thank you for this opportunity to quote. Please feel free to call with any questions that you may have.

Sincerely,

Damien J. Sweeney
President/CEO
Network Professionals, Inc.



Confidential Service Proposal for Business Cloud Communications Solutions

A Leading, Proprietary, AI-Powered Cloud Communication, Collaboration,
and Productivity Platform with Advanced Security & Compliance



VOICE



CONTACT CENTER



VIDEO MEETINGS



CHAT/SMS



FILE COLLABORATION



ARCHIVING

1

UNIFIED COMMUNICATIONS (UC) PLATFORM

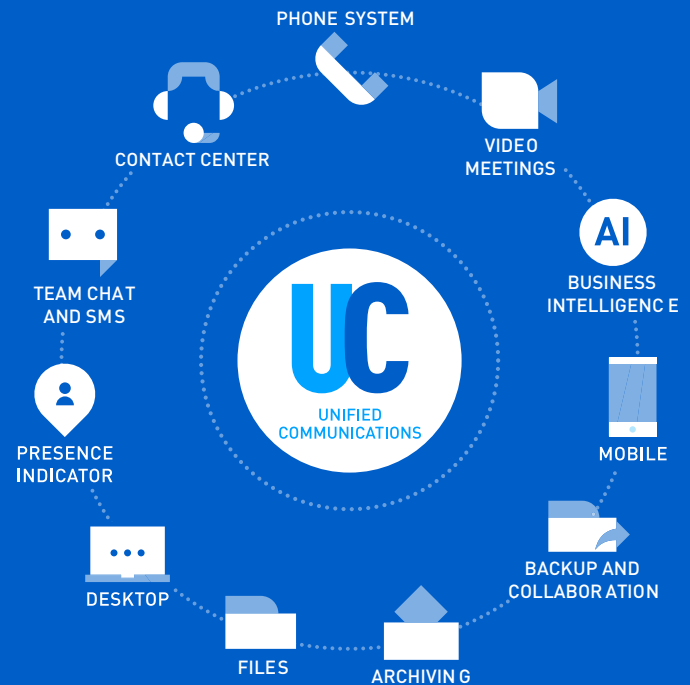
All Your Business Communications – Integrated, Efficient, and Reliable

Wherever work takes you, a better way to communicate needs to come, too. With our intelligent UC platform, a full office communications suite goes wherever you go.



Our UC platform
combines a feature-

rich business phone system with video meetings, chat, business texting, contact center, file sharing, and more, with integrated mobile and desktop apps that allow for wherever, whenever communication. And with our UC, they are all available on one integrated, secure, reliable, and easy-to-use platform.



Best-in-Class Business Features:

- **PHONE SYSTEM AND HARDWARE:** Cloud-based phone service offering 100+ enterprise-grade calling features and excellent network call quality and uptime. System configuration and call reporting managed from a single web-based portal with built-in Spam Call Protection. A variety of plug-and-play devices available, pre-configured to cater to your business needs.
- **MOBILE + DESKTOP APPS:** Our UC App transforms smartphones and computers into essential collaboration tools with calls, chats, texting, video meetings, advanced voicemail features, and presence awareness.
- **VIDEO MEETINGS:** Secure 720p HD audio/video meetings from a conference room or remotely with screen sharing, interactive presentation tools, and an intelligent virtual assistant for transcriptions and meeting insights.
- **CHAT + SMS:** Real-time internal chat with direct, private and public channels, as well as convenient SMS communication with customers.
- **AI ASSISTANT:** Increased productivity using Generative AI to access information more easily and help with daily tasks right within the mobile and desktop app.

- **FILE MANAGEMENT:** Seamless file access across devices with user control, real-time backup, quick recovery, and up to 200 GB per user of file storage.
- **TRIPLE SHIELD SECURITY:** Protection for users and data from potential cyber threats with our secure datacenters, certified security team, encryption, password management, and 2FA.

ALL UC & CC LICENSES INCLUDE 30-DAYS ROLLING ARCHIVING RETENTION

Have continual historical access to your company's last 30 days of UC calls, video meetings, texts, chats, SMS, and Contact Center communications free as part of your UC and CC solution <https://go.serverdata.net/30-days-free-archiving/>

2

ADVANCED CUSTOMER COMMUNICATIONS

Resolving customer needs at scale takes a solution that can help you work intelligently to effectively meet customer expectations.

Our AI-powered customer experience solution helps businesses of all sizes drive more responsive, informed, and engaging customer interactions. Connect with customers across the communication channels they prefer, using our easy-to-use solution for customer care professionals, supervisors, and administrators – anywhere, any time.

Customer Communications Included with our UC Platform:

- **SMART CALL QUEUES:** Send inbound calls to a queue rather than a busy signal. Communicate current wait times and their position in the queue to reduce dropped calls.
- **ADVANCED HUNT GROUPS:** Assign groups of employees to manage inbound calls and set up automated call distribution to quickly connect customers with employees
- **REAL-TIME DASHBOARDS:** Track live performance data against your service level agreement (SLA) including total active calls, calls in queue, average hold and handle time
- **CALL MONITORING & REPORTS:** Let managers monitor customer calls, whisper to the employee, and take over a call. Use historical reporting to track employee and call performance.

3

AI-POWERED CUSTOMER INTERACTIONS WITH CONTACT CENTER

We enhance the customer experience at every stage—before, during, and after the interaction—with AI-powered tools that boost responsiveness, personalization, and efficiency.

Before the Interaction

Prepare for success with smart tools that proactively manage engagement and reduce friction.

- **OMNICHANNEL COMMUNICATIONS:** Support voice, webchat, SMS, email, and WhatsApp from one interface.
- **AUTOMATED CUSTOMER OUTREACH:** Deliver proactive notifications and follow-ups via text, email, or voice
- **SELF-SERVICE VOICE & AI CHAT:** Allow customers to resolve requests like hours, balances, and payments without agent involvement.
- **CRM INTEGRATIONS:** Connect to your system of record to inform call routing and personalize interactions.
- **INTELLIGENT CONTACT ROUTING:** Route customers to the right person based on their input and business rules.

During the Interaction

Empower agents and supervisors with AI-driven tools that enhance live interactions and optimize outcomes.

- **SINGLE APP FOR ALL COMMUNICATIONS:** Let frontline employees manage customer conversations and team collaboration in one interface.
- **AI AGENT ASSIST:** Real-time transcription, live sentiment analysis, and instant access to business-specific knowledge via a chat-based assistant
- **MICROSOFT TEAMS EMBEDDED SOLUTION:** Seamlessly deliver Contact Center capabilities within the Teams interface.

After the Interaction

Unlock valuable insights and maintain compliance with automated analysis and archival tools.

- **AI TRANSCRIPTION & REDACTION:** Post-call automation of transcripts and redaction of sensitive data (PII, PHI, PCI) for compliance.



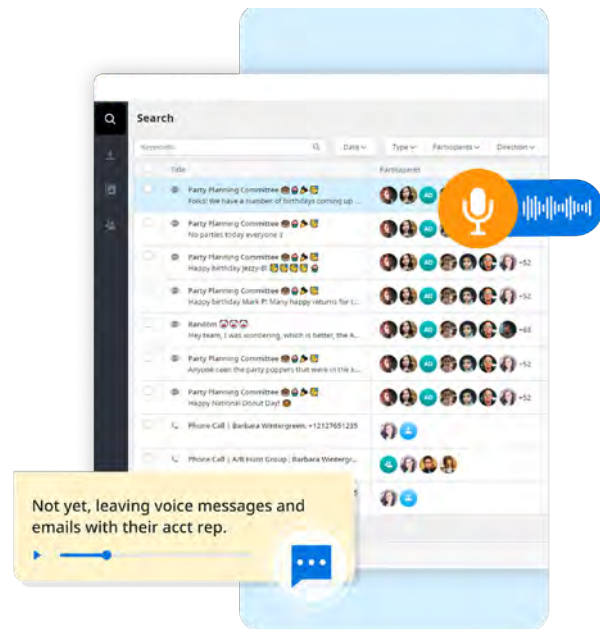
4 | ADD ARCHIVING FOR UC AND CONTACT CENTER

Protect your organization's interactions, and leverage intelligence.

Archiving captures, retains, and provides powerful search across employee and customer chats, phone calls, meetings, voicemails and more, so you can quickly find information when its needed.

Best-in-Class Business Features:

- **AUTOMATED DATA CAPTURE:** Captures and retains call records, voicemails, chats, SMS messages, video meetings, emails and more without administrative or user action.
- **FAST, POWERFUL CONTEXTUAL SEARCH:** Indexes both content and metadata using dozens of properties for fast and easy searching.
- **SEAMLESS INTEGRATION WITH UC AND CC PLATFORMS:** Designed to be deployed in minutes to enable compliant retention of employee and consumer UC and Contact Center communications.
- **RETENTION:** Stores data for as long as the business case requires with retention options ranging up to 10 years.
- **REGULATIONS AND COMPLIANCE:** Supports HIPAA, FINRA, and MiFID II compliance programs with optional WORM tamper-proof media storage to comply with SEC Rule 17a-4.
- **SECURITY:** Securely stores and encrypts data in transit and at rest with multi-factor authentication and role-based access control (manager/personal access) to protect access and limit export to authorized users.
- **EDISCOVERY AND LITIGATION SUPPORT:** Apply legal hold to override retention periods and utilize workflow and export features for all case documents.
- **DATA RESIDENCY:** Complies with US, Canadian, and European geographic data center location requirements.



Prepared for
Village of Maine
Judith Hase
4305 County Road Ww
Wausau, WI
54401-9780, United States

Provided by
EO Johnson Business Technologies
drickert@eojohnson.com
17155819918



Summary of services

Customer total		
Description	One-time	Monthly
Services		
Unified Communications Services	\$4.68	\$133.38
Equipment	Free	Free
Shipping	\$20.07	
Professional services & other items		
Virtual Training, Install, & System Configuration Reg \$399 - Discounted 1/2 OFF	\$199.00	
User & Device Setup Reg \$40 Per User - Discounted 1/2 OFF	\$120.00	
Subtotal	\$343.75	\$133.38
Surcharges & Other fees		\$29.82
TOTAL	\$343.75 One-time	\$163.20 Monthly

Details

Main location 4305 County Road Ww, Wausau, Wisconsin 54401-9780

Customer total				
Description	Quantity	Unit price	One-time	Monthly
Unified Communications Services				
Elevate Pro Includes advanced Cloud PBX with unlimited local and long-distance calling, calls to 33 countries, connection of up to 5 phone devices, including mobile and desktop apps, Chat, SMS/MMS (500 included, overage rates apply), File Sharing (50 GB/user), CRM integrations, AI capabilities, Advanced Hunt Groups and Queuing, Video Meetings (up to 100 participants) and 30-day Archiving.	6	\$22.23		\$133.38

Notes:

- Your first bill may look different than other bills. It may include: (1) one-time fees and prorated charges for new services added during the prior month, (2) full charges for the next month, (3) applicable usage charges, as well as (4) associated taxes and fees.
- Hardware provided on promotion is amortized over a 12-month period. Penalties on hardware for early cancellation of an account are calculated based on the percentage of the term remaining at the time of cancellation.
- Shipping charges may be estimates only and are subject to change. Actual shipping charges will be calculated at the time the order is placed.
- Taxes and fees are based on service address and can differ by address.

Customer total				
Description	Quantity	Unit price	One-time	Monthly
Archiving: 30 Days Retention For access to 30 days of historical UC data for the lifetime of the account	6	Free	Free	Free
AI Assistant (Beta) AI Assistant is a business productivity tool using Generative AI to help users access information more easily and automate repetitive or time-consuming tasks	6	Free	Free	Free
Local Number Porting Fee	1	\$4.68	\$4.68	
Equipment				
 Yealink T73W PoE The Yealink T73W is a modern business IP phone offering excellent HD audio, a 2.8-inch color display, and flexible connectivity. Designed for everyday professional use, it combines performance, security, and wireless capability in a sleek, easy-to-use device. Does not come with a Power Supply Unit (PSU). Optional 5V 2A PSU sold separately.	6	Free	Free	Free
Shipping				
4305 County Road Ww, Wausau, Wisconsin 54401-9780	—	—	\$20.07	
Taxes & Fees				
Surcharges & Other fees	—	—		\$29.82
Total - Main location			\$24.75	\$163.20

Notes:

- Your first bill may look different than other bills. It may include: (1) one-time fees and prorated charges for new services added during the prior month, (2) full charges for the next month, (3) applicable usage charges, as well as (4) associated taxes and fees.
- Hardware provided on promotion is amortized over a 12-month period. Penalties on hardware for early cancellation of an account are calculated based on the percentage of the term remaining at the time of cancellation.
- Shipping charges may be estimates only and are subject to change. Actual shipping charges will be calculated at the time the order is placed.
- Taxes and fees are based on service address and can differ by address.



EO Johnson Phone System Evaluation

Monthly savings of **\$78.70**

Will require network upgrade to be installed(Est - \$6,123)

Physical phones included

Added features

- Includes 4extensions
 - o 3 for office(President, Clerk, Building Inspector)
 - o 1 for PW
- Others(FD, Deputy Clerk/Treasurer) can be added at any time. This is only a software configuration.

- Will support headsets if desired
- All extension include voicemail
- Only 1 incoming line required
- Voicemails can be archived
- Voicemails can be sent as email
- Voicemails can be distributed to multiple users
- Voicemails can be transcribed
- Each user can have app on their phone
- Phone app will pop up notification of a voicemail



EO Johnson Phone System Solution - Following A Network Upgrade

Description	Quantity	Unit Price	One-time	Monthly
Unified Communications Services				
Elevate Pro Includes advanced Cloud PBX with unlimited local and long-distance calling, calls to 33 countries, connection of up to 5 phone devices, including mobile and desktop apps, Chat, SMS/MMS (500 included, overage rates apply), File Sharing (50 GB/user), CRM integrations, AI capabilities, Advanced Hunt Groups and Queuing, Video Meetings (up to 100 participants) and 30-day Archiving.	4	\$22.23		\$88.92
Local Number Porting Fee	1	\$4.68	\$4.68	
Shipping			\$ 20.07	
Taxes & Fees			—	
Surcharges & Other fees	—	—	—	\$29.82
Total - Main location			\$24.75	\$118.74

		Current Monthly Charge	Taxes	New Monthly Charge
Service Location 1 of 2				
171244101 TOWN OF MAINE GARAGE 4305 COUNTY ROAD WW WAUSAU, WI 54401-9780	Internet Services Spectrum Business Internet Phone Services Spectrum Business Voice Taxes, Fees and Surcharges	\$79.99 \$28.49	 \$7.03	
Subtotal		\$108.48	\$7.03	\$0.00
Service Location 2 of 2				
171273401 VILLAGE OF MAINE 6111 N 44TH AVE WAUSAU, WI 54401-8832	Internet Services Spectrum Business Internet Phone Services Spectrum Business Voice Spectrum Business Voice Additional Directory Listing Voice Mail Taxes, Fees and Surcharges	\$100.00 \$0.00 \$30.49 \$28.49 \$8.00 \$8.00	 \$16.20	\$100.00 \$9.25
Subtotal		\$174.98	\$16.20	\$109.25
Total Charges		\$283.46	\$23.23	\$109.25

Current Monthly Cost	\$	306.69
Proposed Solution - Monthly	\$	227.99

Monthly Savings	\$	78.70
------------------------	-----------	--------------



1980 Highway U Wausau, WI 54401
Phone: (715) 675-5011 Fax: (715) 675-2128

Jun 23, 2026

Village of Maine

WAUSAU, WI 54401

Model/Description	OFFICE	Qty	Price	Ext Price
PRO EX11000 - Epson Pro Laser Projector 4600 Lumens		1	\$1,299.99	\$1,299.99
RPMAU - Ceiling Projector Mount		1	\$349.99	\$349.99
WPHDMIPIGWH - Vanco Hdmi Wallplate W/pigtail White		1	\$14.99	\$14.99
MHXLHDME15 - Ethereal 15 Meter Hdmi		1	\$129.99	\$129.99
INS - Installation Service/labor		4	\$99.00	\$396.00
OFFICE Total				\$2,190.96
Project Total				2,190.96

Thank You,

Humane Society

yrs of service	business	address	service	qty	price ea	annual	total	over 8	village responsibility
7/26-7/27	Marathon County Humane Society (MCHS)	7001 Packer Dr, Wausau	stray animals (excluding dogs)	8	\$ 185	\$ -	\$ 1,480	\$ 200	
since 2014	Lincoln County Humane Society (LCHS)	310 N Memorial Dr, Merrill	cats	8	\$ 250	\$ 1,000	\$ 3,000	\$ 250	advertise stray cats brought into LCHS
									brought in by village constable or official

VILLAGE OF MAINE and LINCOLN COUNTY HUMANE SOCIETY STRAY CAT AGREEMENT

The Village of Maine, a Wisconsin municipality located in Marathon County, and the Lincoln County Humane Society (hereinafter referred to as "LCHS"), a Wisconsin nonprofit organization located in Lincoln County, agree as follows:

1. SERVICES PROVIDED:

- a) LCHS will accept stray cats brought in by the Village of Maine constable or Village officials.
- b) Drop off hours at LCHS may be 24 hours per day. A key shall be provided to the Village of Maine constable or Village officials for this purpose.
- c) All animal care, impoundment, treatment, and disposal shall be the responsibility of, and at the direction of, LCHS.
- d) Cats at LCHS shall be held for a minimum of seven (7) days under a "stray hold" in order to allow an owner the chance to redeem the animal. Exceptions to this provision may include, but are not limited to, immediate emergency care and/or fractious or dangerous animals.

2. OBLIGATIONS OF VILLAGE OF MAINE:

- a) The Village of Maine agrees to make citizens aware of stray cats that have been brought into LCHS in order to help reunite pets with their owners.
- b) The Village of Maine will bring its stray cats to LCHS under the terms provided herein.

3. COMPENSATION AND PAYMENT:

- a) The Village of Maine will pay LCHS the annual rate of One Thousand Dollars (\$1,000.00) for providing these services for stray cats.
- b) Cat brought into LCHS by the Village of Maine shall incur an additional Two Hundred Fifty Dollar (\$250.00) fee per cat, for services and care of the cat.
- c) LCHS agrees to take in ten (10) cats for the 2016 calendar year.
- d) LCHS will bill the Village of Maine in the regular course of business and the Village of Maine shall pay such bill at the next scheduled monthly meeting of the Village Board.

4. TERM OF CONTRACT:

- a) This contract may be severed at any time, with thirty (30) days advance notice, in writing, to the other party. Modifications to this contract will be reviewed and taken into consideration by both parties to this contract at their next scheduled monthly meeting.

5. INDEMNIFICATION AND HOLD HARMLESS:

- a) The Village of Maine hereby agrees to release, indemnify, defend, and hold harmless LCHS, its officials, employees, and officers, from and against all judgments, damages, penalties, losses, costs, claims, expenses, suits, demands, debts, actions/causes of action of any type of nature whatsoever, including actual and reasonable attorney's fees which may be sustained or to which they may be exposed, directly or indirectly, by reason of personal injury, death, property damage, or other liability, alleged or proven, resulting from or arising out of the performance of this contract.

VILLAGE OF MAINE

By: _____
Judith Hase, President

Dated

By: _____
Jamie Heindl, Clerk

Dated

LINCOLN COUNTY HUMANE SOCIETY

By: _____
Patrick Hoerstmann, President

Dated

Drafted By:
Attorney Randy L. Frokjer #1010644
Ament, Wulf, Frokjer & Hersil, S.C.
200 N. Center Ave., Merrill, WI 54452
Ph. #715-536-4511



PURCHASE OF ANIMAL IMPOUNDMENT SERVICES AGREEMENT

BETWEEN

**THE HUMANE SOCIETY OF MARATHON COUNTY, INC.
AND THE VILLAGE OF MAINE**

Municipality Address: Village of Maine
6111 N 44th Ave
Wausau, WI 54401

Humane Society: Executive Director
7001 Packer Drive
Wausau, WI 54401

THIS SERVICES AGREEMENT (the "Agreement"), is made and entered into, by and between the Village of Maine (the "MUNICIPALITY") and the Humane Society of Marathon County, Inc. ("HSMC"),

RECITALS

WHEREAS, MUNICIPALITY, desires to purchase services from HSMC (a not-for-profit corporation under the laws of the State of Wisconsin) for the impoundment, care, treatment and/or humane disposal of non-dog strays, and

WHEREAS, HSMC is presently situated and capable to provide services to MUNICIPALITY for professional and ethical impoundment, animal shelter, care services, treatment and humane disposal of an animal; and

WHEREAS, at all times this Agreement shall be construed in a manner so as to maximize the welfare of the animals who are the subject hereof and who are cared for by HSMC pursuant to the terms of this Agreement; and

WHEREAS, HSMC maintains a principal place of business located at 7001 Packer Drive, Wausau, WI 54401, but periodically used third party facilities to pursue its mission; and

WHEREAS, HSMC is a not-for-profit private corporation (a private entity) entering into a contract with a political subdivision as defined in Wis. Stat §173.15(1) and acknowledges its obligations under Wis. Stat. § 173.15(2) in relation to said contract; and

WHEREAS, MUNICIPALITY and HSMC desire that this Agreement is for the impoundment, care and/or treatment of stray animals (EXCLUDING DOGS) for the duration of time as mandated by Municipal Ordinance or Wisconsin Statutes or by other written agreement with MUNICIPALITY.

AGREEMENT

NOW, THEREFORE, in consideration of the above Recitals (which are acknowledged to be true and correct and are incorporated into this Agreement) and the promises and agreements hereinafter contained and for other good and valuable consideration (the receipt and sufficiency of which is hereby acknowledged by each party to the Agreement), it is agreed by the MUNICIPALITY and HSMC as follows:

1.0 TYPE AND GEOGRAPHIC SCOPE OF SERVICES. HSMC agrees to provide the services detailed herein with respect to stray animals (excluding dogs) in response to a request by MUNICIPALITY.

1.1 Stray Animals (Excluding Dogs). HSMC will operate an impoundment facility to humanely receive, hold, treat, care for and dispose of stray animals as **defined** per this agreement as well as keep accurate records thereof of all of the animals brought to HSMC for this service.



- 1.2 Animals Held for Cause. This agreement does not include impoundment services for animals taken into custody pursuant to § 173.13, Wis. Stats., by law enforcement or humane officers of any political subdivision. Furthermore, this agreement does not include impoundment services for animals withheld from their owner for cause by any political subdivision, pursuant to § 173.21, Wis. States, et seq. MUNICIPALITY and HSMC agree that any such services to be performed on behalf of the MUNICIPALITY, shall be subject to a separate agreement. Political subdivisions located within Marathon County must enter into a separate agreement with HSMC, or other provider, for such services.
- 1.3 HSMC will attempt to locate the owners of stray animals and, if found, inform owner of the cost of holding, care, and treatment of that owner's animal.
- 1.4 HSMC will obtain ownership of a stray animal if they are unclaimed within the statutory 7-days for eventual adoption or relocation. Disposition costs of an animal that was brought in as a stray shall be borne by the MUNICIPALITY pursuant to the terms of Compensation set forth herein.
- 1.5 This agreement does not include impoundment services for stray dogs. Marathon County has entered into a separate agreement with HSMC for impoundment services for stray dogs.
- 1.6 On or before April 15th, July 15th, October 15th and January 15th of the following year of any year that this contract shall be in effect, HSMC shall provide the Village Clerk of the Municipality a quarterly report detailing the animals that HSMC takes in as strays that will be charged as coming from the Municipality. This report shall include the calendar day the animals was taken into care by HSMC, the amount of calendar days held, and the final determination of the animal, either recovered by owner, claimed by HSMC for adoption, or disposed of by HSMC.

2.0 **COMPENSATION.** MUNICIPALITY shall compensate HSMC for service detailed in this agreement according to the following:

- 2.1 Compensation for services shall be calculated as **eight (8) non-dog stray animals at a price of \$185 per animal for a contract total of \$1480** to be paid by the MUNICIPALITY to HSMC by July 31, 2026.
- 2.2 **Any animal** that HSMC takes in that can be attributed to the MUNICIPALITY, as defined by this agreement, **over eight (8)** animals during the term of this agreement **shall be charged** to the MUNICIPALITY **at a rate of \$200 per animal.** HSMC shall invoice the MUNICIPALITY the additional charge for these animals by January 15, 2027, and the MUNICIPALITY shall pay this additional amount to HSMC by February 15, 2027.

3.0 TERM OF AGREEMENT.

- 3.1 Term. Unless otherwise agreed in writing, the term of this agreement shall be commencing July 15, 2026 and this term shall expire on July 15, 2027. This Agreement can only be renewed by mutual agreement of



the two parties. The Agreement may also be terminated subject to termination provisions under Section 6.0.

3.2 Renewal Procedures. This Agreement shall not renew automatically and nothing in this Agreement shall be constructed as requiring MUNICIPALITY or HSMC to renew the Agreement. In the event that either party desires to extend this agreement beyond its one-year obligation, as described in 3.1, the party requesting the renewal must provide notice to the other party by 60-days prior to the expiration date.

4.0 **DEFINITIONS.** As used in this Agreement and in all discussions leading to and throughout the Term of this Agreement, the following words shall have the meanings provided below:

- 4.1 Stray Non-Dog Animal: A non-dog animal whose owner or custodian is unknown or cannot be ascertained immediately with reasonable effort. A stray non-dog animal may be brought to HSMC by the MUNICIPALITY'S humane or law enforcement officers, or a humane officer or law enforcement officer or by an official or employee of a political subdivision, including a city, village or town, located within the geographical limits of Marathon County or by private individuals.
- 4.2 Surrender: Is any animal that has been voluntarily handed over to HSMC by its owner, handler or other person entitled to do so. Surrender Animals are **NOT** within the scope of this Agreement.
- 4.3 Unclaimed: Any animal whose owner has failed to reclaim the animal within the statutory time frames under State laws.
- 4.4 Wild Animal: The definition of "wild animal" is to include all nature-born, non-domesticated, non-owned free animals of all and any species even if living in and around humans or other domesticated, exotic or livestock animal. Wild Animals are **NOT** within the Scope of this Agreement.

5.0 EXECUTION AND PERFORMANCE OF SERVICES.

- 5.1 Cooperation. HSMC agrees to use reasonable methods in working with all MUNICIPAL departments, agencies, employees and officers. MUNICIPALITY agrees to use reasonable methods in working with HSMC in order to enable HSMC to perform the services described herein and in paying for such services.
- 5.2 HSMC Personnel. HSMC agrees to secure, at its own expense, all personnel necessary to carry out its obligations under this Agreement. Such personnel shall not be employees of MUNICIPALITY. HSMC shall ensure that its personnel are instructed that they do not have any direct contractual relationship with MUNICIPALITY. MUNICIPALITY shall have no authority over any aspect of HSMC'S personnel practices and policies and shall not be liable for actions arising from such policies and practices.
- 5.3 Transportation of Animals. MUNICIPALITY is **NOT** purchasing transportation services from HSMC, and HSMC shall have no ongoing obligation to pick up or transport ANY animal covered by this Agreement.
- 5.4 Facility Access. HSMC will provide, or assure the availability of an appropriate facility that will provide admitting Stray non-dog animals 24 hours a day, 7-days a week, that are dropped off by humane and law enforcement officers operating within the geographical boundaries of Marathon County. Private individuals



dropping off a non-dog stray must do so during public business hours or coordinate with the municipality representative.

5.5 Services for all Animals HSMC agrees to provide services to MUNICIPALITY for professional, humane and ethical impoundment, animal shelter, care services, treatment and humane disposal of any animal within the scope of this agreement.

5.6 Reclaiming Services. HSMC shall use reasonable attempts to identify, locate, and make contact with the animal's owner in order to arrange for either the surrender or the return of the animal. Said efforts will be made within the statutory 7-day holding period. Notwithstanding the foregoing, the parties acknowledge that the owners of some stray non-dogs' animals are never known or even identified such that HSMC's ability to find the owner is a legal impossibility.

5.7 Ethical and Humane Treatment. HSMC agrees it will use the best practices for care, housing, treatment, adoption or final disposition (euthanize, transfer or adoption) of all animals within the scope of this agreement and in compliance with all federal, state and local laws.

5.8 Not an Exterminator. MUNICIPALITY agrees that HSMC does not provide services for any animal that would be best handled by a 'pest' exterminator.

5.9 Disposition of Stray Non-Dogs Animals. After the statutory waiting time, typically seven (7) days, the parties agree that HSMC may obtain exclusive possession of all strays covered by this agreement. However, and at the HSMC's sole discretion, the HSMC may not desire to take possession of certain animals and shall have the legal right to terminate the animal and dispose of the animal's remains.

5.10 Protocols. HSMC and MUNICIPALITY agree that HSMC will create certain protocols (rules) for MUNICIPALITY'S agents to follow in order to accomplish the efficient execution of this contract with a minimum of confusion or disagreement.

5.11 Records HSMC agrees to keep statistical records of all animals, including origin (jurisdiction), admittance, disposition, care, treatment and redemption records. Such records shall be made available to MUNICIPALITY as they request from time to time. Such records will be available for review at HSMC by appointment with Executive Director or designee.

6.0 TERMINATION OF AGREEMENT

6.1 Termination: No Cause. Either party may terminate the Agreement, for any reason, at any time upon 30 days written notice.

6.2 In the event this Agreement is terminated, HSMC shall reimburse the MUNICIPALITY for their contract cost paid by the MUNICIPALITY prescribed under section 2.1 of this agreement less either the amount of animals turned in to HSMC by the Municipality multiplied by \$185 or 1/4th for each month that the agreement is in effect, whichever is greater.

7.0 INSURANCE AND INDEMFICATION.



7.1 Insurance. In order to protect itself and MUNICIPALITY, its officers, boards, commissions, agencies, employees and representatives under the indemnity provisions of this Agreement, HSMC shall obtain and at all times during the term of the Agreement keep in full force and effect comprehensive general liability policies (as well as professional malpractice or errors and omissions coverage, if the service being provided are professional services) issued by a company or companies authorized to do business in the State of Wisconsin and licensed by the Wisconsin Insurance Department, with liability coverage provided for therein in the amounts of at least:

- Commercial General Liability-\$1,000,000 combined single limit
- Workers Compensation Insurance as required by Wisconsin Statutes of all employees engaged in work

8.0 NOTICE TO PUBLIC AND PRIVATE OF NONAFFILIATION.

HSMC may employ at various times outside contractors or promoters to assist it with all types and levels of products or services. HSMC agrees that it shall inform all outside contractors, promoters, and the public that the HSMC is not a legal entity, agency or subdivision of MUNICIPALITY

9.0 NOTICES

9.1 Notices to the MUNICIPALITY Except as more specifically provided by the terms of this Agreement, notice to the MUNICIPALITY shall be delivered via first class mail as follows:

Judith Hase Village President 6111 N 44 th Ave Wausau WI 54401	Jamie Heindl Village Clerk 6111 N 44 th Ave Wausau WI 54401
--	---

9.2 Notices to HSMC Except as more specifically provided by the terms of this Agreement, notice to HSMC shall be delivered via first class mail as follows:

Lisa Leitermann Executive Director Humane Society of Marathon County 7001 Packer Drive Wausau, WI 54401-9321	Amanda Molin President of the Board of Directors Humane Society of Marathon County 7001 Packer Drive Wausau WI, 54401-9321
--	--

9.3 Integrated Agreement. This document together with any and all instruments, exhibits, schedules or addenda attached hereto or referenced herein sets forth the complete understanding of the parties relating to the matters which are the subject hereof and supersede any and all prior or contemporaneous written or oral agreements, understandings and representations relating thereto.

9.4 Modifications. This Agreement may only be modified in writing signed by the parties or any officers of such parties with authority to bind the party. No oral statements, representatives or course of conduct

Impoundment Agreement Humane Society Marathon County, Inc.



inconsistent with the provisions of this Agreement shall be effective or binding on any party regardless of any reliance thereon by the other.

9.5 Choice of Law and Venue. This Agreement shall be construed and enforced in accordance with the internal laws of the State of Wisconsin. In the event of any disagreement or controversy between the parties over this Agreement, the parties agree that the sole and exclusive venue for any legal proceedings related to it shall be in the Marathon County Circuit Court (State of Wisconsin).

9.6 Construction

- 9.6.1 Construction against the Drafter. Provisions for which ambiguity is found shall not be strictly construed against any party by virtue of that party having drafted or prepared the same.
- 9.6.2 Captions. Captions or any section or paragraph of this Agreement are for the convenience of reference only and shall not define or limit the scope of any provisions contained therein.
- 9.6.3 Severability. Whenever possible each provision of this Agreement shall be interpreted in such a manner so as to be effective and valid under applicable law. However if any provision is prohibited by or found to be invalid or unenforceable under applicable law or for any other reason or under particular circumstances the same shall not affect the validity or enforceability of such provisions under any other circumstance or of the remaining provisions of the Agreement. Such provision shall be deemed automatically amended with the least changes necessary so as to be valid and enforceable and consistent with the intent of such provision as originally stated.
- 9.6.4 Tense. Use of the singular number shall include the plural and one gender shall include all others.

10.0 **ASSIGNMENT**

Neither party shall assign nor transfer any interest or obligation under this Agreement without the prior written consent of the other.

11.0 **THIRD-PARTY BENEFICIARIES.**

This Agreement is intended to be an agreement solely between the parties hereto and for their benefit only. No part of this Agreement shall be construed to add to, supplement, amend, abridge or appeal existing duties, rights, benefits or privileges of any third-party or parties, including, without limitation, employees of either party and any other municipality located within the geographic limits of the County.

12.0 **EXECUTION IN COUNTERPARTS.**

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall constitute one and the same agreement.

13.0 **REPRESENTATION OF COMPREHENSION OF DOCUMENT.**



In entering into this Agreement, the parties represent that they have relied upon the advice of their attorneys, who are the attorneys of their choice, concerning the legal consequences of this Agreement. They further agree that the terms of this Agreement have been completely read and explained to them and they are fully understood and voluntarily accepted.

(SECTION INTENTIONALLY LEFT BLANK – SEE PAGE 8 FOR SIGNATURES)

14.0 WARRANTY OF CAPACITY TO EXECUTE

14.1 I Judith Hase in my capacity as the Village President and acting as the MUNICIPALITY Contract Administrator for the Village of Maine, and I Jamie Heindl as the Village Clerk, warrant that we have the legal authority to execute this Agreement on behalf of the Village of Maine and to receive the consideration specified in it, and that neither we nor the Village of Maine sold, assigned, transferred, conveyed or otherwise disposed of any rights subject to this agreement.

14.2 I Lisa Leitermann, Executive Director, Humane Society of Marathon County, Inc. and I Amanda Molin, President of the Board of Directors of HSMC warrant that we have the legal authority to execute this Agreement on behalf of the HSMC and that neither they nor HSMC have sold, assigned, transferred, conveyed or otherwise disposed of any rights subject to this Agreement.

FOR HUMANE SOCIETY OF MARATHON COUNTY:

LISA LEITERMANN
Executive Director, HSMC

Date

AMANDA MOLIN
President Board of Directors, HSMC

Date

FOR MUNICIPALITY:

JUDITH HASE
MUNICIPALITY Contract Administrator

Date

JAMIE HEINDL
MUNICIPALITY CLERK

Date

