



Village of Maine Minutes

Tuesday, May 27, 2025

Board of Trustees Meeting

Maine Municipal Center

6111 N. 44th Avenue

Wausau, WI 54401

OFFICIAL NOTICE AND AGENDA

The Board of Trustees of the Village of Maine will hold a Board meeting at the Maine Municipal Center on **Tuesday, May 27, 2025, at 6:00 p.m.** The meeting will be held at the Maine Municipal Center, 6111 N. 44th Avenue, Wausau, WI 54401

AGENDA

1. Call the meeting to order – Betty Hoenisch, Village President
2. General Business
3. Silence Cell Phones - Pledge of Allegiance to the Flag
4. President's Report on employee tasks
5. County Supervisor's Report – Brandon Jensen
6. Discussion and possible action to approve April 14, 2025, April 28, 2025, May 6, 2025, and May 12, 2025, Board Meeting minutes
7. Audience participation regarding *Other Business Items* limited to three minutes
8. Other Business:
 - A. Discussion and possible action on NTC Live Burn Proposal
 - B. Discussion and possible action on Automatic Aid Agreement with Hamburg Fire Dept
 - C. Discussion and possible action on Fire Department Dual Purpose Vehicle and Skid Unit
 - D. Discussion and possible action on Finance and Personnel Committee Ordinance
 - E. Discussion and possible action on Finance and Personnel Committee process and procedures
 - F. Discussion and possible action on Village Treasurer position
 - G. Discussion regarding 2024 Financial Audit
 - H. Discussion and possible action on amendment to Personnel Policy regarding public contact with Maine's employees
9. The next Board of Trustees Meeting will be on Monday, June 9, 2025
10. Adjournment

I certify that this agenda was posted at the Brokaw Post Office, Red Granite Bar, Richard's Restaurant & Bar and the Maine Municipal Center located at 6111 N. 44th Avenue, Wausau, WI on May 24, 2025. Agenda was also posted on Maine's website.

Betty Hoenisch, Village President

Village of Maine Board of Trustees Meeting Minutes – May 27, 2025

The Board of Trustees of the Village of Maine held a Board Meeting and Closed Session at the Maine Municipal Center on Tuesday, May 27, 2025, at 6:00 p.m.

Call the meeting to order

President Hoenisch called the meeting to order at 6:05 p.m.

Also present at the meeting were Clerk/Treasurer Cindy Bailey, Attorney Vinny Bonino, Trustee Chad Channel, Trustee Judith Hase, Trustee Jim Kraemer and Trustee Tom Marquardt.

General Business

Silence Cell Phones - Pledge of Allegiance to the Flag

President's Report on Employee Tasks

President Hoenisch reported that she had several meetings with public works employees on summer/fall projects. She also explained that due to the number of items on tonight's agenda she postponed the Road Bid Awards until a Special Meeting on June 2, 2025.

President Hoenisch explained that the office staff is a team that helps each other on tasks. Due to Deputy Clerk Freyholtz absence for a family matter, she assisted Clerk Bailey with the minutes that were submitted for approval tonight. Team players that work well together get a lot accomplished, she stated.

County Supervisor's Report – Brandon Jensen

- Marathon County purchased a residential parcel in Kronenwetter and are working on another parcel to get the Marathon County Highway property up to forty acres.
- Marathon County staff will be moving into the new Forensic Center located at the north side of NTC.
- Marathon County Task Force on Homelessness is working on a report on a solution to homelessness. Marathon County has also joined with Wausau on a new shelter for the homeless in the area.

Discussion and possible action to approve April 14, 2025, April 28, 2025, May 6, 2025, and May 12, 2025, Board Meeting minutes

Trustee Kraemer made a motion to approve April 14, 2025, April 28, 2025, May 6, 2025, and May 12, 2025, Board Meeting minutes. Trustee Hase seconded the motion. Motion carried.

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Audience participation regarding *Other Business Items* limited to three minutes

Joe Yelle – 10325 N. 60th Ave – would like the neighbors alerted on the live burn in 8A and supports agenda items 8B, 8C, 8E and 8F.

Tom Mullaley – 606 E. Cassidy Dr – supports all other business items except 8H

Other Business:

Discussion and possible action on NTC Live Burn Proposal

Chief Genrich explained the Live Burn Proposal and the Merrill Ambulance Standby quote.

Trustee Channel made a motion to approve the NTC Live Burn Proposal and Merrill's Stand by Ambulance quote. Trustee Kraemer seconded the motion. Motion carried.

Discussion and possible action on Automatic Aid Agreement with Hamburg Fire Dept

President Hoenisch explained that the original Hamburg/Maine Automatic Aid Agreement was approved on February 26, 2020, and she provided a copy of the agreement for the FD Officers to amend.

Chief Genrich explained the MBAS cards update and the extension of the Automatic Aid area that would be for all structure fires from Hillcrest Drive north to Maine's municipal line.

Trustee Marquardt made a motion to approve the Hamburg Fire and Maine Fire Automatic Aid Agreement. Trustee Channel seconded the motion. Motion carried.

Discussion and possible action on Fire Department Dual Purpose Vehicle and Skid Unit

Chief Genrich explained the problems with the F250 Ford pickup due to the weight of their trailer. Chief Genrich explained Brickner's truck quote and K3's Skid Unit quote.

Chief Genrich is waiting for additional quotes to arrive

No action was taken. The Board will wait for new proposals.

Discussion and possible action on Finance and Personnel Committee Ordinance

President Hoenisch explained that the motion at the May 12, 2025, Board Meeting was to establish a Finance and Personnel Committee. Attorney VanderWaal was asked to revise the draft ordinance he had created. This is the final ordinance that will need to be published.

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Trustee Hase made a motion to approve the Finance and Personnel Committee Ordinance. Trustee Kraemer seconded the motion.

President Hoenisch called for a roll call vote. The four trustees voted in favor. President Hoenisch voted no and asked that it be stated in the minutes that she is opposed because there was no funding placed in the 2025 Budget for this item. Motion carried four to one.

Discussion and possible action on Finance & Personnel Committee process and procedures

There was a lengthy discussion on the Finance and Personnel Committee items below:

- Application – Attorney Bonino stated that line two of the application that Trustee Hase created would need to be revised to match the ordinance.
- Trustee Hase stated that the application should be placed on Maine’s website and available for distribution by May 30, 2025.
- Application due date – June 30, 2025.
- Application review date – deadline for application review is July 14, 2025.
- Member Selection – July 14, 2025.
- Committee meeting schedule – an August meeting date will be determined at the July 14, 2025, Board Meeting.

Trustee Hase made a motion to approve the Finance and Personnel Committee process and procedures including the dates given. Trustee Kraemer seconded the motion. Motion carried.

Discussion and possible action on Village Treasurer position

Trustee Hase discussed items that she is working on but has not completed. President Hoenisch stated that this item should be tabled.

Trustee Marquardt made a motion to table this item until June 9, 2025, Board meeting. Trustee Kraemer seconded the motion. Motion carried.

Discussion regarding 2024 Financial Audit

President Hoenisch discussed the following:

- Attorney VanderWaal’s emails regarding Kerber Rose’s Engagement Letter/proposal.
- Concerns regarding the cost of the corrections that CLA completed for the PSC reports that were originally submitted by Kerber Rose.

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- The Village Board should have a second proposal for this expenditure.
- President Hoenisch is awaiting an engagement letter/proposal from an accounting firm that was recommended by CLA.

Discussion and possible action on amendment to Personnel Policy regarding public contact with Maine's employees

President Hoenisch explained that Maine's Utility Operator had requested that she obtain Board approval regarding the public's ability to contact the public works and utility employees and request to meet with them rather than follow the proper process contacting the Village President or Trustee. She further explained that she emailed Attorney VanderWaal regarding the possibility of placing the item in the personnel policy and he had sent draft language for the Board to review.

President Hoenisch briefly explained the on-site meeting at the water tower parcel that she and Trustee Kraemer attended along with Utility Operator Henaman, Zoning Administrator Grefe and a village resident.

A lengthy discussion followed.

Trustee Channel made a motion to allow the attorney to draft a policy regarding public contact with Maine's employees as an amendment to the Personnel Policy. Trustee Kraemer seconded the motion. Motion carried.

The next Board of Trustees Meeting will be on Monday, June 9, 2025

President Hoenisch also stated that she had sent an email to the Board members regarding a Special Board and Plan Commission meeting to be held on Monday, June 2, 2025, at 4:00 p.m.

Adjournment

Trustee Marquardt made a motion to adjourn at 8:22 p.m. Trustee Channel seconded the motion. Motion carried.

Respectfully submitted and approved on June 9, 2025.

Betty Hoenisch, Village President