



Village of Maine Minutes

Monday, January 27, 2025

Special Board of Trustees Meeting

Maine Municipal Center

6111 N. 44th Avenue

Wausau, WI 54401

OFFICIAL NOTICE AND AGENDA

The Board of Trustees of the Village of Maine will hold a Special Board Meeting and Closed Session on Monday, January 27, 2025, at 4:00 p.m. The meeting will be held at the Maine Municipal Center, 6111 N. 44th Avenue, Wausau, WI.

AGENDA

1. Call the meeting to order – Betty Hoenisch, Village President
2. Discussion regarding Village of Maine Personnel Policy, Employee Benefits, Retirement and Salary.
3. President will entertain a motion to convene into Closed Session pursuant to Section 19.85 of the Wisconsin Statutes.
 - a. Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning dismissal, demotion, or discipline of a public employee, Ben Clason, as a member or officer of the Village of Maine Fire Department under Wisconsin Statute §19.85(1)(b).
 - b. Conferring with legal counsel for the purpose of considering employment, promotion, compensation and/or the performance data of any public employee or subcontractor over which the governmental body has jurisdiction or exercises responsibility in connection with the Village of Maine Administration, Fire, Utility and Public Works Departments under Wisconsin Statutes §19.85(1)(c).
4. Motion to adjourn the Closed Session and reconvene into Open Session
5. Discussion and possible action on Closed Session agenda item 2A and 2B
6. Discussion and possible action on 2025 Personnel Policy
7. Discussion on Employee Background Checks and Records
8. Discussion and possible action regarding Village financial policies and procedures
9. Adjournment

I certify that this agenda and notice was posted at the Brokaw Post Office, Red Granite Bar & Grill, Richard's Restaurant & Bar and the Maine Municipal Center located at 6111 N. 44th Avenue, Wausau, WI on January 25, 2025.

Betty Hoenisch, Village of Maine President

Monday, January 27, 2025 -Special Board Meeting & Closed Session Minutes

Call the Special Board Meeting to Order

President Hoenisch called the Special Board Meeting to order at 4:00 p.m.

Present at the meeting:

President Hoenisch, Trustee Chad Channel, Trustee Judith Hase, Trustee Jim Kraemer, President Betty Hoenisch, Clerk/Treasurer Cindy Bailey, Deputy Clerk Leodith Freyholtz, Zoning Administrator Rich Grefe. Trustee Tom Marquardt was absent.

Legal counsel, Attorney Shane VanderWaal and Attorney Randy Frokjer were present.

Discussion regarding Village of Maine Personnel Policy, Employee Benefits, Retirement and Salary.

Trustee Hase requested that employee wages be discussed with some employees in open session with the employees present.

Trustee Hase made a motion to approve an increase in Public Works Lead Nathan Fitzke's hourly rate by \$5.50 retroactive to January 1, 2025. Trustee Kraemer seconded the motion. Motion carried.

Trustee Hase made a motion to approve an increase in Utility Operator Michael Henaman's hourly rate by \$4.00 retroactive to January 1, 2025. Mr. Henaman will receive an additional \$3.00 per hour increase upon completion of his wastewater treatment plant operator certification. Trustee Channel seconded the motion. Motion carried.

Trustee Kraemer made a motion to approve an increase in Public Work's employee Nicholas Bohte's hourly rate by \$3.50 retroactive to January 1, 2025. Trustee Channel seconded the motion. Motion carried.

President will entertain a motion to convene into Closed Session pursuant to Section 19.85 of the Wisconsin Statutes.

- a. Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning dismissal, demotion, or discipline of a public employee, Ben Clason, as a member or officer of the Village of Maine Fire Department under Wisconsin Statute §19.85(1)(b).**
- c. Conferring with legal counsel for the purpose of considering employment promotion, compensation and/or the performance data of any public employee or subcontractor over which the governmental body has jurisdiction or exercises responsibility in connection with the Village of Maine Administration, Fire, Utility and Public Works Departments under Wisconsin Statutes §19.85(1)(c).**

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Trustee Kraemer made a motion to go into the Closed session at 7:08 p.m. Trustee Channel seconded the motion. Motion carried.

President Hoenisch called for a roll call vote. The motion carried with a roll call vote of four in favor and zero opposed.

Motion to adjourn the Closed Session and reconvene into Open Session

President Hoenisch called for a motion to adjourn the Closed Session and reconvene the Special Board Meeting.

Trustee Channel made a motion to adjourn the Closed Session and reconvene the Special Board Meeting at 9:35 p.m. Trustee Kraemer seconded the motion. Motion carried.

Discussion and possible action on Closed Session agenda item 2A and 2B

Trustee Channel made a motion to place Ben Clason on Administrative leave and authorized President Hoenisch to send Mr. Clason a letter indicating the Board's decision. Trustee Kraemer seconded the motion. Motion carried.

Trustee Channel made a motion to approve an increase in Building and Zoning Administrator Rich Grefe's hourly rate by 0.50 cents retroactive to January 1, 2025. Administrator Rich Grefe will also be given one additional week of vacation. Trustee Kraemer seconded the motion. Motion carried.

Trustee Kraemer made a motion to approve an increase in Deputy Clerk Leodith Freyholtz's hourly rate by \$1.00 retroactive to January 1, 2025. Trustee Channel seconded the motion. Motion carried.

Trustee Kraemer made a motion to table the HRA discussion. Trustee Channel seconded the motion. Motion carried.

Trustee Kraemer made a motion that the Village retirement contribution for fulltime employees will remain at the current rate of 4%. Trustee Hase seconded the motion. Motion carried.

Trustee Channel made a motion to leave the paid time off including sick, personal and vacation where it is at in the personal policy because he does not feel comfortable taking things away from employees that were previously agreed on. He is open to discussing policy changes for new employees. Trustee Jim Kraemer seconded the motion. Trustee Hase abstained. Motion carried.

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Discussion and possible action on 2025 Personnel Policy

This item was tabled until a later meeting.

Discussion on Employee Background Checks and Records

This item was tabled to the February 10, 2025, Board of Trustees Meeting.

Discussion and possible action regarding Village financial policies and procedures

Trustee Hase made a motion requesting that the Trustees receive a Village of Maine check register each month in their packets. Trustee Channel seconded the motion. Motion carried.

Adjournment

President Hoenisch called for motion to adjourn the Special Board Meeting.

Trustee Channel made a motion to adjourn the Special Board Meeting and Closed Session at 10:05 p.m. Trustee Kraemer seconded the motion. Motion carried.

Respectfully submitted and approved March 24, 2025.

Cindy Bailey

Village of Maine Clerk/Treasurer