



Village of Maine Minutes

Monday, December 30, 2024

Special Board of Trustees Meeting

Maine Municipal Center

6111 N. 44th Avenue

Wausau, WI 54401

OFFICIAL NOTICE AND AGENDA

The Board of Trustees of the Village of Maine will hold a Special Board Meeting and Closed Session on Monday, December 30, 2024, at 4:00 p.m. The meeting will be held at the Maine Municipal Center, 6111 N. 44th Avenue, Wausau, WI.

AGENDA

1. Call the meeting to order – Betty Hoenisch, Village President
2. President will entertain a motion to convene into Closed Session pursuant to Section 19.85 of the Wisconsin Statutes.
 - a. Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation regarding the Terx / Brokaw Holdings, LLC Developers Agreement in which the Village of Maine is involved under Wisconsin Statute § 19.85(1)(g).
 - b. Conferring with legal counsel for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business whenever competitive or bargaining reasons require a Closed Session in connection with land purchase for wastewater treatment system upgrade under Wisconsin Statutes § 19.85(1)(e).
3. Motion to adjourn the Closed Session and reconvene into Open Session
4. Discussion and possible action on Closed Session agenda item 2A and 2B
5. Discussion and possible action on 2025 Personnel Policy
6. President will entertain a motion to convene into Closed Session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes to confer with legal counsel for the purpose of considering employment, promotion, compensation and/or the performance data of any public employee or subcontractor over which the governmental body has jurisdiction or exercises responsibility in connection with the Maine Fire Department.
7. Motion to adjourn the Closed Session and Reconvene into Open Session
8. Discussion and possible action on agenda item no. 6
9. Discussion and possible action on Maine Fire Department ByLaws
10. Adjournment

I certify that this agenda and notice was posted at the Brokaw Post Office, Red Granite Bar & Grill, Richard's Restaurant & Bar and the Maine Municipal Center located at 6111 N. 44th Avenue, Wausau, WI on December 27, 2024.

Betty Hoenisch, Village of Maine President

Monday, December 30, 2024 – Special Board Meeting Minutes

Call the Special Board Meeting to Order – Betty Hoenisch, Village President

President Hoenisch called the Special Board Meeting to order 4:05 p.m.

Also present at the meeting: Trustee Tom Marquardt, Trustee Chad Channel, Trustee Jim Kraemer, Clerk/Treasurer Cindy Bailey, Deputy Clerk Leodith Freyholtz, Attorney Randy Frokjer and Attorney Shane VanderWaal. Trustee Judith Hase attended via phone.

Jon Strand from CBS Squared, Inc., was present for the Closed Session portion of the Special Meeting.

President will entertain a motion to convene into Closed Session pursuant to Section 19.85 of the Wisconsin Statutes.

- A. Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation regarding the Terx / Brokaw Holdings, LLC Developers Agreement in which the Village of Maine is involved under Wisconsin Statute § 19.85(1)(g).**
- B. Conferring with legal counsel for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business whenever competitive or bargaining reasons require a Closed Session in connection with land purchase for wastewater treatment system upgrade under Wisconsin Statutes § 19.85(1)(e).**

President Hoenisch called for a motion to go into Closed Session.

Trustee Marquardt made a motion to go into Closed Session at 4:10 p.m. and authorized Trustee Hase to attend by phone. Trustee Marquardt also invited Clerk Bailey, Deputy Clerk Freyholtz and Jon Strand from CBS Squared, Inc. into the Closed Session. Trustee Kraemer seconded the motion. Motion carried by roll call vote of five in favor and zero opposed.

Motion to adjourn the Closed Session and reconvene into Open Session

Trustee Kraemer made a motion to adjourn the Closed Session at 5:31 p.m. Trustee Channel seconded the motion. Motion carried.

Discussion and possible action on Closed Session agenda item 2A and 2B

No action on Items 2A and 2B.

Discussion and possible action on 2025 Personnel Policy

Village of Maine employees Rich Grefe and his wife Brenda, Nathan Fitzke and Nick Bohte were present for the Personnel Policy portion₂ of the meeting.

Monday, December 30, 2024 – Special Board Meeting Minutes

President Hoenisch explained that the Personnel Policy was drafted in the 90's by the then Town of Maine attorney. She further explained that she had asked our current attorney to update the policy and provided him with a draft copy with her notes in red. The attorney did revisions, however he was not able to get them to President Hoenisch until this afternoon.

President Hoenisch also mentioned that this matter was planned for the January 13, 2025, Board Meeting agenda, but then she learned that Attorney VanderWaal was not able to attend that meeting. The goal was to approve a policy, so the Clerk had the 2025 benefit information to input into the accounting software.

Trustee Hase requested while attending via phone that the Personnel Policy be tabled until she has an opportunity to review the revisions. The Board agreed that the item should be tabled since many members did not have time to study the revised personnel policy provided by Attorney VanderWaal's office.

The 2025 Personnel Policy was tabled until a future meeting.

President Hoenisch called for a motion to reconvene the Closed Session on items 1A and 1B above.

Trustee Channel made a motion to reconvene the Closed Session at 6:48 p.m. and authorized Trustee Hase to attend by phone. Trustee Channel invited Clerk Bailey and Deputy Clerk Freyholtz into the Closed Session. The motion was seconded by Trustee Kraemer. Motion carried by roll call vote of five in favor and zero opposed.

Motion to adjourn the Closed Session and Reconvene into Open Session

Trustee Channel made a motion to adjourn the Closed Session at 7:05 p.m. Trustee Kraemer seconded the motion. Motion carried.

President will entertain a motion to convene into Closed Session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes to confer with legal counsel for the purpose of considering employment, promotion, compensation and/or the performance data of any public employee or subcontractor over which the governmental body has jurisdiction or exercises responsibility in connection with the Maine Fire Department.

Attorney VanderWaal stated that a Closed Session was not necessary for this item.

Motion to adjourn the Closed Session and Reconvene into Open Session

No action taken on this item.

Discussion and possible action on agenda item no. 6

No action taken on this item.

Monday, December 30, 2024 – Special Board Meeting Minutes

Discussion and possible action on Maine Fire Department ByLaws

Interim Officers Captain Leo Gau, Lieutenant Marc Babel, Lieutenant Ben Clason and EMS Captain Tim Hahn were present to discuss the Fire Department By-Laws revision.

Attorney VanderWaal explained the revised redline By-Laws.

Trustee Hase requested that the order of the background search and reference checks be moved up so that by the time an applicant was on the Board Meeting agenda all those items had been completed. Attorney VanderWaal agreed that it had been discussed prior and that would be corrected.

EMS Captain Hahn requested that the wording be revised to allow a member that is not able to be present at an election to be nominated and vote at that given election by a method chosen by the Fire Department members. Attorney VanderWaal added that a member could attend an election by electronic or phonographic means and vote as determined by membership.

Trustee Hase requested to have the liaison item changed to include two representatives from the Board who would attend the officer meetings.

Trustee Marquardt requested language that allowed the Board to have the final approval of the Fire Department Officers after they were elected by Fire Department members.

Attorney VanderWaal suggested a provision whereby the elected officers would provide a bio or resume and proof of certifications to the Board before the approval process goes to the Board. Attorney VanderWaal then read through the revisions to be included in the final copy.

Captain Gau asked when the Fire Department would be able to have the final version to email to the membership, because the Fire Department officer election was planned for Thursday, January 2, 2025.

Attorney VanderWaal stated his office was closed on Tuesday because it was New Years Eve, however he would go to the office at 6:30 a.m., make the revisions and send the final copy to Clerk Bailey, who agreed to forward the final copy to the Fire Department officers.

President Hoenisch call for a motion to approve the ByLaws as read by Attorney VanderWaal.

Trustee Hase made a motion to approve the Fire Department ByLaws with the revisions as read by Attorney VanderWaal. Trustee Channel seconded the motion. Motion carried.

Adjournment

Trustee Kraemer made a motion to adjourn the Special Board Meeting at 8:18 p.m. Trustee Channel seconded the motion. Motion carried.

Respectfully submitted and approved February 24, 2025.

Cindy Bailey, Village of Maine Clerk/Treasurer