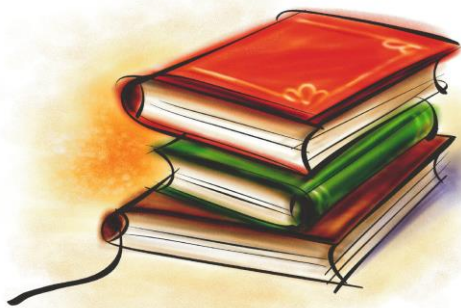




Village of Maine Minutes

Monday, February 14, 2022
Village of Maine Board Meeting

Maine Municipal Center
6111 N. 44th Avenue
Wausau, WI 54401

OFFICIAL NOTICE AND AGENDA

The Board of Trustees of the Village of Maine will hold a regular monthly meeting on Monday, February 14, 2022, at 4:00 p.m. The meeting will be held at the Maine Municipal Center located at 6111 N. 44th Avenue, Wausau, Wisconsin 54401. General Business will commence at 6:00 p.m. Accounts Payable will be reviewed after General Business. **NOTE - we are continuing to take COVID-19 precautionary measures.**

1. Call the meeting to order – Betty Hoenisch, Village President
2. President will entertain a motion to convene into Closed Session pursuant to Section 19.85 of the Wisconsin Statutes

A. Discussion regarding 19.85(1)(c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance data of a public employee or subcontractor over which the governmental body has jurisdiction or exercises responsibility in connection with Maine's Administration, Utility and Public Works Departments.

B. Discussion regarding 19.85(1)(e) of the Wisconsin Statutes for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session in the connection with land purchase(s), shared services agreements and wastewater treatment contracts.

C. Discussion regarding 19.85(1)(g) of the Wisconsin Statutes for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the governmental body with respect to litigations in which it is or is likely to become involved in connection with a firefighter impersonation matter.

3. Adjourn the Closed Session and reconvene the Board of Trustees Meeting
4. Discussion and possible action on matters discussed in agenda items 2A, 2B and 2C
5. 6:00 p.m. - General Business
6. Pledge of Allegiance to the Flag
7. Motion to dispense of the reading and approval of the minutes from the January 10, 2022, Board Meeting and the January 24, 2022, Special Board Meeting.
8. President's Report
9. Administrator's Report

10. Clerk's Report
11. Treasurer's Report
12. Fire Department Report
13. Marathon County Supervisors Report by Jonathan Fisher
14. Comments from the audience on Other Business items A - G below
15. Other Business:
 - A. Discussion and possible action on Maine Fire Department Standard Operating Procedures
 - B. Discussion and possible action on Mutual Aid Box Alarm (MBAS) Agreement
 - C. Discussion and possible action on Alexis Ostrum for employment with Maine Fire
 - D. Discussion and possible action on Darian Houle for employment with Maine Fire
 - E. Discussion and possible action on PILOTS for non-profits organizations in Maine
 - F. Discussion and possible action to terminate Action Appraiser's Assessment Agreement
 - G. Discussion and possible action on Borree Appraisal Services Assessment Agreement
16. Adjourn the Board Meeting for a Public Hearing and Plan Commission Meeting
17. Reconvene the Board Meeting
18. Discussion and possible action on an amendment to Bos Creek Storage, LLC Conditional Use Permit
19. Report from audience on culverts, road issues and/or requests to have an item placed on the next Village Board Meeting agenda
20. Review bills - motion to approve the payment of time slips, invoices and statements
21. The next Board of Trustees Meeting will be Monday, March 14, 2022
22. Adjournment

I certify that this notice and agenda was posted at the Brokaw Post Office, Brokaw Village Hall, Red Granite Bar & Grill, Richard's Restaurant & Bar, Schmidt's Bar and the Village of Maine Municipal Center, 6111 N. 44th Avenue, Wausau, WI on February 12, 2022. (Please note - the Bars and Restaurants that are posting locations may not hold regular hours due to COVID-19.) Agenda was also posted on Maine's website.

Betty Hoenisch,
Village President

Village of Maine Board of Trustees Meeting Minutes – Monday, February 14, 2022

Call the meeting to order

President Hoenisch called the meeting to order at 4:00 p.m.

Present at the meeting:

President Betty Hoenisch, Clerk Cindy Bailey, Treasurer Patti Neumann, Trustee Tom Mullaley, Trustee Jon Graveen, Trustee Merriebeth Russ, Administrator Keith Rusch and Attorney Randy Frokjer.

President will entertain a motion to convene into Closed Session pursuant to Section 19.85 of the Wisconsin Statutes

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B. Discussion regarding 19.85(1)(e) of the Wisconsin Statutes for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session in the connection with land purchase(s), shared services agreements and wastewater treatment contracts.

C. Discussion regarding 19.85(1)(g) of the Wisconsin Statutes for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the governmental body with respect to litigations in which it is or is likely to become involved in connection with a firefighter impersonation matter.

President Hoenisch asked for a motion to go into closed session and invite Administrator Rusch, Clerk Bailey and Treasurer Neumann.

Trustee Mullaley made a motion to go into closed session at and invited Administrator Rusch, Clerk Bailey and Treasurer Neumann. Trustee Russ seconded the motion, and the motion was carried by a roll call vote of four in favor and zero opposed.

Adjourn the Closed Session and reconvene the Board Meeting

President Hoenisch asked for a motion to adjourn the closed session and reconvene the Board of Trustees meeting.

Trustee Mullaley made a motion to adjourn the closed session and reconvene the Board of Trustees meeting at 6:03 p.m. Trustee Graveen seconded the motion. Motion carried.

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Discussion and possible action on matters discussed in item 2A, 2B and 2C above

Item 2A:

The Board discussed this item.

President Hoenisch asked for a motion regarding the item.

Trustee Mullaley made a motion to authorize Clerk Bailey to give employee Tim Baumann his ninety-day raise. Trustee Graveen seconded the motion. Motion carried.

Item 2B:

There was no action on this item.

Item 2C:

There was no action on this item.

Pledge of Allegiance to the Flag

Motion to dispense of the reading and approval of the minutes from the January 10, 2022, Board Meeting and the January 24, 2022, Special Board Meeting.

President Hoenisch asked for a motion to approve the minutes unless there were changes to submit.

There were no requests of changes to be made.

Trustee Mullaley made a motion to approve the minutes from the January 10, 2022, Board Meeting and the January 24, 2022, Special Board Meeting as submitted. Trustee Russ seconded the motion. Motion carried.

President's Report

President Hoenisch reported that she has had a busy month working with enforcement issues regarding animals as well as homeowners. She has been working with Constable Russ on all of these matters.

President Hoenisch stated that new home building has already started in the Village of Maine for this season, and she has been working with Building and Zoning Administrator Grefe on the new homes.

President Hoenisch stated that the tax settlements have been completed and that it had been a busy tax year due to the many land sales and property divisions, which created multiple tax issues for her to work through with new owners.

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Administrator's Report

- Well's 5 and 6 were abandoned per DNR requirements on 2/1 and 2/2 respectively. I have notified DNR staff. Sam's Well Drilling is required to file the proper abandonment paperwork and have completed the documents. They are currently being reviewed in house by their management group and expect to complete the final submittal to the DNR prior to the end of this week.
- Every 3 years we are required to file Well Monitoring Waiver Reports to the DNR. We were required to meet this filing by February 18th. Each well has mapping and paperwork requirements that are specific to its location and situation. Last Friday I completed the filing to be able to confirm abandonment paperwork timeline. All forms and maps have been submitted and the hope is that our current DNR representative will get to them prior to him leaving his position by the end of this week.
- I have filed multiple reports due to PSC regarding Dockets 3298-CW-101 (well construction final decision) and 3298-WR-100 (rate case final decision) within their deadlines. PSC staff has acknowledged receipt of the documents but want clarification regarding one of them (Order Point 6 in 3298-CW-101). In essence they want the information we have already submitted re-formatted for their review. I have received feedback from both Kerber Rose and Vierbicher regarding submittal content and expect to finalize and upload the response document prior to the end of this week.
- Tower water temperatures continue to be a point of oversight with temperatures consistently running between 32.0-32.5 degrees prior to a pump run. With adjustments in how we manage water pumped into the tower we are cautiously optimistic that the new practices will prevent the tower from freezing. Our main concern now is system temperatures in a problem area in the original Village of Brokaw. I distributed a thermometer to the house in question and have directed them to run a faucet (stream the size of pencil tip) until we direct them otherwise. Their temperature was at 37 degrees so we will most likely keep have them run continuously until the frost is out of the ground.
- The Multi-Discharge Variance approved to allow time to determine the proper direction of the WWTP requires that we pay a phosphorous discharge fee annually. This is based on calculated "pounds" of phosphorous released after treatment. We received our invoice late last week for a total of \$3,172.99 to be paid to 3 Counties. \$2,701.35 to Marathon, \$347.55 to Taylor and \$123.49 to Wood County. This is for discharge into the Lake DuBay watershed. Fees must be paid to those entities by March 1st. I will complete and submit the proper paperwork and payments when the checks are available.
- I received request to draft a letter of support for the "Great Pinery Heritage Waterway" initiative. If you recall it was previously named "Voyageur Heritage Waterway" but has been revised to better match historical descriptions for the area they are branding. The group is approaching various grant sources for additional funding and our vocal support will be important to help them get that funding. I will be drafting a letter on behalf of the Village of Maine and submitting it prior to the end of this week.
- After a news story ran in the paper regarding purple street lighting, I received some calls from residents asking about details. The purple bulbs are a result of a manufacturing issue with the LED lights. I completed a survey of affected lights and submitted paperwork to WPS identifying the 7 streetlights needing replacement.

Clerk's Report

Clerk Bailey stated that the new Express Vote machines will be used beginning with the Spring Election on April 5, 2022. As well as using them to be ADA compliant, they will be used for in-person absentee voting.

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Treasurer's Report

For the Month of January 2022 Village of Maine General Accounts

Checking Account

Beginning Balance as of: 12/31/2021		\$24,952.10
Deposits and Interest	\$ 2,006,076.91	
Disbursements	\$ (1,959,235.08)	
Balance as of: 1/31/2022		<u><u>\$71,793.93</u></u>

Municipal Savings Account

Beginning Balance on: 12/31/2021		\$1,414,951.52
Deposits and Interest:	\$ 2,366,194.95	
Disbursements:	\$ (2,011,186.16)	
Balance as of: 1/31/2022		<u><u>\$1,769,960.31</u></u>

Municipal Savings Account (Shared Revenue)

Beginning Balance on: 12/31/2021		\$1,231,962.43
Deposits and Interest:	\$ 209.28	
Disbursements:	\$ -	
Balance as of: 1/31/2022		<u><u>\$1,232,171.71</u></u>

Village of Maine Fire Department Accounts

Checking Account

Balance as of: 12/31/2021		\$227.92
Deposits and Interest	\$ 0.01	
Disbursements	\$ -	
Balance as of 1/31/2022	.	<u><u>\$227.93</u></u>

Memorial & Donations Money Market Account

Balance as of: 12/31/2021		\$42,178.34
Deposits and Interest	\$ 1.79	
Disbursements		
Balance as of : 1/31/2022		<u><u>\$42,180.13</u></u>

Equipment Outlay Account

Balance as of: 12/31/2021		\$5,709.10
Deposits and Interest	\$ -	
Disbursements	\$ -	
Balance as of: 1/31/2022		<u><u>\$5,709.10</u></u>

President Hoenisch asked for a motion to approve the Treasurer's Report.

Trustee Mullaley made a motion to approve the Treasurer's report as submitted. Trustee Russ seconded the motion. Motion carried.

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Fire Department Report

There was no one attending from the Fire Department.

Marathon County Supervisors Report by Jonathan Fisher

- Encourage speed testing for outreaching areas because it will help determine which areas do not have a good internet signal right now.
- Covid case numbers are down in Marathon County
- Jonathan attended the Solid Waste Management Board Meeting. There are 221,000 tons of waste accepted by the County landfill in one year.

Adjourn the Board Meeting for a Public Hearing and Plan Commission Meeting

Trustee Mullaley made a motion to adjourn the Board meeting for the Plan Commission Meeting at 6:57 p.m. Trustee Graveen seconded the motion. Motion carried.

Reconvene the Board Meeting

The Board meeting was reconvened at 7:55 p.m.

Comments from the audience on Other Business items A - G below

There were no comments.

Discussion and possible action on Maine Fire Department Standard Operating Procedures

This item is tabled until the Fire Chief and Officers are able to meet with the Board and Attorney Frokjer to discuss eliminating the by-laws and replacing with SOP's.

Discussion and possible action on Mutual Aid Box Alarm (MBAS) Agreement

Trustee Mullaley made a motion to approve the Mutual Aid Box Alarm (MBAS) Resolution 2022-02. Trustee Russ seconded the motion. Motion carried.

Discussion and possible action on Alexis Ostrum for employment with Maine Fire

Trustee Mullaley made a motion to approve Alexis Ostrum for employment with the Maine Fire Department. Trustee Graveen seconded the motion. Motion carried.

Discussion and possible action on Darian Houle for employment with Maine Fire

Trustee Mullaley made a motion to approve Darian Houle for employment on the Maine Fire Department. Trustee Graveen seconded the motion. Motion carried.

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Discussion and possible action on PILOTS for non-profits organizations in Maine

The Board discussed this item at length due to the fact that many clubs and businesses are going nonprofit. This is a very difficult issue because these people use the roads but do not pay taxes for road maintenance. Attorney Frokjer is going to do some research in the area of nonprofits paying the municipal share of what would be their tax bill.

Discussion and possible action to terminate Action Appraiser's Assessment Agreement

Trustee Mullaley made a motion to terminate Action Appraiser's Assessment contract due to the Assessor's health issues. Trustee Russ seconded the motion. Motion carried.

Discussion and possible action on Borree Appraisal Services Assessment Agreement

Trustee Mullaley made a motion to approve the Borree Appraisal Services Assessment Agreement. Trustee Russ seconded the motion. Motion carried.

Discussion and possible action on an amendment to Bos Creek Storage, LLC Conditional Use Permit.

Trustee Mullaley made a motion to approve the amendment to the Bos Creek Storage, LLC Conditional Use Permit that includes the seven current conditions, plus the lighting along N. 14th Avenue will be restricted to downward pointing and/or 25% or less luminaries. Trustee Graveen seconded the motion. Motion carried.

The restrictions Mr. Greffe will include on the Bos Creek Storage, LLC Conditional Use Permit amendment are:

1. No outside storage = everything must be kept inside
2. No rubbish left outside for more than seventy-two (72) hours
3. Buildings must be earth tones in color
4. Signage for business is to follow Maine's sign ordinance
5. Driveway culvert length must be 30' minimum to 40' maximum
6. Follow landscaping plan as shown on the plan submitted
7. Lighting for facility will be wall pack fixtures
8. Lighting shall be downward pointing and/or 25% less luminaries

Report from audience on culverts, road issues and/or requests to have an item placed on the next Village Board Meeting agenda

There were no comments on this item.

Review bills - motion to approve the payment of time slips, invoices and statements

Trustee Graveen made a motion to approve the bills and time sheets as submitted. Trustee Russ seconded the motion. Motion carried.

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The next Board of Trustees Meeting will be Monday, March 14, 2022.

Adjournment

Trustee Mullaley made a motion to adjourn at 9:40 p.m. Trustee Graveen seconded the motion.
Motion carried.

Respectfully submitted and approved July 11, 2022.

Cindy Bailey

Village Clerk