

Resolution # 23-03

**RESOLUTION OF THE PLANNING COMMISSION OF THE VILLAGE OF DOUSMAN
ESTABLISHING PUBLIC PARTICIPATION PROCEDURES FOR AMENDMENTS AND UPDATES
TO THE VILLAGE'S COMPREHENSIVE PLAN (i.e. LAND USE PLAN, VILLAGE OF DOUSMAN,
WAUKESHA COUNTY, WISCONSIN, MARCH 2006)**

WHEREAS, pursuant to Section 66.1001 of the Wisconsin Statutes, any program or action of a local governmental unit that affects land use, including but not limited to zoning, subdivision regulation and official mapping, shall be consistent with that local governmental unit's adopted comprehensive plan beginning January 1, 2010, such plan being required to address the nine elements as required by Wisconsin Statutes Section 66.1001(2); and

WHEREAS, the Village of Dousman Village Planning Commission did adopt the Comprehensive Plan for the Village of Dousman in 2006, which plan may be amended from time to time as needed and will be updated to comply with the procedures established by Section 66.1001 of the Wisconsin Statutes; and

WHEREAS, Section 66.1001(4)(a) of the Wisconsin Statutes requires that the Village adopt written procedures designed to foster public participation at every stage of comprehensive plan preparation including open discussion, communication programs, information services and public meetings for which advance notice has been provided, and that such written procedures shall also provide for wide access to draft plan materials, an opportunity for the public to submit written comments on the plan materials, and a process for the governing body to respond to such comments; and

WHEREAS, the Village of Dousman believes that regular, meaningful public involvement in the comprehensive planning process is important to ensure that the resulting comprehensive plan reflects the desires and expectations of the public to the maximum extent practicable; and

WHEREAS, the Village of Dousman did, on April 11, 2005, adopt a Public Participation Plan by Resolution # 06-05, which plan is now considered to be out of date as it delegated most of the public participation responsibilities to the Waukesha County Comprehensive Development Plan Advisory Committee; and

WHEREAS, the Plan Commission of the Village of Dousman has reviewed the Public Participation Plan attached as Exhibit A, and has recommended approval thereof; and

WHEREAS, the attached "Public Participation Plan" developed for the Comprehensive Plan for the Village of Dousman adopted in March, 2006 includes written procedures designed to foster public participation, ensure wide distribution of draft plan materials, provide opportunities for written comments on such materials, and provide mechanisms to respond to such comments.

NOW, THEREFORE, BE IT RESOLVED that the Planning Commission of the Village of Dousman hereby adopts the Public Participation Plan for the Comprehensive Plan for the Village of Dousman adopted March 2006 as its public participation procedures to fulfill the requirements of Wis. Stats. Section 66.1001 (4)(a).

This resolution was adopted by the Village of Dousman Planning Commission on the ____ day of _____, 2023:

PLANNING COMMISSION OF THE VILLAGE OF DOUSMAN, WISCONSIN

BY: _____

Jack Nissen, Village President

ATTEST: _____

Penny Nissen, Village Clerk/Treasurer

Exhibit A to Resolution # 23-03
“Public Participation Plan” developed for the Comprehensive Plan for the Village of Dousman

Methods of Citizen Participation.

The Village of Dousman may use several methods to encourage public input throughout the comprehensive planning update process for any future updates and amendments. The methods to be employed are as follows:

Method 1: Plan Commission & Ad Hoc Members

The Village of Dousman will utilize the Plan Commission as the main body responsible for development and ongoing maintenance of the Comprehensive Plan for the Village of Dousman. The Plan Commission will be responsible for reviewing data, prioritizing issues and land use alternatives, overseeing the organization of the Plan, and determining goals, objectives and policies based on, among other things, information gathered from the public.

Method 2: Public Meetings & Public Hearings

Public meetings provide opportunity for both education and input. All Plan Commission and Village Board meetings are open to the public. All agendas and meeting minutes are posted in advance on the Village of Dousman website and published as required by State law. Any time an amendment or an update to the Comprehensive Plan is contemplated, it will be referred to, and reviewed in detail, by the Plan Commission at a meeting that is open to the public. Time for public comments may be set aside at each such meeting.

Any amendment or update to the Comprehensive Plan that is recommended to the Village Board by action/Resolution of the Planning Commission will be the subject of a public hearing duly noticed by Class 1 notice, published at least 30 days prior to such hearing. The public hearing will consist of a short presentation summarizing and highlighting the major parts of the proposed amendment and/or update. Participants will have the opportunity to provide comments about the draft plan amendment. An official public record of the presentation and all comments will be established. The draft plan amendment will be available for review prior to the public hearing. Interested citizens will also have the opportunity to provide written comments prior to the public hearing, which will be read into the hearing.

Method 3: News Releases and Website

News releases are an effective tool to keep both the public and the press informed about the planning process. The Village of Dousman may utilize news releases to create public awareness about the comprehensive planning process at key times during the amendment and or update process. In addition, the Village will utilize its website, to keep citizens informed on the planning process, to encourage public involvement, and to permit input/comments to Village staff at any time.

Method 4: Public Engagement Survey

The Village may conduct community surveys to inform it's priorities and objectives as a part of the any Comprehensive Plan update. Pertinent survey data may be summarized for use by the Plan Commission during the development of a Plan update.

Other Methods

In order to further develop the community's vision, the Village may use such other methods to gain the public's input as workshops, open houses, and/or informational meetings.