



102 W Main St. - PO Box 168 - Dane, WI 53529-0168
(608) 849-5422 • info@villageofdane.org • www.villageofdane.org

VILLAGE OF DANE
BOARD OF TRUSTEE MEETING
Monday, January 7, 2019
7:00 pm

Dane Village Hall
102 W Main St
Dane, WI 53529

AGENDA

1. Caucus
2. Call to Order
3. Agenda Confirmation
4. Public Input
5. Dane County Sheriff's Report
6. WWDDVS EMS Report
7. Dane - Vienna Fire District Report
8. Public Works Report
9. Minutes from the Regular Board Meeting held on December 4, 2018
10. Old Business
11. New Business
 - a. Purchase of F350 Truck and Salter
 - b. Resolution 2019 -01 Authorizing Deposit Accounts
 - c. Resolution 2019-02 Amending 2018 Budget to Actual
 - d. Operator License Application for Cody Endres for Tootsies Bar & Grill
 - e. Temporary Picnic License for American Legion Post #503 Meat Raffle on February 24, 2019
12. Clerk/Treasurer's Report and Payment of Bills
 - a. Approve Accounts Payable Vouchers, Checks and Electronic Payments as presented
 - b. Sign Accounts Payable Board Approval Report for December, 2018
13. Set date/time of next regular board meeting – **First Monday, February 4 , 2019 @ 7 pm**
14. Adjourn

Teresa Hughey Groves
Clerk Treasurer

Posted: 01/04/2019
Posted at: Village Hall and Village Website www.villageofdane.org



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VILLAGE OF DANE BOARD OF TRUSTEE MINUTES
Tuesday, December 4, 2018
7:00 pm

In attendance: President: Roger Schmidt, Trustees: Don Lord, Nancy Lindow, Donald Postler, and Zachary Koenig
Staff in attendance: Director of Public Works: Shane Clapper, PW: Chad Bevars, and Clerk Treasurer: Teresa Hughey Groves
Residents in Attendance: Mary Lou Hyatt, Katie and Jon Yaskal

1. Call to Order
President Roger Schmidt called the regular meeting of the Village of Dane Board of Trustee to order at 7:00 pm in the small meeting room of Dane Village Hall. A quorum of the Board was present.
2. Agenda Confirmation
The agenda was confirmed as presented.
3. Open Public Hearing for 2019 General Fund Budget
President Schmidt opened the Public Hearing for the 2019 General Fund Budget. No discussion was held.
4. Close Public Hearing
Receiving no public comments, the Public Hearing was closed at 7:05 pm.
5. Public Input
Jon Yaskal was registered to speak during public comment. His concerns are the seasonal parking ordinance.
6. Dane County Sheriff's Report
Two Dane County Deputies, Scott Herrem and Rich Bennett were in attendance to make a report regarding protective services. Discussion was held on extra holiday coverage, report of continued auto thefts and home thefts in surrounding areas, and that seasonal package delivery is being done with rental vehicles.
7. WWDDVS EMS Report
EMS Board is working on the issues surrounding an employee being let go.
8. Dane - Vienna Fire District Report
Regular meeting of the Board, bills and year end payroll were paid, Z. Koenig reported that several firemen met with Pierce to review the truck plans and specs. 89 call have been logged in 2018 by the Fire Department, which is a significant increase
9. Public Works Report
PW Committee will not meet until January, summer work has been completed, department is ready for snow removal, nuisance animal call came in over the weekend, bobcat is working great for the department
10. Minutes from the Regular Board Meeting held on November 12, 2018
Motion (Lord/Postler) to approve the minutes from the November 12, 2108 meeting as written. Motion carried.
11. Old Business
No old business was discussed.
12. New Business
 - a. 2019 General Fund Budget
Motion (Lord/Koenig) to adopt the 2019 General Fund Budget as presented. Motion carried.
 - b. 2018-03 An Ordinance to Repeal and Recreate Chapter 43 Concerning the Joint Municipal Court
Motion (Lindow/Postler) to repeal and recreate Chapter 43 Concerning the Joint Municipal Court. Motion carried.
 - c. 2018-04A or 2018-04B An Ordinance to repeal and recreate section 495-19 of the Village Code of Ordinances regarding Parking During Snow Season
Motion (Lord/Koenig) adopt Ordinance 2018-04A an Ordinance to Repeal and Recreate Section 495-19 of the Village of Dane Code of Ordinances Regarding Parking during Snow Season. Motion carried.
 - d. Operator License Application for Tylor Guarrero for Dane Kwik Mart
Motion (Postler/Lindow) to approve the application of Tylor Guarrero for an Operator License for the Dane Kwik Mart. Motion carried.

- e. Dane County Planning & Zoning Rezone Petition for Johnson Family
After review of the documents, the Village Board of Trustees has no objections to the Johnson CSM from Dane County Planning and Zoning.
- f. Resolution 2018-09 A Resolution Authorizing the issuance and sale of up to \$740,353 Water System Revenue Bonds, Series 2018, and Providing for other details and covenants with respect thereto
Motion (Lord/Postler) to adopt Resolution 2018 -09 A Resolution Authorizing the Issuance and Sale of up to \$740,353 Water System Revenue Bonds, Series 2018, and providing for other details and covenants with respect thereto. Roll call - Schmidt-Aye, Lord-Aye, Lindow- Aye, Postler-Aye, Koenig-Aye.
Motion carried.
- g. Closed Session pursuant to Chapter 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
Motion (Lord/Lindow) to convene to Closed Session pursuant to Chapter 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which to governmental body has jurisdiction or exercises responsibility. Roll Call: Koenig-Aye, Postler-Aye, Lindow-Aye, Lord-Aye, Schmidt-Aye. Motion carried.
Motion (Lord/Lindow) to reconvene to Open Session and take action as necessary. Roll Call: Schmidt-Aye, Lord-Aye, Lindow-Aye, Postler-Aye, Koenig-Aye. Motion carried.
No action taken.

13. Clerk/Treasurer's Report and Payment of Bills

- a. Approve Accounts Payable Vouchers, Checks and Electronic Payments as presented
Motion (Lord/Postler) to pay the bills and electronic invoices as presented. Motion carried.
- b. Sign Accounts Payable Board Approval Report for November, 2018

14. Set date/time of next regular board meeting – First Monday, January 7, 2019 @ 7 pm with Caucus - Confirmed

15. Adjourn

Motion (Lord/Postler) to adjourn. Motion carried. Meeting adjourned at 8:00 pm. These minutes have not been approved and are subject to change or correction without notice.

Respectfully submitted by:

Teresa Hughey Groves

Clerk Treasurer

Approved:

Posted:

Posted at: Village Hall and Village Website www.villageofdane.org



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RESOLUTION 2019-01
Authorizing Deposit Accounts

WHEREAS, Section 34.05 of the Wisconsin Statutes provides for the designation of Public Depositories of all Public Money; and

WHEREAS, it is the responsibility of the Village Clerk Treasurer to invest all Public Money and the Village of Dane Board to provide investment guidelines which shall be followed in the investment of Public Money; and

NOW THEREFORE IT IS HEREBY RESOLVED, that

Deforest Morrisonville Bank,
Wisconsin River Bank, and
State of Wisconsin Local Government Investment Pool

(the “Bank”) qualified as a public depository under Ch. 34, Wisconsin Statutes, is hereby designated as a depository in which the funds of this Municipality may from time to time be deposited; that all accounts be opened and maintained in the name of the Municipality with the Bank subject to the rules and regulations of the Bank from time to time in effect; that the Village Clerk/Treasurer/Administrator is here by authorized for on behalf of the Municipality, to transfer fund between account maintained by this Municipality at the Bank.

Adopted this day this 7th day of January 2019.

Roger E. Schmidt, Village President

Introduced/Approved: January 7th, 2019

Attest:

Teresa Hughey Groves, Village Clerk Treasurer

YES ___ NO ___

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

Application Date: 12-26-18

Town Village City of Dane County of Dane

The named organization applies for: (check appropriate box(es))

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

(a) Name American Legion Post 503

(b) Address 124 N. Military Rd. Dane WI 53529
(Street) Town Village City

(c) Date organized 1950

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Ronald Clemens 123 Vega Dr. Arlington WI 53911

Vice President _____

Secretary Duane Clemens 7190 Lee Rd. Lehi WI 53555

Treasurer _____

(g) Name and address of manager or person in charge of affair: Ronald J Clemens
123 Vega Dr Arlington WI 53911

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 124 N. Military Rd. Dane WI. 53529

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? ALL

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

(a) List name of the event Meat raffle

(b) Dates of event Feb 24th, 2019

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

American Legion Post 503
(Name of Organization)

Officer Ronald J Clemens
(Signature/date)

Officer _____
(Signature/date)

Officer Duane C. Clemens
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk 12-26-18

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____



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**Application for License to Serve Fermented Malt Beverages
&
Intoxicating Liquors**

Application Date: 1-2-19

To the Village Board of the Village of Dane, Dane County, Wisconsin

I, the undersigned do hereby respectfully make application to the Village of Dane, Dane County, Wisconsin, for an "Operators" License as provided by Section 125.17 of the Wisconsin Statutes, for the year ending June 30, 2019.

I, certify that I am familiar with the laws, ordinances and regulations and I hereby agree if granted said license, to obey all provisions of the law.

Cody R Endres
(Signature of Applicant)

ANSWER THE FOLLOWING QUESTIONS FULLY AND HONESTLY - PRINT CLEARLY

Name of Applicant (First, Middle, Last) Cody Richard Endres

Date of Birth 11/03/1977

Driver's License [REDACTED]

Address of Applicant 6307 Cubaville Pl Dane WI 53529
(Street) (City) (ST) (ZIP)

Previous Address _____
(Street) (City) (ST) (ZIP)

List all convictions of Felonies, Misdemeanor and Traffic

Where do you intend to use this license Tootsies Bar & Grill
(Business/Function)

I attest that the above information is true and correct. I further understand that any false information may be grounds for denial.

Cody R Endres
(Signature of Applicant)



Effective Meeting Tips & Tools - 1 Day Workshop

A Public Leadership Workshop & Luncheon

Presented by Wisconsin Association of Parliamentarians

Officer Training & More

Who Should Attend: current and future elected officials, clerks, presidents, chairs, vice presidents, vice chairs, secretaries, student leaders, and **anyone who wants to know *Robert's Rules of Order***

When: Saturday, January 19, 2019

Location: Stoughton Fire Department Training Room
401 East Main Street, Stoughton, Wisconsin, 53589

Workshop Program:

- 9:00 a.m. - Registration & Refreshments
- 9:30 a.m. - Part 1 Topic: *Tips for Effective Meetings*
- 10:00 a.m. - Part 2 Topic: *Agendas, Minutes & Scripts*
- 11:00 a.m. - Part 3 Topic: *Tools for Effective Meetings - Using Motions*
- 12:00 a.m. - Recess for Lunch provided by Sons of Norway - Mandt Lodge
- 12:30 p.m. - Part 4 Topic: *Practice using the Tools for Effective Meetings*
- 3:00 p.m. - Workshop Wrap-Up
- 3:30 p.m. - Adjournment

Registration Fee \$50.00/person - Student Discounted Fee \$25.00/student

Registration Includes: Refreshments, Lunch, Workshop Handouts, and Educational Materials.

Payment Information: Make checks payable to: **WAP**

Mail payment to: Robert Schuck PO Box 127, Winter, WI 54896

Contact Robert Schuck to register: robertschuckrp@gmail.com or Call 608-513-6830

Registrations will be accepted on site; however, please contact Robert if you do plan to pay and register at the door.



Registration Form

Wisconsin Association of Parliamentarians Public Leadership Workshop & Lunch

Effective Meeting Tips & Tools - 1 Day Workshop

Saturday, January 19, 2019 at Stoughton Fire Department Training Room

Name: _____

Address: _____

City, State, Zip code: _____

Phone: _____

Email: _____

Adult__ \$50.00 Student__ \$25.00

Student(s) please state the name of the school are you attending: _____

Make checks payable to: **WAP**

Attention: Robert Schuck Call: 608-513-6830 PO Box 127, Winter, WI 54896

Email: robertschuckrp@gmail.com



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**VILLAGE OF DANE
WATER & SEWER COMMISSION
Monday, January 7, 2019
Immediately Following the Monthly Board Meeting**

**Dane Village Hall
102 W Main Street
Dane WI 53529**

AGENDA

1. Call to Order
2. Agenda Confirmation
3. Minutes from the December 4, 2018 Water Sewer Commission Meeting
4. New Generator and Electrical Changes for Capitol Lift Station
5. Enforcement of Disconnection Policy for unpaid water bills
6. Agenda items for next meeting
 - Sewer Rate Increase
 - Water Rate Increase
7. Adjourn

Teresa Hughey Groves
Clerk Treasurer

Posted: 01/04/2019

Posted at: Village Hall and Village Website- www.villageofdane.org



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**VILLAGE OF DANE WATER & SEWER COMMISSION MINUTES
Tuesday, December 4, 2018**

1. Call to Order
Chairperson Roger Schmidt called the Water Sewer Commission meeting to order at 8:05 pm in the small room of the Dane Village Hall. A quorum of the commission was present.
2. Agenda Confirmation
The agenda was confirmed as presented.
3. Minutes from the November 12, 2018 Water Sewer Commission Meeting
Motion (Postler/Lindow) to approve the minutes from the November 12, 2018 Water Sewer Commission meeting as written. Motion carried.
4. New Generator for Capitol Lift Station
Discussion held on generator and electrical upgrade that is needed at the Lift Station. Shane and Chad are working on laying out the project with MSA Engineers and getting bids on the work.
5. Agenda items for next meeting
No items were suggested.
6. Adjourn
Motion (Lord/Lindow) to adjourn. Motion carried. Meeting adjourned at 8:15 pm. These minutes have not been approved and are subject to change or correction without notice.

Respectfully submitted by:
Teresa Hughey Groves
Clerk Treasurer

Approved:
Posted: 11/30/2018
Posted at: Village Hall and Village Website- www.villageofdane.org