

REGULAR MEETING

December 11, 2023

The Regular Meeting was called to order at 6:30 p.m. by President Stingle. Trustees present were Bird, Delrow, Gleason, Johnson, Richardson and Schomisch. Also present were DPW Steve Hackl, Library Director Rachel Hitt, Police Chief Lowell James, Bruce and Sarah Stephani, Linda Hegner, Barb Van Straten, Sandra Heiden, Paul Sassman, Gerre Revels, Robert Stage, Devin Flanigan with Keller and clerk Barbara Schuh.

The minutes of previous meetings were approved on a motion by Johnson/Richardson, with an amendment to the Public Hearing/Special Meeting minutes. Motion carried.

The Finance Report was reviewed and put on file.

The November 2023 Police Report showed that Chief James worked 165.75 hours, Bailiff Krsnich worked 1.25 hours, Sergeant Koehler worked 6.5 hours, Officer Steeber worked 0 hours, Officer Bigalke worked 27 hours, Officer Koch worked 9.75 hours, Officer Olig worked 41.25 hours, Officer Borquez worked 25.75 hours, Officer Wagner worked 101.75 hours and Officer Adams worked 45.5 hours. Chief James used 8 hours of vacation/personal, and 0 hours of sick. There were 110 situation responses. Radar was operated 32.25 hours. Officer Javier Borquez resigned. The Police report was reviewed and put on file.

Rural Fire Committee submitted their November meeting agenda, minutes and financial report. The reports were reviewed and put on file.

Library Director Rachel Hitt submitted the November Library Board meeting minutes and November Director's Report. The reports were reviewed and put on file.

Devin Flanigan with Keller and Stingle both gave a brief overview of the project regarding the building of a new Village Hall. Gleason, Van Straten, Stephani and Hegner speak about the project and other assorted items. A motion was made by Richardson/Gleason to move forward with Keller for the new Village Hall project. Motion carried.

Flanigan left the meeting at 7:01 p.m.

A motion was made by Schomisch/Delrow to approve the payment of vouchers. Motion carried.

MSA submitted the WWTP November update. The report was reviewed and put on file.

Stingle opened the sealed bids for the 2023-2024 winter season snow removal. Wilkinson Excavating submitted no bid for grader with or without wind and plow truck, \$110/hr. trucking, no bid for payload for plowing with or without wing, \$120/hr. skidsteer (with bucket or blade), \$130/hr. payload for snow removal (with 3yard bucket), no bid for tractor with plow, no bid for sand/salt truck, \$140/hr. for other equipment-skid loader with blower, and no bid for mobilization fee, sand per ton, and salt per ton. Scott Marcks Trucking and Excavating submitted \$135/hr. for grader without wing, \$145/hr. for grader with wing, \$125/hr. for plow truck, \$115/hr. for trucking, \$150/hr. for payload for plowing without wind (5 yarder), no bid for payload for plowing with wing, \$120/hr. for skidsteer, \$150/hr. for payload for snow removal (5 yd.), no bid for tractor with plow, \$120/hr. for sand/salt truck (tri-axle), no bid for other equipment, \$150 mobilization fee, \$60 per ton salt/sand mix, and \$132 per ton straight salt. Town of Cicero submitted a bid for truck only for emergency or breakdown of Village equipment at \$60 for a plow truck (truck only), and \$60 for trucking for snow removal (truck only). Hackl stated that the Town of Cicero would rent out their trucks, if the Village's equipment would break down or in an emergency situation, as a cost saving alternative. The Village employees would operate the Town's trucks. After some

discussion, a motion was made by Gleason/Delrow to approve using Wilkinson for backup if equipment breaks down, and also to use Cicero's truck in case our truck breaks down and Village of Black Creek employees would operate it. Motion carried.

A motion was made by Gleason/Johnson to approve Operator's Licenses for Tanya Tomarkin and Baylee Madrid. Motion carried.

The Village Attorney had not given his opinion on the proposed changes to Ordinances 300-5 and 300-6 yet.

A motion was made by Gleason/Richardson to approve the appointment of election workers for a two-year period; Chief Inspectors: Marilyn Braun, Anita Theobald, Nancy Felton, Tracy Burns, Amanda Schmidt

Election Inspectors: Doris Kettner, Jan Rohloff, Trudy Koon, Kathy Hurning, Rebecca Bird, Cody Netzel, Stacy DeVoe, Cara Hoppe and Cindy Offenstein. Motion carried.

A motion was made by Gleason/Johnson to approve the updated State/Municipal Financial Agreement for the Hwy 47 project. Motion carried.

A letter from SCSD Administrator Kellie Bohn was included in Board packets as correspondence.

Stephani asked to discuss something, and confirmed it was not an agenda item for this meeting, but was in a previous meeting. Stingle stated items not on the agenda could not be discussed. Van Straten discussed an item not on the agenda, and Stingle stated the matter was gone over already with her, and was not on the agenda and then adjourned the meeting at 7:30 p.m.

Barbara Schuh
Village Clerk-Treasurer

Disbursements:

BP	1,352.15	Fuel
911 Response Lights LLC	145.92	Sqd. Surface Mount Lights
Ashley Ainsworth	80.00	11.4.23 Library Art Class
B & M Technical Services	2,661.75	Emergency repair DAF Control Processor
Badger Laboratories & Engineering Co, Inc	3,570.75	Water/Wastewater Testing
Badger State Waste LLC	35,457.92	Sludge Hauling 11.9, 11.10, 11.11
Baker & Taylor, LLC	2,416.85	Library
Black Creek Business Association	575.00	Employee Christmas Gifts
Black Creek Legion Post 332	1,217.00	Memorial Park Flag Theft Donations
Black Creek Rural Fire Committee	8,000.00	December Assessment
Black Creek Utilities	1,167.78	Water/Sewer
Center Point Large Print	49.99	Library
Charter Communications	497.97	Hall Fax Lines, WWTP
Corporate Network Solutions, Inc	1,468.00	Barracuda Backup Hall/PD
Delta Dental of Wisconsin	37.72	December DELTAVISION
Demco, Inc	2,832.60	1 Stand Sign, 2 Sit/Stand Tables, 2 Carts
Diedrick's Hardware	140.92	Public Works supplies
Diggers Hotline Inc	3.98	November

Fox Communities Credit Union	1635.64	Credit Cards
Fox Valley Humane Association	80.00	Impound FVHA 7.18.23
Gale/CENGAGE Learning	413.45	Library
Hawkins, Inc	1,073.30	Chlorine Cylinders
HydroCorp	276.00	Cross Connection Services
		#3 Squad Water Pump Replacement & Align
JJ's Auto Clinic	540.31	Q4 2023 Sewer Account
Local Government Investment Pool	33,000.00	Office Equip. Support
Office Technology Group	76.49	Muni Court Fees
Outagamie County Treasurer	3,399.44	Spine Labels - 2 rolls
Outagamie Waupaca Library System	80.00	Dec '23 Building Inspector Fee
Paul Hermes	400.00	11.10.23 Payroll
Payroll	17,422.95	November Utility Bills
Postmaster	232.56	Card Making Supplies
Rachel Hitt	28.44	Hydraulic Hose
Riesterer & Schnell Inc	129.28	Brakes, 2016 squad
Ron's Service	804.02	Library and WWTP supplies
Sal's Food Center	8.14	
Schafer Plastics North America, LLC	37,509.60	95 gallon garbage carts- 702 carts
Securian Financial Group	96.85	Jan '24 Life Ins.
Service Motor Co	280.32	Kit Seal for Kubota
Seymour Advertiser	337.46	Notices
Shred-It USA	99.42	Oct '23
Sweeney Law Office SC	1,225.00	Muni Court Matters
The Office Technology Group Inc	137.61	Office Equipment
ThedaCare at Work	156.00	DOT Pool Annual Memb 1-5 Emp
UnitedHealthcare	630.66	Dec '23 Coverage
Voxtelesys, LLC	207.31	Phone
We Energies	17429.29	Gas/Electric and Group bills
Wisconsin Court Fines & Surcharges	504.04	Muni Court Fees
Wisconsin Dept. of Transportation	15,380.07	Hwy 54
Payroll	16,451.85	11.24.23 Payroll