



Town of Vienna Web Site Address: www.vienna-wis.com

March, 2024

April 2nd Election Information

The Spring Election will be held statewide on Tuesday, April 2nd. Polls will be open from 7:00AM to 8:00PM. Races on the ballot include local Incumbents Town Supervisor Gary Endres and a new candidate, Dakota Cable, who is running in Supervisor Tim Hoege seat. Sample ballots will be posted at the Town Hall and on the Town website in March. Anyone who has requested an Absentee Ballot will receive these in the mail by March 18th as the county plans to deliver the ballots on March 14. In-Person voting will be available in the Town Clerk's Office starting on Tuesday, March 19th and go through Friday, March 29th, between the hours of 9AM to 3PM. Recently, **the use of Drop Boxes for ballots have been banned for use.** Although we have a secured one located in the lobby, we will not be able to use ours for dropped off ballots. You will now be required to mail them or drop them off in the office only. Remember, you can request to have the ballot mailed to you by filling an absentee request. Absentee and registration forms are available online at MyVote.wi.gov, an easy to use website. They can also be obtained on our website or in the front vestibule at the town hall.

Electronics Recycling Program

We will be having our electronics recycling day on **Saturday, April 20, 2024 from 8:00 AM to Noon.** We will be using the cold storage building with driveway access off Norway Grove Road. Items accepted for recycling include: Desktop and laptop computers, printers, fax machines, scanners, copiers, computer monitors, televisions, keyboards, DVD/VCR players, and cell phones. Other items are also accepted. A list will be posted on our website. We will not be able to take items in advance, so if you are unable to make it on April 20th, please make arrangements with a family member or neighbor to have them drop the items off for you. This free recycling event is limited to Town of Vienna residents.

2024 Dog License

All dogs kept within the Town of Vienna, Dane County are required by Wisconsin State Statutes to be licensed each calendar year. The fees for all dogs licensed for the 2024 calendar year are as follows:

Male/Female \$23.50

Neutered Male/Spayed Female \$18.50

The last day to apply for a license is March 31st. After that, a late fee will be applied.

Bulk Waste Disposal Event

On Saturday, May 18th from 8am to Noon the town will have a dumpster available for disposing bulk items such as furniture, rolled carpet (4' length maximum) mattresses, couches, cabinets and construction materials that are difficult to dispose of properly. The dumpster will be located in our cold storage shed located off of Norway Grove Road. More information will be included in April's newsletter.

Building Permits

It is that time of year when new construction, remodeling or possibly adding an additional sunroom or family room onto your home begins. Building permit application forms can be located in our town hall vestibule at any time, day or night and also on Town's website. Any structural change to the existing property does require a building permit from the town and depending on where your property is located, either Dane County or Village of DeForest. Our building inspector, Kelly Green, can be reached at 608-697-7771 if you have any questions regarding this matter.

Spring is Almost Here!

A reminder to move your clocks ahead one hour on Sunday, March 10th for Daylight Savings Time. Also, this time of year places hardship on the roads. Seasonal weight limits will be imposed during the spring thaw. These weight limits are necessary to protect highways. During the thaw period road beds are weak due to excess moisture. A weaker road bed means the pavement is more easily damaged. The spring thaw always presents challenges so please be respectful of the posted weight limits

Town of Vienna Board Minutes February 5, 2024

The regular meeting was called to order on Monday, February 5, 2024, at 7:00PM by Chair Jerry Marx. Supervisors Steve Ruegsegger, Sherri Meinholz, Tim Hoege, Gary Endres, Town Engineer Scott Anderson, and Clerk Kathy Clark were present. Also, present was Town of Springfield Chair Jim Pulvermacher, Attorney Mark Hazelbaker, Tri County Representatives, Terry Wenger, Dustin Gradel and Pat Caddigan and resident Nancy Caldwell.

Pledge of Allegiance was recited

Public Comment: Jim Pulvermacher, Town of Springfield Chair, Vice Chair for DCTA, was attending to provide a brief explanation on the process to Opt out of County Zoning along with Mark Hazelbaker, Attorney for the six towns that have opted out. Pulvermacher stated that the process is not as bad as towns think and it was the best decision the Town of Springfield has made. Hazelbaker explained that the six towns that have opted out have simplified the process for zoning and no longer have the County dictating how towns handle the process. Most of the towns use General Engineering for their zoning consultant and building inspections too. Hazelbaker did state that Dane County still controls wetland and shoreland permitting for the Opted-out towns, but they are working on trying to change that in the future. Both individuals will attend a future meeting for follow-up discussion.

Approval of Minutes: Motion by Ruegsegger, second by Hoege to approve the minutes for the January 15, 2024 town board meeting. Motion carried (5-0).

Discussion and possible action on Tri-County Application for Sand/Gravel Extraction site in ETZ: Clark informed the board that Tri-County applied for an extraction site located off Zoi Lane and County Hwy I. Resident Lisa Thur owns the land and will lease it for mineral extraction. Clark submitted the application and plans to Town Engineer Anderson for review and approval. The material will be taken to their Arlington plant for processing. The land is in the ETZ area and will need the Village of DeForest to review and approve at their meetings. Gradel explained that there is only about 8 acres that they will be working on out of the 23-acre parcel. Anderson raised concern about the ground water table elevation and requested updated information. He also suggested bonding the small section of Zoi Lane. Tri-County stated they would take care of any damages from the trucking. Discussion followed. Motion by Ruegsegger, second by Meinholz to approve the application with the agreement any road damage will be Tri-County responsibility to repair. Motion carried (5-0)

Discussion and possible action on J & K Storage, Inc. d/b/a Comfort Inn Liquor License: The Comfort Inn has been sold to J&K Storage, Inc with a closing date of February 16, 2024. To hold banquets or other celebrations, the new owners need a liquor license to sell liquor on the premises. Motion by Endres, second by Hoege to approve a liquor license for J&K Storage, dba Comfort Inn. Motion carried (5-0)

Discussion and possible action on Town of Vienna Credit Card – Authorized Officer: The main credit card used in the office was no longer working. When we called to find out why, there was no one listed on the account as a user therefore no information could be shared. To fix this, a letter from the Town Chair is needed giving authorization to Breiwa and Clark to access the account.

Motion by Endres, second by Meinholz to have the Chair send a letter providing staff with authorization to access the account. Motion carried (5-0)

Operator's License: None

Town Supervisor Reports: Supervisor Ruegsegger meeting with the Cornerstone Community Center is scheduled for Tuesday, February 13th. Hoege meeting with Waunakee EMS is scheduled for Thursday, February 8th.

Supervisor Meinholz meeting with Dane-Vienna Fire Department was held Tuesday, January 25th. Supervisor Endres meeting with Waunakee Fire Department December and January meeting has been cancelled.

Town Clerk's Report: Clark informed the board that after attending election training on January 25th, there was a major push for every municipality to have security cameras for this year's elections. The Town of Vienna is one of the few offices that do not have them currently installed. Three estimates have been requested and this will be put on the next agenda for review. Also, after comparing the 2024 tax roll to the 2023 tax roll, the difference showed a loss of \$6 million dollars in property values due to the annexations.

Review and authorize payments of current town and utility bills, wages, and expenses:

Motion by Ruegsegger, second by Hoege to approve the current town bills as stated in the amount of \$70,024.43; Payroll \$24,507.08; Town Bills \$19,824.74; Utility 1 \$13,835.05 and Utility 2 \$11,857.56. Motion carried (5-0)

Adjourn: Motion by Endres, second by Meinholz to adjourn. Motion carried (5-0). Meeting adjourned at 7:51PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the February 19, 2024 Town Board Meeting

Town of Vienna Plan Commission Minutes Monday, February 12, 2024

The Town of Vienna Plan Commission meeting was called to order on Monday, February 12, 2024, at 7:00PM by Chair Brian Meinholz. Commissioners Steve Herbrand, Cate Heath, and Clerk Kathy Clark were present. Also, present Town Chair Jerry Marx, Dane County Planning Curt Kodl and Residents Molly & Kevin Arrand, Nancy Caldwell. Commissioners Jim Koch and Todd Malton was excused.

Recite the Pledge of Allegiance

Public comment: None

Approve the minutes: Motion by Heath, second by Herbrand to approve the minutes for the January 15, 2024 Plan Commission meeting. Motion carried (3-0).

Comprehensive Plan Discussion and Review: Curt Kodl, Dane County Planner, Kodl presented 3 sections of the comprehensive plan addressing Agriculture use, Housing use and Economic Development for final review. Some language revisions were suggested regarding land use and splits. In the Agricultural language,

the commission would like to keep the 1 per 75 acres split, the 20 years of ownership to create a split and land must be contiguous. Discussion of what happens with lots that are less than 75 acres, what can the owners do with it. Kodl presented a land use map that identified vacant land lots less than 75 acres. Clark will look up some of the properties shown on the map to see what lots are zoned and how many there are in the town. Housing Goals and Policies did not require much change, just some revisions to the language. Economic Development Goals and Policies had a few slight changes, especially when referring to development along the interstate. Vienna has very little land along the interstate due to Annexation. Rake discussed the possibility of following the County Zoning of 35 acres for creating a split versus the 75 acres currently required, particularly for agricultural land use. Kodl presented a map of small undeveloped lots for review of usage. Discussion followed.

Adjourn: Motion by Herbrand, second by Heath to adjourn. Motion carried (3-0) Meeting was adjourned at 7:52pm.

Prepared by: Kathleen Clark, Clerk

Note: These draft minutes are subject to approval at the next Plan Commission Meeting.

Town of Vienna Board Minutes February 19, 2024

The regular meeting was called to order on Monday, February 19, 2024, at 7:00PM by Chair Jerry Marx. Supervisors Sherri Meinholz, Tim Hoege, Gary Endres, Public Works Scott Benson, Bill Newman, Treasurer Nikki Roessler, Deputy Clerk/Treasurer Lori Breiwa and Clerk Kathy Clark were present. Also, present were residents Ken and Sonya Roessler, Nancy Caldwell, and Donna Marx. Supervisor Steve Ruegger was excused.

Pledge of Allegiance was recited.

Public Comment: None

Approval of Minutes: Motion by Hoege, second by Meinholz to approve the minutes for the February 5, 2024, town board meeting. Motion carried (4-0).

Discussion and possible action on Security Cameras quotes: Town of Vienna is one of the few local government offices that do not have a security system in place. With this year's presidential election, the Wisconsin Election Commission along with Dane County have emphasized that security cameras should be considered in the event a problem occurs on election day or anytime. Newman worked with three different vendors that came out to review the layout and provide an estimate for equipment and installation. The lowest cost estimate was submitted by Pyramid Telephone and Security. This vendor was also recommended by the Town of Burke who had their system installed. Motion by Endres, second by Meinholz to approve Pyramid T&S in the amount of \$3,863. Motion carried (4-0)

Discussion and possible action on Madison Sand & Gravel Collateral Account: Clark was contacted by Madison Sand & Gravel (MSG) to review the ongoing collateral account that was open as a shared account with the Town of Vienna and MSG to cover any damages to the roads in place of bonding the road. The account showed a balance of \$75,000, which has increased over the last few years while MSN quarry operations have decreased or closed due to reclamation.

MSN requested this be adjusted down to \$10,000 for the remaining quarry operations. Endres suggested in place of the account, the town request MSN to bond the road in case of road damages. Clark will follow up with MSN to dissolve the account and add language to the MSN contract to bond the road. Motion by Endres, second by Meinholz to approve the adjustment to the account but work on the bonding before closing the account. Motion carried (4-0)

Operator's License: None

Town Supervisor Reports: Supervisor Hoege meeting with Waunakee EMS was held Thursday, February 8th. Supervisor Meinholz meeting with Dane-Vienna Fire Department is scheduled for Monday, February 26th. Supervisor Endres meeting with Waunakee Fire Department is scheduled for Monday, February 26th.

Town Clerk's Report: Clark informed the board that the last vacant lot in the Vienna Business Park was sold Skid Loader Plus, a retailer for heavy duty equipment. The Town of Vienna is one of the few offices that do not have them currently installed. Three estimates have been requested and this will be put on the next agenda for review. Also, after comparing the 2024 tax roll to the 2023 tax roll, the difference showed a loss of \$6 million dollars in property values due to the annexations. Also, the community deputy for the town has inquired about holding a Coffee with a cop program be held at the town hall where residents can stop in and ask questions. The deputy is scheduled to attend the town board meeting March 4th so we can discuss this plan during the meeting.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Endres, second by Hoege to approve the current town bills as stated in the amount of \$1,398,598.85; Payroll \$5,764.80; Town Bills \$1,392, 139.04 (which includes tax settlements with school districts); Utility 1 \$550.19 and Utility 2 \$144.82. Motion carried (4-0)

Adjourn: Motion by Endres, second by Meinholz to adjourn. Motion carried (4-0). Meeting adjourned at 7:22PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the March 4, 2024, Town Board Meeting

**Vienna Town Board Meeting Agenda
Monday, March 4, 2024**

The Vienna Town Board will meet on Monday, March 4, 2024 at 7:00PM at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

- Call the Town Board meeting to order
- Recite the Pledge of Allegiance
- Public comment
- Deputy Hager – Update on calls/issues in the town
- Approve or amend the minutes of the February 19, 2024 Town Board meeting
- Discussion and possible action on Waunakee EMS Agreement
- Operator's License
- Town Supervisor Reports
- Town Clerk's Report
 - Security Cameras and Equipment update
- Review and authorize payments of current town and utility bills, wages and expenses
- Adjourn