



Town of Vienna Web Site Address: www.vienna-wis.com

September, 2023

2024 Election Year—Register Now

Next year is a big election year with a possibility of 4 elections, starting with a primary in February. We encourage anyone who has recently moved into Vienna to register early to prepare for next year. Also, if you haven't voted since the last Presidential election in 2020, more than likely you will need to register again. The Wisconsin Election Commission (WEC) performs maintenance of electors records 4 years or older for no activity. If you absentee vote, you will need to apply again after the first of the year as the applications are only good for one election year, unless you are registered as permanently disabled, those are kept permanently. The dates for the elections are as follows:

2/16/2024 – Spring Primary Election (if needed)

4/2/2024 – Spring Election & Presidential Preference Vote;

8/13/2024 – Partisan Primary Election;

11/5/2024 – 2024 General Election

If you are unsure if you are still registered as active in the system, please email or call the office and we can provide that information to you. With the busy election year approaching, if anyone is interested in becoming a poll worker, we can always use help. The position is compensated and only requires two-hours of training to be eligible for working the election.

September Brush Site Hours

The brush site will be open on the following dates and times, including Labor Day weekend. Saturday, September 2nd, 9AM to 2PM; Wednesday, September 6th, 4PM to 7PM. On Saturday, September 16th, 9AM to 2PM; Wednesday, September 20th 4PM to 7PM. The key is always available during regular office hours during the week. It can be found in the entrance way with a sign out sheet.

First September Meeting

Due to Labor Day Holiday, the first Town Board meeting in September has been moved from Monday, September 4th to Tuesday, September 5th at 7PM at the Town Hall. Also, the town office and shop will be closed on Monday, September 4th in observation of Labor Day. Regular business hours will resume Tuesday, September 5th at 8:00 am. Happy Holiday!!

Waunakee Gun Club

The Waunakee Gun Club, located at 6680 Ripp Road in our Town in Vienna, is hosting their 28th Annual Duck Flurry on September 9th and 10th. This event is designed to prepare hunters for duck season. The club works with DNR to host "learn to shoot events" and has 5 new stand that is handicap accessible. If your interested in attending this event, you can go on their website for more information.

Yahara Riverfest

Mark your calendars for the Yahara Riverfest held on September 9th, 2023 from Noon to 4:00pm at Conservancy Commons Park, 6822 Yellowwood Lane. There will be performance stages, a petting zoo, pumpkin decorating, rock climbing and more! This event is FREE to attend. Food & drinks will be available for purchase on site.

Asbestos in your Home?

If you have asbestos in your home, you might find the attached website helpful. You just need to type in the website attached shown below and it will give you all the information needed to safely dispose of it: <https://www.asbestos.com/exposure/handling-disposing-asbestos/>. The Handling and Disposal Guide covers important information such as:

-How to Handle Asbestos -How Asbestos is Recycled -Asbestos Safety

Town of Vienna Board Minutes

August 7, 2023

The regular meeting was called to order on Monday, August 7, 2023, at 7:00pm by Chair Jerry Marx. Supervisors Steve Ruegsegger, Sherri Meinholz, Tim Hoege, Gary Endres and Clerk Kathy Clark were present. Also present was Matt Muir, Regional Mgr. with Coalition Against Bigger Trucks, Residents Ron Rupp, Nancy Caldwell, and Lavern Wipperfurth.

Pledge of Allegiance was recited.

Public Comment: Matt Muir spoke on the newest proposed legislation that would allow larger, heavier trucks on the roads. Muir is with Coalition Against Bigger Trucks and works with many state and federal agencies on behalf of Wisconsin to get this proposal denied in the legislation. Muir asked if the town would sign a template letter to the state as local support to stop this from passing.

Approval of Minutes: Motion by Ruegsegger, second by Meinholz to approve the minutes for the July 17, 2023, town board meeting. Motion carried (5-0).

Discussion and possible action on DMB Line of Credit: Clark provided information on the line of credit. This year the 2-year renewal cost is \$200, which was not charged in the past. The bank asked for a formal motion to process the renewal at the new rate of 5.5%. Currently the town has not drawn from this line of credit, so no payments have been made. Payment of interest on the amount drawn is what would be due if we use the funds. Discussion followed. Motion by Endres, second by Hoege to approve the 2-year renewal of \$200,000 line of credit at DMB, at a rate of 5.5% and a renewal cost of \$200. Motion carried (5-0)

Discussion and possible action on Associated Appraisal New Contract: The town hired Associated Appraisal in 2018 when a Request for Proposal was initiated. The annual cost to the town was \$7,800 for maintenance services as of 2019 and stayed at the cost for the duration of the contract, including renewal years 2020-2023. In July, 2023, Associated Appraisal increased their annual costs to \$11,500 for maintenance services for 3 years, 2024-2026. This is comparable to other Assessor service providers in this field. Discussion followed. Motion by Ruegsegger, second by Endres to approve the contract with Associated Appraisal in the amount of \$11,550 for maintenance services for the years of 2024-2026. Motion carried (5-0)

Discussion and Update on Invenergy Proposed Panel Project: A meeting was held Tuesday, July 25, 2023 with the Lead Developer at Invenergy, Sam Heagney, on the Great Dane Solar Project located only in Vienna. When the project was first presented in 2019, the plan was to secure 2,500 acres of land and generate 300 Megawatts of energy. When Invenergy presented this plan to MISO, a Regional Transmission Organization that reviews how much electricity can be transferred to the GRID/ATC high wire lines for distribution. MISO determined 300MW was too much energy, so Invenergy needed to downsize the project. This caused the project to be delayed for two years to reconfigure the layout. It is now projected to need 600-700 acres and produce 100 Megawatts instead of 300MW. This is still regulated by the PSC (Public Service Commission) based on the size. The project schedule shows development through 2024-2025 with a start date of construction in 2025-2026. The town was told this project will provide power to 20,000 homes and generate 200 jobs with an estimated cost of \$80M in the local economy.

Operator's License: One application was received for J. Henry & Sons tasting room for a full-time employee. Motion by Ruegsegger, second by Meinholz to approve the operator's license application for James Russell. Motion carried (5-0)

Town Supervisor Reports: Supervisor Ruegsegger meeting with the DeForest Area Senior Center is scheduled for Tuesday, August 8th. Supervisor Hoege meeting with Waunakee EMS is scheduled for Thursday, August 10th. Supervisor Meinholz meeting with Dane-Vienna Fire Department was held Monday, July 31st. Meinholz was unable to attend. Supervisor Endres meeting with Waunakee Fire Department was held Monday, July 31st. The board is working on the 2024 budget.

Town Clerk's Report: Clark informed the board that Kartechner is scheduled to start August 14th on replacement of large culverts located on Patton Road and Hahn Road.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Ruegsegger, second by Hoege to approve the current town bills as stated in the amount of \$245,671.42; Payroll \$17,170.34; Town Bills \$182,203.91; Utility 1 \$18,226.18 and Utility 2 \$28,070.99. Motion carried (5-0)

No closed session was held.

Adjourn: Motion by Endres, second by Meinholz to adjourn. Motion carried (5-0). Meeting adjourned at 7:48PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the August 21, 2023, Town Board Meeting

Town of Vienna Plan Commission Minutes Monday, August 14, 2023

The Town of Vienna Plan Commission meeting was called to order on Monday, August 14, 2023, at 7:00PM by Chair Brian Meinholz. Commissioners Steve Herbrand, Cathleen Heath, and Clerk Kathy Clark were present. Also present, Town Supervisor Gary Endres and Dane County Planner Curt Kodl. Commissioner Jim Koch was present via ZOOM. Todd Mallon was excused.

Recite the Pledge of Allegiance

Public comment: None

Approve the minutes: Motion by Heath, second by Herbrand to approve the minutes for the June 12, 2023 Plan Commission meeting. Motion carried (4-0).

Dane County Senior Planner Curt Kodl, Comprehensive Plan Discussion and Review: Kodl presented Dane County Planning website that has town comprehensive plans listed by Municipality. This is where updates will be added for the commission, the board, and the public to review at any time. To start discussion, a project overview was passed out. This was used to list out the top goals for updating the current plan. The primary goal is to update the current plan to make it easier to understand density studies and create land splits. Kodl went through several documents of information regarding current data about the town, such as population growth, ethnicity, and age data. A survey was discussed for residents to provide feedback. Instead of a mass mailing, the plan commission suggested using the town website to allow residents to view the updates and changes made after each meeting. Transfer of Development Rights (TDR) was discussed as something to consider for the future. Currently, the town does not support TDR transactions, but this may be something to consider. The commission discussed the creation of splits and unanimously agreed to keep the 1 per 75 acres requirement for land divisions.

Kodl is going to go through the first few chapters to create a revised version for the commission to review at the next meeting in September.

Adjourn: Motion by Heath, second by Koch to adjourn. Motion carried (4-0) Meeting was adjourned at 8:30pm.

Prepared by: Kathleen Clark, Clerk

Note: These draft minutes are subject to approval at the next Plan Commission Meeting.

Town of Vienna Board Minutes August 21, 2023

The regular meeting was called to order on Monday, August 21, 2023, at 7:00PM by Chair Jerry Marx. Supervisors Steve Ruegsegger, Sherri Meinholz, Tim Hoege, Gary Endres, PW Supervisor Scott Benson, and Clerk Kathy Clark were present. Also present was Attorney Matt Fleming, Residents Ron Rupp, Lavern Wipperfurth and Nancy Caldwell.

Pledge of Allegiance was recited.

Public Comment: None

Convene into Closed Session: Pursuant to Wis. Statute 19.85.1 (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Discuss Annexation Litigation against Village of DeForest) Motion by Ruegsegger, second by Meinholz to convene in closed session. Motion carried (5-0) Roll Call Vote: Ruegsegger yes, Hoege yes, Marx yes, Meinholz yes, Endres yes. The Board convened at 7:02PM.

Reconvene in Open Session: Motion by Endres, second by Hoege to reconvene in open session. Motion carried (5-0) The Board reconvened at 7:36PM. No action was taken.

Approval of Minutes: Motion by Ruegsegger, second by Meinholz to approve the minutes for the August 7, 2023, town board meeting. Motion carried (5-0).

Discussion and possible action on Salt Shed Doors Replacement: Clark presented a few quotes received by Contractors in the profession of Door Replacement. Northland Door Systems provided two quotes for roll up doors. Another quote was received by Olsen Door Service. The cost ranged from \$12,000 to \$26,000 to go with a steel treated door that opens like a standard garage door. After much discussion, the board directed Clark and Benson to reach out to Kevin Taylor to provide a quote to replace the doors with wood doors made to fit the shed. The wood doors, like the ones currently on the shed, do not corrode from the salt and secure the salt as required by the Department of Transportation. Clark will bring back more information at the next board meeting.

Discussion and possible action on Nature Valley Improvements: Clark explained that there have been a few meetings with Snyder Engineer, Scott Anderson, regarding the road improvements in the Nature Valley Subdivision. The road has been breaking apart, particularly in the intersections, due to poor water drainage. Water will sit in the road for days after a rain and in the winter months, the wet areas turn to ice, making the road unsafe at times. Anderson provided an estimate of cost totaling \$200,000 for the first phase of corrections. This would include some ditching, curbing, and adding culverts to redirect the water flow properly. Clark stated that before moving any further on this, the town needs to consider what road project should be budgeted for 2024.

Ruegsegger asked about shared costs with homeowners. Based on the proposed improvements, it would be very difficult to assess any residents based on the locations involved. Since this is in the preliminary review stage, it is too soon to hold a meeting to discuss it with the residents. Oak Lane has been prepared and scheduled for construction next year but will cost close to \$400,000. A decision will be needed to decide what work gets done next year. Marx had some other drainage solutions that he brought up for consideration. It was decided another meeting should be held with the Engineer to look over the new ideas from Marx and to finalize a plan for review at the next meeting.

Discussion and possible action on Community Center Fiscal Agent: Ruegsegger is the Secretary & Treasurer on the Community Center Commission. At their last meeting, a discussion regarding the center's employee was held. Currently the Village of Windsor is the Fiscal Agent for the Community Center employees. The Village asked if the Town of Vienna or the Village of DeForest would take over this responsibility so the employees could still participate in the State Retirement plan. The town is not in a position to take on additional employees to process payroll and benefits each month due to limited staff. Ruegsegger said a decision or formal action was not required at this time as this is still being discussed.

Operator's License: None

Town Supervisor Reports: Supervisor Ruegsegger meeting with the DeForest Area Senior Center was held Tuesday, August 8th. Discussion on the Fiscal Agent and Vacant Director position took place. Supervisor Hoege meeting with Waunakee EMS was held Thursday, August 10th. Agreements with the municipalities are being reviewed with suggested updates. Supervisor Meinholz meeting with Dane-Vienna Fire Department is scheduled for Monday, August 28th. Supervisor Endres meeting with Waunakee Fire Department is scheduled for Monday, August 28th.

Town Clerk's Report: Clark informed the board that Kartchner completed removing and replacing the culverts on Patton and Hahn Road. Pictures were displayed of the completed project for the members. Also, the next board meeting is scheduled for Tuesday, September 5th due to Labor Day holiday.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Ruegsegger, second by Meinholz to approve the current town bills as stated in the amount of \$17,025.86; Payroll \$5,768.66; Town Bills \$10,649.71; Utility 1 \$346.02 and Utility 2 \$261.47. Motion carried (5-0)

Adjourn: Motion by Ruegsegger, second by Hoege to adjourn. Motion carried (5-0). Meeting adjourned at 8:21PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the September 5, 2023, Town Board Meeting

Thanks Public Works Department

A special thanks to our guys, Scott Benson and Billy Newman for all their hard work. They keep our roads safe and plowed, our sewers maintained, our equipment working and our parks and lawns looking good. We appreciate all they do and hope you do as well.

**Vienna Town Board Meeting Agenda
Tuesday, September 5, 2023**

The Vienna Town Board will meet on Tuesday, September 5, 2023 at 7:00PM at the Town Hall, located at 7161 County Highway I, DeForest, WI. If the agenda so indicates, the aforesaid governmental body may convene in closed session for the purpose(s) indicated. The agenda for this meeting includes the following items:

Call the Town Board meeting to order

Recite the Pledge of Allegiance

Public comment

Approve or amend the minutes of the August 21, 2023 Town Board meeting

Vandewalle, Scott Harrison-Discussion and possible action on Vandewalle & Assoc. Proposal

Snyder & Associates, Scott Anderson-Discussion on Nature Valley Road Improvements

Discussion and possible action on Salt Shed Doors Replacement

Operator's License

Town Supervisor Reports

Town Clerk's Report

2023 Road Project Status

Review and authorize payments of current town and utility bills, wages and expenses

Convene into Closed Session Pursuant to Wis. Statute 19.85.1 (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Discussion of Land Development)

Reconvene to Open Session

Action Resulting from Closed Session

Adjourn