



Town of Vienna Web Site Address: [www.vienna-wis.com](http://www.vienna-wis.com)

July, 2021

## Real Estate Tax Payments

The second installment of property tax is due Saturday, July 31, 2021. This installment payment should be made out to Dane County Treasurer and mailed their office at P.O. Box 1299, Madison, WI 53701. We cannot accept or process these payments at our office. Payments can also be made online on Dane County's website. You should have received a reminder notice by now from the Dane County Treasurer. If you haven't and need to look up the amount of what you owe, you can log onto Access Dane at [www.accessdane.countyofdane.com](http://www.accessdane.countyofdane.com) website and look up your tax information. There is also a link on this for making your payment online. If you do not have computer access, feel free to contact the office and we will assist you with that information.

## Town Road Signs

Recently stop signs have been disappearing on our Town Roads, causing intersections to be dangerous for people who may not travel the roads frequently. Just this week, 3 have turned up missing along Cuba Valley Road. Also, road signs on Hickory Lane and Daley Road have gone missing. If anyone notices someone taking down a sign, please try to get a license number or take a picture if possible so we can file a formal report. Any help would be appreciated.

## Chip Sealing Roads Begins in July

This year, the town has contracted with Fahrner Asphalt Sealers to chip seal our roads. This is scheduled to begin the week of July 12th on several roads within the town. This process fills in the developing cracks in the roads and seals the gravel to the pavement. This treatment adds a new layer of coverage that preserves the roads from further damage. The following roads will receive this treatment: Hahn, Old Hwy 113, N. Madison, Cuba Valley, Easy, Morrisonville, Hickory and Hilltop Circle, a total of 7 miles of road. Once the chip seal is completed, the roads are safe to drive on but may be sticky until the seal adheres completely. Drivers may want to go slower so the gravel doesn't kick up and stick to the car bumpers or on the tires.

## July 4th Celebrations

**In Waunakee, Waunaboom** is being held July 4, 2021 from 2pm to 10:30pm at Ripp Park, 213 Dorn Drive. There will be live music, free family activities, food, an F-16 flyover, a Black Hawk fly-in, and a large fireworks display at dusk. **DeForest-Windsor** The celebration will kick off on Friday, July 2nd at 6:00pm and run through July 4th! Games, food, music, parade, fireworks and more! For the complete line up of events visit: [DeForest Windsor Chamber of Commerce](http://DeForestWindsorChamberofCommerce.com)

## Election Postcards

Many of you may have received a postcard in the mail as an Official Voter Registration Notice. These are mailed to residents that have not voted in the last four years. The postcard is requesting the voter request to stay registered in the town or note they are no longer living in the town. The cards are due back to the town office by July 15th. If left unattended, the voter will be removed from the registration list for voting and will need to re-register at a later date.

## Brush Site Hours for July

The brush site will be open on the following dates and times. Saturday, July 3rd from 9AM to 2PM and Wednesday, July 7th from 4PM to 7PM. It will be open again on Saturday, July 17th from 9AM to 2PM and Wednesday, July 21st from 4PM to 7PM. Also, the key is available at the office during regular office hours Monday –Friday, 8AM to 4PM.

## Town of Vienna Board Minutes June 7, 2021

The regular meeting was called to order on Monday, June 7, 2021 at 7:00 PM by Chair Jerry Marx. Supervisors, Ron Rupp, Gary Endres, Steve Ruegsegger, Sherri Meinholz and Clerk Kathy Clark were present. John Holzman from Scott's Construction was also present.

### **Pledge of Allegiance was recited**

**Public Comment:** None

**Approval of Minutes:** Motion by Rupp, second by Ruegsegger to approve the minutes for the May 17, 2021 town board meeting. Motion carried (5-0).

**Discussion and possible action on 2021 Chip Seal Bids:** Clark provided a summary of the two bids received for this year. Scott's Construction provided a bid using 3/8 Boiler Slag rock in the amount of \$167,000. Fahrner Asphalt provided a bid using 3/8 Quartz rock in the amount of \$136,000. Scott's Construction has exclusive use of Boiler Slag material which has been used by Vienna for the last few years but is more expensive. Fahrner Asphalt bid using Quartz material which is less expensive. Both companies provided samples of the rock material and both use the same Emulsified liquid oil. Holzman explained the difference in the two materials and the cost per ton difference. Endres asked Holzman about the amount of oil used and the different products stockpiled in the area. Rupp asked if Fahrner offered a one year warranty like Scott's Construction and they do. Motion by Endres, second by Rupp to award Fahrner's Asphalt bid for 2021. Motion carried (5-0)

**Discussion and possible action on 2021 Road Project Bids-Patton Rd & Norway Grove School Rd:** Two Bids were received for this year's road projects, including the alternate bids for both roads. Payne & Dolan's proposed bid total amount came in at \$327,516.00. Tri County Paving's proposed bid total amount came in at \$305,742.26. Discussion followed regarding Norway Grove Road traffic count and possible cost allocation. Motion by Endres, second by Meinholz to award Tri County Paving the 2021 Road projects. Motion carried (5-0)

**Operator's License:** None

**Town Supervisor Reports:** Supervisor Ruegsegger meeting with the DeForest Area Senior Center was held on Tuesday, June 8th. Supervisor Rupp meeting with the Dane-Vienna Fire Department was held Monday, May 24th here at Vienna hall. Discussion of the Dane-Vienna Fire Agreement took place. Rupp asked that this be put on the next town board agenda. Supervisor Meinholz meeting with Waunakee EMS is scheduled for Wednesday, June 9th. Supervisor Endres meeting with Waunakee Fire Department was held Monday, May 24th. The new truck has been purchased and paid for. They are still looking to increase staff for daily coverage.

**Town Clerk's Report:** Clark asked the board about receiving an electronic copy or a paper copy of the WTA monthly magazines. Clark also asked about when the first meeting in July should be scheduled. The board requested it be held Tuesday, July 6th. Last, Benson and Newman brought their personal lawn mowers in while ours is in the shop. To rent one from McFarlane's cost \$65 a day. Clark asked about reimbursement for the use of their mowers and whether it should be based on hours or daily use. The board suggested using the daily cost since this is what it would have cost to rent one.

**Review and authorize payments of current town and utility bills, wages and expenses:** Motion by Ruegsegger, second by Meinholz to approve the June 7, 2021 town bills as stated in the amount of \$47,390.17; Payroll \$21,868.53; Town Bills \$25,348.50; Utility 1 \$125.37 and Utility 2 \$47.77. Motion carried (5-0)

**Adjourn:** Motion by Rupp, second by Ruegsegger to adjourn. Motion carried (5-0). Meeting adjourned at 7:37 PM.

**Prepared by:** Kathleen Clark, Town Clerk

**Note:** These draft minutes are subject to approval at the June 21, 2021 Town Board Meeting

## Town of Vienna Board Minutes June 21, 2021

The regular meeting was called to order on Monday, June 21, 2021 at 7:00 PM by Chair Jerry Marx. Supervisors, Ron Rupp, Gary Endres, Steve Ruegsegger, Sherri Meinholz and Clerk Kathy Clark were present.

### **Pledge of Allegiance was recited**

**Public Comment:** None

**Approval of Minutes:** Motion by Rupp, second by Meinholz to approve the minutes for the June 7, 2021 town board meeting. Motion carried (5-0).

**Discussion and possible action on Annual Liquor License Applications:** Clark provided a summary of the seven business' renewing their annual licenses which is due June 30th of each year. These include Ehlenbach's Cheese Chalet, Travel Mart, Phillips 66, Pink Elephant, Exxon, Comfort Inn and the Waunakee Gun Club. Also included was a list of all the Operator's License applications, new and renewals. Motion by Endres, second by Meinholz to approve the Annual renewal of Liquor Licenses and all the Operator Licenses as presented and issued by each business. Motion carried (5-0)

### **Discussion and possible action on 2021 Compliance Maintenance Annual Report (CMAR) UD 1 & 2:**

Each year the DNR requires all sewer utility service providers to file a formal annual report on the operation and maintenance of each utility district in the municipality. The report includes financial and operational information including any reported issues or complaints made within each year. It also requires reporting any upgrades or repairs made. Once reviewed by the DNR, the town receives feedback on the status of the districts. This year the town will need to upgrade the alarm system software as the version used will no longer be supported. Motion by Endres, second by Rupp to approved the CMAR reports for Utility Districts 1 & 2. Motion carried (5-0)

### **Discussion and possible action on Dane-Vienna Fire District Agreement:**

The original agreement was reviewed and suggested changes were listed separately for approval. Some of these changes included date corrections, language updates and terms. Endres stated a map should attached, municipal reciprocal agreements is now called Mutual Aid so that needs to be changed. Under section 3, the wording needs to be addressed and a balance sheet should be included. The bylaws need to be approved by the districts, not just by the fire department. Endres also asked about a termination clause that should be a part of every contract. Clark asked who to follow up with on this and the board suggested getting the town attorney to review it. Endres also noted that a line of credit should be established for signing off on transactions. Rupp is the President and does the signing with the Chief on all transactions. No action was taken.

### **Operator's License:** None

**Town Supervisor Reports:** Supervisor Ruegsegger meeting with the DeForest Area Senior Center was held on Tuesday, June 8th. Officials were re-elected at the meeting including Ruegsegger as Secretary-Treasurer. Supervisor Rupp meeting with the Dane-Vienna Fire Department is scheduled for Monday, June 28th here at Vienna hall. Supervisor Meinholz meeting with Waunakee EMS was held Wednesday, June 9<sup>th</sup>. WEMS was researching new billing software and stayed with the current company as the lowest cost. WEMS is also looking to hire an IT specialist for the systems in house. Supervisor Endres meeting with Waunakee Fire Department is scheduled for Monday, June 28<sup>th</sup>.

**Town Clerk's Report:** Clark reported that Schumacher Road has been completed with a few spots in the ditches that need fixing. Clark informed the board that a recent update on the eligible use of the American Rescue Plan Act (ARPA) funds included road improvement. The first installment should be received June 25<sup>th</sup> in the amount of \$82,426.49. The second installment will be distributed in 2022 for the same amount. More information will be available once funds are disbursed. Also, due to the 4<sup>th</sup> of July holiday falling on a Sunday, the office and shop will be closed July 5<sup>th</sup> in observation of Independence Day.

### **Review and authorize payments of current town and utility bills, wages and expenses:**

Motion by Ruegsegger, second by Meinholz to approve the June 21, 2021 town bills as stated in the amount of \$19,524.29; Payroll \$5,256.84; Town Bills \$13,716.65; Utility 1 \$462.42 and Utility 2 \$88.38. Motion carried (5-0)

**Adjourn:** Motion by Ruegsegger, second by Rupp to adjourn. Motion carried (5-0). Meeting adjourned at 7:41 PM.

**Prepared by:** Kathleen Clark, Town Clerk

**Note:** These draft minutes are subject to approval at the July 6, 2021 Town Board Meeting

## **Office Hours**

The office and public works department will be closed Monday, July 5th in recognition of Independence Day. Regular hours will resume on Tuesday, July 6th. This will also be the night of the first town board meeting for July, which is usually scheduled for the first Monday of each month. The meeting will begin at 7pm on Tuesday.

## **Milwaukee Brewers Game**

The Waunakee Senior Center is coordinating an outing to the Brewers Game on Thursday, August 26th. The Brewers are playing the Cincinnati Reds. A coach bus will pick up at the senior center in the morning and drop everyone off at the entrance near the reserved seats, located in the first base-line seating area in the shade. Cost for a game ticket and travel is \$62. Paid reservations are due no later than Thursday, July 15th. If you are interested, call 608-849-8385 to make your reservation. Another trip is planned in September against the St. Louis Cardinals.

## **Special Election July 13, 2021**

You may have heard about a special election coming up for the representative of Assembly District 37. The Town of Vienna is **not** in district 37 but our neighbors the Village of DeForest and the Village of Windsor are. So you might see signs for this election or people out voting on July 13th but you do not have any involvement in this special election.

## **Vienna Town Board Meeting Agenda Tuesday, July 6, 2021**

The Vienna Town Board will meet on Tuesday, July 6, 2021 at 7PM at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

Call the Town Board meeting to order

Recite the Pledge of Allegiance

Public comment

Approve or amend the minutes of the June 21, 2021 Town Board meeting

Operator's License

Town Supervisor Reports

Town Clerk's Report

Update on Road Projects

Review and authorize payments of current town and utility bills, wages and expenses

Adjourn