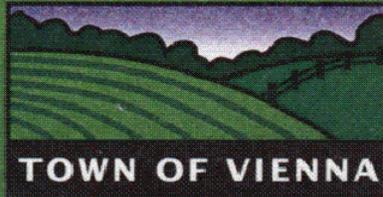


Vienna



Vienna

TOWN OF VIENNA NEWSLETTER

PHONE: (608) 846-3800

Town of Vienna Web Site Address: [www.vienna-wis.com](http://www.vienna-wis.com)

March, 2021

## April Election Information

The Spring Election will be held statewide on Tuesday, April 6th. Polls will be open from 7:00AM to 8:00PM. Races on the ballot include local Incumbent Town Chair Jerry Marx, Town Board Supervisor's Incumbent Steve Ruegsegger and Incumbent Town Treasurer Nicole Roessler. Town Supervisor II seat has two candidates running on the ballot, Steve Herbrand and Sherri Meinholz. Sample ballots will be posted at the Town Hall and on the Town website as soon as they are available. Absentee or In-Person voting for the April election will be available in the Town Clerk's Office starting on March 15th through April 2nd, between the hours of 9AM to 3PM and Friday, April 2nd, the office will be open until 5PM for voting. You can also fill out a request to have the ballot mailed to you by filling out a absentee request. Absentee and registration forms are available online at [vote.wi.gov](http://vote.wi.gov), an easy to use site. They can also be obtained on our website or in the front vestibule at the town hall.

## Pushing Snow on the Road

Wisconsin Statute 346.94(5) prohibits anyone from placing or causing to be placed upon a highway any foreign substance which is or may be injurious to any vehicle. This prohibits anyone from plowing, shoveling, or blowing snow onto a road. The penalty for violating this statute is \$50 for each offense. Additionally, section 86.022 makes it a misdemeanor punishable by fine to place any obstruction in a road ditch which will impede drainage. As such, individuals should not be filling ditches with compacted snow. Municipalities may request that the sheriff's department cite individuals for these violations of state law.

## Spring Primary Results

This election only had one office which was for the State Superintendent of Public Instruction. There were 7 new candidates running on the ballot and no incumbent. We had a very low turnout but this was for all Dane County municipalities. Sheila Briggs received the most votes with a total of 47 votes. Jill Underly was next with 20 votes. Overall we had 99 votes casted during this election. As always, the election inspectors did a great job. See you in April!

## Annual Town Board Meeting

The 172nd Annual Meeting of the Town of Vienna Electors will be held Tuesday April 20, 2021 at 6:30 PM at the Vienna Town Hall. This annual meeting is an opportunity to hear reports on how each department is doing as well as review the annual financials for the town. Electors are encouraged to attend and participate. The regular board meeting will be held immediately following the Annual Meeting.

## Building Permits

It is that time of year when new construction, remodeling or possibly adding an additional sunroom or family room onto your home begins. Building permit application forms can be located in our town hall vestibule at any time, day or night and also on Town's website. Any structural change to the existing property does require a building permit from the town and depending on where your property is located, either Dane County or Village of Deforest. Our building inspector, Kelly Green, can be reached at 608-697-7771 if you have any questions regarding this matter.

## Spring is Almost Here!

A reminder to move your clocks ahead one hour on Sunday, March 14th for Daylight Savings Time. Also, this time of year places hardship on the roads. Seasonal weight limits will be imposed during the spring thaw. These weight limits are necessary to protect highways because during the thaw period road beds are weak due to excess moisture. A weaker road bed means the pavement is more easily damaged. With all the snow, this spring will present challenges so please be respectful of the posted weight limits.

## Town of Vienna Board Minutes February 1, 2021

The regular meeting was called to order on Monday, February 1, 2021 at 7:00 PM by Chair Jerry Marx. Supervisors Steve Ruegsegger, Ron Rupp, Gary Endres and Clerk Kathy Clark were present.

### **Pledge of Allegiance was recited**

**Public Comment:** None

**Approval of Minutes:** Motion by Rupp, second by Ruegsegger to approve the minutes for the January 4, 2021 town board meeting. Motion carried (4-0).

**Scott Russell on Waunakee EMS:** Russell provided a report on the activity for January. Call volume was up from 1325 calls in 2019 to 1464 calls in 2020. Response time was better in the last year than in the past. The last six months they have been working on fully staffing the second ambulance. Working on garage for electrically issues and installing insulation to the bays to control the moisture issues. The last round of volunteer paramedics have been licensed and actively working at the level for WEMS. They just joined the County for disbursement of medications which will save some funding. At this time, WEMS is not providing paramedic intercept to ensure they always have coverage for the own territory. Endres asked about the smaller districts that may need this service. Endres asked the reason for not providing the paramedic intercepts and Russell explained that if they do provide this, that leaves them with only one ambulance for other calls. Their department has completed COVID vaccinations and will be offering these to tier 1B which includes Public Works and Elected Officials in the next few weeks. Russell will attend the board meetings to continue providing information.

**ATC Repairs and Route:** Marx wanted to discuss this and check on what roads they will be accessing in the town. Endres said they are coming up Kopp Road in Waunakee and following the railroad tracks. They have started laying down planks and it doesn't look like they will be accessing the town roads. Marx suggested contacting them to confirm what roads will be used, if any. Clark will follow up with them.

**Road Weight Limit Signs:** Marx asked if this was going to be done this year. We do this every year but last year was unique because of when the frost lifted. The timeframe is posting in March and this depends on when the frost lifts.

**Operator's License:** None

**Town Supervisor Reports:** Supervisor Ruegsegger meeting with the DeForest Area Senior Center was held on Tuesday, January 12<sup>th</sup>. The next one is scheduled for Tuesday, February 9<sup>th</sup>. The facility is still closed due to COVID but services are still being provided. Supervisor Rupp meeting with the Dane-Vienna Fire Department was held Monday, January

25<sup>th</sup>. Discussion of service agreements are in place but further research needs to be done. Supervisor Endres meeting with Waunakee Fire Department was scheduled for Monday, January 25<sup>th</sup> but was cancelled.

**Town Clerk's Report:** Clark informed the board the spring primary election is Tuesday, February 16<sup>th</sup>. Also, Stoeckler informed Clark today that she will be resigning at the end of April, 2021 to focus on her elected position in Town of Elba.

**Review and authorize payments of current town and utility bills, wages and expenses:** Motion by Rupp, second by Ruegsegger to approve the January 18, 2021 town bills as stated in the amount of \$1,980,243.14; Payroll \$5,339.89; Town Bills \$1,971,704.87; Utility 1 \$2,545.07 and Utility 2 \$653.31. Motion carried (4-0)

**Review and authorize payments of current town and utility bills, wages and expenses:** Motion by Ruegsegger, second by Rupp to approve the February 1, 2021 town bills as stated in the amount of \$64,905.21; Payroll \$17,272.87; Town Bills \$21,914.67; Utility 1 \$15,681.99 and Utility 2 \$10,035.68. Motion carried (4-0)

**Adjourn:** Motion by Rupp, second by Ruegsegger to adjourn. Motion carried (4-0). Meeting adjourned at 7:30 PM.

**Prepared by:** Kathleen Clark, Town Clerk

**Note:** These draft minutes are subject to approval at the February 15, 2021 Town Board Meeting

## Town of Vienna Board Minutes February 15, 2021

The regular meeting was called to order on Monday, February 15, 2021 at 7:00 PM by Chair Jerry Marx. Supervisors Steve Ruegsegger, Ron Rupp, Gary Endres and Clerk Kathy Clark were present.

### **Pledge of Allegiance was recited**

**Public Comment:** Endres was approached by a resident asking about Norway Grove Road and when this was scheduled to be repaired. It is not on the current year's schedule but will be looked at in the spring for future projects.

**Approval of Minutes:** Motion by Rupp, second by Ruegsegger to approve the minutes for the February 1, 2021 town board meeting. Motion carried (4-0).

**Approve Vienna Tourism Member Appointments and Annual Budget:** Clark explained that one of the members has been out sick for several months so the Commission Chair would like to appoint a new member to fill that seat. According to the bylaws, the town board would need to approve that appointment. Also included is the 2021 annual budget for review and approval. The budget funds

are generated by the two motels, Comfort Inn and Holiday Inn, room rental fees that get taxed an additional 5%. This tax gets forwarded to the town for distribution. The town keeps 30% and Vienna Tourism gets 70% of what is collected on a quarterly basis. An annual report is filed with the Wisconsin Department of Revenue for accountability each year. Motion by Rupp, second by Endres to approve the Vienna Tourism Commission members appointed and the 2021 annual budget. Motion carried (4-0)

**Review Payne & Dolan Annual Report:** Due to COVID, the annual meeting with Payne and Dolan was cancelled and a report was provided in its place. This showed the work performed in 2020 and the scheduled work contracted for 2021. A map of the quarry was provided as well. The board reviewed it and Rupp asked where the work on Highway 14 will be taking place. Clark will follow up on this with Payne & Dolan.

**Operator's License:** None

**Town Supervisor Reports:** Supervisor Ruegsegger meeting with the DeForest Area Senior Center was held on Tuesday, February 9<sup>th</sup>. The center still remains closed but services are still being provided to residents as needed. Supervisor Rupp meeting with the Dane-Vienna Fire Department is scheduled for Monday, February 22<sup>nd</sup>. Supervisor Endres meeting with Waunakee Fire Department is scheduled for Monday, February 22<sup>nd</sup>.

**Town Clerk's Report:** As follow up to the last meeting, Clark spoke with ATC regarding road usage in the town. The response was received and does not seem to be an issue. Clark informed the board the spring primary election is Tomorrow, Tuesday, February 16<sup>th</sup>.

**Review and authorize payments of current town and utility bills, wages and expenses:** Motion by Ruegsegger, second by Rupp to approve the February 15, 2021 town bills as stated in the amount of \$80,235.34; Payroll \$7,085.87; Town Bills \$72,298.68; Utility 1 \$551.34 and Utility 2 \$299.45. Motion carried (4-0)

**Convene into Closed Session:** Pursuant to Wis. Statute 19.85.1(c) Considering employment, promotion, and compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Position for Deputy Clerk/Treasurer) Roll Call vote: Endres, yes; Marx, yes; Rupp, yes; Ruegsegger, yes

**Action in Closed Session:** Clark will discuss position with the Deputy and if there is no change in plans, post the position for applicants.

**Adjourn:** Motion by Rupp, second by Ruegsegger to adjourn. Motion carried (4-0). Meeting adjourned at 8:00 PM.

**Prepared by:** Kathleen Clark, Town Clerk

**Note:** These draft minutes are subject to approval at the March 1, 2021 Town Board Meeting

## Deputy Clerk\Treasurer

The Town of Vienna, Dane County, Wisconsin (population 1,531) is seeking qualified applicants for a part time municipal deputy clerk/deputy treasurer to work 16 to 20 hours a week, 2 to 3 days a week. Candidates must have strong communication and organizational skills, and a strong attention to detail. A working knowledge of municipal government, some accounting, maintaining public records, payroll, licensing, and election administration is desired. Treasurer experience or knowledge is a plus. Computer skills are required and should include proficiency in Microsoft Word, Excel, and QuickBooks. Starting salary will depend on qualifications. Call or email for any questions on the position or position description. Phone is 608-846-3800 and Email is [tovclerk@centurytel.net](mailto:tovclerk@centurytel.net). Send cover letter and resume to the Town of Vienna 7161 County Road I, Deforest, WI 53532. Submit by Monday, March 15, 2021 at 4:00 PM. Position will remain open until filled

## Electronics Recycling

The town is planning on holding an electronics recycling event this year. Some of the items include computers and accessories, printers, copiers, fax machines, scanners, TVs, phones, cameras, projectors, DVD players video game players and much, much more. A flyer will be posted on our website and in our front vestibule with all the acceptable items once we have this arranged. We will announce the date and time in our April newsletter and add it to our website calendar once the date has been confirmed.

## Brush Site Opening

On **Saturday, April 3, 2021** the Town of Vienna Brush Site will open for the season. The brush site will be open as usual on the 1<sup>st</sup> and 3<sup>rd</sup> Saturday. The hours will be Saturday, 9:00AM-2:00PM. Wednesday hours will be recognized also, from 4:00PM-7:00PM. A schedule will be posted for your reference. Also the key is available during office hours Monday-Friday.

**Vienna Town Board Meeting Agenda**  
**Monday, March 1, 2021**

The Vienna Town Board will meet on Monday, March 1, 2021 at 7PM at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

Call the Town Board meeting to order

Recite the Pledge of Allegiance

Public comment

Approve or amend the minutes of the February 15, 2021 Town Board meeting

Discussion and possible action on

Operator's License

Town Supervisor Reports

Town Clerks Report

Review and authorize payments of current town and utility bills, wages and expenses

Adjourn