

The logo for Vienna, featuring the word "Vienna" in a stylized, cursive font.The logo for Views, featuring the word "Views" in a stylized, cursive font.

TOWN OF VIENNA NEWSLETTER

PHONE: (608) 846-3800

Town of Vienna Web Site Address: [www.vienna-wis.com](http://www.vienna-wis.com)

August, 2020

## August Partisan Primary Election

The August Partisan Primary Election will be held on Tuesday, August 11, 2020. Races in the primary include Representatives in Congress and the Assembly, District Attorney, Dane County Clerk, Dane County Treasurer and Dane County Register of Deeds. This is a Partisan Primary. Voters must vote by party or votes will not count. Sample ballots have been posted at Town Hall and on the Town website. You can request to have a ballot mailed to you or update your registration by logging into "My Vote" at [myvote.wi.gov](http://myvote.wi.gov). Also, paper forms for this can be found in the vestibule of the office. The last day to request a ballot by mail is Thursday, August 6th. The last day to early vote in person is Friday, August 7th and the office will be open until 5pm. If you have any questions, please contact the office at 608-846-3800. As a reminder, if you received a ballot by mail, please mail it back to the office before August 11th so your votes will count. You can also drop it in the drop box in the entrance way before or by Tuesday, August 11th. We will check the drop box throughout the day to ensure all ballots are counted.

## COVID 19 Emergency Order Requires Masks

Public Health Madison & Dane County is requiring that businesses place Public Health's sign, which says that masks are required, on the entrances of their building(s). This requirement is effective immediately and is included under section 4(i) of Emergency Order #8. Emergency Order #8 requires that people wear masks when in an enclosed space with people outside their household, including inside businesses.

**Mass Gatherings:** A Mass Gathering is a planned event with a large number of individuals in attendance, such as a concert, festival, meeting, training, conference, performance, show, or sporting event. A Mass Gathering inside any property is permitted with ten (10) individuals or less not including employees. Individuals must maintain physical distancing. A Mass Gathering outside is permitted with twenty-five (25) individuals or less not including employees. Individuals must maintain physical distancing.

## Road Construction - Schumacher & County Road I

Due to a last minute discovery of another utility in the Road right-of-way, the start date for the Schumacher Road project has been delayed. Utility Companies started working in July, relocating their wires or lines. We really hope the road work will start by early August as it due to be completed by October 15th. Base on the late start, the completion date may need to be extended. Once the work begins, Schumacher Road will be closed and detour signs will be placed on Easy Street and Highway V to redirect daily traffic.

The Dane County Highway Department is planning a reconstruction project on CTH I from STH 19 to CTH V. This project will consist of culvert pipe replacements and then a 3 inch asphalt pavement overlay. Additionally as part of this project the intersection of CTH I and Norway Grove School Road will be reconstructed. Work is scheduled for September and a detour will be signed utilizing STH 19 to STH 113 to CTH V. Additional information will be available on our Dane County website as the project approaches.

## August Brush Site Hours

The brush site will be open on the following dates and times. Saturday, August 1st from 9AM to 2PM and Wednesday, August 5th from 4PM to 7PM. It will be open again on Saturday, August 15th from 9AM to 2PM and Wednesday, August 19th from 4PM to 7PM. The key is available at the office during regular business office hours Monday–Friday, 8AM to 4PM.

## Real Estate Tax Payments

The second installment of property tax was due Friday, July 31, 2020. However, due to COVID 19 Governor Evers enacted Act 185 that extended the due date to October 1, 2020. Dane County Treasurer and Town of Vienna adopted ACT 185 by Resolution. This does not include taxes that were due prior to April 1, 2020. Second installment payments are made directly to Dane County Treasurer.

# **Town of Vienna**

## **Annual Meeting of the Electors**

### **Monday, July 20<sup>th</sup>, 2020**

The 171<sup>st</sup> Annual Town Meeting called to order on Monday, July 20, 2020 at 6:30 PM by Chair Jerry Marx. Supervisors Steve Ruegsegger, Ron Rupp, Gary Endres, Treasurer Nikki Roessler, PW Supervisor Scott Benson and Clerk Kathy Clark were present. Also present was Residents Laverne & Mary Wipperfurth, Dennis Sigmund. Aaron Stauffacher of the Dairy Businessman Association joined via teleconference call. Supervisor Karen Noonan was excused.

#### **Pledge of Allegiance was recited**

#### **Public Comment:** None

**Approval of Minutes:** Motion by Rupp, second by Endres to approve the minutes for the April 16, 2019 Annual Meeting. Motion carried (4-0).

**Adoption of Ordinance 07-20-2020, Residential and Commercial Building Codes:** Clark stated that the Department of Safety and Professional Services (DSPS) sent the town a packet with updated building codes and a template for a new ordinance to adopt the new codes, primarily for electrical inspections on Commercial and Residential Buildings. The last building code Ordinance was adopted in 2010 and did not have the newest codes. Motion by Ruegsegger, second by Rupp to adopt Ordinance 07-20-2020, Residential and Commercial Building Codes. Motion carried (4-0)

**2019 Annual Financial Reports for Town and Utility Districts:** The 2019 financial statements were provided from Johnson Block for board review. Clark reviewed the balance sheet as of December 31, 2019 for the general fund and utilities districts 1 and 2. The town is in good financial shape. The general fund has a balance of \$615,510 which includes restricted funds for specific use such as equipment or employee benefits. There are only two active loans left in the general fund, totaling \$233,750 which includes the Town Hall loan. Utility District 1 has a fund balance of \$72,925 and Utility District 2 has a fund balance of \$205,335. There are no existing loans for both utilities districts. Clark also provided a January to June, 2020 Budget to Actual Comparison Report.

**Town Chairs Report:** Marx stated that the town has been operating good and appreciates everyone's hard work.

**Town Clerk's Report:** Haney and Meinholtz met with Erpenbach and Hesselbein at the town hall today, with a few other people to discuss the Solar Panel project. They reviewed some maps so the legislators could have a better understanding of how much land will be involved. The one item they raised after they toured the township was adding an advisory referendum onto the November 3<sup>rd</sup> election ballot. This would give the electors a chance to vote favorable or not favorable to having solar panels installed in the town. Clark has put this on the August 3rd board

meeting agenda for discussion and possible approval by the board. The last date to add a referendum is late August. Rupp asked how much does it costs. We pay for our ballots so it doesn't cost anymore to add this. Marx asked if we could give the option of favorable, not favorable or neutral. Clark believes that will work but needs to research more of the format. Ruegsegger asked about the status of the project and at this time, there has not been an application filed. According to their timeline, 2020-2021 were designated for research and permitting. Endres stated there has been delays on equipment being imported due to COVID so this might be further out yet.

**Adjourn:** Motion by Ruegsegger, second by Endres to adjourn. Motion carried (4-0). Meeting adjourned at 6:47 PM.

**Prepared by:** Kathleen Clark, Town Clerk

**Note:** These draft minutes are subject to approval at the April 20, 2021 Town Board Meeting

## **Town of Vienna Board Minutes**

### **July 20, 2020**

The regular meeting was called to order on Monday, July 20, 2020 at 6:48 PM by Chair Jerry Marx. Supervisors Steve Ruegsegger, Ron Rupp, Gary Endres, Treasurer Nikki Roessler, PW Supervisor Scott Benson and Clerk Kathy Clark were present. Also present was Residents Laverne & Mary Wipperfurth, Dennis Sigmund. Supervisor Karen Noonan was excused.

#### **Pledge of Allegiance was recited**

**Public Comment:** Mary Wipperfurth asked if land owners have received payments for allowing solar panels to be installed on their land and they have received a down payment. Sigmund suggested putting speed bumps on Hickory Lane to slow down traffic or a sign stating blind driveway or hill ahead.

**Approval of Minutes:** Motion by Endres, second by Rupp to approve the minutes for the June 15, 2020 town board meeting. Motion carried (4-0)

**Discussion and possible action on Loans with DMB:** Clark handed out the loan information provided by the bank along with a 10 year debt schedule reflecting the payments due. This included the payoff of the town hall loan that has a balance of \$217,740 at 3.75% to be made once the loans are approved. There are three loans with DMB. The first loan is a 10 year loan for \$1,000,000 at a rate of 3.05%. The second loan is a 5 year loan for \$350,000 at a rate of 2.90%. The third loan is actually a line of credit in the amount of \$200,000 at a rate of 3.25%. This only incurs interest on amounts drawn and would be used in case of unforeseen expenses arise. Motion by Endres, second by Rupp to approve DMB loans in the amount of \$1,000,000 for 10 years at a rate of 3.05%, \$350,000 for 5 years at a rate of 2.9% and \$200,000 line of credit loan at 3.25%. Motion carried (4-0)

**Operator's License:** Two Operators applications were submitted by Comfort Inn for review and approval. Teresa Hanson and Rachel DeBower were the applicants. Motion by Endres, second by Ruegsegger to approve the Operator's License for Rachel DeBower. Motion carried (4-0) Motion by Endres, second by Ruegsegger to approve the Operator's license for Teresa Hanson. Motion carried (4-0)

**Town Supervisor Reports:** Supervisor Ruegsegger meeting with the DeForest Area Senior Center was held Tuesday, July 14th. Village of Windsor no longer wants to keep the books for the Senior Center so they are looking to contract a firm to take this over. Supervisor Rupp meeting with the Dane-Vienna Fire Department was held on Monday, June 29<sup>th</sup>. Supervisor Endres meeting with Waunakee Fire Department was held on Monday, June 29<sup>th</sup>.

**Town Clerk's Report:** Clark informed the board that the Board of Review Appeal with the Circuit Court was dismissed the motion for procedural purposes. The attorney fees incurred to proceed with the court are not reimbursable. Schumacher Road construction is scheduled to begin July 27<sup>th</sup>. Utilities are working this week to relocate gas lines, electric lines and fiber optic lines. Spectrum may need to relocate fiber optic but need to check on this. A pre-construction meeting for Contract 2 of Schumacher Road is scheduled for Wednesday, July 22<sup>nd</sup>.

**Review and authorize payments of current town and utility bills, wages and expenses:** Motion by Ruegsegger, second by Rupp to approve the current town bills as stated for July 6, 2020 disbursement in the amount of \$137,988.60; Payroll \$21,099.71; Town Bills \$116,427.65; Utility 1 \$323.92 and Utility 2 \$137.32. Motion carried (4-0) Motion by Rupp, second by Endres to approve the current town bills as stated for July 20, 2020 disbursement in the amount of \$31,465.16; Payroll \$6,686.10; Town Bills \$24,338.96; Utility 1 \$328.652 and Utility 2 \$111.45. Motion carried (4-0)

**Adjourn:** Motion by Ruegsegger, second by Endres to adjourn. Motion carried (4-0). Meeting adjourned at 7:18 PM.

**Prepared by:** Kathleen Clark, Town Clerk

**Note:** These draft minutes are subject to approval at the August 3, 2020 Town Board Meeting

## November General Election

The November 3, 2020 General Election is for the President, U.S. Representative, even-numbered Wisconsin State Senate seats, all Wisconsin Assembly seats, and all District Attorneys. With the COVID restrictions still in place, it is uncertain if the town will be required to mail out all ballots. Please be sure to register early so we have time to process new registrations. Forms can be found on our website, in the entranceway or log onto [myvote.wi.gov](http://myvote.wi.gov) where you can register or request a ballot online.

## School Information

The community school calendars show August as the month to complete registration with a start date of September 1, 2020. With COVID restrictions still active, this may change. If you have questions about this, the contacts listed may be helpful to you.

Waunakee Community School Board member is Mark Hetzel. He can be contacted by email at [markhetzel@waunakee.k12.wi.us](mailto:markhetzel@waunakee.k12.wi.us) or by phone at 608-846-5094 for any questions.

DeForest Area School Board member is Spencer Statz. He can be contacted by email at [sstatz@deforestschools.org](mailto:sstatz@deforestschools.org) or by phone at 608-692-8007

Lodi School District does not have a contact specific for the Town of Vienna. However the President of the School Board is H. Adam Steinberg. He can be contacted for questions by email at [stein-ad@lodischoolswi.org](mailto:stein-ad@lodischoolswi.org).

Poynette School Districts President is Kathleen Lucey. No email was provided but you can call the office at 608-635-4347 for information.

## DWACC Golf Event

The DeForest Windsor Area Chamber of Commerce annual Golf Classic is right around the corner on Thursday, August 13th! We are proud to host the Chamber Golf Classic at Lake Windsor Country Club!

The day will feature 18 holes of golf, two carts per team included a boxed lunch and fun games at the holes with chances to win premium prizes! Check out the raffle prizes at the turn by the front door and drop your tickets in the baskets. Lake Windsor will have three bars spread out on the patio and parking lot afterwards where awards will be given and raffle prizes drawn.

## Car Thefts and Break-Ins

Car thefts and break-ins of unlocked vehicles and homes continue to plague Dane County. The Dane County Sheriff's Office is reminding citizens to secure their belongings to protect themselves against these crimes of opportunity. The Sheriff's Office is asking citizens to do their part to deter these crimes by ensuring vehicles, garages and homes are locked at all times! Create reminders for yourself to check vehicles, garage doors and home entry points to make sure they're locked and that no items of value are accessible. If you notice your vehicle has been entered, please report it even if nothing was stolen, as there could be related cases in your area.

## Stay Safe and Healthy

## **Vienna Town Board Meeting Agenda Monday, August 3, 2020**

The Vienna Town Board will meet on Monday, August 3, 2020 at 7PM at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

- Call the Town Board meeting to order
- Recite the Pledge of Allegiance
- Public comment
- Approve or amend the minutes of the July 20, 2020 Town Board meeting
- Discussion and possible action on November 3<sup>rd</sup> Referendum regarding Solar Panels
- Operator's License
- Town Supervisor Reports
- Town Clerks Report
- Plan Commission Meeting August 10<sup>th</sup> – Meier Rezone/CSM 6005 CR V
- Review and authorize payments of current town and utility bills, wages and expenses
- Adjourn