



Town of Vienna Web Site Address: [www.vienna-wis.com](http://www.vienna-wis.com)

July, 2018

## Real Estate Tax Payments

Just a reminder that the second installment of property tax is due July 31, 2018. The second installment payments are made directly to the Dane County Treasurer. We cannot accept or process these payments at our office. You should have received a reminder notice by now from the Dane County Treasurer. If you haven't and need to look up what amount you owe, you can log into Access Dane at [www.accessdane.countyofdane.com](http://www.accessdane.countyofdane.com) website and look up your tax information. If you do not have computer access, feel free to contact the office and we will assist you with that information.

## Partisan Primary Election

Absentee or early voting is now available by mail or in the office for this election. Early registration is also available by mail or in our office. You can also register on the day of election. Offices on the ballot include the Governor, U.S. Senator, U.S. Representative, Wisconsin State Senate seats and all Wisconsin Assembly Seats. For this election, voters are required to choose one Party Primary, such as Republican, Democratic, Libertarian, etc. and then only vote for the candidates within that party. Sample ballots can be found on our website for your review or in our vestibule posting cabinet.

## Bulk Waste Disposal Event

In the past, we have hosted an Electronics Recycling Event that has been extremely successful. On Saturday, July 14th from 8am-12pm the town will have a dumpster available for disposing bulk items such as furniture, rolled carpet (4' length maximum) mattresses, couches, cabinets and construction materials that are difficult to disregard properly. The dumpster will be located in our cold storage shed. Please note that items excluded are any appliances, tires, used oil, automotive batteries or any type of electronics (TV, DVD, computer equipment) or any other Wisconsin landfill banned items. We plan to do another bulk waste event closer to fall this year.

## Office Hours

The office will be closed Wednesday, July 4th in recognition of Independence Day. On Thursday, July 12th, the office will close early at 11AM for the day due to an appointment. We try to plan days off in advance, especially during an election but from time to time unexpected changes occur in our schedule. When this happens, a notice is posted on the front door entrance with contact information.

## July 4th Celebration Events

DeForest Windsor Area July 4th Family Celebration will be held at Fireman's Park. This is a two day event and the park opens on Tuesday July 3rd, at 6:00 PM. On Wednesday July 4th, the parade starts at 10:30 AM and is followed by all day fun at Fireman's Park. Village of Waunakee's WaunaBoom Family Celebration will be held at Ripp Park on July 4th from 2:00 PM-10:30 PM.

## USDA Rural Development Program

USDA Rural Development has financing available for residents of Dane County to purchase and/or repair a home. Does your home need repairs? Would you like to purchase a home? USDA Rural Development has funding available to purchase and repair homes in eligible rural communities. Interest rates range between 1-3.75%. Grants for repairs are also available to income eligible households over the age of 62. For more information, contact USDA Rural Development at 715-345-7611. Additional information is also available at [www.rd.usda.gov/wi](http://www.rd.usda.gov/wi)

# Town of Vienna Board Minutes

## June 4, 2018

The regular meeting was called to order on Monday, June 4, 2018 at 7 PM by Chairman Breggeman. Supervisors Gary Endres, Karen Ingalls, Ron Rupp and Steve Ruegsegger were present. Also present: Road Supervisor Scott Benson, Clerk Kathy Clark Scott Construction Rep Colin Jacobson, Tri-county Paving Rep Scott Hermsen, and Fahrner Asphalt Rep Jeff Hollandberger.

### **Pledge of Allegiance was recited**

**Public Comment:** None

**Approval of Minutes:** Motion by Rupp, second by Ruegsegger to approve the minutes of May 21, 2018 town board meeting. Motion carried (5-0)

### **Discussion and possible action on Seal Coating Bids:**

The town received two bids to seal coat 6.02 miles of road this year one from Fahrner Asphalt and one from Scotts Construction. Rupp opened Scott Constructions bid and read off each road's quote with a total amount of \$120,645.00. Endres opened Fahrner bid that provided a quote of \$16,428.00 per mile cost for roads up to 20' wide for a total of \$98,896.56. Any roads wider than 20' would cost \$1.40 per square yard. Representative from Fahrner Asphalt arrived and addressed questions for a final amount, calculated by square yards. Discussion followed. Motion by Endres, second by Rupp to go with Scotts Construction seal coating bid. Motion carried (5-0)

### **Discussion and possible action on Tri County Estimate for N. Madison:**

Two estimates for an additional 500' of road work were provided to fill in a sinking culvert. One option was for a 2" overlay and the other option was for a pavement reconstruction. Rupp stated this area did not warrant the cost for repair and could be filled in with cold mix. Ingalls asked if we have funds to do the work then it makes most sense to repair it. Ruegsegger asked Benson if there was enough base to work with for an overlay and there wasn't. Benson stated for the extra cost the reconstruction would be the better repair. Motion by Ingalls, second by Endres to go with the pavement reconstruction in the amount of \$18,400. Motion carried (4-1)

### **Discussion and possible action on Tri County Estimate for Hickory Lane:**

An estimate for 2,600' overlay, 1.5" thickness at centerline was provided. Hermsen explained that this estimate was done on a per ton basis because it is hard to know what the base is like. Initially two sections of Hickory Lane were reviewed during the road tour but it would be too much for this year plus a culvert needs to be replaced in the north section that was considered. Discussion followed. Motion by Endres, second by Rupp to do the overlay of 2,600' at a cost of \$59.36 a ton. Motion carried (4-0) Ruegsegger abstained

### **Discussion and possible action on Union Cemetery:**

Last July, 2017 the town was approached by Terry Wendt to consider taking possession of Union Cemetery. This would be gifted to the town and currently has a perpetual fund to keep up the grounds. Lawn maintenance is contracted to the end of the season and would be considered. If the town does take possession, Wendt would assist in the transition of bookkeeping and duties to maintain it. Motion by Endres, second by Rupp to accept the gifted cemetery when it has to be turned over with no urgency to do so. Motion carried (5-0)

**Operator's License:** None

**Town Supervisor Reports:** Supervisor Ruegsegger meeting with the DeForest Area Senior Center is scheduled for Tuesday, June 12th. Supervisor Rupp meeting with Dane-Vienna Fire on Tuesday, May 29<sup>th</sup>. Three prices were provided for the purchase of a new truck. The fire board's first choice was Pierce because of the storage and capacity of the three. Rupp requested this be on the next agenda for discussion and action. Supervisor Ingalls meeting with Waunakee EMS is Thursday, June 14<sup>th</sup>. Supervisor Endres meeting with Waunakee Fire Department was cancelled for May.

**Town Clerk's Report:** Clark informed the board that she will be out the week of June 25<sup>th</sup> but Stoeckler will work Monday thru Wednesday. The office will be closed June 28th and 29th for vacation.

### **Review and authorize payments of current town and utility bills, wages and expenses:**

Motion by Ruegsegger, second by Rupp to approve the current town bills as stated and submitted in the amount of \$29,705.40; Payroll \$18,879.33; Town Bills \$9,654.29; Utility 1 \$380.84 and Utility 2 \$790.94. Motion carried (5-0).

**Adjourn:** Motion by Rupp, second by Ruegsegger to adjourn. Meeting adjourned at 8:00 p.m.

**Prepared by:** Kathleen Clark, Town Clerk

**Note:** These draft minutes are subject to approval at the June 18, 2018 Town Board Meeting.

# Town of Vienna Board Minutes

## June 18, 2018

The regular meeting was called to order on Monday, June 18, 2018 at 7 PM by Chairman Breggeman. Supervisors Gary Endres, Karen Ingalls and Ron Rupp were present. Also present: Road Supervisor Scott Benson, Patrolman Bill Newman, Treasurer Nikki Roessler, Clerk Kathy Clark and Residents Lavern Wipperfurth, Jenny Baker, Amy Hanson, Sheryl Schroeder, Tammie and Chris Stuntebeck. Supervisor Steve Ruegsegger was excused.

**Approval of Minutes:** Motion by Rupp, second by Ingalls to approve the minutes of June 4, 2018 town board meeting. Motion carried (4-0)

### **Pledge of Allegiance was recited**

**Public Comment:** None

**Approval of Minutes:** Motion by Rupp, second by Ingalls to approve the minutes of June 4, 2018 town board meeting. Motion carried (4-0)

### **Discussion and possible action on maintenance of Nature Valley Outlot 4:**

Clark started by displaying the documents provided by Nature Valley Home Owners Association (HOA) and the town board agenda and minutes from May, 2017 when this topic was first discussed. Also displayed was a map of the area and five pictures to display Outlot 4 prior to mowing for the board to review. The grass was as high as two feet in some places. HOA President Schroeder stated that they had been maintaining it erroneously for many years and although the town agreed to maintain it by ditch mowing it two times a season, the grass gets too long for little children to play in. One resident pointed out that this lot is surrounded by maintained mowed lawn and this should be too.

Rupp asked what the HOA costs is to have it mowed by their service and it is \$75.00 a mowing. This lot is 2.5 acres to maintain and the cost is very reasonable in cost. Endres stated that this should be mowed and proposed the town and HOA split the cost. Schroeder asked why the town thinks it should be split and won't pay to maintain it and Ingalls stated it was not budgeted for this year. Motion by Endres, second by Rupp to split the cost of \$75.00 with the HOA for Taylor Earth to mow Outlot 4 for this year and budget the costs for the town to maintain it in 2019. Motion carried (4-0)

**Discussion and possible action on Purchase of Dane-Vienna Fire Truck:** Clark displayed a picture of what the new truck will look like and the bids that were provided in April, 2018, which have been adjusted since then by changing the features of the truck. The revised bids received were Pierce \$543,407, Rosenbower \$543,340 and Marion \$533,241 all very close in cost. Pierce is the one they like the best because of its style and functionality. Clark informed the board that Wisconsin River Bank had called the office on Friday to offer rates to finance the truck after talking to Koenig about a loan for all three municipalities. This is not the only bank Dane has talked to about a loan. Other quotes are financing are being reviewed. Ingalls stated Waunakee EMS received a good rate for a municipal loan as did Waunakee Fire Department. Endres asked what the Town of Dane's position is on this. Rupp said they are going to have a meeting to discuss it but the Town knows a new truck is needed. Motion by Endres, second by Ingalls to pay up to \$70,000 for the purchase of Dane-Vienna Fire truck. Motion carried (4-0)

**Discussion and possible action on Liquor License Applications:** Clark presented the annual liquor license renewal applications for the business holders. Applications were complete with all necessary documentation attached. There have been no new business licenses from last year. Applications for operator's license renewals were also presented with two new additional applications this year for review. Motion by Rupp, second by Endres to approve all annual liquor license renewal applications and all operator license renewals as presented. Motion carried (4-0). The board reviewed two new operator applications presented. Motion by Rupp, second by Ingalls to approve Brandy Nordstrom operator's license application. Motion carried (4-0) Motion by Rupp, second by Ingalls to approve Brianna Bockover operator's license application. Motion carried (4-0)

**Discussion and possible action on Advance Disposal Bulk Waste Event:** Clark informed the board this initially was added to the agenda while trying to obtain a quote for costs but discovered under the new contract terms, Advanced Disposal will provide three dumpsters annually for Bulk Disposal and one dumpster a year for electronic recycling annually. Clark asked the board how they would like to do this and when. Discussion of placing the dumpster at the brush site took place but there would be no way to control what would be disposed of. Motion by Rupp, second by Ingalls to have a one dumpster available Saturday, July 14<sup>th</sup> and see how it works out. Motion carried (4-0)

**Discussion and possible action on Road Shouldering and Patching:** Endres stated that he has received a ton of complaints on Schumacher Road and Patton Road. Clark asked who has been complaining as only one complaint has been received in the office. Endres stated names of four residents that either live on the roads or drive it.

Endres said patching the shoulders is not the answer but leaving the way it is for two years is not the answer either. Clark asked Endres how he is responding to the complaints. He stated that they know the roads are scheduled for major road repair in 2019 and 2020 but something needs to be done this year to secure the edges and make them safer with the volume of traffic. Rupp suggested considering a different material that they use at the county for patching and doing edge lines along the roads. The material is sticky, heavier and last longer than the mix used now. It does cost more than what is used by the town but it lasts longer and holds better. Ingalls asked if we need to consider extra help to get this work done. Clark stated that there is a procedure in place to address the roads repairs. The roads that have scheduled maintenance work contracted for chip sealing and road reconstruction are shouldered first. If a complaint is received, a work order is issued, Benson or Newman check on it to see what is needed and complete the work. Clark stated Schumacher Road is scheduled for shouldering repair and ditching this year as soon as the other roads are done. Patton Road is scheduled for culvert replacement this year so repairs will be done at the same time. Clark asked for direction. Ingalls suggested continuing to follow the procedure in place. Benson asked what material the board wants to try. Endres said to fill in the shoulders with gravel, spread it with the loader and it will get packed down. Benson suggested recycled material for the shoulders because it packs well and cost less than the other materials but it probably will not get done for another 3-4 weeks yet. Motion by Ingalls, second by Endres to follow current road procedure and leave the road maintenance work to the discretion of Road Supervisor Benson. Motion carried (4-0)

**Operator's License:** None

**Town Supervisor Reports:** Supervisor Rupp's meeting with Dane-Vienna Fire is scheduled for Monday, June 25<sup>th</sup>. Supervisor Ingalls meeting with Waunakee EMS was Thursday, June 14<sup>th</sup> and financing was discussed with different banking institutions. Supervisor Endres meeting with Waunakee Fire Department is scheduled for Monday, June 25<sup>th</sup>.

**Town Clerk's Report:** Clark informed the board members that as of the last conversation on the UD 1 lift station that no further action has been taken. When contacting Attorney Mitby for assistance with a follow up letter to the Village of Deforest, Mitby suggested the town hold a public hearing with current sewer customers to discuss what changes may be taking place. Clark was directed to wait on this for now. Road projects are underway. On Friday, June 19<sup>th</sup>, both Hickory Lane and Madigan Road were completed. North Madison is scheduled to start reconstruction on Thursday, June 21<sup>st</sup> and Meek Road is tentatively scheduled to start the week of June 25<sup>th</sup>.

**Review and authorize payments of current town and utility bills, wages and expenses:** Motion by Rupp, second by Ingalls to approve the current town bills as stated and submitted in the amount of \$24,285.04; Payroll \$4,913.17; Town Bills \$15,684.83; Utility 1 \$3,641.26 and Utility 2 \$45.78. Motion carried (4-0).

**Adjourn:** Motion by Rupp, second by Endres to adjourn. Meeting adjourned at 8:17 p.m.

**Prepared by:** Kathleen Clark, Town Clerk

**Note:** These draft minutes are subject to approval at the July 2, 2018 Town Board Meeting.

## **Vienna Town Board Meeting Agenda Monday, July 2, 2018**

The Vienna Town Board will meet on Monday, July 2, 2018 at 7 PM at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

Call the Town Board meeting to order

Recite the Pledge of Allegiance

Public comment

Approve or amend the minutes of the June 18, 2018 Board meeting

Discussion and possible action on old Town Hall Safe

Discussion and possible action on 2016 CMAR Resolutions Utility District 1 & 2

Operator's License

Town Supervisor Reports

Town Clerk's Report

Road Projects

Review and authorize payments of current town and utility bills, wages and expenses

Adjourn