



Zoning/ Building Permit Applications

The Village of Arlington strives to support your project with prompt, courteous, and professional assistance. Although a formal permit process is followed, we are happy to schedule time to speak with you informally about your project. Permits and zoning approval are required for almost all projects in the Village of Arlington. The Village contracts with General Engineering Company for building inspection and zoning services. For questions or to discuss your project, please contact:

Kelly Green - Building Inspector

kgreen@generalengineering.net; Phone: (608) 697-7771

* Zoning questions may be directed to:

Mitchell Bortz - Zoning Administrator

mitchellb@generalengineering.net; Phone: (608)-690-8796

When is a Zoning Permit required?

Building permits are NOT the same as zoning permits. In many situations you are required to have BOTH. Some of the projects that require a Zoning Permit: New construction of a house, building or accessory structure. Addition to the footprint of any building to include decks, porches, patios, pergolas, fences etc. Zoning permit fees are determined by the Zoning Administrator per the Village's fee schedule.

Zoning Permit Procedures: A Zoning Permit Application is applied for online: https://gec.soliant.cloud/fmi/webd/GEC_Zoning. If the Zoning Administrator determines that all necessary requirements are met, a zoning permit will be issued which shall be kept and displayed at the building site. Fees must be paid at the time the permit is issued. Fees shall be paid via cash or check and made payable to Village of Arlington.

When is a Building Permit Required?

A Building Permit is required any time a building or other structure is built, enlarged, or altered, when heating or ventilation systems are installed, when changes to the electrical or plumbing system are made, or when any changes are made that would affect the fire hazards or safety of the building. Repairs or alterations to a building that do not involve structural changes, such as replacement of windows or installation of appliances that do not require rewiring, do not require a permit. Permits must be obtained before ground is broken for a new building or addition, or before alterations begin, whichever occurs first.

Building Permit Procedures: A Building Permit Application can be applied for online: https://gec.soliant.cloud/fmi/webd/GEC_BuildingPermitApplication along with a complete set of building plans and specifications should be submitted to the building inspector. If the Building Inspector determines that all necessary requirements are met, a building permit will be issued which shall be kept and displayed at the building site. Building Permit fees are determined by the Building Inspector per the Village's fee schedule. Fees must be paid at the time the permit is issued. Fees shall be paid via cash or check and made payable to Village of Arlington.

No work shall begin until you have an approved permit. Work started without an approved permit is subject to double fees.