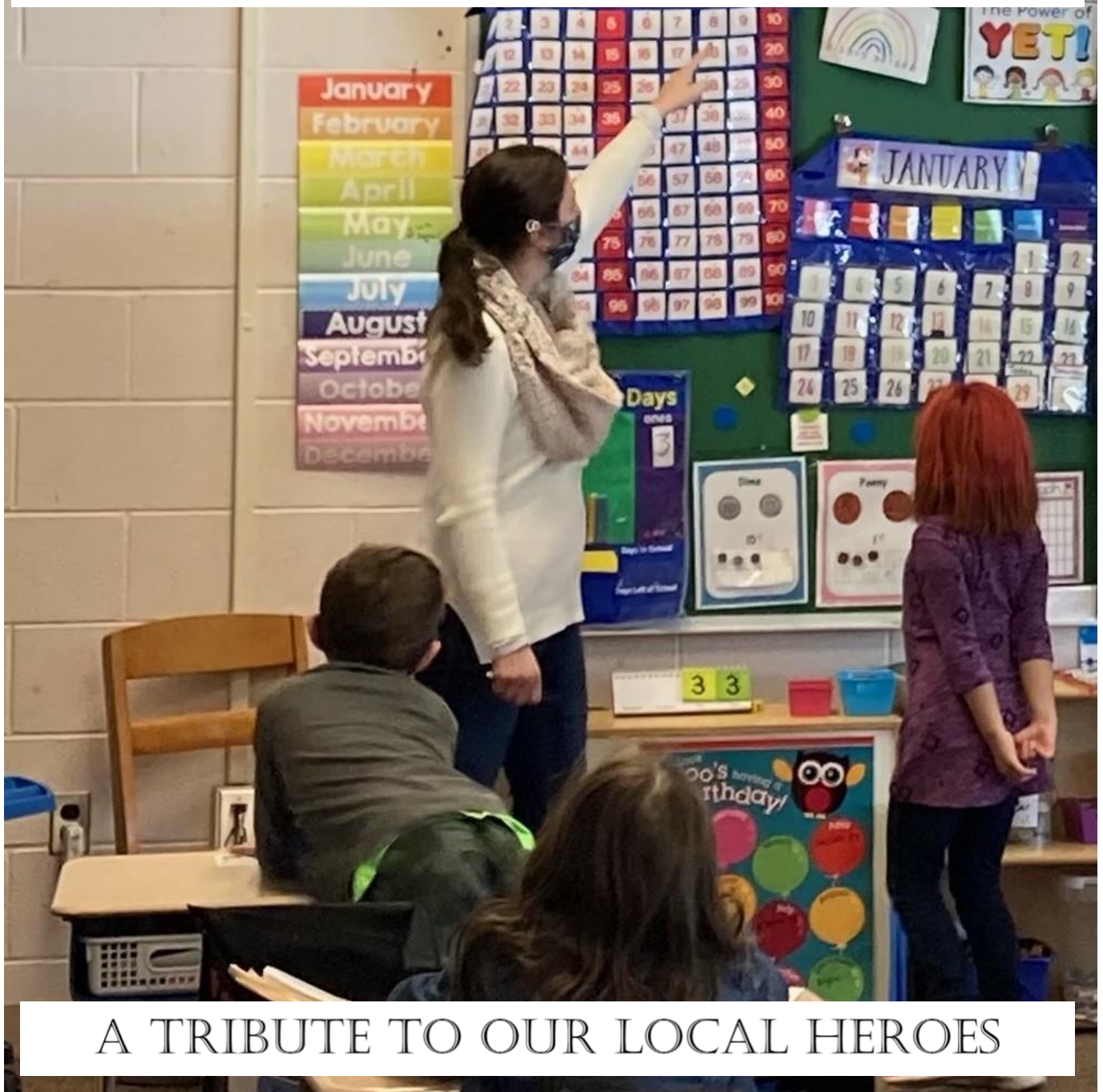


# VERNON TOWN AND SCHOOL DISTRICT ANNUAL REPORT

YEAR ENDING 2020  
*VERNON, VT*



A TRIBUTE TO OUR LOCAL HEROES



This year's Town Report is dedicated to Vernon's Local Heroes who selflessly continue to look after their fellow residents through the COVID-19 pandemic of 2020 and 2021. As this report goes to print, the pandemic continues and we do not know when it will end.

We do know, however, that we are fortunate to have **teachers** who are there for their students,



volunteers who organize meal deliveries to make sure our neighbors don't go hungry,



An experienced and dedicated **Emergency Management Director** and Town Health Officer to keep us informed and prepared,



Town Hall staff (the Clerk's office, the Listers, the Treasurer's office and **Library staff**),

**Vernon Green** caregivers, Highway and Recreation staff, and more, who have shouldered the responsibility and stepped up to the challenge, keeping us safe through this new kind of storm.



# We Are Vernon Strong!



**ANNUAL REPORT – VERNON, VERMONT  
FOR THE FISCAL YEAR ENDING  
JUNE 30, 2020**

**TOWN MEETING WILL BE HELD IN  
TWO PARTS THIS YEAR BECAUSE OF  
THE COVID-19 RESTRICTIONS:**

**ELECTION OF TOWN AND SCHOOL  
OFFICERS AND SCHOOL BUDGET WILL  
BE HELD TUESDAY, MARCH 2  
7AM TO 7PM AT VERNON TOWN HALL**

**DROP OFF YOUR COMPLETED BALLOT OR VOTE  
INSIDE WITH SOCIAL-DISTANCED PROCEDURES**

**THE SECOND PART OF TOWN MEETING  
IS EXPECTED TO BE HELD IN PERSON  
THE WEEK OF MAY 10-16.**

**THE MAY MEETING WILL INCLUDE THE TOWN BUDGET  
AND ARTICLES NORMALLY VOTED ON THE FLOOR**

**A SEPARATE WARNING WILL BE PUBLISHED WHEN THE  
DATE, TIME AND PLACE ARE SCHEDULED**

**PLEASE BRING THIS REPORT WITH YOU TO THE IN-  
PERSON TOWN MEETING**

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## VERNON TOWN OFFICE HOURS\*

### TOWN CLERK

Monday through Thursday 7:00 A.M. – 5:00 P.M.  
and by appointment

### TOWN TREASURER

Monday through Thursday 6:00 A.M. – 4:00 P.M.

### LIBRARY

Mon. & Thurs. 1:00 P.M. - 6:00 P.M.  
Tuesday 9:00 A.M. – 12:00 P.M.  
& 1:00 P.M. - 6:00 P.M.  
Wednesday 1:00 P.M. - 6:00 P.M.  
Friday Closed  
Saturday 9:00 A.M. – 12:00 P.M.

\*Subject to Change

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SHERIFF	254-6962
FIRE	254-2425
TOWN OFFICES	257-0292
VERNON ELEMENTARY	254-5373
VERNON FREE LIBRARY	257-0150
TOWN GARAGE	254-9428
RECREATION AREA	254-9251
HEALTH OFFICER	254-4485
FIRE WARDEN	254-2279
ANIMAL CONTROL OFFICER	254-6962

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## REGULAR MEETINGS\*

### SCHOOL BOARD

Second and Fourth Monday of each month at 6:00 P.M.

### SELECTBOARD

First and Third Tuesday of each month at 6:30 P.M.

### SENIOR CITIZENS

Second Monday of each month at Noon-Potluck  
(Business Meeting)

Fourth Monday of each month at 1:00 P.M.  
(Blood Pressure and Birthday Social)

### VERNON EMERGENCY MANAGEMENT

Third Wednesday of each month at 6:30 P.M.

### WINDHAM REGIONAL COMMISSION (WRC)

Last Tuesday of every other month at 6:00 P.M (winter) 7:00 P.M. (summer)

### WINDHAM SOLID WASTE MANAGEMENT DISTRICT (WSWMD)

Second Thursday of each month at 7:00 P.M.

### FIREFIGHTER & EMS Personnel Training

Every Tuesday at 6:00 P.M.

### PLANNING & ECONOMIC DEV. COMM MEETING

2<sup>nd</sup> Wednesday at 6:30 P.M.

\*Subject to Change



# TOWN INFORMATION

## TOWN OFFICERS 2020-2021

### TOWN MODERATOR

Timothy Arsenault .....2021

### TOWN SCHOOL DISTRICT MODERATOR

Timothy Arsenault .....2021

### TOWN AND TOWN SCHOOL DISTRICT CLERK

Timothy Arsenault .....2022

### TOWN AND TOWN SCHOOL DISTRICT TREASURER

Cindy Turnley .....2023

### SELECTPERSON (3 year term)

Michael Root.....2021

Sandra Harris.....2022

Jean Carr .....2023

### SELECTPERSON (2 year term)

Christopher Parker (Ch.) .....2022

Jeff Dunklee .....2021

### LISTERS (3 year term)

William Hammond.....2021

Carol Hammond (Ch).....2022

Chad Baldwin.....2023

### 1<sup>ST</sup> CONSTABLE

Jesse Jobin.....2021

### 2<sup>ND</sup> CONSTABLE

Andrew White .....2021

### DELINQUENT TAX COLLECTOR

Marylynn Scherlin.....2021

### SCHOOL DIRECTORS (3 year term)

Hannah Rosinski .....2021

Kari Sparks.....2022

Chad Mulverhill .....2023

### SCHOOL DIRECTORS (2 year term)

Walter Breau .....2022

Kerry Amidon .....2021

### WINDHAM-5 DISTRICT REPRESENTATIVE

Sara Coffey

### LIBRARY TRUSTEES

Bronna Zlochiver (Ch.) 3 year terms.....2021

Elaine Dietrich .....2022

Joanne Leveille .....2023

Ian Hefe.....2021

Kristen Dietrich.....2022

### MARSH FUND COMMITTEE\*

James Brown.....Sandra Harris

### MEMORIAL DAY COMMITTEE\*

Peter & Angela Miller

*\*Voted at Town Meeting*

### JUSTICES OF THE PEACE

Susan Arsenault..... Timothy Arsenault

Tom Rappaport.....Sandra Harris

Christiane Howe..... Michael Root

Marylynn Scherlin..... Lynda Starorypinski

Jeffrey Dunlkee ..... Ian Hefe

### BOARD OF CIVIL AUTHORITY

Susan Arsenault..... Timothy Arsenault (Ch.)

Jean Carr ..... Jeffrey Dunklee

Sandra Harris..... Ian Hefe

Christiane Howe..... Christopher Parker

Tom Rappaport..... Michael Root

Marylynn Scherlin..... Lynda Starorypinski

### TOWN CLERK AND TREASURER APPOINTMENTS

Assistant Town Clerk ..... Susan Fiske-Gagne

Assistant Treasurer..... Katherine Walker

### SELECTBOARD APPOINTMENTS:

TOWN ADMINISTRATOR (interim).. Wendy K. Harrison

### CEMETERY COMMITTEE

Mayrlynn Scherlin (Ch) ..... Sandra B. Harris

Christiane Howe..... Vacant (4 seats)

SENIOR SOLUTIONS .....Marylynn Scherlin

DRUG & ALCOHOL TESTING ..... Roland Walker

### E-911 CONTACT

Timothy Arsenault ..... Roland Walker

EMERGENCY MANAGEMENT ..... David Emery

HEALTH OFFICER ..... Mark Snow

Annette Roydon & Heather Frost (Deputies)

POUND KEEPER..... Windham County Humane Soc.

ANIMAL CONTROL OFFICER..... Jesse Jobin

### ELDERLY ASSISTANCE BOARD

Marylynn Scherlin (Ch) ..... Sandra Harris, Vice-Chair

Sharon Richardson .....Linda Shippee

Vacant (3 seats)

### FARMLAND PROTECTION ADV. COMMITTEE

Arthur Miller (Ch.)..... Skip Baldwin

Jeff Hardy..... Madeline Arms

#### FENCE VIEWERS

Michael Root.....Munson Hicks.....Rory Underwood

#### CAPITAL PLAN COMMITTEE

Lynda Starorypinski (Ch.)

Katherine “Kat” Baldwin .....Joyce Goodnow

Tom Rappaport..... Sandra Rulewich

GREEN UP DAY COORDINATOR..... Hannah Rosinski

#### INSPECTOR OF WOOD, SHINGLES & LUMBER

Michael Root..... Munson Hicks

OFFICIAL NEWSPAPER ..... Brattleboro Reformer

#### PLANNING & ECONOMIC DEVELOPMENT COMM.

Robert Spencer (Ch.).....Madeline Arms

Jeffrey Dunklee ..... Martin Langeveld

Natalia Meijome.....Jason O’Brien

Thomas Rappaport (V.Ch)

RECREATION DIRECTOR..... Seth Deyo

Assistant ..... Ian Deyo

#### RECREATION BOARD

Jason O’Brien (Ch.)..... Vickie Rea

Dani Alexander ..... Shannon Connolly

Amy Emery

#### SOLID WASTE COMMITTEE

Chris Parker.....Michael Root

Josh Unruh ..... Bob Spencer

RESCUE INC. REPRESENTATIVE. Christopher Parker

ROAD COMMISSIONER .....Roland D. Walker Jr.

SELECTBOARD SECRETARY ..... vacant

TOWN ATTORNEY ..... Salmon & Nostrand

TOWN FOREST SUPERVISOR..... Seth Deyo

Assistant ..... Ian Deyo

TOWN SERVICE OFFICER.....Marylynn Scherlin

TREE WARDEN. ....Roland Walker Jr

#### TOWN BUS DRIVERS

Reita Lashway ..... Cindy Symons

#### VETERANS MEMORIAL COMMITTEE

Joshua Unruh..... Chad Mulverhill

#### WEIGHER OF COAL

Michael Root..... .Christiane Howe

#### WINDHAM REGIONAL COMMISSION

Timothy Arsenaault.....James Pinkerton

#### WINDHAM SOLID WASTE DISTRICT REP

Christopher Parker ..... (Alt.)



#### VERNON VOLUNTEER FIRE DEPARTMENT

Chief..... Alex Dunklee

Assistant Chief ..... Spencer Bristol

Deputy EMS Chief..... Zachary Rounds

EMS Captain .....Mike Pratt

EMS Lieutenant ..... Tasha Cross

Chaplain .....Bruce Burks

#### Firefighter/EMS

John Wheelden

#### Firefighters/ EMS Support

Timothy Alexander ..... Bradley Betit

Travis Franklin ..... Joshua Griffus

Sara Moye ..... Tyler Pratt

Ryan Snow

#### EMS/ FF Support

Jonathan Hall..... Victoria Hall

Bryan Hemmingway ..... Beth Houle

Jemez Jobin

#### EMS

Pam Amato.....Katelynn Baldwin

Zachary Gilbeau ..... Katie Richardson

#### Auxiliary

Kenneth Bloom .....Caitlin Foley

Tina Franklin.....Faith Jobin

Meagan Pratt

FIRE WARDEN..... John Wheelden, Jr.

Asst. .... Jesse Jobin

#### SENIORS

President..... Gloria Pinkerton

Vice-President..... Betty Chamberlin

Secretary..... Sallie May

Treasurer .....Aina Lindquist

Assistant-Treasurer..... Carol Moore

# TOWN PROPERTY INVENTORY

## BUILDINGS AND LAND

Town Office Building  
Gazebo  
North School  
South School  
Fire Station  
Recreation Area  
Garages & Salt Shed  
J. Maynard Miller Forest  
Cemeteries  
Miscellaneous Land Parcels

## TOWN OFFICES

Computers & Printers  
Photocopiers  
Safes  
Office Equipment & Furnishings  
Sound System  
Custodial Equipment  
Vote scanning machine

## LIBRARY

Computers  
Printer, Copier/fax machine  
Equipment & Furnishings  
Books, DVDs, audios, etc.

## RECREATION

Area Equipment  
Pool Equipment  
Tools & Equipment  
Games & Activity Equipment  
Mowers  
Office Equipment & Furnishings

## HIGHWAY DEPARTMENT

2010 Diesel Int'l Dump Truck w/ Tenco Dump  
body, plow & wing  
2013 Diesel Int'l Dump Truck w/ Tenco Dump  
body, plow & wing  
2008 Case 580 Super M Series III Backhoe  
2004 International 7600 Dump Truck, MG Dump  
body w/ Henderson Wing and Plow  
2003 Ford One ton Truck, Dump body w/plow and Torwell  
Sander  
1988 Caterpillar Grader w/ plow & wing  
2018 Case Loader Model 621B  
2015 John Deere 6501D w/ Tiger Bengal  
mid mount mower 60"  
1994 Morbark Chipper  
1991 Sweepster Model P84  
Radios  
HTC Shoulder Machine  
Dell Computer & Printer  
Miscellaneous Garage, Office & Highway equip.

## FIRE DEPARTMENT

2000 Custom KME Pumper Truck – Engine 3  
2015 Ford F-350 Rescue Vehicle 1  
1994 Freightliner Pumper/Tanker – Tanker 1  
2015 E-One Pumper Truck – Engine 1  
1974 Ford Brush Truck – Brush 1

## Bauer Breathing Air Fill Station

Base Radio  
Mobile Radios  
Portable Radios  
Paggers  
Computers and Printers  
Atmospheric Monitoring Equipment  
Thermal Imaging Camera  
20 Scott Air Packs and 40 Cylinders  
Automatic External Defibrillators  
Turnout gear  
Fog machine  
Life Pac 12, 2 Batteries  
Holmatro Automobile Extraction Equipment  
Firefighting Hose, Tools & Equipment  
Office Equipment and Furnishings

## VERNON EMERGENCY MANAGEMENT

Stationary Communications Equipment  
Winco Generator (siren)  
Portable Radios  
Siren & Signal Box  
Office Equipment & Furnishings  
Dell Computer; Canon Fax; HP Jet Printer

## MISCELLANEOUS EQUIPMENT

1998 Chevrolet Pickup Truck  
2008 Ford E350 Goshen Coach Van



February 1, 2021

Selectboard  
Town of Vernon  
567 Governor Hunt Road  
Vernon, Vermont 05354

We were engaged by the Town of Vernon and have audited the financial statements of the Town of Vernon as of and for the year ended June 30, 2020. A complete copy of the draft audited financial statements, including our opinion thereon, will be available for inspection at the Town Office.

Thank you very much for your understanding and cooperation throughout the entire audit process.

*RHR Smith & Company*

Certified Public Accountants

3 Old Orchard Road, Buxton, Maine 04093  
Tel: (800) 300-7708 (207) 929-4606 Fax: (207) 929-4609  
[www.rhrsmith.com](http://www.rhrsmith.com)



# TOWN FINANCIAL STATEMENTS

## SPECIAL REVENUE FUNDS REAPPRAISAL FUND

BALANCE July 1, 2019	\$ 176,916.87
ADD:	
Interest	155.31
Net Investment Gains	2,131.20
State of Vt. Listers Training	
State EEGL Assistance	<u>8,759.00</u>
	\$11,045.51
DEDUCT:	
Net Investment Losses	205.21
NEREC Reimbursement	163.00
Professional Services	781.25
Accrued Salaries	142.87
Payroll	331.81
FICA/Medi	<u>25.37</u>
	(1,649.51)
BALANCE June 30, 2020	\$ 186,312.87

The Fund is invested with Edward Jones.

## TOWN UNEMPLOYMENT COMPENSATION FUND

BALANCE July 1, 2019	\$ 21,909.37
ADD:	
Interest	4.30
Net Investment Gains (Realized & Unrealized)	<u>1,548.22</u>
	1,552.52
DEDUCT:	
Net Investment Losses	149.07
Unemployment payments	<u>2,492.87</u>
	(2,641.94)
BALANCE June 30, 2020	\$ 20,819.95

The Fund is invested with Edward Jones.

## J. MAYNARD MILLER FOREST FUND

BALANCE July 1, 2019	\$ 183,938.81
ADD:	
Interest	26.54
Investment Gain	<u>14,161.32</u>
	14,187.86
DEDUCT	
Investment Loss	1,363.57
Town Forest Maintenance	<u>1,911.05</u>
	(3,274.62)
BALANCE June 30, 2020	\$ 194,852.05

The Fund is invested with Edward Jones.

## FARMLAND PROTECTION FUND

BALANCE July 1, 2019	\$ 199,273.56
ADD:	
Interest	57.51
Appropriation	20,000.00
Investment Gain	<u>13,665.75</u>
	\$33,723.26
DEDUCT:	
Investment Loss	<u>1,315.85</u>
	(1,315.85)

BALANCE June 30, 2020	\$231,680.97*
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\*Of this amount, \$2,720.57 is left to be used for expenses of the Farmland Protection Advisory Committee, as voted at Town Meeting on March 6, 1984.

The Fund is invested with Edward Jones.

## DOG FUND

BALANCE July 1, 2019	\$ 24,492.33
ADD:	
Interest	24.48
Licenses	<u>2,225.00</u>
	2,249.48
DEDUCT:	
Tags & Supplies	441.69
Payroll	209.92
Wind. Cty. Humane Society	660.00
State of VT – Licenses Fees	<u>155.00</u>
	(1,466.61)

BALANCE June 30, 2020	\$ 25,275.21
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DOG Licenses: All dogs six months old or older should be licensed annually by the Town Clerk on or before April 1<sup>st</sup>.

The Fund is invested with Peoples United Bank.

## VERNON ELDERLY ASSISTANCE FUND

BALANCE July 1, 2019	\$ 45,076.45
ADD:	
Interest	21.89
Resident Reimbursement	250.00
Twn Mtg Appropriation	<u>10,000.00</u>
	10,271.89
DEDUCT:	
Assistance to Residents	9,411.24
Postage/Supplies	<u>13.75</u>
	(9,424.99)

BALANCE June 30, 2020	\$ 45,923.35
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## TOWN CLERK RESTORATION RESERVE FUND

BALANCE July 1, 2019	\$ 19,144.37
ADD:	
Interest	20.56
Town Clerk Remittance	<u>6,722.00</u>
	6,742.56
DEDUCT:	
Records restoration	6,519.44
New Equipment	<u>325.00</u>
	(6,844.44)
BALANCE June 30, 2020	\$ 19,042.49

This reserve fund is to be used only for the purpose of record preservation.

This Fund is invested with Peoples United Bank.

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## PROFESSIONAL SERVICES FUND

BALANCE July 1, 2019	\$ 237,305.06
ADD:	
Interest	232.17
NorthStar (VY Reimb)	25,871.35
Net Investment Gains	3,459.28
Town Meeting Appropriation	<u>25,000.00</u>
	54,562.80
DEDUCT:	
George Sansoucy	32,540.50
Net Investment Losses	333.09
	(32,873.59)
BALANCE June 30, 2020	\$ 258,994.27

At Town Meeting, March 1, 1999, this fund was established by Article 11 with the remaining monies from the Act 60 Legal Services appropriation that had been raised under Article 2 in May, 1997.

The purpose of the Professional Services Fund is to represent the Town of Vernon's position on issues relating to utilities and industrial scale development.

The Fund is invested with Edward Jones.

## EMERGENCY MEDICAL AND AMBULANCE SERVICE FUND

BALANCE July 1, 2019	\$ 106,235.72
ADD:	
Interest	0.57
Net Investment Gains	<u>9,595.83</u>
	9,596.40
DEDUCT:	
Rescue Subscriptions	120.00
Net Investment Losses	925.59
EMS Expense	<u>2,645.00</u>
	(3,690.59)

BALANCE June 30, 2020	\$ 112,141.53
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At Town Meeting, March 2004, Article 20 voted to change the policy for Rescue Inc. reimbursements so that the Town not pay for the first service but rather encourage households to purchase subscriptions every year and for the Town to pay for subscriptions out of this Fund for households that cannot afford the cost of the subscription.

The Fund is invested with Edward Jones.

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## PAY AS YOU THROW FUND

BALANCE July 1, 2019	\$ (8,279.00)
ADD:	
Interest	
Trash Bag Sales	<u>72,099.65</u>
	\$ 72,099.65
DEDUCT:	
Supplies	
Rebate on trash bags	287.50
Tipping Fee	20,405.62
Refuse Collection	<u>50,361.02</u>
	(71,054.14)
BALANCE June 30, 2020	\$ (7,233.49)

At Town Meeting in March, 2017 Article 19 voted to establish a Pay-As-You-Throw Fund into which all PAYT revenue shall be deposited for management of all fiscal activities associated with the PAYT Program.



# JAMES CUSICK SCHOLARSHIP FUND

## TOWN OF VERNON REQUIREMENTS

1. An application shall be submitted to the Selectboard Chairperson or the Town Clerk no later than 4:00 P.M. or the close of normal business hours on July 1st of each year.

2. Any Vernon resident as determined by V.S.A. 16: 1075 may apply for a scholarship for assistance for up to a total of four years, each year the resident may reapply. The purpose of the scholarship fund is for the resident to further their education or training upon receipt of a high school diploma or an equivalent as determined by the Vermont Department of Education. The resident shall become eligible for the scholarship upon receipt of the application by the Selectboard Chairperson or the Town Clerk within six years of the date of graduation. A resident becomes ineligible at the end of the sixth year from when his/her high school diploma or equivalent certificate was awarded.

3. Applicant must have been eligible to attend the Vernon School system for a minimum of five academic years as a resident immediately prior to receipt of the high school diploma or the equivalent.

4. Each full-time resident recipient shall receive \$1,000.00 (or the amount voted) for two semesters at an institution of higher learning, a certified training center, or a vocational school. If the amount of the appropriation is not sufficient, it shall be divided equally among the students selected.

5. For less than a full-time post-secondary status, a pro-rata reduction in the amount of the scholarship will be made, but in no case will a less than 50% status for an academic year, as determined by the school, be eligible for the scholarship.

6. The student is responsible to provide verification to the Town Clerk by January 15 that they have completed the first semester and are enrolled for the second semester. Acceptable forms of verification are:

- Verification form provided by the Town Clerk
- Student grade report
- Tuition bill
- Letter of enrollment

Any other official document form from the school that satisfies the enrollment verification.

7. Checks will be issued each year during the last two weeks of January, payable to the Vernon resident and mailed to the student's home address unless otherwise stipulated.

8. Any scholarship recipient, whose status changes during or before the academic year, is fully responsible for notifying the Town Clerk of the change. Any scholarship recipient who receives an award for which they are ineligible due to said status change, residency, or other requirements outlined above, will be responsible for reimbursing the town within ninety days.

9. The Selection Committee is the Chairperson of the Vernon School Board, Chairperson of the Vernon Selectboard, and the Principal of the Vernon Elementary School. All decisions of the Committee shall be by majority vote. The Selection Committee will review applications no later than July 15th. Students will be notified within five days of the Committee's decision.

Any request for reconsideration must be made in writing within ten calendar days following the initial decision. The request must be made by the resident and must cite the specific details needing to be reconsidered. Any reconsideration of the Committee's decision must be made by a majority vote of the Committee and the decision of the Committee is final.

Application forms are available at the Vernon Town Clerk's Office.



## TOWN OF VERNON—JAMES CUSICK SCHOLARSHIP FUND

BALANCE July 1, 2019	\$37,056.38
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### ADD:

Interest	1.84	
Net Investment Gains	<u>3,067.32</u>	
		3,069.16

### DEDUCT:

2017/2018 Scholarships	20,500.00
Net Investment Losses	<u>307.93</u>
	(20,807.93)

BALANCE June 30, 2020	\$19,317.61
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At Town Meeting, February 28, 2011, it was voted by Article 20 that the following restriction be placed upon this Fund:

No more than \$40,000.00 shall be disbursed in any year and after five (5) years the Selectboard shall review the disbursement guidelines, as well as the appropriation disbursement levels.

Applications and guidelines are available at the Town Clerk's Office.

The Fund is invested with Edward Jones

# CAPITAL PROJECT FUNDS

## EMERGENCY CAPITAL RESERVE FUND

BALANCE July 1, 2019 \$ 1,514,726.05

### ADD:

Interest	14.79
Reimb. from Solid Waste	1,570.00
Appropriation	25,600.00
Net Investment	<u>137,160.66</u>
	164,345.45

### DEDUCT:

Due from Solid Waste	2,700.00
Transfer to Capital Plan	7,715.12
Net Investment Losses	<u>13,206.97</u>
	(26,622.09)

BALANCE June 30, 2020 \$ 1,652,449.41

### Creation of the Fund:

At Town Meeting, March 6, 2000, Article 31 voted to establish an Emergency Capital Reserve Fund for the purposes of providing perpetual funds for unanticipated and emergency Capital replacements or repairs and to help defray the cost of the annual appropriation of the Capital Plan. Through Article 32, this new fund received a total of \$1,755,002.02 by transferring the monies from two existing funds: \$790,346.99 in the Town Building/Facilities Major Repair and Upgrade Fund and \$964,655.03 in the Vehicles/Equipment Major Repairs and Replacement Fund. It was envisioned that the Town would be able to fund future capital purchases exclusively through investment income generated annually by the balance in the Emergency Capital Reserve Fund, without having to raise the monies through taxes.

### Operation of the Fund:

All normal capital purchases or refurbishments are to be included in and funded by the Capital Plan. Failure to plan and include required purchases into the Capital Plan does not constitute an emergency, and the Emergency Capital Reserve Fund shall not be used for such purposes.

The Selectboard was authorized to approve, by a majority vote, emergency capital expenditures of \$10,000 or more from the Emergency Capital Reserve Fund. All amounts so expended shall be replenished through an article presented to the next Annual Town Meeting. If the emergency expenditure exceeds \$100,000, the Town Meeting voters may authorize replenishment over several years.

It was voted that each year all interest and dividends earned by the Emergency Capital Reserve Fund shall be applied to reduce the cost of the annual appropriation for the Capital Plan. Careful management of the Capital Plan should allow preservation of the principal of the Emergency Capital Reserve Fund.

This Fund is invested with Edward Jones

## SOLID WASTE MANAGEMENT FUND

BALANCE July 1, 2019 \$ 1,154.40

### ADD:

Interest	12.32
FY19-20 Accounts Payable	3,893.24
To Cover Cash Flow	2,700.00
Town Mtg Appropriation	78,162.00
Net Investment Gains	<u>104.57</u>
	\$84,872.13

### DEDUCT:

Wind. Solid Waste Mgmt	
District Assessment	15,161.88
Reimb. Emergency Cap.	1,570.00
FY19-20 Expenses	4,832.20
Recycle Collection	31,985.72
Tipping Fee	1,925.80
Refuse Collection	29,264.98
Net Investment Losses	<u>10.07</u>
	(84,750.65)

BALANCE June 30, 2020 \$ 1,275.88

This Fund was established in March 1987, for the purpose of funding a future study, operation, purchase or development of a landfill dump or other means of solid waste disposal.

At Town Meeting, March 7, 1989, Article 36 voted that expenditures of less than \$10,000.00 may be authorized by the Selectboard; greater expenditures will require town meeting approval.

This Fund is invested with Edward Jones

## TOWN ROAD UPGRADING FUND

BALANCE July 1, 2019 \$ 299,360.05

### ADD:

Interest	156.49
Net Investment Gains	10,420.54
State Aid to Highways	60,320.60
Twn Mtg Appropriation	<u>100,000.00</u>
	170,897.63

### DEDUCT:

Yrly Road Maintenance	155,015.92
Culverts	7,205.47
Net Investment Losses	<u>1,003.38</u>
	(163,224.77)

BALANCE June 30, 2020 \$ 307,032.91

At Town Meeting, March 7, 1989, Article 38 voted that all restrictions be removed and replaced with the following restrictions: This Fund will be used solely for the necessary surveys, land acquisitions and construction costs required for widening or upgrading existing town roads.

Disbursement from this fund shall only be authorized by the Selectboard.

This Fund is invested with Edward Jones



## TOWN PARKING LOTS MAINTENANCE FUND

BALANCE July 1, 2019	\$ 70,122.76
ADD:	
Interest	65.95
Town Mtg Appropriation	2,500.00
Investment Gain	<u>38.40</u>
	2,604.35
DEDUCT:	
Investment Losses	3.69
Resurfacing Parking Lot	<u>5,500.00</u>
	(5,503.69)
BALANCE June 30, 2020	\$ 67,223.42

At Town Meeting in March, 2011, Article 26 voted to establish a Town Parking Lots Maintenance Fund for maintenance of Town owned parking lots.

This Fund is invested with Edward Jones.

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## TOWN CULVERT FUND

BALANCE July 1, 2019	\$ 150,355.79
ADD:	
Twtn Mtg Appropriation	40,000.00
Aid Pilot Project Grant	3,700.00
BRO 353 Grant	5,944.95
BRO 536 Grant	15,621.22
Carryover from Hwy Budget	30,416.44
Interest	<u>183.75</u>
	95,866.36
DEDUCT:	
Culvert Maintenance	
BALANCE June 30, 2020	\$ 246,222.15

At Town Meeting in March, 2016, Article 19 voted to establish a Culvert Reserve Fund to be used for the purpose of purchasing culverts.

## VERNON CAPITAL FUND

BALANCE July 1, 2019	\$ 1,486,575.50
ADD:	
Interest	546.51
Capital Sales	551.00
Net Investment Gains (Realized & Unrealized)	92,299.62
Income from Emer. Cap. Reserve	7,715.12
Town Meeting Appropriation	193,184.00
	294,296.25
DEDUCT:	
Rec. Lawn Mower	10,232.00
LifePak 15	15,000.00
Net Investment Losses	<u>8,887.38</u>
	(34,119.38)

BALANCE June 30, 2020	\$ 1,746,752.37
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At Town Meeting, March 6, 1990, Article 35 voted to establish a Vernon Capital Fund for the purpose of providing funding for the items authorized in the Vernon Capital Plan.

The Fund is invested with People's United Bank.

## POLICY ON THE ADMINISTRATION OF THE VERNON CAPITAL PLAN

### 1. Definitions:

#### Capital Plan

The list of all capital additions or replacements of a value greater than or equal to \$10,000, **required** for the continued maintenance of town services. It is essential that the Capital Plan include only 'need' items not 'want or nice to have' items. All items in the plan shall be reviewed by the Capital Plan Committee and Select board and approved by the Town at the annual Town Meeting. No capital purchase of \$10,000 or more (unless an unforeseeable emergency) will be made, unless it is processed through the Capital Plan. It is essential that aggressive and thorough planning and review by the sponsoring department be made on the recommendation for items to be included in the plan. The Capital Plan cannot be allowed to become a wish list for last minute major purchases. It is expected that at a minimum, the year prior to a planned purchase a detailed bid specification will be developed by the requesting department, considering the best long-term interest of the town. The plan is reviewed and updated every year and shall look at a minimum of five (5) years in the future. Only items included in the approved plan can be funded by the Capital Fund. Items in the Plan will have a planned need date and an expected cost in the need year. The addition of items to the Capital Plan shall be accomplished through the Capital planning guideline.

#### Capital Fund

A pooled fund established to provide the necessary resources to pay for items authorized in the Capital Plan. Annual appropriations will be made to the fund based on the previously issued and approved Capital planning guidelines. The money appropriated for any particular item shall be retained in the fund until that item is either cancelled or purchased. All unused money for any particular item shall be retained in the pooled fund and classified as excess funds for use on other items or to reduce the amount of money needed to be raised for future appropriations. Any money raised from the resale of capital Plan items shall be returned to the Capital Fund as excess funds. Once an item has satisfied a bid

specification and has been paid for from the Capital Fund, no further expenditures can be made from this fund for accessories or enhancements to the purchased item. Last minute additions are indicative of poor planning and anticipation and should be funded by the sponsor agency's operating budget, when funds are available for such discretionary expenses.

## Excess Funds

Resources available in the Capital Fund after all planned purchases for that year have been completed. In order to provide protection for some unanticipated increases in the cost of a Plan item, funding for items will try to be as conservative as possible. Because of this it is anticipated that actual purchase cost of items will be lower than the projected cost appropriated for in the fund. These unused funds along with interest and dividends earned, returns from resale of capital items, and cancellation of items from the Capital Plan partially funded in prior years, will constitute excess funds in the Capital Fund. For management purposes a small amount of excess funds will intentionally be left in the Capital Fund every year to allow for unexpected cost overruns of authorized items. All other excess funds will be applied to help defray the amount of money needed to be raised every year to fund the necessary annual appropriation.

## 2. Establishing the Plan:

Every year, the Capital Plan Committee will review with the various town departments, the expected needs for that department for the foreseeable future. Any previously existing item in the plan will also be reviewed to assure that the need still exists, and that the details of the item description are still what the department needs. The Capital Plan Committee will then make an assessment on the appropriateness of the need request and vote to either include, delete, or modify the item requested to be added to the Capital Plan. For all items identified to be included in the plan, the committee will establish the required funding, including annual appropriations necessary to assure that the resources are available in the Capital Fund when the item is required to be purchased. The completed Capital Plan will be presented to the Select Board at one of their regularly scheduled meetings for review and acceptance. Prior to the Annual Town Meeting a public hearing will be warned and held to present and explain the Capital Plan to the interested townspeople. Formal approval of the plan will be made by warned article to the Annual Town Meeting.

Prior to January 15 of every year, the Capital Plan Committee shall provide the following reports for inclusion in the Town Report:

**The Capital Plan Summary**, which is a brief summary of all items proposed for inclusion in the Capital Plan with the need year and projected total cost identified.

**The Capital Plan Funding Projections**, which is a minimum five (5) year projection of the annual allocations necessary to fund the items approved in the Capital Plan. These projections will utilize the planning guidelines as the basis for balancing allocations and cost distribution.

**The Capital Fund Status**, which is a detailed year end accounting of all Capital Fund appropriations and expenditures, with Capital Plan committee assessments of which funds are excess, and a recommendation for the use of these excess funds to help defray expenses for the following year's appropriation.

## 3. Making purchases from the Plan:

For all plan items, the requesting department will prepare a detailed bid specification for presentation to the Select Board. At the Select Board's discretion, a member of the Capital Plan Committee may be requested to be present at the board meeting where reviews of Capital Plan purchase

specifications are conducted. This Capital Plan Committee member will provide confirmation to the board that the item requested is consistent with the item described in the approved Capital Plan. Once all bids are received for the item to be purchased, the Selectboard will make the choice that best fits the town's needs. The targeted cost for each Capital Plan item was established conservatively high, so adequate funds should be available to cover the cost of the item. If the best price received still exceeds the targeted cost included in the Capital Fund for the item, and the item is as described in the Capital Plan, then the use of excess funds may be applied to the purchase of the item. Mid-year determination of the availability of excess funds can be made by consultation with the town treasurer and members of the Capital Plan Committee. If sufficient excess funds are not currently available, then the purchase will have to be delayed until later in the year when additional excess funds are made available, or deferred to the following year. Deferral of purchases to the following year will allow for additional appropriations to be made for the item. If the item's purchase cannot be deferred to later in the year or the following year, then the Select Board may allow the purchase to be made creating a shortfall in the Capital Fund. This shortfall will then be restored by increasing the money to be raised in the following year.

## 4. Capital Planning guidelines:

a. All capital expenditures must be submitted for inclusion in the Capital Plan in advance of the need based on the projected future cost and the following minimum schedule:

Projected cost	Years in Advance of Need
\$10,000-\$20,000	2
\$20,001-\$30,000	3
\$30,001-\$40,000	4
\$40,001-\$55,000	5
\$55,001-\$75,000	6
\$75,001-\$95,000	7
\$95,001-\$115,000	8
\$115,001-\$150,000	10
\$150,001 -	15

Exceptions to this schedule will be considered for unusual circumstances on a case by case basis.

b. All equipment replacement need dates will be based on projected end of useful life. The requesting department will be responsible to establish quantifiable measures to determine when end of useful life is achieved (i.e. annual repair cost, out of service time, mileage, operating house, etc.). The Capital Plan Committee and the Department will mutually agree on the acceptability of the proposed end of useful life indicators. Irrespective of when an item on the Capital Plan is projected to be purchased (need date), it will not be authorized for purchase until the actual end of useful life.

c. Funding for all approved Capital items will be pro-rated from the need date based on a minimum schedule consistent with that identified in paragraph 4a, above.

## 5. Sale of items being replaced:

As stated in paragraph 4a, items being replaced under the Capital Plan have been determined to be at the end of useful life and thus serve no purpose or benefit for the Town and should be sold as soon as possible. It is preferable to trade these in toward the purchase of the new item. If the Selectboard and Capital Plan Committee determine that it will benefit the Town to sell outright rather than trade, then it should be done as follows: The Department Head will put such items out to bid with Selectboard approval within 30 days. The sale will be completed within 60 days and funds received through this sale will be put in the Capital Plan Fund as excess funds as stated in Paragraph 1 under Excess Funds.

## CAPITAL FUND STATUS

Item	Need Year	Previous Bal.	FY20-21 Appropriation	Total Available	FY 19-20 Expenditures less Income	Fund Balance	Used to Offset FY20/21 Approp	Excess Funds
Town Van	2022/2023	62,500.00	12,500.00	75,000.00		75,000.00		
Brush #1	2017/2018	60,968.00	4,032.00	65,000.00		65,000.00		
Dump Truck Diesel (2004)	2019/2020	205,000.00		205,000.00		205,000.00		
Dump Truck Diesel (2009)	2021/2022	230,660.00	19,340.00	250,000.00		250,000.00		
Dump Truck Diesel (2012)	2024/2025	183,618.00	17,846.00	201,464.00		201,464.00		
Back Hoe Case 580SuprM(2008)	2029/2030	30,560.00	15,280.00	45,840.00		45,840.00		
Front End Loader (1997 Replace)	2017/2018			-		-	63,215.00	
3/4 Ton Pick-up Truck (1998)	2012/2013	48,000.00		48,000.00		48,000.00		
Two Ton Dump Truck (2003)	2015/2016	98,000.00		98,000.00		98,000.00		
Town Garage Roof	2021/2022	72,000.00	18,000.00	90,000.00		90,000.00		
(2015) Tractor & Rotary Mower JD	2035/2036		6,875.00					
Fuel Tanks - inground	2028/2029	15,000.00	10,000.00	25,000.00		25,000.00		
Tanker #1 Replace	2024/2025	300,000.00	30,000.00	330,000.00		330,000.00		
Engine #1 Pumper/tanker frontline	2035/2036		25,000.00					
Engine #3 Replace (2000 KME)	2031/2032	42,860.00	27,380.00	70,240.00		70,240.00		
Fire Station Roof	2021/2022	12,670.00	12,670.00	25,340.00		25,340.00		
Medtronic LifePak (EMT use)	2019/2020	15,000.00	15,000.00	30,000.00		30,000.00		
Computer Server	2017/2018			-		-	475.90	
Records Storage Room	2016/2017	6,000.00	2,000.00	8,000.00		8,000.00		
Electronic Key System	2018/2019			-		-	979.00	
Energy Efficiency Upgrades	2022/2023	40,000.00	20,000.00	60,000.00		60,000.00		
Furnance/Boiler	2029/2030		4,000.00					
Painting	2022/2023		10,000.00					
Septic	2030/2031		3,000.00					
Tennis Court Resurfacing	2018/2019			-		-	5,452.00	
Recreation Lawn Tractor	2017/2018	11,500.00		11,500.00	(10,232.00)	1,268.00		1,268.00
Bins, Shelving, Furniture - Library	2018/2019			-		-	380.00	
Used to offset FY19 Appropriation				-		-		
Interest & Gains							46,527.00	
Subtotals		\$ 1,434,336.00	\$ 252,923.00	1,638,384.00	\$ (10,232.00)	\$ 1,628,152.00	\$ 117,028.90	\$ 1,268.00

**2021-2022 TOWN OF VERNON CAPITAL PLAN PROJECTIONS**  
(as of 1-25-2021)

	Need Year	Bal 6/30/2020	FY2020/2021	FY2021/2022	FY2022/2023	FY2023/2024	FY2024/2025	FY2025/2026	FY2026/2027	Projected Cost	Comments
<b>Town Transportation</b>											
(2008) Town Van	2022/2023	62,500	12,500	5,000	10,000	10,000	10,000			110,000	Buy diesel & No CDL
<b>Highway Department</b>											
(1998) Pick Up Truck 3/4 Ton	2020/2021	48,000		2,000						50,000	
(2004) Dump Int'l 7600 Diesel	2020/2021	205,000								205,000	Ordered 12/2020
(2003) Dump Ford 1 ton	2020/2021	98,000		22,000						120,000	
(2010) Dump Truck Int'l Diesel	2021/2022	230,660	19,340	5,000						255,000	
(2013) Dump Truck Int'l Diesel	2024/2025	183,618	17,846	17,846	17,846	17,846	17,844			255,000	
(2008) Buck Hoe Case 580 SuprM	2029/2030	30,560	15,280	15,280	15,280	15,280	15,280	15,280	15,280	168,000	Will review yearly
(1991) Town Garage Roof	2024/2025	72,000	18,000							90,000	
(2015) Tractor & Rotary Mower JD	2035/2036		6,875	6,875	6,875	6,875	6,875	6,875	6,875	110,000	20 yr life exp. (\$93,525)
Fuel Tanks - inground	2037/2038	15,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	200,000	Cathetic Project, Monitoring
<b>Fire Department</b>											
(1974) Brush 1 Ford	2020/2021	60,968	4,032							65,000	
(2015) Engine 1 Pumper	2035/2036		25,000	25,000	25,000	25,000	25,000	25,000	25,000	400,000	2015 purchase (\$200,344)
(1994) Tanker 1 pumper/tanker Frontline	2024/2025	300,000	30,000	30,000	30,000	30,000	30,000			450,000	
(2000) Engine 3 - KME in 2002	2031/2032	42,860	27,380	27,380	27,380	27,380	27,380	27,380	27,380	350,000	Repl in 14 years (\$292,455)
(1996) Fire Station Roof - tar paper, stone	2021/2022	12,670	12,670	4,220	4,220	4,220				38,000	
(2014) Fire Station Furnace	2033/2034			4,220							Sandri - 20 yr life expectancy
Medtronic LifePak 12 (EMT use)	2019/2020		15,000							30,000	\$15,000 Spent
<b>Town Office</b>											
Lower Vault Improvements	2021/2022	6,000	2,000	3,000	3,000	3,000	3,000			20,000	Rolling shelves
Energy Efficiency Upgrades	2027/2028	40,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	200,000	Insulation and A/C
Furnace/Boiler	2029/2030		4,000	4,000	4,000	4,000	4,000	4,000	4,000	40,000	
Generator- Town Hall EOC	2024/2025			13,750	13,750	13,750	13,750			55,000	EOC in Town Hall
Painting	2022/2023		10,000	10,000						20,000	
Septic	2030/2031		3,000	3,000	3,000	3,000	3,000	3,000	3,000	30,000	
<b>Recreation Department</b>											
Lawn Tractor	2021/2022										Spent \$10,232.00 - \$1,268.00 Returned
<b>Library</b>											
<b>Totals:</b>		\$ 1,407,836	\$ 252,923	\$ 224,351	\$ 190,351	\$ 190,351	\$ 186,129	\$ 111,535	\$ 111,535	\$ 3,261,000	
<b>Interest &amp; Gains:</b>											
<b>Returned/Excess Funds:</b>				(83,959)							
				(1,268)							
<b>Grand Total To Be Appropriated:</b>				139,124							
<b>Less Income from ER Capital Reserve Fund:</b>				(123,969)							
<b>TOTAL TO BE RAISED BY TAXES:</b>				15,155.00							

NOTE: Review yearly North School, Museum, Cap. Bldg Repairs, Pool, TO Roof - 2007 w/50 yr shingles



				<b>TRUST FUNDS</b>			
Cemetery Trust Funds							ALEXANDER
Trustees - Selectboard		TYLER		NORTH		SOUTH	PERRY
June 30, 2020- Shares							
(held by Town and on Deposit)							
Mass. Investors Trust		6,574.705					
George Putnam Fund		275.783					55.000
American Mutual Fund				864.569			
Investment Co. of America				144.756		89.851	
Balance July 1, 2019							
Edward Jones							
Original Deposit		\$ 2,815.11		\$ 1,747.15		\$ 222.16	\$ 239.78
Accumulated Income		50,528.51		40,297.59		8,447.28	3,522.67
		\$ 53,343.62		\$ 42,044.74		\$ 8,669.44	\$ 3,762.45
ADD: Receipts							
Dividends & Capital Gains		3,642.88		2,637.51		195.44	73.39
Bank Interest		78.01		107.90		59.03	35.30
Transfer from MFS							
Cemetery Lots Sold		1,150.00		2,800.00			
Investment Gains		6,302.89		640.44		135.07	
Insurance Reimbursement							
DEDUCT: Cemetery Expenses							
Replace Marker & Cornerstones				\$ (600.00)			
Surveying Services							
Landscaping Services		(8,320.00)		\$ (500.00)		-	
Investment Losses							
Lot Buy Back				(300.00)			
	Total Expense	\$ (8,320.00)		\$ (1,400.00)		\$ -	\$ -
Balances June 30, 2020							
Original Deposit		\$ 2,815.11		\$ 1,747.15		\$ 222.16	\$ 239.78
Accumulated Income		53,382.29		45,083.44		8,836.82	3,631.36
	Polly A. Lee Cemetery Lot					Whithed Cemetery Fund	
People's Trust		Deposit		Interest			
Balance July 1, 2019		\$ 125.00		\$ 1,280.71		\$ 243.91	
Interest & Income				1.41		0.24	
Donations							
Balance June 30, 2020		\$ 125.00		\$ 1,282.12		\$ 244.15	
Trustees		Treasurer				Selectboard	

## FIDUCIARY FUNDS

### TOWN OF VERNON GRANGE #228 SCHOLARSHIP TRUST FUND

BALANCE July 1, 2019 \$ 30,700.54

**ADD:**

Interest	.05	
Net Investment Gains	<u>2,790.86</u>	2,790.91

**DEDUCT:**

Scholarship		
Net Investment Losses	<u>268.73</u>	(268.73)

BALANCE June 30, 2020 \$ 33,222.72

Guidelines and applications are available at the Town Clerk's office.

This Fund is invested with Edward Jones.

Guidelines and applications are available at the Town Clerk's office.

This Fund is invested with Edward Jones.

### GUIDELINES FOR TOWN OF VERNON GRANGE #228 SCHOLARSHIP TRUST FUND

**Who is eligible?**

Any Vernon resident who has resided in town for at least six

years who is attending or has been accepted in an agricultural program\* at a post-secondary institution.

**OR**

A Vernon High School Senior who has been accepted in an agricultural program\* at a post-secondary institution and has attended Vernon schools for at least six years.

**How much are the awards?**

\$500.00

For less than a full-time student, a pro-rata reduction in the amount of the scholarship is made.

**How are they awarded?**

Award is based on completion of application form plus a personal resume which will include the following:

1. Brief life history of the applicant
2. Financial need
3. Educational and vocational goals

**Deadline:**

Application and resume must be received in writing by the Town Clerk's office on or before 4:00 p.m. on May 1<sup>st</sup>. Applications received after that date will not be eligible for consideration.

**When will the awards be presented?**

Checks will be issued each year in August.

**Selection Committee:**

Member of Selectboard

Member of Farmland Committee

Town Resident

*\*Besides dairy farming, agriculture may also include landscaping, forestry, green house, aquatic farming, fruit farming, etc.*



## TRUST FUNDS

### ALICE J. BROOKS FUND

Mrs. Alice J. Brooks left \$5,000 in 1941, for the relief of poor children and aged persons in the Town of Vernon. The Selectboard were instructed to invest this, and interest or income alone, could be used per the will.

Total Shares 1957-2020	
Mass. Investors Trust	4,981.169 held on deposit
George Putnam Fund	896.858 held on deposit

Edward Jones

BALANCE July 1, 2019	\$ 24,563.95
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ADD:	
Interest	8.97
Dividend	1,344.84
Investment Gain	<u>606.95</u>
	1,960.79

DEDUCT:	
Investment Loss	58.45
	(58.45)

BALANCE June 30, 2020	\$ 26,466.29
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Trustee—Selectboard

### MARSH FUND

This fund was a result of a \$2,000 legacy to the Town of Vernon in the will of Mrs. Anna Marsh in 1835. The interest is to be appropriated annually for the "Preaching of the Gospel in said Town." Each year a committee is chosen at the Annual Meeting for disbursement of the fund.

Total Shares 1957-2020  
389.485 held on deposit in American Mutual Fund.  
Edward Jones

BALANCE July 1, 2019	\$ 1,244.33
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ADD:	
Interest	.59
Dividends	<u>168.05</u>
	168.64

DEDUCT:	
Advent Christian Church	65.48
7th Day Adventist Church	65.48
Vernon Union Church	<u>65.48</u>
	(196.44)

BALANCE June 30, 2020	\$ 1,216.53
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Trustee—Selectboard

### SCOTT & NOYES MEMORIAL FUND

The executor for the Mary A. Scott estate was directed by Probate Court, October 29, 1927, to pay \$10,513.18 to the Vernon Town Treasurer. This was to be held in trust and invested with income only to be used annually for preaching the Gospel and for the Advent Christian Home at South Vernon.

After a committee representing the beneficiaries met to investigate changes in disbursement, it was recommended in 1976, that the Trustee's judgment be used regarding disbursement in accordance with the will.

Total Shares 1957-2020	
Mass Investors Trust	2,369.890 held on deposit
George Putnam Fund	424.000 held on deposit

Edward Jones  
(base sum non-expendable-\$217.18)

BALANCE July 1, 2018	\$ 1,091.57
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ADD:	
Interest	.50
Dividends	<u>778.57</u>
	779.07

DEDUCT:	
Advent Christian Church, Inc.	221.27
Advent Christian Homes, Inc.	221.27
Seventh Day Adventist Church	221.26
Vernon Union Church	<u>221.27</u>
	(885.07)

BALANCE June 30, 2020	\$ 985.57
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Trustee – Town Treasurer

# STATEMENT OF TAXES RAISED

## July 1, 2019 – June 30, 2020

### STATEMENT OF TAXES RAISED July 1, 2019 - June 30, 2020

2019-2020 Grand List			
Appraised Value - Town	\$	3,215,251.17	
1% of Grand List	\$	32,152.51	
2019-2020 Municipal Tax Rate		<b>0.5504</b>	
2018-2019 Local Agreement Tax Rate		<b>0.0028</b>	
<b>Total Municipal Tax Rate</b>		<b>0.5532</b>	
2019-2020 School Grand List (as determined by state)			
Homestead Education	\$	1,348,733.88	
Non-Residential Education		3,927,796.00	
2018-2019 School Tax Rates (as determined by state)			
<b>Homestead Rate: 1.4132</b>		<b>1.9664</b>	
<b>Non Residential Rate: 1.4817</b>		<b>2.0349</b>	
Taxes to be raised per Town Meeting March 4, 2019			
School Budget Expenditures	\$	5,963,450.00	
State Spending Grant		0.00	
<b>Total School Taxes to be Raised</b>		\$	<b>5,963,450.00</b>
Homestead Education Raised		1,780,603.71	
Non-Residential Education Raised		3,987,260.08	
<b>Grand Total School Taxes to be Raised</b>		\$	<b>5,767,863.79</b>
<b>Total Town Taxes to be Raised</b>			
Municipal Grand List	\$	1,769,660.61	
Local Agreement		9,002.69	
<b>Grand Total Town Taxes to be Raised</b>		\$	<b>1,778,663.30</b>
<b>Total Town and School Taxes to be Raised</b>		\$	<b>7,546,527.09</b>
Late Filed HS-121			(1,785.24)
Entergy Vermont Yankee			400,000.00
Penalties on Late Filed HS-121			523.93
<b>Total Taxes Billed</b>		\$	<b>7,945,265.78</b>
Current Taxes Raised - 5-07-2020		\$	7,367,315.92
Total Delinquent Taxes Paid 19/20			47,956.43
Total Delinquent Taxes Owed 19/20			35,560.68
Tax Credits: School			493,420.85
Refund Overpaid Taxes			(1,352.44)
Tax Abatement - Finck			2,364.34
<b>Total Taxes Accounted For</b>		\$	<b>7,945,265.78</b>



# STATEMENT OF DELINQUENT PROPERTY TAXES

Outstanding Taxes July 1, 2019	\$ 42,514.82
ADD: 2019/2020 Delinquent Tax	83,517.11
LESS: 2019/2020 Collections	( 74,415.56)
Total Delinquent June 30, 2020	\$ 51,616.37

	To Collector	July 19-June 20 Collections	Balance June 30, 2020
2019/20	83,517.11	47,956.43	35,560.68
2018/19	32,476.52	20,604.24	11,872.28
2017/18	6,724.67	5,153.24	1,571.43
2016/17	1,596.13	701.65	894.48
2015/16	588.36		588.36
2014/15	556.06		556.06
2013/14	<u>573.08</u>	<u>      </u>	<u>573.08</u>
\$	126,031.93	\$ 74,415.56	\$ 51,616.37

The following Delinquent Taxes are charged against the names below on the Tax Collector's books **as of June 30, 2020**. Several payments have been made since that fiscal year ending date.

Unless the Auditors are notified to the contrary, it will be assumed the tax amounts listed are correct. Penalties are added by the Tax Collector according to the Vermont Statutes.

1 % interest is also added monthly per vote at Town Meeting, March 1996.

ANY PAYMENT RECEIVED **AFTER JUNE 30, 2020**, IS NOT REFLECTED IN THIS LISTING.

## **2019/2020**

Bailey, Philip & Jo Ann	1,573.11
Bell, Kelley V.	1,564.16
Buisa, Mario M.	369.84
Casey, Jean A. (Estate)	1,202.61
Cliche', Marion E. & Rose M (Estate)	406.98
Casey, William & Jean A. (Estate)	
Deering, Mary E.	1,362.50
Dunham, Jeffrey	1,670.64
EGP, Inc.	2,700.30
Gaboriault, James	341.18
Gilbert, Shenandoah	1,834.44
Halvey, James J. & Kathleen E.	131.02
Hayden, Gerald	701.36
Hendricks, Thomas Sr.	1,630.32
Howe, Christiane A.	767.85
Jobin, Faith	859.32
Jones, Robin G.	42.57

Kuhn, Licia Divona	1,635.38
Kuhn, Licia Divona (Trust)	348.76
Lee, Jackie B. & Robert E.	1,986.06
Lee, Robert E.	101.43
Lynch, Jerome P. & Diane P.	141.51
Lynch, Shirley A. & Lynch, Jesse F.	
Lyon, William H. & Mae J.	248.93
Lyon, William H. Sr & Mae J.	411.72
Lyon, William Jr.	
Manch, William A.	774.97
Measeck, Michelle	19.58
Mercier, Terry J.	1,292.16
Moore, Rodney	1,428.75
Provencher, Tracey A.	43.59
Putnam, Craig K. & Lori	592.14
Rinfret, Stephen (Estate)	864.14
Thurber, Taylor S.	1,644.87
Tyson, Deborah J.	1,712.04
Walsh, Harriette H.	3,798.50
Weinstein, Jordan	383.91
Weinstein, Norman	
Wordon, Michael J. & Lisa Marie	974.04

## **2018/2019**

Bailey, Philip & Jo Ann	1,472.51
Casey, Jean A. (Estate)	2,187.39
Cliche', Marian E. & Rose M. (Estate)	751.86
Casey, William & Jean A. (Estate)	
Dunham, Jeffrey	1,043.04
EGP, Inc.	3,001.20
Gilbert, Shenandoah	1,276.23
Lee, Jackie B. & Robert E.	1,485.30
Lee, Robert E.	141.51
Mercier, Terry J.	119.37
Tyson, Deborah J.	393.87

## **2017/2018**

Cliche', Marian E. & Rose M. (Estate)	721.38
Casey, William & Jean A. (Estate)	
Lee, Robert E.	48.12
Tyson, Deborah J.	801.93

## **2016/2017**

Cliche', Marian E. & Rose M. (Estate)	690.93
Casey, William & Jean A. (Estate)	
Tyson, Deborah J.	203.55

## **2015/2016**

Cliche', Marian E. & Rose M. (Est)	588.36
Casey, William & Jean A. & Estate	

## **2014/2015**

Cliché, Marian E. & Rose M. (Est)	556.06
Casey, William & Jean A. (Estate)	

## **2013/2014**

Cliché, Marian E. & Rose M. (Est)	573.08
Casey, William & Jean A. (Estate)	

# COMPARATIVE BALANCE WORKSHEET FY 19-20

	June 30, 2019	June 30, 2020
<b>CURRENT ASSETS</b>		
Cash on Hand or in Bank		
Town Checking Account	44,000.00	44,000.00
Invested Sweep Account	1,880,050.89	2,294,148.20
Treasurer's Change Fund	100.00	100.00
Treasurer's Office Petty Cash	50.00	50.00
Town Clerk's Petty Cash	50.00	50.00
Emergency Management Petty Cash	50.00	50.00
Inventory Gas and Diesel	31,522.20	30,217.10
Grant Receivable		
	\$1,955,823.09	\$2,368,615.30
Delinquent Taxes Receivable		
Real & Personal (Prior Years)	42,514.89	51,617.04
Interest Receivable	5,291.20	5,291.20
Penalty Receivable	5,699.30	5,699.30
	\$ 53,505.39	\$ 62,607.54
Accounts Receivable		
Vernon School District		
Gas	80.79	85.78
Treasurer's Supplies		
RE Taxes Owed to Town		
Miscellaneous		
Recreation Income	6,902.53	528.25
Prepaid Expense		
Vernon Free Library		
State of Vermont		59.50
Delinquent Taxes Due Town	6,854.23	26,838.07
Delinquent Tax Interest Due Town	416.27	823.85
Due Town For Delinquent Tax Collect	550.33	2,105.92
Prepaid Taxes		1,168.13
Bus Pass Income	50.00	
Town Picnic	1,331.23	
Miscellaneous Income:	278.43	
VLCT Property & Casualty	793.01	
Town Clerk Remittance	50.00	
Treasurer's Income		2.00
Professional Services	25,871.35	
Muni Grant	5,830.00	
Adjustment per Outside Audit	(1,306.12)	(653.06)
Due From Other Funds		
Capital Fund	(472,813.60)	(649,578.23)
Culvert Fund	(150,355.79)	(246,222.15)
Dog Fund	(24,492.34)	(25,275.21)
Farmland Protection Fund	(49,177.43)	(69,234.94)
Parking Lot Maintenance Fund	(69,700.94)	(66,766.89)
Polly Lee Cemetery Fund	(1,405.71)	(1,407.12)
Professional Services	(225,181.89)	(237,057.56)
Reappraisal Fund	(153,878.18)	(160,978.99)
Restoration Fund	(19,144.37)	(19,042.49)
Reserve Fund	(50,282.10)	(50,332.38)
Town of Vernon Grange #228	(47.46)	(47.51)
Town Road Upgrade Fund	(184,907.28)	(183,162.98)
Unemployment Fund	(7,043.32)	(3,671.49)
Whithed Cemetery Fund	(243.91)	(244.15)
PAYT Fund	2,903.50	1,608.89
Solid Waste Fund	4,832.20	3,893.24
Town Road Upgrade Fund		
Elderly Assistance Fund		
Professional Services		19,184.00
Reappaisal Fund	369.30	
J M Miller Forest Fund	185.64	
PAYT Fund	5,375.50	5,624.60
Unemployment Fund	2,138.75	1,255.49
Vernon Free Library	3,323.21	1,704.47
	(1,341,844.17)	(1,648,792.96)
<b>TOTAL ASSETS</b>	<b>\$ 667,484.31</b>	<b>\$ 782,429.88</b>

	June 30, 2019	June 30, 2020
<b>CURRENT LIABILITIES</b>		
<b>AND FUND BALANCE</b>		
Accounts Payable	66,938.11	53,087.82
Accrued Salaries & FICA	23,974.68	8,965.29
Prepaid Taxes	6,517.78	9,208.07
Fees Due Tax Collector	5,785.78	5,699.31
Employee Property Tax Withholding	800.00	700.35
BSCS Insurance Liability	(191.02)	
Aflac	(219.65)	(219.65)
Dental Liability	162.92	
Overpaid Taxes	16.92	17.76
Deferred Revenue		
Deferred Rec. Income	13,709.00	13,709.00
Deferred Tax Revenue	60,300.00	33,386.00
	\$ 177,794.52	\$ 124,553.95
<b>Total Liabilities &amp; Appropriations</b>	<b>\$ 177,794.52</b>	<b>\$ 124,553.95</b>
Designated Funds (Reserves)	52,917.59	52,917.59
<b>Fund Balance</b>	<b>436,772.20</b>	<b>604,958.34</b>
Net Fund Balance	436,772.20	604,958.34
<b>Total Liabilities &amp; Fund Balance</b>	<b>\$ 667,484.31</b>	<b>\$ 782,429.88</b>
NOTE: The Town of Vernon has no long term indebtedness; therefore, a schedule of maturities is not included.		
	<b>FY19</b>	<b>FY20</b>
<b>Designated Fund Balance:</b>		
Leader Program	991.05	991.05
EOC Budget Reserve	12,724.55	12,724.55
Fire Pond Maintenance	2,006.40	2,006.40
Pre-school Fundraiser	24,861.98	15,668.27
Tax Listing	2,435.00	2,435.00
Town Picnic	1,389.44	2,426.76
Recycling bin	0.10	0.10
Pre-school Scholarships	11,948.17	11,453.02
Bus Pass Income	1,559.12	2,090.69
L. Peduzzi Scholarship	950.34	650.34
B. Current Donation	164.95	164.95
<b>Total Designated Fund Balance</b>	<b>\$ 59,031.10</b>	<b>\$ 50,611.13</b>

## SELECTBOARD REPORT 2020

2019 went away quietly, and 2020 came in like a freight train. The year was filled with many ups and downs, yet through it all the staff and committee members of our great community have remained dedicated and fluid to the ever changing new “norm”, as the COVID 19 Pandemic continued to spread.

The staff at the Town Office saw almost immediate changes to their normal work life, one day was business as usual and the next they were locked off from the public, due to the COVID 19 Pandemic. That, however, did not stop them from continuing Town operations and ensuring that everything continued to move forward. Town Clerk, Timothy Arsenault, immediately stepped up to the challenge, he worked closely with the Emergency Management Director, Chief David Emery to ensure the safety of the other staff members at the Town Office. From the installation of the drop box behind the Town Office for contact-less payments, ordering PPE, scheduling document researchers, and health screenings, Tim was there with his always appreciated smile and sense of humor. He was able to organize two elections under strict Covid Regulations, both of which saw a record number of voters, and increased mail in ballots. Through all of that, Tim still managed to secure a grant that would allow all town maps and records to be uploaded electronically, and the creation of the new official town website where all documents and information can be viewed. This will also give the opportunity for future on-line payments for town services. Martin Langeveld, has graciously operated the unofficial town website for many years, and he will be helping with the implementation of our new official town website.

Tim may be the first face we see when we enter the Town Office, but there is so much more that happens in the offices behind him. The Town Treasurer, Cindy Turnley, also had many barriers created by the Covid restrictions, and she rose to meet them. She continued to provide up to date numbers and any information needed from insurance questions to budget issues. Her office remained fluid and available for the residents, boards, and committees, and we are truly blessed to have such a knowledgeable Treasurer serving our Town.

On the way to Cindy’s Office, Carol Hammond and the Listers have been in their office working tirelessly to bring Chad Baldwin up to speed in his first year. They have begun the process of scanning property maps in an effort to bring us into the times of the computer and internet, ensuring more immediate access to important documents.

Turn around and walk across the lobby and you will find Jean Carr in the Library. Because patrons were not able to enter the building, Jean brought the Library curbside, where residents were able to pick up books they had checked out online. In addition to this, she was also able to organize the Giving Tree, which looked a lot different from years past. Jean even took some extra steps up to the Town Forest where she set up a Story Walk for the Towns children and parents to share while getting outside safely. While in her office, Jean remains a strong, and approachable liaison to the Selectboard for staff and residents alike.

While on the Story Walk, you likely bumped into the Deyo brothers in the Town Forest where they have been busy clearing trails and making picnic areas with incredible views. Recreation Director Seth Deyo and Assistant Director Ian Deyo, refused to let COVID put a damper on our children’s summer. They worked daily with the State of Vermont, recreation departments from around the area, school principal Mary Ross, and David Emery to be able to offer programs for the community. Even under the new restrictions, our town still saw the Easter Bunny paraded around on the fire engine, smiling children cooling off in the pool, the soccer fields full of students running around, and even summer camp programs. Most recently, Santa made his way to town with the help of our celebrity Chef Ken Bloom and the Deyos. They used that time to do a food drive for our local Bread of Life Food Pantry at the Advent Christian Church. Through it all, these two have gone above and beyond in hopes that the impacts of the pandemic would be lessened for our children and parents alike.

This past August we had a Capital Needs Assessment done by Lalancette and Dudka Criterium Engineer’s. They went to every town owned property and evaluated the condition of buildings, mechanical systems, and all other components. Upon their completion, Lynda Starorypinski, and the Capital Plan Committee went over the 255-page report to compare the new findings with what was in the Capital Plan, and make changes as needed.

The Planning Commission, chaired by Robert Spencer, has continued to focus on the redevelopment of the Vermont Yankee Site. Through grant funds and the help of Dr. Daniels at Antioch College and her team, we now have a feasibility study for the property. This study will enable the Planning Commission to target potential developers for the site. The next few years will be crucial planning years, and with the dedicated members of the Commission we are confident the end result will be prosperous and lead to a sustainable plan for Vernon’s future. This year, the Planning Commission received a resignation letter from Patty O’Donnell. Our Vernon Community as well as the State of Vermont have benefited from Patty’s dedication, leadership, and drive that has certainly laid the path for Vernon’s next chapter. The Board would like to thank Patty, and wish her the best as she enjoys a well-deserved break. Natalia Meijome, was nominated by the Planning Commission and appointed by the Selectboard to fill the vacancy.

Despite the ever-changing guidelines and restrictions, our Highway Department, led by Road Commissioner Roland (David) Walker Jr. has kept Vernon moving safely. From the day to day operations of keeping our roads clear and maintained, to responding to emergencies, this crew is always ready and prepared. During the winter months, they are often working while the rest of us sleep. Other times they may be directing traffic at an emergency scene, all while maintaining a willingness to be re-directed as other issues and jobs arise.

The Emergency Management Director, Chief David Emery has proven to be invaluable during the COVID 19 Pandemic. In March, when Governor Phil Scott declared a State of Emergency, Chief Emery hit the ground running. He brought all the Town agencies, Sheriff's Department, Advent Christian Homes, Vernon Elementary School, Bread of Life Food Pantry, and surrounding Mutual Aid partners together under one roof to develop a plan. That plan has allowed us to be proactive rather than reactive, and opened lines of communication that are still in place. David has been joined at every Selectboard meeting by our Health Officer Mark Snow, they have collectively given the town updates throughout the pandemic, keeping us all safe and informed.

In October, the Selectboard unanimously made the difficult decision to suspend operations of the Vernon Volunteer Fire Department. This was notably one of the hardest decisions the board had to make. We knew that this would have an effect on the community we were elected to serve, but also knew if we did not act the consequences could be life or death. After ensuring that our town was fully covered with the help of our surrounding towns, we voted to suspend service. Fire departments from Brattleboro, Guilford, Northfield and Bernardston stood up, ready and prepared to help answer the call when we needed them. Within just a few short weeks our Emergency Medical Service was placed back in service under the direction of Deputy Chief of EMS, Zachary Rounds. The fire service however remained suspended. The Selectboard also implemented a Fire Department Advisory Committee. Their main objective was to re-establish the department from the ground up. Chief David Emery, who is well known and respected in the tri-state region for his dedication to the fire service and his team was nominated as the Chair of the Committee. Also joining the Committee, Chief Mike Buccossi, Chief Jared Bristol, Captain Chris LaFlam, Jason Veaudry, Marylynn Scherlin, and Alex Dunklee. Because of the dedication of this committee, who in the beginning met multiple times a week, the Vernon Volunteer Fire Department is on the path for success. In November, the Advisory Committee nominated Alex Dunklee to be the new Fire Chief, and the Selectboard appointed him. Alex began his fire career with the Vernon F.D. as an explorer at the age of 15. From there he went onto to college for Fire Science. Since his appointment, interviews have been conducted for all new and returning members. Training with the members began in January 2021, and we are certain that under the leadership of Chief Dunklee, Assistant Chief Spencer Bristol, and the continued support of the Advisory Committee, the members are on track to be successful, safe, and highly trained while receiving the respect and admiration they deserve.

The Vernon Selectboard thanks the dedicated employees and volunteers who continue to serve our beloved Town. 2020 may have been a year full of ups and downs, but here in Vernon, it was a year of community and neighbors helping neighbors proving we are Vernon Strong.

## SELECTBOARD PROPOSED BUDGET 2021-2022

	Budget	Actuals	Receipts	Balance	Budget	Proposed Budget
	FY 2019-2020	FY 2019-2020	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2021-2022
<b>TOWN CLERK'S OFFICE</b>						
Town Clerk's Salary	49,496.00	49,494.90		1.10	49,260.00	<b>54,214.00</b>
Assistant Town Clerk's Salary	15,919.00	15,448.04		470.96	15,848.00	<b>16,776.00</b>
Town Clerk's FICA	5,005.00	4,570.84		434.16	4,981.00	<b>5,431.00</b>
Health Insurance	15,486.00	16,195.14		(709.14)	16,260.00	<b>18,770.00</b>
Dental Insurance	627.00	618.24		8.76	659.00	<b>659.00</b>
New/Replace Office Equipment	200.00	150.00		50.00	200.00	<b>200.00</b>
Postage for Ballots	300.00	208.16		91.84	300.00	<b>200.00</b>
Vote Scanner Equipment	800.00	641.20		158.80	2,400.00	<b>800.00</b>
Travel & Conferences	1,600.00	1,445.68		154.32	800.00	<b>1,600.00</b>
Miscellaneous	400.00	181.25		218.75	800.00	<b>400.00</b>
Marriage License Quarterly Return	1,000.00	800.00		200.00	1,000.00	<b>1,000.00</b>
Income			24,822.55	24,822.55		
	<b>90,833.00</b>	<b>89,753.45</b>	<b>24,822.55</b>	<b>25,902.10</b>	<b>92,508.00</b>	<b>100,050.00</b>
<b>TOWN TREASURER'S OFFICE</b>						
Treasurer/Finance Director Salary	52,430.00	52,429.20		0.80	55,636.00	<b>57,464.00</b>
Assistant Treasurer	17,420.00	17,419.50		0.50	17,337.00	<b>17,909.00</b>
Treasurer/Finance Director's FICA	5,344.00	4,809.25		534.75	5,583.00	<b>5,767.00</b>
Health Insurance	15,486.00	16,195.14		(709.14)	16,260.00	<b>18,770.00</b>
Dental Insurance	627.00	618.24		8.76	659.00	<b>659.00</b>
Travel & Conference	100.00	19.60		80.40	100.00	<b>100.00</b>
Income			898.60	898.60		
	<b>91,407.00</b>	<b>91,490.93</b>	<b>898.60</b>	<b>814.67</b>	<b>95,575.00</b>	<b>100,669.00</b>

	Budget	Actuals	Receipts	Budget Balance	Budget	Proposed Budget
	FY 2019-2020	FY 2019-2020	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2021-2022
LISTERS' OFFICE						
Listers' Salaries	43,059.00	33,750.67		9,308.33	43,059.00	44,696.00
Listers' FICA	3,295.00	2,565.29		729.71	3,295.00	3,420.00
Health Insurance	6,695.00	4,887.00		1,808.00	6,883.00	7,228.00
Dental Insurance	627.00	618.24		8.76	659.00	659.00
Travel & Conferences	1,200.00	303.10		896.90	1,200.00	1,200.00
	54,876.00	42,124.30		12,751.70	55,096.00	57,203.00
SELECTBOARD						
Select Board Salaries	10,000.00	9,796.02		203.98	10,000.00	10,000.00
Town Administrator	50,481.00	47,855.27		2,625.73	50,242.00	55,000.00
Select Board 's Administrative Assistant	3,000.00	2,147.09		852.91	3,000.00	
FICA (Sel Bd, Secretary, Del Tax Coll.	4,857.00	5,296.98		(439.98)	6,000.00	6,383.00
Health Insurance (Administrator)	14,944.00	8,679.26		6,264.74	15,705.00	17,940.00
Dental Insurance (Administrator)	627.00	360.54		266.46	659.00	659.00
New/Repl Equipment/Supplies	500.00	-		500.00	500.00	500.00
Printing of Town Report	1,200.00	830.48		369.52	1,000.00	1,000.00
Postage for Town Report	200.00	181.83		18.17	200.00	200.00
Legal Services	15,000.00	8,178.80		6,821.20	15,500.00	15,500.00
Safety Committee Recommendations	500.00			500.00	500.00	250.00
Travel	2,500.00	1,208.23		1,291.77	2,500.00	2,500.00
Outside Audit	13,000.00	9,890.00		3,110.00	13,900.00	13,900.00
Miscellaneous			1,515.00	1,515.00		
Misc. Expense (Fireworks)			600.00	600.00		
Misc. Expense (Twn Picnic)			437.32	437.32		
Contributions & Gifts	300.00			300.00	300.00	300.00
Green-up - Local	150.00			150.00	150.00	150.00
Green-up - State	150.00				150.00	150.00
Appreciation Activities						500.00
Emergency Repair/Replacement	10,000.00			10,000.00		
Welcome Signs: Maintenance/Landscaping	450.00	275.00		175.00	450.00	450.00
457(b) Contribution	11,000.00	10,280.52		719.48	11,100.00	11,100.00
Flags	265.00				100.00	200.00
Hiring Expenses		30.00				
Recruitment					6,500.00	
Capital Needs Assessment					15,000.00	
	139,124.00	105,010.02	2,552.32	36,666.30	153,456.00	136,682.00
GENERAL EXPENSES						
Web Design/Hosting*						1,014.00
General Office Supplies	5,500.00	7,262.26		(1,762.26)	5,500.00	5,500.00
Advertising	1,000.00	1,061.35		(61.35)	1,000.00	1,000.00
Telephone	14,000.00	14,663.07		(663.07)	14,000.00	14,000.00
Postage	3,000.00	793.80		2,206.20	3,000.00	3,000.00
Dues & Subscriptions	500.00	405.52		94.48	500.00	500.00
VT. League of Cities and Towns	3,700.00	3,667.00		33.00	3,750.00	3,818.00
County Tax	26,500.00	27,675.00		(1,175.00)	34,116.00	34,116.00
Contracts Maint. & Repair	15,500.00	9,780.62		5,719.38	26,400.00	26,400.00
Technology Upgrades	5,000.00	3,838.56		1,161.44	5,000.00	5,000.00
Insurance & Bonds	121,000.00	107,404.00		13,596.00	121,000.00	121,000.00
Communications	1,800.00	1,800.00		-	1,800.00	2,000.00
Risk/Exposure Income			1,218.37	1,218.37		
	197,500.00	178,351.18	1,218.37	20,367.19	216,066.00	217,348.00
PLANNING						
Postage, Misc.	300.00			300.00	400.00	400.00
Windham Regional Planning Commission	5,200.00	5,165.30		34.70	5,200.00	5,350.00
Professional Assistance	685.00			685.00	1,000.00	1,000.00
Matching Grant	6,000.00			6,000.00	6,000.00	6,000.00
Friend of Village Matching Grant				-	-	
20' Muni Planning Grant			8,800.00	8,800.00		
	12,185.00	5,165.30	8,800.00	15,819.70	12,600.00	12,750.00
* new in FY 21-22						

	Budget	Actuals	Receipts	Budget Balance	Budget	Proposed Budget
	FY 2019-2020	FY 2019-2020	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2021-2022
RECREATION DEPARTMENT						
Director's Salary	49,868.00	49,748.91		119.09	49,773.00	54,214.00
Assistant Director's Salary	36,981.00	36,932.57		48.43	39,007.00	40,186.00
Maintenance Foreman	5,800.00	6,435.20		(635.20)	6,500.00	7,350.00
Water Safety Instructors	29,000.00	19,494.25		9,505.75	22,000.00	24,500.00
Day Camp Staff	13,500.00	11,935.34		1,564.66	13,500.00	14,700.00
Customer Service	5,494.00	5,749.75		(255.75)	5,494.00	6,100.00
Pre-school Director	27,301.00	20,780.82		6,520.18	28,793.00	31,809.00
Pre-school Assistant	29,390.00	23,495.42		5,894.58	29,390.00	33,502.00
Weekend Supervisor	3,000.00	2,310.01		689.99	3,000.00	3,400.00
FICA	15,326.00	13,107.52		2,218.48	15,106.00	19,260.00
Health Insurance	72,441.00	77,331.72		(4,890.72)	77,671.00	82,022.00
Dental Insurance	2,508.00	2,472.96		35.04	2,634.00	2,634.00
Supplies	17,880.00	17,251.86		628.14	18,880.00	18,880.00
Utilities/Fuel Oil	8,700.00	10,054.85		(1,354.85)	7,200.00	7,200.00
Telephone	1,300.00	977.78		322.22	1,100.00	1,100.00
Contracts & Rentals	1,590.00	1,299.19		290.81	1,590.00	1,590.00
New/Replace Equipment	-	2,364.55		(2,364.55)		2,000.00
Repairs and Maintenance	4,050.00	8,168.97		(4,118.97)	1,050.00	1,050.00
Programs	24,300.00	16,514.46		7,785.54	22,300.00	19,800.00
Matching Grant	2,000.00			2,000.00	2,000.00	2,000.00
Travel & Conference		46.87		(46.87)		
Income			114,176.43	114,176.43		
	350,429.00	326,473.00	114,176.43	138,132.43	346,988.00	373,297.00
Pre-school Partnership		38,994.18		(38,994.18)		
Income (Pre-school Partnership)			\$ 90,821.75	90,821.75		
Preschool Fundraiser		\$ 12,959.01		(12,959.01)		
Income (Preschool Fundraiser)			\$ 3,765.30	3,765.30		
Grants/ Donations		\$ 2,384.39		(2,384.39)		
Income (Grants/Donations)			\$ 9,010.51	9,010.51		
	350,429.00	380,810.58	217,773.99	187,392.41	346,988.00	373,297.00
RECREATION SCHOOL RENTAL	227,466.00	227,466.00			231,105.00	231,105.00
	227,466.00	227,466.00		-	231,105.00	231,105.00
BUILDINGS & GROUNDS						
Groundkeeping	6,000.00	3,595.45		2,404.55	6,000.00	8,000.00
Cleaning	8,200.00	8,825.00		(625.00)	8,200.00	10,000.00
Snow Removal	2,500.00	1,291.70		1,208.30	2,500.00	2,000.00
Supplies	1,500.00	729.22	80.00	850.78	1,500.00	1,500.00
Custodial Equipment	100.00	-		100.00	100.00	100.00
Fuel Oil	9,000.00	8,114.70		885.30	9,000.00	9,000.00
Electricity - Town/Lib/North	15,000.00	12,480.47		2,519.53	12,000.00	12,000.00
Repairs to Equipment	200.00	-		200.00	200.00	200.00
Building Repairs and Maintenance	10,250.00	10,646.18		(396.18)	8,000.00	8,000.00
	52,750.00	45,682.72	80.00	7,147.28	47,500.00	50,800.00



	Budget	Actuals	Receipts	Budget Balance	Budget	Proposed Budget
	FY 2019-2020	FY 2019-2020	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2021-2022
<b>CEMETERIES</b>						
Caretaking	16,424.00	7,593.34		8,830.66	16,424.00	16,424.00
Tyler Cemetery Fund	(8,320.00)			(8,320.00)	(8,320.00)	(8,320.00)
North Cemetery Fund	(500.00)			(500.00)	(500.00)	(500.00)
Supplies	500.00	500.00		-	500.00	500.00
Repair & Maintenance	3,000.00	328.60		2,671.40	3,000.00	3,000.00
Memorial Day Supplies				-	800.00	800.00
	11,104.00	8,421.94		2,682.06	11,904.00	11,904.00
<b>VERNON SENIORS</b>						
Activities	2,550.00	2,550.00		-	2,550.00	2,550.00
	2,550.00	2,550.00	-	-	2,550.00	2,550.00
<b>TOWN VAN</b>						
Van Driver	8,000.00	5,588.56		2,411.44	7,000.00	7,266.00
FICA	613.00	441.74		171.26	536.00	556.00
Gasoline	1,000.00	1,000.00		-	1,000.00	
Van Maintenance	1,000.00	662.07		337.93	2,000.00	
Bus Pass Expense (Fuel)		328.43		(328.43)		
Bus Pass Income			860.00	860.00		
	10,613.00	8,020.80	860.00	3,452.20	10,536.00	7,822.00
<b>HISTORIANS SOUTH SCHOOL MUSEUM</b>						
Electricity	450.00	387.74		62.26	450.00	450.00
Building Repairs & Maintenance	500.00	239.06		260.94	500.00	3,500.00
Grounds	1,500.00	1,500.00		-	1,500.00	1,500.00
Lawn Care	814.00	800.00		14.00	814.00	814.00
Matching Grant*						2,000.00
	3,264.00	2,926.80		337.20	3,264.00	8,264.00
<b>CONTRACTED PUBLIC SAFETY SERVICES</b>						
Law Enforcement Contract	84,552.00	81,300.00		3,252.00	82,000.00	82,000.00
Income			1,395.17	1,395.17		
	84,552.00	81,300.00	1,395.17	4,647.17	82,000.00	82,000.00
<b>FIRE DEPARTMENT</b>						
Fire Chief Stipend	5,000.00	5,000.00		-	5,000.00	7,250.00
Assistant Fire Chief Stipend - Fire Service	1,000.00	1,000.00			1,000.00	3,500.00
Assistant Fire Chief Stipend - EMS						3,150.00
Line Officers Stipend						4,500.00
Lost Wages	300.00	-		300.00	300.00	300.00
FICA	460.00	459.04		0.96	460.00	1,430.55
Uniforms	1,200.00	1,135.96		64.04	1,200.00	1,000.00
Inoculations	500.00	237.00		263.00	500.00	1,000.00
Physicals	500.00			500.00	500.00	5,000.00
EAP	400.00	475.20		(75.20)	400.00	500.00
Supplies	1,200.00	1,249.44		(49.44)	1,200.00	1,500.00
EMS Rescue Supplies	3,000.00	2,967.53		32.47	3,000.00	3,000.00
New Equipment - Fire Services	13,000.00	10,638.23		2,361.77	13,000.00	11,000.00
New Equipment - EMS						4,000.00
Public Education	1,000.00	1,001.40		(1.40)	1,000.00	1,000.00
Fuel Oil	8,000.00	9,098.30		(1,098.30)	8,000.00	8,000.00
Electricity	3,000.00	2,854.94		145.06	3,000.00	3,000.00
Dues and Subscriptions	1,200.00	1,776.40		(576.40)	1,200.00	1,200.00
Southwest Mutual Aid	30,000.00	30,209.50		(209.50)	30,000.00	31,000.00
Gasoline	2,500.00	1,598.26		901.74	2,500.00	2,000.00
Equipment Repair & Maintenance	6,000.00	2,619.94		3,380.06	6,000.00	6,000.00
Truck Repair & Maintenance	8,000.00	6,424.91		1,575.09	8,000.00	8,000.00
Fire Pond Maintenance	4,000.00	3,500.00		500.00	4,000.00	3,500.00
Building Repairs & Maintenance	4,000.00	2,364.67		1,635.33	4,000.00	4,000.00
Training, Travel & Conferences	500.00	134.95		365.05	500.00	1,000.00
Training, Travel & Conference: Rescue	1,500.00	580.76		919.24	1,500.00	1,500.00
Travel Reimbursement	2,500.00			2,500.00	2,500.00	2,400.00
Matching Grant	2,000.00			2,000.00	2,000.00	2,000.00
Income			231.25	231.25		
	100,760.00	85,326.43	231.25	15,664.82	100,760.00	121,730.55

	Budget	Actuals	Receipts	Budget Balance	Budget	Proposed Budget
	FY 2019-2020	FY 2019-2020	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2021-2022
OTHER PUBLIC SAFETY						
Health Officer	2,500.00	2,500.00		-	2,500.00	2,500.00
FICA	200.00	191.26		8.74	200.00	200.00
Fire Warden - Permits	100.00	455.00		(355.00)	500.00	500.00
EOC Building Expenses	3,500.00	4,425.52	25.00	(900.52)	4,500.00	4,500.00
Rescue's Monthly Payment	51,930.00	51,929.24		0.76	52,459.00	52,459.00
	58,230.00	59,501.02	25.00	(1,246.02)	60,159.00	60,159.00
HIGHWAY MAINTENANCE						
Equipment Rental	5,500.00	6,062.80		(562.80)	5,500.00	5,500.00
Guard Rails	1,100.00	-		1,100.00	1,100.00	1,100.00
Culverts	5,500.00	4,619.39		880.61	5,500.00	5,500.00
Gravel	8,000.00	7,200.89		799.11	8,000.00	8,000.00
Chloride	7,000.00	5,091.12		1,908.88	7,000.00	6,700.00
Asphalt	1,500.00	660.05		839.95	1,500.00	1,500.00
Salt	49,000.00	32,541.36		16,458.64	49,000.00	49,000.00
Sand	8,000.00	8,049.00		(49.00)	8,000.00	8,000.00
Tree Warden	2,300.00	1,650.00		650.00	2,300.00	2,300.00
Stormwater Run-off Permits	4,800.00	2,074.80		2,725.20	4,800.00	4,800.00
	92,700.00	67,949.41		24,750.59	92,700.00	92,400.00
TOWN GARAGE OPERATION						
Road Commissioner's Salary	60,802.00	60,983.17		(181.17)	62,250.00	64,616.00
Equipment Operator's Salary	40,945.00	40,289.50		655.50	43,270.00	44,915.00
Equipment Operator/Mechanic's Salary	43,270.00	42,521.55		748.45	43,270.00	44,915.00
Part-time Operator's Salary	5,000.00	1,055.28		3,944.72	5,000.00	5,000.00
FICA	11,477.00	10,071.64		1,405.36	11,765.00	12,198.00
Health Insurance	52,729.00	41,795.64		10,933.36	42,113.00	50,455.00
Dental Insurance	1,881.00	1,854.72		26.28	2,000.00	2,000.00
Uniforms	2,600.00	2,505.80		94.20	2,600.00	2,600.00
Drug & Alcohol Testing	200.00	95.00		105.00	200.00	200.00
Supplies	4,000.00	3,276.70		723.30	4,000.00	4,000.00
Fuel Oil	11,000.00	10,573.70		426.30	11,000.00	11,000.00
Electricity	3,100.00	3,576.62		(476.62)	3,100.00	3,100.00
Dues & Subscriptions	300.00	377.44		(77.44)	200.00	200.00
Gas & Diesel	16,000.00	10,431.31		5,568.69	16,000.00	16,000.00
Road Tools & Supplies	4,000.00	3,133.34		866.66	4,000.00	4,000.00
Safety Equipment	2,000.00	2,009.72		(9.72)	2,000.00	2,000.00
Building Repair & Maintenance	3,500.00	2,548.22		951.78	3,500.00	3,500.00
Travel & Conferences	400.00			400.00	250.00	400.00
Dumpster Fee	1,100.00	960.00		140.00	1,100.00	1,300.00
Income			200.00	200.00		
	264,304.00	238,059.35	200.00	26,444.65	257,618.00	272,399.00
ROAD EQUIPMENT REPAIR & MAINT.						
Trucks	10,000.00	9,374.63		625.37	10,000.00	10,000.00
Grader	2,500.00	2.21		2,497.79	2,500.00	2,500.00
Tractor	1,000.00	1,545.14		(545.14)	1,000.00	2,000.00
Snow Plows & Sanders	3,000.00	985.70		2,014.30	3,000.00	3,000.00
Front End Loader	2,500.00	50.17		2,449.83	2,500.00	2,500.00
Small Equipment	2,400.00	2,261.20		138.80	2,400.00	2,400.00
Radios	500.00	119.00		381.00	500.00	500.00
	21,900.00	14,338.05		7,561.95	21,900.00	22,900.00
Carryover per Statute	25,000.00	53,342.19		(28,342.19)		
	46,900.00	67,680.24	-	(20,780.24)	21,900.00	22,900.00
Interest Earned			14,676.84	14,676.84		

	Budget	Actuals	Receipts	Budget Balance	Budget	Proposed Budget
	FY 2019-2020	FY 2019-2020	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2021-2022
TOTAL BUDGET	1,866,547.00	1,734,248.28	273,534.09	405,832.81	1,894,285.00	1,962,032.55
Deduct Estimated Income	(293,700.00)				(285,700.00)	(282,500.00)
*New FY21/22						
TOTAL AMOUNT TO BE RAISED	1,572,847.00	1,734,248.28	273,534.09	405,832.81	1,608,585.00	1,679,532.55
ESTIMATED INCOME						
Interest on Del. Taxes	10,000.00				10,000.00	6,000.00
St of VT: Current Use Pmnt	40,000.00				40,000.00	40,000.00
St of VT: Agency of Natural Resources	8,000.00				8,000.00	8,000.00
St of VT: Railroad Tax	4,000.00				4,000.00	4,000.00
School Tax Billing	17,500.00				19,000.00	12,000.00
Homestead Late Fees	2,000.00				1,000.00	1,500.00
Town Clerk Remittance	16,000.00				16,000.00	20,000.00
Interest on General Fund	2,000.00				5,000.00	8,000.00
Treasurer's Income	1,000.00				1,000.00	1,000.00
Recreation Income	157,500.00				147,500.00	147,500.00
Partnership Income	32,500.00				32,500.00	32,500.00
Highway Income	200.00				200.00	200.00
Police Income	2,000.00				1,000.00	1,200.00
Bus Pass Income	1,000.00				500.00	600.00
TOTAL ESTIMATED INCOME	\$ 293,700.00				\$ 285,700.00	\$ 282,500.00



## MISCELLANEOUS APPROPRIATIONS

	<i>Balance</i>		<i>Transfers and</i>			
	<i>Previous</i>		<i>Appropriations</i>		<i>Income</i>	<i>Expenses</i>
	<i>Years</i>				2019-2020	2019-2020
Library Administration & Operation			80,000.00			(80,000.00)
Elderly Assistance Fund			10,000.00			(10,000.00)
Town Road Upgrade Fund			100,000.00			(100,000.00)
Capital Fund			193,184.00			(193,184.00)
Professional Services Fund			25,000.00			(25,000.00)
Parking Lot Maintenance Fund			2,500.00			(2,500.00)
Solid Waste Fund			78,162.00			(78,162.00)
Emergency Management	12,062.00		15,000.00			(10,067.51)
Culvert Reserve Fund			40,000.00			(40,000.00)
Vernon Historians'			1,100.00			(1,100.00)
Town Picnic	1,389.44				1,037.32	
Emergency Capital Reserve Fund			25,600.00			(25,600.00)
Farmland Protection Fund			20,000.00			(20,000.00)
Various Organizations			5,900.00			(5,900.00)
<b>Balances as of June 30, 2020 do not include appropriation amounts voted at March 2020 Town Meeting</b>						

## 2019-2020 GRANT AWARDS AND EXPENDITURES

<b>Revenue and Expenses</b>					
	<b>Estimated Revenue/ Beginning Balance</b>	<b>Expenditures in FY20</b>	<b>Received in FY20</b>	<b>Spent in Previous Years</b>	<b>Unused</b>
<b>Emergency Management</b>					
<b>Recreation Department</b>					
Preschool Partnership	90,821.75	38,994.18	82,491.75		43,497.57
VT Community Grant	1,500.00	1,500.00	1,500.00		-
Day Camp Covid-19 Grant	5,284.40		5,284.40		5,284.40
<b>Town Office</b>					
2019 Muni Planning Grant	5,830.00		5,830.00		5,830.00
2020 Muni Planning Grant	8,800.00		8,800.00		8,800.00
					-
<b>Highway Department</b>					-
					-
					-
<b>Library</b>					
2019 Courier Grant	292.50	292.50			-
2020 Courier Grant	390.00		390.00		390.00
2019 Summer Performer Grant	200.00	200.00			-

## BOARDS, COMMISSIONS AND ORGANIZATIONS

### VERNON FREE LIBRARY 2020 TRUSTEES

We, the Trustees of the Vernon Free Library, thank you for your generous support in FY 2019-2020. With your donations, the Library was able to replace the Library Director's computer, two computers at the circulation desk and upgrade three public computers; an additional book bin was added to the children's area; and RB Digital, a new resource for audio and e-books, has been added to Library's collection. Online services are especially important while we all grapple with COVID-19 and the changes it has brought to our Town.

We miss seeing all of you at the Library. The Library staff have done a wonderful job with curbside pick-up of Library materials. Forty to 50 or more books a week are taken out by patrons. The Trustees realize that picking out books online just isn't the same as being able to browse the shelves and use the computers in person. We're looking forward to a safe reopening just as much as you are.

Traditionally, the role of the Vernon Free Library Board of Trustees has been to work with the Library Director in policy development and budget oversight. In this stressful and trying time of the pandemic, we have reviewed all our policy documents and focused our fundraising efforts on the fifth annual fundraising appeal letter.

Because we believe libraries are essential to the education and lifelong learning of their patrons, to the economic development of the towns where they exist, and to the building of strong communities, the Vernon Free Library Trustees are committed to providing continued quality library services for Vernon, even during the pandemic.

#### Trustees (Term):

Bronna Zlochiver (chair) (2021) <a href="mailto:bronna.zlochiver@gmail.com">bronna.zlochiver@gmail.com</a>	802-579-1567
Joanne Leveille (vice chair and clerk) (2023) <a href="mailto:dannysgirl_63@yahoo.com">dannysgirl_63@yahoo.com</a>	802-254-8439
Kristen Detrich (secretary) (2022) <a href="mailto:dtrick2480@hotmail.com">dtrick2480@hotmail.com</a>	617-279-3518
Ian Hefe (2021) <a href="mailto:ian.hefe@gmail.com">ian.hefe@gmail.com</a>	802-246-7096
Elaine Detrich (2022) <a href="mailto:ewd513@hotmail.com">ewd513@hotmail.com</a>	802-246-7761

### VERNON FREE LIBRARY

This past year proved to be very different for all of us including the library. Once a place of community gatherings, groups and socializing, we closed our doors to the public on March 16, 2020 per the Governor's Stay-at-Home orders due to the COVID-19 pandemic.

In May, we were allowed to have staff back in the library and on May 19, 2020 we began Curbside Pick Up Service two days a week. We have between 20 to 50 books being picked up at the curb outside the library each day the service is offered. Interlibrary Library Loan Service and the courier resumed service making it possible to get our patrons books from other libraries.

In November we started in-person library visits only to have to go back to Curbside Service due to the surging number of cases of COVID-19.

Digital services have continued and were more important than ever and include the following:

RB DIGITAL through the Vermont Department of Libraries was added and provides a collection of more than 10,000 audiobooks and 800 ebooks.

OVERDRIVE through ListenUp Vermont continues and provides more than 18,000 downloadable audio and ebooks.

LEARNING EXPRESS, also through the Vermont Department of Libraries, was added and is a website that provides training for workplace, academic and job hunting skills.

UNIVERSAL CLASS continues and provides over 500 online, non-college credit Continuing Education courses.

VERMONT ONLINE LIBRARY is an online source for health, newspaper articles, reference databases, periodicals, Chilton's DIY repair manuals, Job Seekers, Small Business Owners, Travel Tools and more for all ages.

CONSUMER REPORTS online is available.

FAMILY SEARCH (genealogy site)

All digital resources are available through the library website ([www.vernonfreelibrary.org](http://www.vernonfreelibrary.org)).

A WI-FI HOT SPOT was added to the Town Office Building using the library's fiber-optic internet to provide internet access in all the parking lots surrounding the Town Office Building, out to the town green and gazebo. The equipment

and installation was provided by the Vermont Department of Public Service at no cost to the library.

Although it looked different this year, we were able to continue our tradition of the holiday GIVING TREE. Again all the tags were generously fulfilled helping to make the holidays a little brighter for our neighbors. It has been a pleasure helping our patrons select books to suit them and fulfilling their “orders” for curbside pickup!

We look forward to the return of our patrons and volunteers for in-person library visits!

We have missed you!

DIRECTOR: Jean Carr

LIBRARY ASSISTANT: Beth Armington

VOLUNTEERS: Kathy Korb, Kristin Bratton



<b>Vernon Free Library</b>	<b>F/Y</b>	<b>F/Y</b>	<b>Revised</b>	<b>F/Y</b>	<b>ACTUALS</b>	<b>F/Y</b>	<b>ACTUALS</b>	<b>F/Y</b>	<b>F/Y</b>
	<b>16/17</b>	<b>17/18</b>	<b>17/18</b>	<b>18/19</b>	<b>18/19</b>	<b>19/20</b>	<b>19/20</b>	<b>20/21</b>	<b>21/22</b>
Gross Wages	\$74,616	\$68,151	\$34,394	\$47,949	\$46,884.55	\$48,355	\$47,233	\$48,531	\$51,120
FICA	5,709	5,214	2,736	\$3,669	\$3,436.41	\$3,700	\$3,421	\$3,713	\$3,911
Donation									(\$390)
<b>Subtotal Payroll</b>	<b>\$80,325</b>	<b>\$73,365</b>	<b>\$37,130</b>	<b>\$51,618</b>	<b>\$50,280.96</b>	<b>\$52,055</b>	<b>\$50,654</b>	<b>\$52,244</b>	<b>\$54,641</b>
Insurances	11,000	11,000	7,300	8,030	8,770.98	8,380	8,716	8,789	10,044
Supplies	1,100	1,400	1,400	1,400	295.93	1,400	944	1,400	1,400
Books	12,700	12,700	12,700	12,700	13,682.46	12,700	11,385	12,700	12,700
New Equipment	200	1,485	1,485	1,485	1,871.49	1,485	42	1,485	1,485
Leased Equipment	1,100	0	0	0	0.00	0	0	0	0
Periodicals	1,200	1,200	1,200	1,200	868.47	1,200	964	1,200	1,200
Audio/Video	2,000	2,000	2,000	2,000	1,337.91	2,000	1,816	2,000	2,000
Internet Access	700	700	700	700	0.00	700	0	700	700
Software	0	0	0	0	0.00	0	0	0	0
Marketing/Fund Raising	0	600	600	1,000	1,021.72	600	0	600	600
Electronic Resources	50	250	250	250	0.00	250	80	250	250
Postage	800	800	800	800	636.07	800	663	800	800
Dues	170	170	170	170	100.00	170	150	170	170
Technology	1,000	1,000	1,000	1,000	1,602.04	1,000	1,269	1,000	1,000
Repairs & Maintenance	1,200	1,200	1,200	1,200	1,273.18	1,200	1,222	1,200	1,200
Miscellaneous	40	40	40	40	0.00	40	3	40	40
Programs	500	500	500	500	289.75	500	153	500	500
Program Supplies	1,375	1,375	1,375	1,375	943.05	1,375	607	1,375	1,375
Travel & Conference	150	150	150	1,000	230.82	1,000	1,405	1,000	1,000
<b>Subtotal Expenses</b>	<b>\$35,285</b>	<b>\$36,570</b>	<b>\$32,870</b>	<b>\$34,850</b>	<b>\$32,923.87</b>	<b>\$34,800</b>	<b>\$29,419</b>	<b>\$35,209</b>	<b>\$36,464</b>
<b>Totals</b>	<b>\$115,610</b>	<b>\$109,935</b>	<b>\$70,000</b>	<b>\$86,468</b>	<b>\$83,204.83</b>	<b>\$86,855</b>	<b>\$80,073</b>	<b>\$87,453</b>	<b>\$91,105</b>
<b>VFL GIFT FUND</b>					<b>\$18,329</b>			<b>\$27,529</b>	<b>\$32,179</b>



## **TOWN OF VERNON PLANNING AND ECONOMIC DEVELOPMENT COMMISSION**

The Vernon Planning and Economic Development Commission (VPC) was awarded its fourth Vermont Municipal Planning Grant, which will be used to conduct a detailed analysis of the development potential of the Vermont Yankee property after it is decommissioned in 2030 by Northstar Nuclear Decommissioning Company. Previous grant funds were used to update the Town Plan, and to prepare a master plan for a Village Center.

As the first phase of this most recent state grant, Northstar funded Antioch New England graduate students to prepare GIS-based maps of the VY site, which will be useful for the state-funded project which has been postponed due to COVID into 2021 when professional land use planners will be hired.

Another grant program the Town applied for in 2020 are federal funds for post-nuclear communities, to be administered through the Economic Development Administration. A significant match of Vernon funds (from the Professional Services fund which is earmarked for VY site development purposes) was approved by the Selectboard. Our EDA application was denied but we plan to re-try during 2021.

The VPC participates in meetings of the Nuclear Decommissioning Citizens Advisory Committee, and prepared a statement acknowledging that there will be long-term storage of spent nuclear fuel at the site, and is supportive of developing at least some portion of the site.

The VPC also developed a written procedure to review and document proposed development projects at the VY site. Several project developers have approached the Town about potential projects.

A Vernon Local Hazard Mitigation Plan was developed with assistance from Alyssa Sabetto from the Windham Regional Commission. The 5-year plan was approved by the Federal Emergency Management Agency, and qualifies the Town for federal funds. The plan identifies potential hazards such as floods, hurricanes and train derailments, and procedures to implement actions specified in the plan. The plan is overseen by the Selectboard.

Windham Regional Commission's Jeff Nugent, prepared an assessment of the extensive network of trails used for hiking, cross country skiing, and snowmobiling.

The VPC, along with the Selectboard, supported state acquisition of high priority wildlife and forest lands near Lillis Pasture and Lily Pond, to be added to the Roaring Brook Wildlife Management Area.

The VPC acknowledges and thanks Patty O'Donnell for her many years of service.

It is a pleasure serving on the Vernon Planning and Economic Development Commission

Maddy Arms	Jeff Dunklee
Martin Langeveld, Clerk	Natalia Meijome
Jason O'Brian	Tom Rappaport, Vice Chair
Bob Spencer, Chair	

### **TREASURER'S REPORT**

FY19-20 proved to be a challenging year what with COVID-19 and quarantining. We thank everyone for their patience and understanding as we navigate these uncharted waters.

Our office processed \$6,910,648.49 in accounts payable during the fiscal year and \$8,876,168.92 in accounts receivable for the Town, the Vernon Free Library and taxes for Vernon Elementary School. 21 college students were awarded scholarships through the James Cusick Scholarship Fund. We generated 908 tax bills and 37 revised tax bills. We continue to collect taxes in three installments, but please note that is perfectly acceptable to pay the entire bill at any time. Our office also makes available the option of making smaller payment throughout the year to help meet your financial needs. Additionally, it is important to remember that the Homestead Declaration must be done each year no later than April 1<sup>st</sup>.

We remain with RHR Smith and Company out of Buxton Maine as our auditors, as the Selectboard awarded them another three-year contract.

All Town financial reports in the Town Report are provided by this office; we are always happy to answer any questions you may have regarding these reports or any other questions you may have. Our office hours are 6:00 am – 4:00 pm Monday thru Thursday.

Additionally, you can call us at (802) 257-3077 or e-mail us @ [treasurer@vernonvt.org](mailto:treasurer@vernonvt.org).

CINDY TURNLEY, Treasurer and Finance Director  
KATHY WALKER, Assistant Treasurer and Assistant Finance Director

## REPORT OF THE LISTERS

2020 WHAT A YEAR!!!! While the Listers' duties have remained the same, how these duties are carried out have been a whole lot different this year.

There were no house inspections, interior or exterior. We did drive by inspections, took pictures, and then contacted homeowners for details of new construction or any other changes to the properties.

Grievances were conducted via Zoom or telephone conference calls. All grievances were resolved with the exception of Transco and Great River Hydro. These two appealed to the Listers, then the BCA, and when both boards denied their appeals, they went to the next level, the Vermont Superior Court. Court date is set for the latter part of 2021.

We welcomed a new Lister, Chad Baldwin, who ran for the Lister position in 2019. Chad and his family relocated to Vermont in 2018 and had expressed a desire to serve the Town in some capacity. Thankfully, we got him first. He brings an extensive knowledge of computer programs to the job and it has been a pleasure to work with him.

Chad had only worked one week, when the COVID pandemic caused all non-essential employees to stay home. All was not lost, however, because Chad was able to participate from home in many training webinars offered by the State especially for new Listers.

As I write this report, the town office is still in lock down, but if anyone needs to come into the Listers' office for an issue that is difficult to resolve over the phone or through e-mail, please call and we can set up an appointment. Perhaps things will be different when town meeting rolls around again.

I would remind everyone again to please file your homestead by April 1, 2021. This enables you to receive the rebate from the state.

Finally, Listers are responsible only for the assessment of properties; we do not set the tax rate. that is the result of what is voted at Town Meeting, to take care of the town expenses. If anyone has questions about the Homestead Declaration or if would like to see your property card, please call us.

### *VERNON LISTERS*

*Carol Hammond, Chair  
Bill Hammond  
Chad Baldwin*

## VERNON HISTORIANS INC

The Vernon Historians, Inc. was established in 1968 by a group of Vernon residents. These founders believed, "understanding the history of one's community is basic to the democratic way of life, giving a better understanding of one's state and nation, and promoting a better appreciation of one's American heritage."

The Historians display Vernon artifacts in the 172-year-old one room brick South School House located at 4201 Ft Bridgman Rd. These displays include the original school room, a farmhouse kitchen, a tool room, a large collection of photographs, genealogy information and more. There are also many items on display in the Annex next to the Museum.

Two new items came into our possession this year, one was a wooden wash tub from the former Fairman home on West Road and the other a portrait painting of Laviniah Swan Hunt from the Barbara Moseley estate. We are also in the process of sorting, organizing, cataloging and placement of materials received from Barbara's estate. Anyone interested in this kind of activity, your help would be welcomed.

The Vernon Historians own and maintain the Pond Road Chapel, built in 1860. It is also on the National Register of Historic Places. A grant was received from the William G. Pomeroy Foundation for a National Historical Register Marker for the Chapel which was installed in June.

Due to the covid-19 pandemic, our activities have been severely curtailed. There was no Memorial Day Service. The Museum was closed for the summer with the annual Mum Sale being the only exception. This was expanded to include several area crafters and we thank each one who participated.

Quarterly meetings were cancelled; trustees' meetings were held out of doors as long as possible.

Therefore, even though we were not as visible or active as normal, we still have projects on which we continue to work, and we are submitting articles of historical interest to Vernon's monthly emailed publication. These articles are also printed on Vernon's Facebook page.

Vernon Historians E-Mail address:  
vernonvermonthistorians@gmail.com

## CAPITAL PLAN COMMITTEE REPORT

The Capital Plan Committee assists the Town of Vernon and the Selectboard in identifying large, necessary future capital expenditures and incorporating them into the Capital Plan as part of the annual budgeting process. The committee's duties are described generally in the *Policy on the Administration of the Vernon Capital Plan*, found elsewhere in this Town Report. This year, we are pleased to welcome new committee member Katherine Baldwin to our group and to report two significant developments.

First, during the past year, the Town of Vernon engaged an engineering firm to evaluate the existing condition of all the town-owned buildings and related sites and assist in the maintenance planning for them. Its July 2020 inspection resulted in a detailed report that includes a review of the structural condition of the various buildings and the condition of their mechanical and electrical systems, exterior finishes, and site areas. The report also includes a recommended maintenance plan and a schedule for each facility covering the next 20 plus years. The Selectboard and department heads will evaluate the maintenance/replacement needs. Costs constituting capital expenditures and exceeding \$10,000 will be added to the Capital Plan.

Second, the money earned this year by the investment of funds currently held in several Capital Plan-related accounts will cover almost the entire amount that otherwise would have to be raised through property taxes this coming year to fund the Capital Plan. The total amount needed to fund the Capital Plan this coming year is \$224,351. However, \$83,959 of that amount will be covered by income earned from the investment of funds previously appropriated for upcoming capital expenditures, and an additional \$1,268 will be covered by money that was previously appropriated, but not spent, for the purchase of a lawn tractor for the Recreation Department. Also, an additional \$123,969 of income earned from investment of the money in the Emergency Capital Reserve Fund (ECRF) will reduce the total amount that has to be raised from taxes to only \$15,155 instead of \$224,351.

This is an amazing achievement resulting from a combination of good planning, excellent investment results, and a determination to replace promptly all monies taken from the ECRF for emergency capital expenditures. A more detailed description of the Emergency Capital Reserve Fund, which plays a key role in the overall operation of the Capital Plan, is included elsewhere in this Town Report.

There were few changes to the overall Capital Plan projections since the previous Town Meeting. During 2020, the Highway Department replaced a 2004 International dump truck and will sell the old one, and the Fire Department purchased a Medtronic Life Pak 12 defibrillator/monitor for EMT use. The Town Clerk's Office increased the amount of storage room rolling shelving it needs but has postponed the need year by three additional years. Also, during the previous fiscal year, the Recreation Department purchased the new lawn tractor at below the budgeted cost, as mentioned above.

LYNDA STARORYPINSKI, Chair  
KATHERINE BALDWIN  
JOYCE GOODNOW  
TOM RAPPAPORT  
SANDRA RULEWICH

## WINDHAM COUNTY SHERIFF'S OFFICE

Each year as we prepare town reports, we get to reflect on the time gone by. I don't think anyone will argue that this was a bizarre year, but with the closing 2020, we continue our tradition of sharing with you what's going on. One of the focal points of this year was SARS-CoV-2 (COVID19), which like similar hardships brought our community together, despite the words "socially distant." We were grateful to receive donations of personal protective equipment from area businesses and non-profits when emergency services faced shortages in the supply chain. We coordinated with community groups to ensure people received food and that our neighbors were okay. Our deputies created the "Bring Birthdays Back" program to celebrate the birthdays of children isolated from their friends and families by the lockdown, raising over \$1020 and countless toy donations. In short, the community came forward to support our department and we worked to support the community during this trying time.

COVID-19 brought about numerous changes for us. While we continued to provide policing, service of civil process, and emergency dispatching services, we suspended non-essential activities such as civilian fingerprinting, evictions as required by Act 101, prisoner transports, extraditions, and traffic control for construction, as well as closed our facility to public access. We implemented protocols for safe contacts between the public and our personnel. Foregoing many of these services resulted in a significant financial burden as our expenses remained largely the same, though our non-tax funded revenue sources dropped. Through the efforts of Windham County's Legislative delegation and with the support of the Assistant Judges Barnett and Duff, we were able to obtain emergency funding through the Local Government's Emergency Response grant which diminished the financial impact and allowed our essential services to continue. While several of our services were reinstated over the Summer and Fall, we monitor daily and adjust as the environment changes.

Another important issue brought about this year was regarding police reform and racial justice. Many of us stood in horror as we watched the homicide of George Floyd which sparked conversation and debate nationally and locally. Historically, Vermont has done a lot of work toward better policing initiatives, but we must acknowledge that this isn't a conversation with a finish line. We continuously improve. I am thankful of the many people willing to share their experiences, perspectives, and time to help the Windham County Sheriff's Office measure itself and identify what changes it needed. We reviewed policies, training, data and

engaged in community dialogue. As part of our introspection, I established the Windham County Sheriff's Advisory, a group of citizens to help provide community input toward the policies and operations of the Sheriff's Office. We engaged with individuals, organizations, researchers, and public bodies, to listen candidly. We worked with 40 agencies in Vermont to uniformly share traffic stop and race data reporting of all traffic stops. We obtained a grant-funded study from an independent researcher to evaluate us.

Since 2007, we've engaged in various forms of training on de-escalation of force, explicit/implicit bias, fair and impartial policing, and interacting with persons suffering from mental illness. The department has long prohibited the use of chokeholds. We declined to deploy tools such as tasers, acknowledging the power of de-escalation through dialogue and our low occurrences of use-of-force techniques by deputies. We've captured race data on our traffic stops to help us monitor for deputies engaged in biased policing. While many action items of the President's 21st Century Policing Task Force report have been accomplished, we continue to address other areas. You can follow our progress on our website at [windhamcountylvt.gov](http://windhamcountylvt.gov)

The Sheriff's Office continues to support the interdisciplinary Consortium on Substance Use, working to resolve the opioid and substance use issues that have affected Windham County. This year, we welcomed a Police Liaison social worker through a partnership with HCRS, Dover PD, and Wilmington PD. The Sheriff's Office continues to support the following programs and initiatives: coordination with the Windham County Highway Safety Task Force; daily Are You Okay? welfare check phone calls; Work Zone Safety Enforcement; Toys for Kids; and snow mobile patrols. We continue to maintain secured anonymous drug disposal bin in our lobby to help the citizens of our community safely dispose of unwanted/unused prescription medications. It is the continued support of Vernon and other towns which help contribute to our ability to provide these no-cost services to Windham County as a whole.

For the 2020 fiscal year (July 1, 2019 to June 30, 2020), Vernon contracted with the Sheriff's Office to provide a total of 2000 hours of service throughout the year. The services provided included motor vehicle enforcement and response to calls for service, or calls where response would not be provided by the town's primary law enforcement agency. During the contract period, we issued a total of 30 tickets with the potential net revenue for Vernon of \$1617.60. Additionally, deputies have

issued 46 warnings, made 4 arrests, and responded to 554 calls for service.

The Windham County Sheriff's Office is pleased to serve the people of Vernon and look forward to the upcoming year. If you have a need for our services, please don't hesitate to contact our office at 802-365-4942 for non-emergencies or 911 for emergencies.

Respectfully submitted,

*Sheriff Mark R. Anderson*

## VERNON SENIORS

The Vernon Seniors meet twice monthly, once for a business meeting with a pot luck lunch and the second being a birthday social with a program or other activity. This allows our members to get out, enjoy the companionship of others.

Our skillful bus driver and the well maintained town bus made it possible for seniors that otherwise would have been unable to enjoy several trips. Transportation is available to and from all meetings. Each month several trips are offered such as Senior Meals to various location; mall shopping trips in Keene, Holyoke, as well as West Lebanon, and activities like miniature golf and bowling. Some of this years' favorites included a visit to the Big E, the Tower Hill Botanical Gardens, Worcester Art Museum, and the Tea Party in Chester.

At our monthly transportation meeting we encourage our members to bring their ideas of places they would enjoy visiting.

## SOUTHEASTERN VERMONT COMMUNITY ACTION

Southeastern Vermont Community Action is an anti-poverty, community-based, nonprofit organization serving Windham and Windsor counties since 1965. Our mission is to *empower and partner with individuals and communities to alleviate the hardships of poverty; provide opportunities to thrive; and eliminate root causes of poverty*. SEVCA has a variety of programs and services to meet this end. They include: Head Start, Weatherization, Emergency Home Repair, Family Services (crisis resolution, fuel, utility, housing and food assistance), Micro-Business Development, Vermont Matched Savings (asset building & financial literacy), Ready-for-Work (workforce development), Volunteer Income Tax Assistance, VT Health Connect Navigation, Thrift Stores, and a Community Solar program.

In the community of Vernon we have provided the following services during FY2020:

**Weatherization:** 1 home (1 person) was weatherized at a cost of \$18,913.

**Emergency Heating System Replacement:** 2 homes (2 people) received heating system repairs or replacements at a cost of \$7,503.

**Tax Preparation:** 2 households (2 people) received tax credits & refunds totaling \$2,426 and services valued at \$424.

**Family Services:** 11 households (25 people) received 42 services valued at \$495 (crisis resolution, financial counseling, nutrition education, forms assistance, referral to and assistance with accessing needed services).

**Fuel/Utility Assistance:** 10 households (24 people) received 22 assists valued at \$11,922.

Community support, through town funding, helps to build a strong partnership. The combination of federal, state, private, and town funds allow us to not only maintain, but to increase and improve service.

Stephen Geller, Executive Director  
Southeastern Vermont Community Action (SEVCA)  
91 Buck Drive  
Westminster, VT 05158  
(800) 464-9951 or (802) 722-4575  
[sevca@sevca.org](mailto:sevca@sevca.org)  
[www.sevca.org](http://www.sevca.org)



## RESCUE INC.

As we continue to address the ongoing and evolving pandemic, we are grateful for community support. This has been a trying time for everyone, and we cannot overstate the pain suffered by COVID-19 patients and family members. We share in the stress of isolation, canceled events, and daily challenges.

Our amazing staff has adjusted to changing recommendations and new working conditions, all while managing online learning for children at home and enhanced restrictions. Our providers have been called upon to provide COVID testing and specialized transport of COVID patients. Our daily activities focus on use of protective equipment and decontamination of our ambulances and buildings. These activities help to minimize the spread of the disease. We know that keeping ourselves healthy will let us better serve the community.

As front-line health care workers, our staff has been receiving vaccinations that will likely bring an end to the pandemic. We are hopeful and stand ready to assist the health department in vaccinating all those that wish to receive the vaccine in our communities.

I am pleased to report that even with the immense challenges of 2020, Rescue has been able to provide consistent quality EMS services to all our member towns. In fact, we have been able to respond to every request for emergency response in our area and have been able to help our neighbors from time to time. Rescue was awarded the 2020 Advanced Life-Support Service of the Year award as well as an award from the American Heart Association for outstanding cardiac care. We also started a first of its kind ultrasound program in Vermont. We are extremely proud of our accomplishments as an organization and the amazing EMTs and Paramedics that provide exceptional care.

We know that the year to come will continue to be difficult for our staff and communities we serve. As we enter our 55th year as the regions' ambulance service provider we remain committed to providing the service you have come to expect. We stand ready to respond with skill and expertise to your medical or traumatic emergency, to flooding or lost persons, to test for COVID or vaccinate the community. Please follow us on Facebook for pandemic response updates.

Drew Hazelton  
Chief of Operations

## VERNON HIGHWAY DEPARTMENT

The highway department had a busy year, in addition to our normal maintenance, reclamation was done on Lilly Pond Road, Homestead Way and Hubbard Road and then complete repaving with gravel shoulder replaced on each of these roads.

Culverts were replaced on Lilly Pond Road and Pond Road, each with stone-lined outlets added. Stone-lined banks were added to Lilly Pond Road and a retaining wall to Blodgett Road. We removed stumps on Newton Road and Pond Road.

We cleaned the box culvert and replaced another culvert and stone-lined banks on Franklin Road.

Through the generosity of North Star, Governor Hunt Road was repaved using 20% asphalt-rubber surface treatment with aggregate cover (this is a stress absorbing membrane).

We also cleaned ditches on various roads.

A reminder on snow removal—no person, other than an employee in the performance of his or her official duties (town highways) or other person authorized by the Agency of Transportation (State highway) shall plow or otherwise deposit snow onto the traveled way, shoulder or sidewalk of state highway or a class 1, 2 or 3 town highway. 23 v.s.a. 1013.

The highway department is asking all landowners and renters to not fill in or dump materials of any kind in the town ditches or over town right of way banks. This impedes water flow, which could cause roads to wash out.

If you have any questions or concerns, please feel free to contact me at the Highway Department, 254-9428.

Sincerely,

R. David Walker, Jr.





## THE WINDHAM REGIONAL COMMISSION

The mission of the Windham Regional Commission (WRC) is to assist towns in Southeastern Vermont to provide effective local governance and to work collaboratively with them to address regional issues. The region is comprised of 27 member towns: the 23 towns of Windham County; Readsboro, Searsburg and Winhall in Bennington County; and Weston in Windsor County.

The Commission is a political subdivision of the state composed of and governed by town-appointed Commissioners. After Town Meeting each Selectboard appoints up to two representatives to serve on the Commission for one-year terms. **Vernon is currently represented by Tim Arsenault and Jim Pinkerton, Jr.** Each Commissioner represents their town's interests within a regional context before the Commission, brings information back and forth between the Commission and their town, and serves on at least one of a number of WRC committees that address regional and municipal issues and concerns. Committees and meeting schedules can be found on our website [www.windhamregional.org](http://www.windhamregional.org). All WRC meetings are open to the public and subject to open meeting law.

We assist towns with a wide variety of activities, including developing and implementing town plans and bylaws; community and economic development planning and implementation; local emergency and hazard mitigation planning, including flood hazard and river corridor bylaw assistance; natural resources, including assisting towns with watershed restoration projects and implementation of the state's new clean water law; enhanced town energy planning enabled by Act 174; transportation, including traffic counts (vehicle, bicycle, pedestrian), inventories (bridges, culverts, signs, road erosion), road foremen training, and serving as a liaison with VTrans to report damage to town road infrastructure as a result of flooding to the state; redevelopment of "Brownfields" (sites that are or may be contaminated by hazardous substances); review of projects applying for permits through state Act 250 (land use) and Section 248 (energy generation and transmission, telecommunications) and federal permitting processes; grant application and administration; training of municipal officials and volunteers across a range of topics; and mapping and geographic information system (GIS) analyses. The maps in your town office were likely produced by the WRC.

We help towns, both individually and collectively, make the most of the financial and human resources they have, assisting with projects in and among towns, building and augmenting the capacity of volunteer-based town boards and commissions, and providing professional services to

towns that may want to take on projects that are beyond what they can comfortably manage with their own staff and volunteers. Our relationship with towns is inherently collaborative. For instance, towns may choose to have their plans reviewed by the Commission; town plan review and approval by the WRC is not mandatory, but is a requirement of some state programs (Designated Downtowns and Village Centers) and municipal grant programs. The regional plan, which was updated in 2014 following a two-year process, is developed in consultation with member towns, reflects town plan policies, and is ultimately approved by our towns.

In 2020 we were able to continue to function with minimal disruption, and transition to remote operations, to serve the towns and people of the Windham Region. As the realities of the pandemic became evident, we organized training for towns on continuity of operations planning. We worked with the legislature, state agencies, and the Vermont League of Cities and Towns to make changes to statute to enable towns to continue with their operations while still conducting business in a publicly transparent manner. We arranged for a regular conference call for town emergency management directors and Selectboard chairs with local Vermont Emergency Management, Department of Health, and Agency of Human Services staff. Our website hosts a comprehensive COVID-19 resource guide for individuals, which was developed and maintained by local service organizations and other volunteers. Municipal applications to the Local Government Expense Reimbursement program were and continue to be supported by the WRC.

Performance of our normal responsibilities and projects never ceased. Among these was the development of a regional broadband feasibility study and subsequent business plan to provide broadband internet access to the unserved and underserved in the region. The Deerfield Valley Communications Union District organized itself to implement this plan. We are here to support the towns of the region to meet the needs of their residents, conduct their business, and engage in looking forward through and beyond the pandemic.

Funding for the WRC is provided through contracts with state agencies, federal grants, and town assessments. Town assessments make up approximately 5 percent of our total budget for FY 2021, and is the only funding we receive that has no conditions placed upon it by entities beyond the WRC's borders. Each town's individual assessment makes it possible for us to leverage the resources to serve all towns. **The town's assessment for this year is \$5,322.19.** To see our detailed Work Program and Budget for FY 2021, visit our website and click on the heading "About Us."



## VERNON CEMETERY COMMITTEE

**Mission Statement:** To maintain Vernon cemeteries in a way that conforms to Vermont law, promotes a safe and tranquil setting, and honors and safeguards the community history they reveal.

This past year the Vernon Cemetery Committee was fairly inactive. Like most Committees we were unable to meet in the usual manner and because the Committee has lost several members. We invite anyone who is interested in joining to please reach out.

Howe's Lawn Care again provided excellent care to our cemeteries. We know and understand that this year was a battle between the lack of rain and preventing the lawns from burning if mowed. We appreciate David and his crew for their expertise and all the care they take in their work.

We also rely on our residents to inform us of any discrepancies that they may see. If you own a lot in one of the Town cemeteries, we ask that you check the condition of your shrubs, trees and other plantings and ask that you maintain them as required. The Town is not responsible for maintaining plantings that you own on your family lot. However, if they are not maintained and grow out of control we do have the right to trim accordingly. If there are questions concerning Cemetery Rules, copies may be obtained at the Town Clerk's office.

We welcome input from the community and invite you to contact a committee member with any suggestions or concerns that you may have. We look forward to serving the Town and keeping our cemeteries in good order in the coming year.

MARYLYNN SCHERLIN, *Chairman*  
SANDRA HARRIS  
CHRIS HOWE

## ELDERLY ASSISTANCE BOARD

**Mission Statement:** Using EAB guidelines assist Vernon Senior residents in the ability to safely stay in their home.

As seems to have become a tradition of the last few years' snow removal has been the EABs prime request. We have been fortunate that our winters have not been as harsh as some of our previous years and as of this writing it is still undecided what this winter will bring. Please remember that our Contractors work full time jobs so we appreciate your patience during storms as they work to get everyone plowed, sanded and shoveled as quickly as possible. We extend a huge thanks to our contractors for keeping our seniors safe. A thank you to those others, too numerous to mention who have helped in projects over the past year.

The basic rules for assistance are that you are not depleting your finances, at least 65 years of age or disabled and have been a resident of Vernon for a year. Your request is only shared with the Board members for approval and funding, then with any necessary agency or volunteer in order to complete the request.

The members also extend a thank you to all the residents of Town who provide us with the funds so that we can continue to provide assistance.

If you are in need of assistance or have any questions do not hesitate to contact a Board member.

MARYLYNN SCHERLIN, *Chairman*  
SANDY HARRIS  
SHARON RICHARDSON  
LINDA SHIPPEE



## RECREATION DEPARTMENT

**“To promote recreation services that will foster and encourage the development of a healthy lifestyle for the community”**

Let’s talk about “silver linings”! Why, do you ask? It’s really pretty simple. I, like you, am worn out and frustrated with what we cannot do. I am attempting to put those thoughts behind me by focusing on what we can do, what we have learned, and how that has impacted us as a department moving forward. That process has been full of “silver linings” though easily missed if we aren’t looking for them.

March 13<sup>th</sup> Vernon Preschool closed for in-person learning. Little did we know that was going to be the last day we would all be together for the year. It was not, however, the last day we got to enjoy the smiles and laughter we have become accustomed to, as the year was completed virtually. No school year is complete without graduation. However, one large traditional ceremony was not going to happen. In its place were 14 individual ceremonies held in the front yards of each outgoing student. Over the course of four evenings, each student proudly welcomed our parade of staff to their front yard. The silver lining here? Enjoy each moment for what it is, putting aside what it is not. Easier said than done sometimes, but well worth it in the end. Seeing a five-year-old’s face light up when their whole world is there to celebrate their accomplishment is not something we will soon forget.

Heading into the Summer season we are generally filled with a sense of excitement. We never know how it is going to unfold but we can be sure memories will be made and fun will be had. In the summer of 2020, that usual excitement was replaced with a GIANT nervous question. Are we up for this challenge? Thankfully that question was very quickly answered. Following the first staff meeting it was clear we had a committed crew who was very much so prepared. They never wavered. The commitment they showed to continually go above and beyond while providing safe and enjoyable programs throughout the Summer was enough to make even an old, gray-haired Recreation Director step back and think that the future is bright here in our little town.

Perhaps the greatest day this Summer had to offer was in fact the first. Day Campers had been home for the better part of three months when they rolled into camp that day. It did not matter who you were, how old, or your particular interests you would have thought that each of them had been lifelong friends. They genuinely listened to one another enjoying those moments with the type of

enthusiasm that if bottled and sold would make someone very wealthy. The value of having a friend to lean on (even from 6 feet away) was not lost on them!

As luck (to be clear I don’t believe in luck but it fits this narrative so we are going to roll with it) would have it the Town Forest renovation project was just wrapping up as we were all sitting home looking for something to keep our bodies busy. The number of boots that have hit the ground on those trails has been incredible. We can’t thank you enough for supporting our project. Please continue to enjoy all that the J. Maynard Miller Municipal Forest has to offer. It is truly a unique place.



The success of the Town Forest project got our proverbial wheels turning! How do we continue to diversify what we offer the community? While past programs and ideas have been and will continue to be valuable, bringing something new to the table is what keeps the community fresh. We did not have to look far as the idea we were looking for was already in my email in box. Several residents had previously expressed interest in constructing a disc golf course. Some of you are probably asking what is disc golf? In an effort to provide you an answer I am going to take a big risk here! The term I am about to use may be offensive to some so please be careful who you share this article with (sarcasm intended). Disc golf is at times referred to as “Frisbee Golf” by those who do not play. I learned the hard way this term is not accepted by true Disc Golfers, I sincerely apologize and will refrain from its use moving forward (again sarcasm intended). Much like traditional golf, players tee off from designated tee boxes while taking aim with their disc at a target/basket. The lowest score wins. Along with some generous volunteers who are willing to help with design and construction we have received grant monies aiding in the purchase of the targets as well as material needed for tee boxes and walkways. The nine-hole course will be located at the Recreation Area on Pond Road with construction starting this spring.

Additional projects are in the works. When the maintenance of the shuffle board courts became more of a strain than the budget could handle, they were removed. Thanks to the always helpful Highway Department, the cracked concrete and fencing has been replaced with a clean grated surface. We are currently exploring cost-effective uses for this area. Feel free to send any ideas our way.

In closing I am not going to sit here and pretend recent times have not been challenging or that we are out of the woods yet. Any credibility I have with those reading this would be lost. That is not something I am willing to forego just to tie a pretty little ribbon on this annual report. What I am going to do is suggest that we all try to look for more silver linings. They are there to be had and it's on us to recognize and appreciate them for what they are.

Respectfully Submitted By:

Seth Deyo, Recreation Department Director

**This year we offered 28 programs with over 1,400 participants:**

<b>Adult Basketball</b>	<b>8-10</b>
<b>Adult Swim</b>	<b>5-10</b>
<b>After School Program</b>	<b>26</b>
<b>Archery</b>	<b>32</b>
<b>Basketball</b>	<b>75</b>
<b>Basketball Tournaments *</b>	
<b>Boys</b>	<b>8 Teams</b>
<b>Girls</b>	<b>6 Teams</b>
<b>Christmas Crafts</b>	<b>44</b>
<b>Craft Fair</b>	<b>50 vendors</b>
<b>Day Camp</b>	<b>17 (weekly ave. over</b>
<b>10 weeks)</b>	
<b>Diving Lessons</b>	<b>26</b>
<b>Drama Club</b>	<b>14</b>
<b>Family Swim Passes</b>	<b>140</b>
<b>Fitness</b>	<b>5-8</b>
<b>Gymnastics</b>	<b>32</b>
<b>Gym Rentals</b>	<b>4</b>
<b>Open Gym</b>	<b>10-25 daily</b>
<b>Parent/Toddler Swim</b>	<b>5-8</b>
<b>Pool Party/Campout</b>	<b>26</b>
<b>School Break Open Gym</b>	<b>20-25 daily</b>
<b>Soccer</b>	<b>94</b>
<b>Sports Camp</b>	<b>21</b>
<b>Swim Lessons</b>	<b>105</b>
<b>Teen Swim</b>	<b>20-25</b>
<b>Tennis Lessons</b>	<b>21</b>
<b>Trunk or Treat</b>	<b>200</b>
<b>Turkey Shoot</b>	<b>84</b>
<b>Vernon Preschool</b>	<b>27</b>

## SOUTHEASTERN VERMONT ECONOMIC DEVELOPMENT STRATEGIES

### SeVEDS Impact Statement for Town Reports – 2021

SeVEDS, founded in 2007 as an affiliate of the Brattleboro Development Credit Corporation (BDCC), takes a proactive approach to long-term regional economic development. Improving wages, attracting and keeping people in the region, and fostering a healthy regional jobs base are critical and beyond the capacity of any single community to substantially affect. SeVEDS creates strategies and attracts resources to help us act together to build a vibrant regional economy. **BDCC, Southeastern Vermont's Regional Development Corporation, develops and implements these strategies.** We use municipal funding in three key ways:

- (1) To **fund implementation** of programs & projects.
- (2) For **capacity**. We use SeVEDS regional municipal funds to create programs (see below), conduct research and planning, secure and administer grants, and to help regional partners - last year we helped bring another \$2.7 Million directly to other organizations – towns, businesses and non-profits (not including COVID relief).
- (3) As **seed funding** to leverage bringing more money into the region (in FY20 we administered \$635,699 of federal and state funding for BDCC & SeVEDS programs and projects)

### Background & Request

Our work is guided by the 2019 Comprehensive Economic Development Strategy (CEDS), a 5 year regional plan with simple goals: **Strengthen Business, Support People.** The CEDS, available online at [www.seveds.com](http://www.seveds.com), is developed by the regions people and businesses. SeVEDS requests funding at \$3.00 per person from all 27 towns we serve to support this work. In 2020, sixteen communities funded SeVEDS, representing 82% of Windham residents. **Therefore, we are asking the Town of Vernon to appropriate \$6,618.00 (based on a population of 2,206) to support SeVEDS.**

### 2020 Pandemic Response

SeVEDS history includes leading regional economic development, and recovery, with strategy and insight. We took a leading role on charting the path for economic response and recovery for both Tropical Storm Irene and the closure of the **VY Nuclear Plant**. During the **pandemic**, BDCC adapted our regular programming to the current conditions, and to emerging needs. In March, we shifted staff from full-time CEDS driven program work into the COVID-19 Impact team which provided support directly to regional communities, establishments

and entrepreneurs. We remain focused on ensuring pandemic relief for small businesses and non-profits is understood and accessed locally at high levels, which has been the case thus far. Our efforts are helping direct resources to the Windham Region and to Vernon:

- 5 Vernon businesses received **technical assistance** from BDCC to apply for federal and state relief.
- 13 Vernon businesses employing 48 people received \$537,112 in Paycheck Protection Program (PPP) loans <\$150k. 3 other firms received PPP loans ranging \$350k to \$1 million. They employ 166 additional people.
- We have provided 14 webinars specific to **COVID-19 Business Resiliency**, along with How-to-Zoom webinars, municipal trainings on short and long term impacts of COVID-19.
- We convene twice monthly **Business Economic Resiliency Webinars** to ensure local people can be heard and get answers directly from legislators and state and federal officials.
- We convene twice monthly **Windham Resiliency Team Webinars** so local officials have direct access to up to date information on economic recovery programs, direct access to their Windham and Federal delegations, and that needs for Windham County's COVID-19 economic recovery consistently heard.

### **Regular Programming**

SeVEDS helps fund the following initiatives which stem from the CEDS strategies and SeVEDS research:

- **Capacity-building for communities.** BDCC's Southern Vermont Economy Project helps towns and non-profits improve community vibrancy through local projects. Since 2017 we've provided 100+ trainings with over 2,000 participants, plus 43 online webinars to solve problems and find resources. This fall we ran Funders Roundtable and Grant Writing workshop to connect towns with resources they need, and help local officials and volunteers build relationships and skills. A new project development training series begins in February.
- **Direct technical assistance (TA) to communities** – In addition to providing trainings and webinars, and opportunities to connect directly with experts and officials, we help communities directly with grant applications, state programs, talent-recruitment, and fund-finding. This year we helped Vernon apply to the federal government for funding to achieve the town's VY redevelopment goals and, while unsuccessful this time, BDCC & SeVEDS will continue to assist Vernon to apply for funding and implement the town's vision for the future. BDCC & SeVEDS have played a key role in defining the need

for national funding for nuclear host community recovery and we remain committed to those new federal funding opportunities reaching Vernon.

- **Direct TA for community facilities** – Through our USDA backed community facilities technical assistance program, we are helping Vernon Homes, a major employer and care facility in Vernon, apply for USDA financing to invest in facility upgrades. Previous to our engagement, this viable funding source was not known to them.
- **Recruitment and Retention.** We welcome people to the region. Young Professionals is part of this, and we also work directly with employers to help welcome new talent. We recently launched a Southern Vermont Welcome Wagon chapter which is connecting recent newcomers to local hosts. We've welcomed back one Vernon "returner" and a couple that are newcomers to southern Vermont, helping them all make personal and professional connections during this difficult time with COVID.
- BDCC provides **Community Facilities Technical Assistance** through USDA which helps with libraries, childcare, town offices, public safety and other types of essential local facilities. Assistance is available for every phase of project from planning through construction.
- The **Pipelines and Pathways Program (P3)** operates in all regional high schools and serves Vernon students at BUHS and the Windham Career Center. P3 was in full swing from September to March, with field trips, mock interview & professionalism workshops and career awareness classes. When COVID-19 halted in-person learning, P3 Pivoted to provide online training for LNA students at VT Technical College as they entered the job market. This fall P3 is bringing online career content to all regional high schools through Flexible Pathways and career panels with local professionals, so students graduate with skills they need to navigate the working world.
- We conduct survey-based research to identify promising local career pathways and increase access by underemployed, unemployed and younger workers to jobs and wages that will allow them to thrive here. Check out the 2020 **Hiring Needs Assessments** at the BDCC web site: Accounting and bookkeeping, manufacturing and production, and CDL Drivers. More to come in 2021.
- **Southern Vermont Young Professionals**, puts on monthly networking events, annual financial wellness and homebuyer trainings, and now a professional development scholarship fund.
- **BDCC Paid Internships** has placed 109 interns since 2014, visited over 20 campuses since 2017, and worked with over 175 employers. 25% of interns are

hired on to stay. We place regional college students of all ages, and students returning for summer or for good. Part of our college outreach is twice annually hosting Landmark College students at the BDCC Cotton Mill for an entrepreneurship teach-in and field trip.

- BDCC's Workforce Center of Excellence is building a **regional workforce development system** connecting people with opportunities, and employers with people. We help fund or run a diverse range of workforce training programs that invest in people.
- We have developed innovative services, lending and technical assistance for **small businesses and startups** through INSTIG8. In FY20 we worked with employers providing 30% of the region's jobs. We provide a USDA Backed BDCC Microentrepreneur Loan which with technical assistance grants for things like marketing or accounting services, and wraparound support from BDCC's business experts. We are currently working with a Vernon business to access this financing.

SeVEDS & BDCC visit every community, listen and learn, and keep adapting to serve you.

## EMERGENCY MANAGEMENT

This year has NOT been a quiet year for the Emergency Management Office. As with all of you, it has been one of the most challenging years ever!

COVID 19 has brought new meaning to the "All Hazards" plan. We started out with the entire Emergency Management group and town officials meeting at the EOC, working on a plan of "what if" this COVID gets out of control? How will we help stop the spread? What happens to our school, nursing home facilities, how do we handle emergencies, how long will it last?

Very quickly the entire plan changed, as the spread brought us to new a whole new meaning of life. The entire human population is at risk. No more in person meetings, no more groups, PPE at its highest use, business closing down, town offices closed to the public, Emergency Medical Services looking like space suits, and the list goes on.

The Emergency Management office and the Vernon Health officer became the lead contacts and the liaison to the State and Feds. We attended weekly sessions with the State and local officials via Emails, telephone, and Zoom. We have met or exceeded solving the problems and challenges that were presented to us.

A year later, as of this writing over 10,000 Vermonters contracted COVID, 163 deaths and it isn't over. A vaccine has been invented and the process of administering it to the most vulnerable is underway. Hopefully by late summer or fall, we might see what will now be our "normal" way of life.

We will always be in the process of redirecting our energies, rewriting plans to meet the "All Hazards" type of plan, and updating them on an annual basis. COVID has clearly demonstrated the need to be diligent in preparing and keeping a plan.

We still have not relocated our EOC, and it will be one of our biggest challenges, moving the Emergency Operation Center to a different building. At this time, it is not clear when and how we will complete this task.

With the reactor shut down, the fuel rods were successfully placed in dry cask storage and are in various stages of decay stored on site. There is still no plan from the Federal Government for long term storage of these highly radioactive bundles. Our focus on VY has changed drastically. However emergency planning for the plant is still in the foresight of this office, and will be, as the decommissioning, structure demolition and the process of removing buildings are finished over the next



few years. It is important that we don't let our guard down as this is a critical time and a large industrial hazardous material site.

COVID has added another layer of emergency planning and changed the way schools had been traditionally operated, students were only there on a part time basis but planning was on a full time response. We are part of the school's safety committee and will be providing assistance to them in updating the VY plan, as well as fire or chemical evacuation, active or hostile event, and general safety of our precious occupants of the school.

I became part of the Advisory Committee to help re-establish the fire department. We will continue working with the Fire Department assisting with updating their operational plans, preplans in places of concern, and training.

We work with the Highway Department and assist with any risk analysis for road closures, such as routine maintenance or storm related issues, or emergencies. We are available to work with the Sheriff's Office in a Unified Command role, providing assistance and in coordination with the general public. We will take on any tasks that may need to be completed.

A very important message! We are asking ALL residents to sign up for VT-ALERT. It is a free service, and will NOTIFY YOU, via phone, text, email (*or all of them*) about emergencies, road closures that affect you and your loved ones. Alerts are relevant and localized, based on home/work addresses, as well as your current location. **DON'T WAIT, SIGN UP NOW!** Go to; [www.vtalert.gov](http://www.vtalert.gov)

I would like to thank the members of the Emergency Management team, they have been the recipients of many emails from me to try to keep them in the loop. When the time comes, we will regroup and look at the direction and goals of the EM office.

I would like to thank the town personnel and the select board for keeping the needs and safety of the residents in the forefront.

I look forward to serving this community and continuing to make Vernon a safe place to live. Safety is the responsibility of all of us.

Please do not hesitate to contact me, at **802-257-0709** or email at, [vernonemd@gmail.com](mailto:vernonemd@gmail.com)

Respectfully,  
*David J. Emery Sr., Emergency Management Director*

## TOWN CLERK

It's now 2021, the COVID 19 pandemic is still very real. How does a small Vermont Town Clerk look ahead? My two watchwords for the new year are caution and optimism.\*

We are still following the state and local health protocols. We wear masks and sanitize while indoors. Land records researchers are let in by appointment, as long as the health rules are followed. Otherwise, our offices are closed to the public. We have a secure drop box outside for payments and documents. We do business via phone mail and e mail. When there is no other way, we meet properly masked and distanced people outside, and sanitize afterward. Yes, it's a little more difficult, but we are committed to serving our residents. We saw a high level of land records activity, a total of 1,746 pages, including 81 property transfers. We sold 22 marriage licenses, plus recorded 37 deaths and 4 births. Dog licenses, with 236, and motor vehicle registrations, at 39, were both lower.

The pandemic also brought opportunity, allowing our small town a state grant, to make our land records available online. The records are hosted by a third-party vendor, and a surcharge, beyond our normal fees, are charged for copies. We have also secured a non-profit grant, to purchase additional sanitation gear for the November election. It is our intent to use a portion of the remaining grant money to establish an official town web site, so people may do business on a 24-7 basis.

It continues to be an honor to serve the citizens of my home town.

Timothy Arsenault, Town Clerk  
Susan Fiske-Gagne, Assistant Clerk



## VERNON FIRE DEPARTMENT

*On July 5, 1951 the Vernon Volunteer Fire Department held their first meeting. It was decided at this meeting, that the membership would be limited to "25 men, plus several call men" it was also established that Cersosimo was to be called for daytime fires, and Dick Severence or Ted Pratt was to be called for nighttime fires.*

*"On July 9, 1951 the fire truck was tested and found to be satisfactory. Two men were broken in as operators. The Hale pump did not operate properly, and was taken for repairs."*

Over 70 years, a lot has changed since that first meeting was held:

We have transitioned from a phone tree alert system, to a siren, to pagers, and now text message and email notifications are sent to us, regardless of our location.

Rather than simply responding to fire calls and accidents, we now respond for Emergency Medical Service calls, Hazardous Materials incidents, Automatic fire alarms, Carbon Monoxide issues, and the list goes on.

The days of going into a burning structure with no breathing protection are long diminished, now we wear a self-contained breathing apparatus, which gives us about twenty minutes of work time, and protects us from the carcinogens and other unknown chemicals that are produced from the products caused by the combustion of modern materials.

Our trainings have evolved into a heightened awareness of the dangers that we face with lightweight construction, and the importance of recognition of rapidly developing fire growth that we encounter due to the increased fire load and rapid fire spread from these lightweight materials.

Vehicle speed has significantly increased, and vehicle safety devices have created an added level of hazard when removing occupants from a vehicle, thus dramatically changing the tactics that we apply when responding to an accident scene.

Water has become wetter. We now inject an additive of foam concentrate that causes the surface tension of the water to break down and better penetrate into the burning materials, as well as increase the surface area of the water and allow for more heat absorption thus increasing the cooling effect that water provides.

Additionally, through these years we have been served by many who have dedicated their time and lives to make this town safer, and to provide assistance to our citizens. Following are the Chiefs who have led this department through the past 70 years:\*

- Michael Zaluzny
- Arthur Edson
- Raymond Capen
- Peter Crossman
- Robert McCarvel
- Randy Wheelock
- Steven Holton
- Terrance Parker
- James Liebfried
- Michael Pratt
- Tom Fox
- David Andrews
- Todd Capen



Although much has changed in the past seven decades, our basic mission is the same; to protect and serve the citizens of this community in the event of a fire, medical emergency, hazardous materials incident, natural disaster, or other emergency incident that warrants our assistance. It is our goal as a department to continually improve on how we provide service to this town, and to evaluate as we go to ensure that we continue to fulfill our basic mission, regardless to how the world is changing around us.

Thank you for your support, as well as for allowing us to continue serving you- the citizens of our community, and those who visit here.

I would also like to personally extend my sincerest thanks to the folks who have been working tirelessly to ensure that the restructuring of our fire department is successful and sustainable. There are so many who given assistance, it would be difficult to name some, while knowing that so many more have helped in ways both big and small. Regardless of whether you have offered your support or your time, the generosity of our community, as well as of our surrounding communities has been substantial. Thank You.

On behalf of the Vernon Volunteer Fire Department,

*Chief Alex Dunklee*

\*The list provided may contain errors or omissions, and was formulated with information available at the time of printing.

## WINDHAM SOLID WASTE MANAGEMENT DISTRICT

**History and Current Status:** The Windham Solid Waste Management District (WSWMD) was formed in 1988 with eight member towns. These towns cooperatively managed a 30-acre landfill on Old Ferry Road, Brattleboro, which closed in 1995. A regional materials recycling facility (MRF) was constructed adjacent to the closed landfill, and processed dual-stream recyclable materials for 20 years until it stopped operating in 2017. The recycling roll-off containers that WSWMD had provided to all of its member towns were no longer hauled and processed by WSWMD, and the towns assumed responsibility for complying with state recycling mandates. The roll-off containers are currently on loan to member towns at no charge. Besides the WSWMD transfer station, there are 7 towns that operate their own transfer station, three towns that provide residential curbside trash and recycling, three towns with 24-7 recycling drop-off areas, and five towns with no municipal trash or recycling services.

**Financial Report:** WSWMD finished fiscal year 2020 with a budget surplus of \$52,596, with total revenues of \$1,125,679 off-setting total expenses of \$1,025,025.

**Transfer Station:** The COVID-19 pandemic has demonstrated that WSWMD provides “essential services,” and has continued full-scale operation. A comparison of the six-months from January -June in 2019 versus 2020 documented \$49,000 more revenue in 2020.

The staff stepped up to keep the transfer station operating with significant new safety protocols. Only the ever-popular Swap Shop suspended operation. The transfer station is a regional drop-off center for landfill materials, recyclables, organics/food scraps, construction & demolition debris, scrap metal, and appliances. The transfer station diverts 76% of all materials to recycling and composting, including electronics, fluorescent tubes, ballasts, lead-acid and household batteries, waste oil and oil filters, oil-based paint and other paint products, sharps, textiles, books, and tires. Use of the transfer station is limited to residents and businesses from member communities and requires the purchase of an access sticker for \$40/year. The cost for trash disposal is \$3.00 per 33-gallon bag, or \$155/ton.

**Materials Recovery Facility (MRF):** The WSWMD MRF closed in July 2017 but continues to accept cardboard from commercial sources. Cardboard is baled (no sorting required) and sold. Eight towns continue to utilize the District’s recycling roll-off containers and

offer drop-off recycling services in their communities. Towns contract with private haulers to provide recycling services.

**Trucking:** Since closure of the MRF in 2017, WSWMD no longer collects recyclable materials from member towns, but retained a driver with a Class A CDL license that allows WSWMD to self-haul recyclables from our transfer station, scrap metal, and wood chips for the composting operation. Composting

**Composting Facility:** Of all recyclable materials handled by the District, the only ones that are kept local are food scraps and yard debris. The food scrap composting facility is in its 7th year of operation and is the 2nd largest food scrap composting facility in Vermont. As the food scrap composting mandates of Act 148 have been phased in, the total quantity of food scraps processed at the site in 2020 approached 2,000 cubic yards per year, the maximum allowed by the state permit. The District is evaluating options to process additional quantities of organics. About 50% of the food waste is from the Town of Brattleboro curbside collection program, and the balance from commercial and institutional sources brought to the compost site by private trash haulers. The District sold more than 3,000 cubic yards of “Brattlegrow” compost in 2020 through retail distributors, as well as for construction projects. WSWMD donates compost for town projects, school, and community gardens.

**Solid Waste Implementation Plan (SWIP):** Household hazardous waste collection, education and outreach, as well as numerous other requirements, are mandated by State Law and contained in the District’s SWIP. Membership in WSWMD makes towns compliant with state recycling mandates. On behalf of member towns, WSWMD submitted an amended SWIP this fall, and once approved by VT Agency of Natural Resources, it will be valid for 5 years.

**Solar Array:** WSWMD leases its closed and capped landfill to Greenbacker Capital who operate a 5mega-watt solar array on the landfill. It is the largest group net-metered project in the state, and has contracted for 20 years with the towns of Brattleboro, Wilmington, Readsboro, Vernon, Wardsboro, Dummerston, Halifax, and Newfane; schools in Brattleboro, Vernon, Putney, and Marlboro; as well as Landmark College, Marlboro College, and the Brattleboro Retreat. The project provides significant cost savings for municipal and school budgets. Greenbacker Capital has a 20-year lease and pays the District a minimum of \$120,290/year for use of the landfill, as well as 50% of renewable energy credits, for total annual revenue of over \$250,000.



## HEALTH OFFICER

**Household Hazardous Waste Collections:** Due to the pandemic, WSWMD held just two household hazardous waste collection events, as mandated by VT ANR Materials Management Plan. Collections were held in Brattleboro and in Wilmington on October 24th, with 230 households from 17 District towns participating.

**New HHW Depot:** Due to the high costs of HHW event collections, WSWMD applied for a state grant to construct a permanent HHW collection facility at Old Ferry Road, and following approval of a state permit, it will open in Spring of 2021 for certain hours each week to serve all District residents. Small businesses will also be able to use the site by appointment.

**Backyard Composting Demonstration Area:** A new teaching area has been installed at the District demonstrating five different systems for composting food scraps at homes, schools, and community gardens. The District held an open house in October and will be offering workshops starting in the spring of 2021. The facility will be available for use by schools and community organizations as well. The District also conducts composting workshops in District towns as we did in Vernon this fall.

**Business Outreach & Technical Assistance:** The District continues to promote its business resources and free technical assistance, including food scrap diversion.

**School Outreach & Technical Assistance:** The District continues to promote its school resources and free technical assistance, including food scrap diversion.

**Special Event “Zero Waste” Outreach and Technical Assistance:** WSWMD owns 20 event-sorting stations that are available to towns, businesses, residents, and institutions for use at fairs, festival, etc. In addition, WSWMD offers free technical assistance to help make events “Zero Waste.”

First and foremost I would like to take this opportunity to thank the townspeople for their support and cooperation during the COVID-19 pandemic. People in this area have done and continue to do their part to limit the spread of this virus by following basic personal safety precautions, i.e. wear a mask, maintain safe social distance, and hand washing. Additionally, townspeople have followed the guidelines and directives that have been issued by the Governor's office and the CDC. Please continue to wear a mask, maintain safe social distance, and regularly wash your hands. By continuing to follow these safety precautions and working together will minimize the impact this virus has on our lives.

This past year your Health officer has been working jointly with the Local Emergency Management Director and Emergency Management team monitoring the spread of the COVID virus and have provided regular updates to the Selectboard. We will continue to monitor and keep the Selectboard informed of any changes relating to the virus and vaccines. For up to date information people are encouraged to visit <https://www.healthvermont.gov/covid-19> web site for information pertaining to COVID-19.

Please be aware the State of Vermont has laws regulating lead paint and asbestos. The law requires safe work practices be in place prior to handling these materials. Failing to follow these safe practices when handling these materials is not only unsafe but potentially a health hazard. For additional information relating to the handling and disposal of lead paint and asbestos you may visit: [healthvermont.gov/health-environment/asbestos-lead-buildings/asbestos](https://healthvermont.gov/health-environment/asbestos-lead-buildings/asbestos) website.

I would like to remind owners of all domestic dogs and wolf-hybrids that are more than 6 months old to license their animal at the town clerk's office, and remind all pet owners, all cats, dogs, and ferrets in Vermont must receive regular rabies shots.

You may contact the Town Health Officer (802)451-6842 or by email [msnow62@comcast.net](mailto:msnow62@comcast.net)

Respectfully Submitted,

*Mark A. Snow*

## FRIENDS OF VERNON CENTER, INC. And the Governor Hunt House & Community Center

In December, 2019, the donation by the Entergy Corporation of the Governor Hunt House to the Friends of Vernon Center Inc. (FVC) was announced. The donation became final early in 2020 with the actual recording of the deed to the property. The donation includes two vacant lots adjacent to the building, as well as the conference center wing behind the house.

The Friends of Vernon Center will operate the Governor Hunt House, on behalf of the Vernon community, as a community center in which many activities can take place. This is part of the larger mission of FVC, which is to envision, plan and promote the establishment of a village center in the town in the area around the town office building and elementary school.

The historic front portion of the building is the home built in 1779 for Jonathan Hunt (1738-1823), who served as lieutenant governor of Vermont from 1794 to 1796 under the state's first governor, Thomas Chittenden. The home has historic significance not only because of its well-preserved colonial-style architecture, but also by virtue of its occupancy by the Hunt family; its later occupants such as Florence Louchheim Stol (1900-1967), a patron of the arts who entertained many prominent artists, scientists, writers and educators there; and its use by Vermont Yankee, originally for the administrative offices overseeing the construction of the plant, and later as a training center.

During 2020, because of the Covid-19 pandemic, FVC was not able to open the building for public use. The organization worked on plans for interior and exterior restoration and repairs, including painting, roofing, HVAC work, and other improvements. A sign was placed in front of the building. Volunteers worked on cleaning, lawn and landscape care, and other in-kind contributed work. Research on the history of the house was done, and plans were made for a new website. Two fundraising appeals were mailed to town residents, in April and December, and several grant applications were filed.

FVC welcomes volunteers to assist in its efforts, and invites people interested in helping out to contact any of its board members, which include (as of January 2021) Martin Langeveld, chair; Tom Rappaport, vice-chair; Kathy Korb, treasurer, and Roger Rulewich, secretary.



FVC is a 501(c)3 non-profit organization, and is able to accept donations on a tax-deductible basis. Contributions may be sent to the organization in care of the town office at 567 Governor Hunt Road, Vernon VT 05354.

*We would like to acknowledge and thank the fine folks at the C&S Print Shop for their excellent work in producing and printing this Town Report.*

# TOWN OF VERNON SCHOOL DISTRICT



**FISCAL YEAR ENDING  
JUNE 30, 2020**

**Windham Southeast Supervisory Union**

## **WSESU / WSED SEEK TO IDENTIFY CHILDREN WITH DISABILITIES FOR EDUCATIONAL SERVICES**

All children have a right to a public education. Federal and State law provide that all qualifying children with disabilities have a right to a free appropriate public education when the eligibility evaluation qualifies the student as eligible according to state rules for special education and related services.

The Windham Southeast Supervisory Union (WSESU) and Windham Southeast School District (WSED) with all of its member towns (Brattleboro, Dummerston, Guilford, Putney, and Vernon) (collectively, “the District”), have a duty to identify and locate any children, ages 3 through 21, who may be eligible for special education (including children who are highly mobile, such as migrant children, or who are homeless or in protective custody by the state), who are residents of the District and may have disabilities, or who are attending private schools or a program of home study within the boundaries of the District, or who are not receiving services, in order to evaluate and determine accommodations to support learning, as appropriate, under the Individuals with Disabilities Education Improvement Act and/or under Section 504 of the Rehabilitation Act of 1973.

WSESU/WSED supports identification and evaluation to identify infants and toddlers (birth to age 3) for early intervention services under Part C of the federal special education law (the Individuals with Disabilities Education Improvement Act). The District hereby provides notice that such children may be entitled to early intervention services (birth-3) or to special education and related services (3-22).

If you have or know of such a child in your school, home or neighborhood, please write or phone: Superintendent of Schools, Windham Southeast Supervisory Union/Windham Southeast School District, 53 Green Street, Brattleboro, VT 05301; 802-254-3731 or Shelley Wilson, Director of Special Education, 53 Green Street, Brattleboro, VT 05301; 802-254-3748. Information provided will be used only to carry out child find purposes, so those protected by the educational access laws will be contacted with respect to potential eligibility, and all information will remain confidential within the District’s child find system, pursuant to the Family Educational Rights and Privacy Act and its regulations, 334 C.F.R. Part 99.

## **SUPERINTENDENT’S REPORT 2020/2021**

The 2020-2021 school year in Windham Southeast Supervisory Union has coincided with the COVID-19 pandemic that has loomed over all aspects of our lives. In the midst of these challenging circumstances, we have witnessed the incredible commitment of our students, staff, and families in supporting each other as we navigate the small and large changes rendered by the virus. This level of commitment and perseverance has provided us with a tremendous sense of optimism for the future and, as a school system, we are grateful and appreciative for being part of such an invested and engaged community.

It would be an understatement to share that this year has been atypical. Elements of each school day that are usually taken for granted required significant changes for the safe operations of our schools. These changes were shouldered by a collective school staff that took quick actions to interpret local and state guidance to develop routines that provided for the safety of all building occupants. Throughout the summer and first semester planning, teachers and administrators emphasized the importance of providing balance to students as they simultaneously embraced the importance of greeting each student in a positive manner. Classroom routines that are so critical in a school day were augmented to accommodate these enhanced safety and hygiene procedures. The protocols that were implemented to keep the virus at bay that included a daily health screening, hand washing, mask wearing, and physical distancing quickly became a normalized part of the school day.

As we enter the second half of the school year, our students have engaged in a variety of learning experiences and dispositions. Families were initially provided with an opportunity to select a fully remote learning environment or one that enabled students to participate in a hybrid classroom whereby students spent part of their week engaged in the classroom and the remainder of the week in a remote setting. The transition from the first semester to the second allowed for further refinement of this model.

While this year has been dominated by COVID-19, the pedagogical innovations that were driven by it will be what we look back upon in the future. The new learning models have facilitated the opportunity for rapid professional learning as they relate to not only literacy and numeracy instruction but in developing classroom community as well. Teachers quickly became skilled in the use of digital tools that enabled them to connect



with their students in virtual settings. Schools have grown adept at identifying and targeting needs and creating solutions designated to improve student learning.

These new practices were not limited to remote learning platforms. The physical landscape around each school was quickly adapted to accommodate instruction outside. Whether that was through the development of outdoor classrooms, the acquisition of tents, or the generous donation of time from families, staff, and community members in modifying areas adjacent to the buildings, the transformation was incredible to observe. These areas were originally intended to provide students with an opportunity to be physically distanced but the impact of outdoor, place-based education rapidly became apparent. The emphasis quickly grew to focus on social and emotional learning, community building and resilience in addition to literacy and numeracy.

While addressing the implications of a global pandemic, our nation has been further gripped by the needs to address social justice, equity, and diversity. Protests throughout the spring, summer, and fall have underscored the urgency that we must impart upon our practices of working with our communities. Teacher leaders at each school site have been developed through the WSESU Office of Diversity, Equity, and Social Justice. These teacher leaders have facilitated the reflective conversations, practices, and professional learning necessary to enhance learning environments that are reflective of our student and family needs.

Throughout this school year, we have been fortunate to have had the enormous efforts of our administrators, teachers, and staff throughout the district. Each new challenge has been greeted as an opportunity for problem solving, collaboration, and critical thinking regarding what is in the best interest of our learners. The affinity our staff holds for their respective school and local communities is readily apparent in both action and discussion and the success that we have experienced thus far has been the direct result of their actions.

We are further appreciative of the support of our Board of Education who has toiled tirelessly to provide the policy governance necessary to ensure that students, staff, and family needs are being met. Their efforts have ensured that all voices are heard and that our schools are a reflection of our community values, beliefs, and aspirations. As a new Superintendent, the importance of this cannot be overstated and it has been

a significant aspect of our ability to navigate the impact of the pandemic.

All schools in Windham Southeast Supervisory Union appreciate significant support, engagement, and participation of our families and community members. We urge you to reach out to your local school if you have further questions regarding specific programming or are interested in further volunteer opportunities.

*Andy Skarzynski*  
Superintendent of Schools

### ***BRATTLEBORO UNION HIGH SCHOOL***

This year we write to you in the midst of an extremely challenging time on both a local and global level. Our staff has certainly risen to the challenge and continues to offer the best possible educational program to our students, whether they access school in a hybrid or fully remote manner. As we navigate and adapt to these strange circumstances, we realize that attending to basic needs such as food and shelter is a priority for many of our families and we salute the work of our food service staff in providing meals for our families. Our staff is also committed to supporting the emotional needs of our students and we're looking for small, safe ways to restore a semblance of normalcy for our community when possible. Some steps in this direction have included having a fall sports season, creating time for clubs to meet and creating a daily schedule and routine that balances academics with the ongoing need to provide for a safe environment.

Despite the challenges, Brattleboro Union High School continues to offer a superior high school education. This year much of our professional development time has been directed towards programs and practices that allow us to offer content and support for students in both the hybrid and remote setting. Our teaching staff are all certified as highly qualified by the State of Vermont.

Our teachers remain among the very best in the area and in New England, and their work during the pandemic underscores how dedicated they are. Each of our departments are reviewing their course offerings and curricula to ensure they are relevant to the needs of our students as they graduate from high school. Our departments are examining ways to help our students become informed, discerning citizens regarding many issues such as climate change and the current political landscape. We offer 25 Advanced Placement and dual

credit courses at BUHS which allow students to access college-credited courses as high school juniors and seniors. Our three personalized academies (STEM, Visual and Performing Arts, and International Studies) give selected students a focused four-year program that combines rigorous course work with targeted experiences with local professionals. Our greatest strength as a school lies with our teachers, and they continue to offer exemplary opportunities for our students.

Over the past two years we have shifted our professional development focus towards our students' social emotional health, school climate, and a strong emphasis on how we can create a school community that is sensitive to stress and trauma. We also have begun the lengthy process of evaluating our curricula, policies and practices with a mindset to consider what conscious and unconscious biases are part of our work. This work represents a dramatic shift for our staff and we plan to return to this as an area of emphasis over the next few school years. In addition to this work, we are also considering changes that will be required as Act 173 is implemented in schools across Vermont.

BUHS continues to carefully assess our facility needs and our facilities crew continue to decrease our carbon footprint and improve efficiency throughout the campus. Our school building is well into its second decade of service and we are looking ahead to start some important planned maintenance on our climate systems and updates to other areas of the school. As part of the work required in the pandemic, we have evaluated air flow in our classrooms and made adjustments to improve the circulation within the school. We routinely examine and replace sections of flooring as they wear out and last summer we completed a new maintenance garage for our outside groundskeepers. We continue to be a sustainability role model for other schools across New England.

We are all proud of the work that our staff does every day at BUHS and we are also proud of the graduates that leave our school. Our students pursue a diverse array of opportunities after school including two and four-year college, military service, jobs, and apprenticeships with local employers. We are confident that our programs and staff provide all students with access to the knowledge and skills necessary for today's complex, changing world. Please visit our website at [www. http://buhs.wsesdvt.org/](http://buhs.wsesdvt.org/) to learn more about our school.

Steve Perrin, Principal  
Chris Day, Assistant Principal  
Kate Margaitis, Assistant Principal

## ***BRATTLEBORO AREA MIDDLE SCHOOL***

Before we share highlights of our programming, we would like to share reflections on the work our staff has done during the pandemic. Our teachers and staff have been amazing! There are so many staff who have gone above and beyond during this unforgettable year. We are inspired every day to come to work with such great people. All of the staff have stepped up to make this challenging time as good as possible for our kids and for each other. 2020 has been a pretty rough year in countless ways, but we have come together as a school and community to provide our students with a caring, loving, safe, and academically enriching experience.

We have put together new protocols for just about everything without really knowing what we would be dealt during the year. We all have our fears of the virus, and despite all of these concerns, we have sacrificed to make it work. It started with a mad scramble in March when we went remote and continued during the summer. No break for most of us! The challenges continue as we evolve to make things work for the remainder of the year.

It is heartwarming to think about how much people have adapted and persevered to get us to this point. Our custodians have physically labored to rearrange and sanitize our buildings. Our substitutes have braved the unknown to help out when we have been in need (every day!). Our paraeducators have made countless phone calls and adapted their roles to help out in whatever way they can. Some of them stand out in the cold every morning to greet our families and they always have a smile on their faces. Our nurses have comforted sick children and adults each day and then taken hundreds of phone calls and emails from people who are worried and stressed. Our food service staff have provided thousands of meals and we even got them delivered on buses! The front office staff has worked to keep it all together despite nothing being "normal". From attendance and angry phone calls to finding prep coverage, they keep us going through every challenge!

Teachers are teaching in areas outside of their normal comfort zones every day. They have navigated a ridiculous number of communications and challenges so they could learn how to teach on Zoom and in the classroom simultaneously! Special educators have

never had a larger challenge than to provide the necessary services while only having their students here a few days a week. Teachers lay the bedrock to the school's foundation, but without a full team of paraeducators, custodians, nurses, office, support staff, and counselors, we would not be able to provide the students a quality and safe education.

All of this has been happening with a mysterious and scary virus looming around us for the past 9 months! They have all been heroes during this pandemic and we are proud to be part of a wonderful school community.

Following are highlights of our programming at BAMS:

### **ENROLLMENT AND STRUCTURE**

Brattleboro Area Middle School has seen stability in our enrollment and we anticipate we will serve about 290 students during the 2021-22 school year. The students are divided into four grade level teams—two teams in Grade 7 (Canis Major and Taurus) and two teams in Grade 8 (Draco and Leo). At BAMS, students remain on the same academic team for two years. Two school counselors serve students on the four academic teams. In addition, our exploratory team of teachers, known as the UFOS (United Forces of Success), collectively teach all students in grades 7 and 8. Our instructional support team of teachers includes special educators and academic support teachers.

### **THE BAMS VISION**

BAMS' students and staff work hard to reflect our vision: *Learning for Life; Caring for Others; Doing the Right Thing; Together*. The initial letters of each statement—LCDT—drove the decision to name our four teams, and the staff chose the broad theme of 'constellations' (based on the recommendations put forth by the student council) to launch these names. Each of our four academic teams has taken advantage of its constellation configuration to create a strong team identity. The bulls (Taurus), the big dogs (Canis Major), the lions (Leo), and the dragons (Draco) roam the halls of BAMS in peaceful co-existence!

### **LOOPING**

At BAMS, we enjoy the practice of assigning students to one team for two years, known as "looping." This approach has many benefits for students, staff members and parents. Students benefit from the relationships they establish when they arrive at BAMS, the continuity of these relationships into their 8<sup>th</sup> grade

year, the connections they make with each other and their teachers, and the advances they make in academic growth by being taught by teachers who come to know them quite well during this two-year period. Teachers benefit because they know their students well at the start of their second year together. They know their students' needs, strengths and learning styles; at the same time, students know their teachers' expectations, requirements, and teaching styles. Parents, too, share in this familiarity. Because their children have the same set of teachers for two years, parents also become knowledgeable more quickly in the second year about teachers' expectations. In addition, looping allows us to reduce the number of teachers your child has during a two-year period, a phenomena for middle schoolers which can cause anxiety and confusion.

### **CURRICULUM**

BAMS operates on a quarter and semester schedule. There are eight grade reports each year, four mid-term progress reports and four end-of-quarter report cards. In addition to a traditional core curriculum in English, math, science, social studies, all BAMS students enjoy an exploratory program of full year or half year courses. Each student may take a variety of courses in such areas as art, health, technology education, physical education, music, family and consumer sciences, and world languages. In addition, our master schedule includes a period called skills block. Our intent during this period is to advance the learning of all students, offering additional academic support to address the diversity of need within our student population.

We are making an intentional effort to educate all students, to the greatest extent possible, within the context of the general education environment. Special educators, paraeducators and academic support teachers are working collaboratively with regular educators to provide supportive environments for all students.

Lastly, parents have immediate access to their children's grade reports and attendance data via the Parent Portal of Power School, our student management software program. Feedback from parents about this access is very positive.

### **CIRCLES OF SUPPORT**

All students at BAMS receive intensive support to succeed. In addition to that which they receive from their teachers and counselors, BAMS offers students supports such as, the Educational Support Team, the Planning Room, transition services and access to the Restorative Justice program and a school based



clinician. Teachers of Special Education, Academic Support, and English as a Second Language have merged into a team called the Instructional Support Team (IST). Together, they provide students with additional academic support throughout the school day.

As in other years, BAMS offers an extended-day program, called Extensions, designed to capture students throughout the entire school year as their academic needs surface. Our goal is to prevent students from failing. This program is continuing to work well, and provides an additional period of academic support for all students in need at the end of each school day, staffed by a qualified teacher.

### **CO-CURRICULA ACTIVITIES**

Students at BAMS have many opportunities to become involved in athletic and non-athletic co-curricular activities. Fall sports include boys and girls soccer for each grade, football, cross country running and field hockey. Winter sports include interscholastic basketball and Nordic skiing. In the spring, students participate in baseball, softball, lacrosse and track. Our philosophy is that all students who are interested will be able to play sports at BAMS. When limitations necessitate a reduced number of students on a team, we strive to create instructional leagues for students who are interested in playing and who need additional skill development work. In essence, no student is ever “cut” from playing a sport at BAMS.

We continue to be partially funded through a 21<sup>st</sup> Century Community Learning Grant designed to expand the learning opportunities for all students through extended-day and summer programming. We offer a rich after-school and summer program to students for learning and enrichment opportunities. Impressively, more than two-thirds of BAMS students participate in BEAMS, athletic and other after-school programming throughout the year.

Keith Lyman, Principal  
Tom Daughton, Assistant Principal

### ***WINDHAM REGIONAL CAREER CENTER***

To the Citizens of the Windham Southeast School District,

When I wrote my first report to you last year I had no idea what challenges and changes the coming year would bring. The students and staff have worked

together over the past year to meet the challenges of learning and teaching in a pandemic. As the director of the Windham Regional Career Center, it has been my pleasure to get to know many of your children and take on the new realities of school and education. The region has a wonderful technical center that offers 300 to 400 students, in grades 9 -12, an in-depth, experiential learning opportunity in the areas of:

AUTOMOTIVE TECHNOLOGY  
BUSINESS  
CONSTRUCTION/ARCHITECTURE  
CULINARY ARTS  
EARLY CHILDHOOD EDUCATION  
ELECTRONICS/ELECTRICITY  
ENGINEERING AND ADVANCED  
MANUFACTURING  
FILMMAKING and DIGITAL EDITING  
FORESTRY/NATURAL RESOURCES  
HEALTH CAREERS  
CAREER FOUNDATIONS  
PERFORMING ARTS  
PROTECTIVE SERVICES

As well as offering students classes and services in:

TECHNICAL ENGLISH  
TECHNICAL MATHEMATICS  
ACADEMIC SUPPORT  
DUAL ENROLLMENT COURSES (High School and College Credit)  
WORK-BASED LEARNING PROGRAMS  
CAREER AND TECHNICAL STUDENT ORGANIZATIONS (CTSO'S)

In the past, students in grades 8 and 10 have had the opportunity to tour the Career Center and explore the opportunities that are offered. This year those tours will be virtual, which offers its own set of challenges. It is our hope that we can produce virtual tours that are engaging and build the desire to attend WRCC. If you have a child, grandchild, or young person who might be interested in starting to build the pathway to their future career while they are still in high school, career and technical education has many opportunities to offer. Our goal is to support students in learning the skills necessary to successfully enter the region's workforce with a higher level of employment than the typical high school graduate.

We thank you for your ongoing support.

Nancy Wiese, Director



■ 381 Governor Hunt Road, Vernon, VT 05354 ■ 802-254-5373 ■ vernonschool.org ■

Greetings Vernon Community,

This year has been, by far, the most challenging for me as a school principal. Our Vernon faculty continues to work tirelessly to provide a safe, welcoming, and rigorous learning experience for children during a pandemic. I cannot express the pride I feel in the efforts the students, staff, and families have put forth to make this work. The outpouring of support and collaboration from members of the community has been truly encouraging. From handcrafted masks to notes and calls of support, we feel truly united as a community in this time of crisis. Through it all, school continues. This year students engage with curriculum in the areas of: literacy, math, science, social studies, art, music, library, physical education and band. The students have really shined this year and continue to inspire me with the flexibility and joy for learning they express.

Our designated school leadership team, made up of 6<sup>th</sup> grade students, plans and implements activities and programs to encourage safety, responsibility, respect, and kindness. Our Project Feed the Thousands food drive, led by our student leadership team, collected much needed food for our local community members. Students visit Vernon Green virtually using teleconferencing technology to share time and musical talents, led by our music teacher.

We are grateful for the support of the Vernon School Board, which consists of five members: Ms. Kerry Amidon, Ms. Kari Sparks, Mr. Walter Breau, Ms. Hannah Rosinski and Mr. Chad Mulverhill. The school board traditionally meets on the second and fourth Monday of the month at 6:00 PM. We are also so grateful for the support of our PTC parent group, which actively supports student programming and community events.

Please feel welcome to reach out to me directly to share your perspective of the school and its role in Vernon. Thank you so very much for the many ways in which you support our community of learners!

Warmly,

Mary Ross, Vernon School Principal



# Vernon Town School District

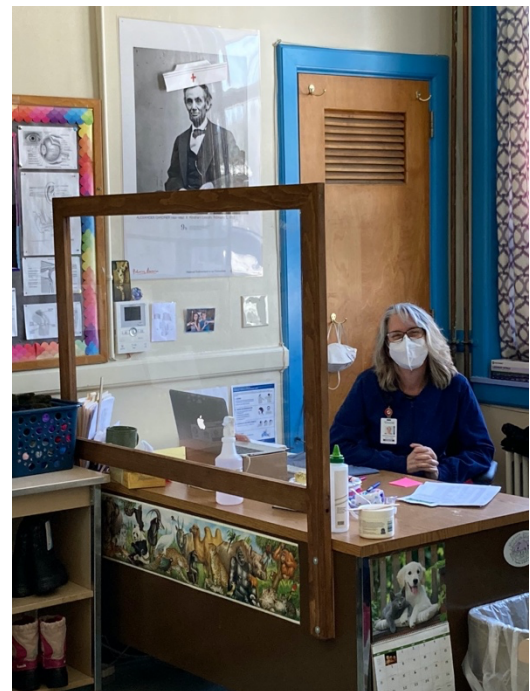
## 2020-2021 Faculty and Staff

### Position Name

Principal	Mary Ross
Administrative Assistant	Christine Nesbitt
Kindergarten	Beth Eriksson
Kindergarten	Jordan Leonard
Grade 1	Kim Kunkle
Grade 1	Melissa Manson
Grade 2	Katie Costa
Grade 3	Mickie Herbst
Grade 3	Tai Morse
Grade 4	Dawn Grobe
Grade 4	Ashley Perkins
Grade 5	Deborah Patno
Grade 6	Shannon Miner
Grade 6	Marcia Woodruff
Resource Room	Latisha Keeffe
Resource Room	Emily Fennes
Resource Room	Sheila Overman
Guidance Counselor	Jamie Card
Behavior Intervention	Leeanne Hadsel
Speech Language (50%)	Fran Swanson
Literacy Assistant	Jill Johnson
Art (60%)	Tessa Carpenter
Physical Education (80%)	Rachel Holland
Classroom/Instrumental Music	Joyana Damon
Media Center/Literacy	Eileen Roach
Nurse	Christine Kierstead
Head Custodian	Dennis Atwater
Custodian	Peter Burdo
Custodian	Matthew Ellison
Custodian	Greg Smith
Paraeducator	Amanda Daniels
Paraeducator	Cheryl Deyo
Paraeducator	Jonathan Halberg
Paraeducator	Bradley Henry
Paraeducator	Amanda Houle
Paraeducator	Norma Manning
Paraeducator	Helen Skiathitis
Paraeducator	Julie Stafford
Paraeducator	Sandy Wyckoff
Cafeteria	Cindy Strong

### 2020-2021 ENROLLMENT VERNON ELEMENTARY SCHOOL BAMS AND BUHS

	Students
Kindergarten	22
Grade 1	25
Grade 2	11
Grade 3	19
Grade 4	28
Grade 5	21
Grade 6	18
Grade 7	22
Grade 8	23
Grade 9	18
Grade 10	16
Grade 11	22
Grade 12	22
Vernon Elementary –	144
Brattleboro Area Middle School –	43
Brattleboro Union High School –	77
Other Tuition –	23



VERNON TOWN SCHOOL DISTRICT									
FY22 PROPOSED BUDGET - REVENUE & EXPENSE SUMMARY									
cc Board 1/25/21, approved	2019-2020 ADOPTED	2019-2020 ACTUAL	2020-2021 ADOPTED	2021-2022 PROPOSED	\$ Diff.	% Diff.			
<b>Revenues</b>									
LOCAL									
Interest	750	2,152	1,650	2,150	500	30%			
Miscellaneous	3,069	4,743	900	2,000	1,100				
Rent-Town of Vernon Rec. Dept.	227,466	227,466	231,105	231,105	-	0%			
WSESU SUB-GRANTS									
EPSDT Nurse Grant	5,237	5,237	5,237	5,237	-	0%			
Medicaid Literacy Grant	4,420	36,570	36,420	36,420	-				
Title 2A Grant	2,200	1,625	2,200	2,200	-				
STATE & FEDERAL									
General State Support Grant	5,384,673	5,384,673	5,703,556	5,867,927	164,371	3%			
State On behalf of Dist. Career Center	98,529	98,630	102,732	93,809	(8,923)	-9%			
Transportation Aid	87,106	-	-	-	-				
CRF-LEA grant		15,591							
OTHER LOCAL									
Fund Balance & Education Reserves	150,000		270,000	75,000	(195,000)	-72%			
<b>TOTAL REVENUES &amp; TRANSFERS</b>	<b>5,963,450</b>	<b>5,776,687</b>	<b>6,353,800</b>	<b>6,315,848</b>	<b>(37,952)</b>	<b>-0.6%</b>	Nov.2020	Nov.2019	
<b>Expenditures:</b>							Enrollment	Enrollment	
Elementary Instruction & Support Svs.	2,617,312	2,640,570	2,645,352	2,702,812	57,460	2%			
WSESU Admin & Instruction Support	188,349	188,349	193,041	179,782	(13,259)	-7%			
Food Services	43,500	43,500	20,284	25,047	4,763	23%			
Transfer to Reserve	50,000	50,000	-	25,000	25,000				
Sub Total K-6 Regular Ed Expenses	2,899,161	2,922,419	2,858,677	2,932,641	73,964	3%	145	156	
PreK Education	105,000	112,653	105,000	120,000	15,000	14%	20	36	
Special Education PreK-12	368,022	368,022	697,233	686,922	(10,311)	-1%			
Transportation K-12	199,267	141,821	141,018	141,081	63	0%			
Secondary Tuition 7-12	2,392,000	2,345,881	2,551,872	2,435,204	(116,668)	-5%	143	149	
Sub Total Other Expenses	3,064,289	2,968,376	3,495,123	3,383,207	(111,916)	-3%	309	341	
<b>Total Expenses Grades Prek - 12</b>	<b>5,963,450</b>	<b>5,890,795</b>	<b>6,353,800</b>	<b>6,315,848</b>	<b>(37,952)</b>	<b>-0.6%</b>			
<b>SURPLUS/(DEFICIT)</b>	<b>0</b>	<b>(114,108)</b>	<b>-</b>	<b>-</b>					
<b>Changes in Fund Balance</b>									
Beginning fund balance @ 7/1/19 [audited]		General Fund	Capital Fund						
FY20 Revenues		667,919	611,315						
FY20 Expenses		5,776,687	50,878						
FY20 Surplus/(Deficit)		5,890,795	-						
FY20 Ending Fund Balance @ 6/30/20		(114,108)	50,878						
FY21 Estimated Use of Fund Balance		553,811	662,193						
Projected FY21 Ending Fund Balance		(270,000)							
		283,811							

# Vernon School District, Three Prior Year Comparison Report. As of 1/25/2021

## AOE School Tax Rate Estimate, FY22 Proposed Budget

District: **Vernon**

	FY2019	FY2020	FY2021	FY2022	\$Diff	%Diff
<b>Property dollar equivalent yield [set by Legislature]</b>						
	10,220	10,648	10,998	<b>10,763</b>	(235)	-2.2%
<b>Income dollar equivalent yield per 2.0% of household income</b>						
		13,081	13,535	<b>13,535</b>		
<b>Expenditures</b>						
1. <b>Budget</b> (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$5,730,650	\$5,963,450	\$6,353,800	\$6,315,848	(37,952)	-0.6%
2. <i>plus</i> Sum of separately warned articles passed at town meeting		-				
7. <b>Total Budget</b>	\$5,730,650	\$5,963,450	\$6,353,800	\$6,315,848	(37,952)	-0.6%
<b>Revenues</b>						
10. Offsetting revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$503,636	\$477,430	\$547,512	\$354,112	(193,400)	-35.3%
14. <b>Education Spending</b>	\$5,227,014	\$5,486,020	\$5,806,288	\$5,961,736	155,448	2.7%
15. Equalized Pupils	341.64	337.84	338.00	338.00	-	0.0%
16. <b>Education Spending per Equalized Pupil</b>	\$15,300	\$16,239	\$17,178	\$17,638	460	2.7%
17. <i>minus</i> Less ALL net eligible construction costs (or P&I) per equalized pl -						
25. Excess spending threshold	\$17,816	\$18,311	\$18,756	\$18,756	-	0.0%
26. <i>plus</i> Excess Spending per Equalized Pupil over threshold (if any)	-	-	-	-		
27. Per pupil figure used for calculating District Equalized Tax Rate	\$15,300	\$16,239	\$17,178	\$17,638	460	2.7%
28. District spending adjustment (minimum of 100%)	149.704%	152.503%	156.195%	163.879%	7.68%	4.9%
<b>Prorating the local tax rate</b>						
29. <b>Anticipated district equalized homestead tax rate (prorated by line 30)</b> [\$17,638.27 ÷ (\$10,763.00 / \$1,000)]	\$1.497	\$1.525	\$1.562	\$1.639	\$0.077	4.9%
30. Percent of Vernon equalized pupils not in a union school district	100.00%	100.00%	100.00%	100.00%	0.0%	0.0%
31. District equalized homestead tax rate to be assessed by town (100.00% x \$1.64)	\$1.497	\$1.525	\$1.562	\$1.639	\$0.077	4.9%
32. <b>Common Level of Appraisal (CLA)</b>	112.44%	107.91%	104.48%	105.62%	1.1%	1.1%
33. Actual district homestead rate to be assessed by town (\$1.6388 / 105.62%)	\$1.331	\$1.413	\$1.495	\$1.552	\$0.057	3.8%

- Following current statute, the Tax Commissioner forecast a property yield of \$10,763 for every \$1.00 of homestead tax per \$100 of equalized property value. The Tax Commissioner also forecast an income yield of \$12,825 for a base income percent of 2.0% and a non-residential tax rate of \$1.730. **New and updated data will likely change the proposed property and income yields and perhaps the non-residential rate.** Final figures will be set by the Legislature during the legislative session and approved by the Governor. The base income percentage cap is 2.0%.  
Prepared 12/1/2020

## VERNON TOWN SCHOOL DISTRICT

### \*FY22 Proposed General Fund Expenditures

Account	Description	FY20 Adopted	FY20 Actual	FY21 Adopted	FY22 Proposed	Diff	Pct Diff
101.1313.01.11.0.1101.5.5620.00000C PreK Tuittn to Appr Priv Provid							
Function: Direct Instruction - 1101		\$105,000	\$112,653	\$105,000	\$120,000	\$15,000	14.29
Level: PreKindergarten - 01		\$105,000	\$112,653	\$105,000	\$120,000	\$15,000	14.29
101.1313.11.11.0.1101.5.1110.00000C Elementary Teachers		\$963,349	\$989,454	\$992,662	\$985,586	(\$7,076)	(0.71)
101.1313.11.11.0.1101.5.1220.00000C Paraeducator		\$215,919	\$225,166	\$221,625	\$248,765	\$27,140	12.25
101.1313.11.11.0.1101.5.1310.00000C Substitutes		\$20,000	\$13,922	\$32,350	\$32,350	\$0	0.00
101.1313.11.11.0.1101.5.1730.00000C Stipends		\$5,000	\$0	\$5,000	\$5,000	\$0	0.00
101.1313.11.11.0.1101.5.2110.00000C Health Insurance		\$206,736	\$194,408	\$228,127	\$218,363	(\$9,764)	(4.28)
101.1313.11.11.0.1101.5.2170.00000C HRA		\$54,800	\$53,800	\$54,800	\$62,020	\$7,220	13.18
101.1313.11.11.0.1101.5.2200.00000C FICA		\$89,142	\$91,673	\$95,753	\$97,285	\$1,532	1.60
101.1313.11.11.0.1101.5.2310.00000C Retirement		\$11,708	\$13,989	\$11,708	\$10,321	(\$1,387)	(11.85)
101.1313.11.11.0.1101.5.2350.00000C 403(b)		\$7,800	\$16,268	\$15,500	\$16,500	\$1,000	6.45
101.1313.11.11.0.1101.5.2510.00000C Tuition Reimbursement		\$15,000	\$14,739	\$10,000	\$18,000	\$8,000	80.00
101.1313.11.11.0.1101.5.2710.00000C Workers Compensation		\$9,041	\$9,749	\$10,241	\$5,087	(\$5,154)	(50.33)
101.1313.11.11.0.1101.5.2810.00000C Dental		\$18,459	\$19,474	\$18,459	\$18,634	\$175	0.95
101.1313.11.11.0.1101.5.2910.00000C 125 Plan Fee		\$85	\$0	\$85	\$0	(\$85)	(100.00)
101.1313.11.11.0.1101.5.2920.00000C Life		\$2,247	\$2,189	\$2,247	\$2,340	\$93	4.14
101.1313.11.11.0.1101.5.2940.00000C LTD		\$5,470	\$6,623	\$6,025	\$7,134	\$1,109	18.41
101.1313.11.11.0.1101.5.3210.00000C Professional Educational Serv		\$6,000	\$10,327	\$8,000	\$9,000	\$1,000	12.50
101.1313.11.11.0.1101.5.4430.00000C Rentals-Computers/Related		\$5,200	\$8,759	\$5,400	\$8,750	\$3,350	62.04

## VERNON TOWN SCHOOL DISTRICT

### \*FY22 Proposed General Fund Expense

Fiscal Year: 2020-2021

Account	Description	FY20 Adopted	FY20 Actual	FY21 Adopted	FY22 Proposed	Diff	Pct Diff
101.1313.11.11.0.1101.5.5310.00000C Communications		\$6,200	\$120	\$6,200	\$6,200	\$0	0.00
101.1313.11.11.0.1101.5.5360.00000C Internet		\$2,000	\$995	\$2,000	\$2,000	\$0	0.00
101.1313.11.11.0.1101.5.5620.00000C Elem Tuition to Appr Priv Provic		\$72,000	\$109,701	\$0	\$0	\$0	0.00
101.1313.11.11.0.1101.5.5810.00000C Travel		\$1,400	\$4,201	\$1,400	\$1,400	\$0	0.00
101.1313.11.11.0.1101.5.6110.00000C General Supplies Elem		\$21,000	\$15,246	\$32,250	\$30,250	(\$2,000)	(6.20)
101.1313.11.11.0.1101.5.6410.00000C Books and Periodicals		\$11,000	\$5,855	\$11,000	\$11,000	\$0	0.00
101.1313.11.11.0.1101.5.6510.00000C Supplies-Tech Related		\$5,400	\$70	\$18,700	\$17,200	(\$1,500)	(8.02)
101.1313.11.11.0.1101.5.7340.00000C Tech-Related Hardware		\$11,500	\$10,067	\$0	\$0	\$0	0.00
101.1313.11.11.0.1101.5.7350.00000C Technology Software		\$1,800	\$6,843	\$0	\$0	\$0	0.00
101.1313.11.11.0.1101.5.7360.00000C Equipment		\$11,250	\$0	\$0	\$0	\$0	0.00
Function: Direct Instruction - 1101		\$1,779,505	\$1,823,639	\$1,789,532	\$1,813,185	\$23,653	1.32
101.1313.11.11.0.2120.5.1110.00000C Guidance Services		\$55,330	\$55,330	\$57,473	\$61,138	\$3,665	6.38
101.1313.11.11.0.2120.5.2110.00000C Health Insurance		\$17,905	\$17,585	\$20,529	\$21,254	\$725	3.53
101.1313.11.11.0.2120.5.2170.00000C HRA		\$4,000	\$4,000	\$4,000	\$4,200	\$200	5.00
101.1313.11.11.0.2120.5.2200.00000C FICA		\$4,424	\$3,854	\$4,397	\$4,677	\$280	6.38
101.1313.11.11.0.2120.5.2310.00000C Retirement		\$1,308	\$1,308	\$1,308	\$1,308	\$0	0.00
101.1313.11.11.0.2120.5.2510.00000C Tuition Reimbursement		\$1,050	\$175	\$1,050	\$1,050	\$0	0.00
101.1313.11.11.0.2120.5.2710.00000C Workers Compensation		\$515	\$448	\$515	\$245	(\$270)	(52.49)
101.1313.11.11.0.2120.5.2810.00000C Dental		\$0	\$1,624	\$632	\$1,680	\$1,048	165.82
101.1313.11.11.0.2120.5.2920.00000C Life		\$86	\$104	\$86	\$117	\$31	36.05
101.1313.11.11.0.2120.5.2940.00000C LTD		\$215	\$305	\$215	\$350	\$135	62.66
101.1313.11.11.0.2120.5.6110.00000C General Supplies Guidance		\$200	\$329	\$200	\$200	\$0	0.00
Function: Guidance Services - 2120		\$85,033	\$85,063	\$90,404	\$96,218	\$5,814	6.43



# VERNON TOWN SCHOOL DISTRICT

## \*FY22 Proposed General Fund Expense

Fiscal Year: 2020-2021

Account	Description	FY20 Adopted	FY20 Actual	FY21 Adopted	FY22 Proposed	Diff	Pct Diff
101.1313.11.11.0.2131.5.1110.00000C Health Services		\$49,216	\$49,216	\$51,298	\$56,345	\$5,047	9.84
101.1313.11.11.0.2131.5.2110.00000C Health Insurance		\$12,139	\$12,334	\$13,919	\$14,410	\$491	3.53
101.1313.11.11.0.2131.5.2170.00000C HRA		\$4,000	\$4,000	\$4,000	\$4,200	\$200	5.00
101.1313.11.11.0.2131.5.2200.00000C FICA		\$3,765	\$3,657	\$3,924	\$4,310	\$386	9.84
101.1313.11.11.0.2131.5.2350.00000C 403(b)		\$400	\$984	\$400	\$984	\$584	146.00
101.1313.11.11.0.2131.5.2510.00000C Tuition Reimbursement		\$900	\$1,487	\$900	\$1,500	\$600	66.67
101.1313.11.11.0.2131.5.2710.00000C Workers Compensation		\$396	\$399	\$396	\$225	(\$171)	(43.09)
101.1313.11.11.0.2131.5.2810.00000C Dental		\$1,040	\$1,056	\$1,040	\$1,056	\$16	1.54
101.1313.11.11.0.2131.5.2920.00000C Life		\$104	\$90	\$104	\$108	\$4	3.85
101.1313.11.11.0.2131.5.2940.00000C LTD		\$270	\$280	\$270	\$322	\$52	19.37
101.1313.11.11.0.2131.5.3410.00000C Physician		\$800	\$200	\$800	\$800	\$0	0.00
101.1313.11.11.0.2131.5.6110.00000C General Supplies Nurse		\$500	\$474	\$500	\$500	\$0	0.00
Function: Health Services - 2131		\$73,530	\$74,176	\$77,551	\$84,761	\$7,210	9.30
101.1313.11.11.0.2219.5.1730.00000C One Percent Program Improv		\$3,100	\$1,284	\$3,100	\$3,100	\$0	0.00
101.1313.11.11.0.2219.5.2200.00000C FICA		\$235	\$98	\$237	\$237	\$0	0.00
101.1313.11.11.0.2219.5.2710.00000C Workers Compensation		\$0	\$3	\$0	\$12	\$12	0.00
101.1313.11.11.0.2219.5.3210.00000C Environmental Studies		\$2,000	\$1,242	\$2,000	\$2,000	\$0	0.00
101.1313.11.11.0.2219.5.3310.00000C Emp Training/Develop		\$2,000	\$1,500	\$2,000	\$2,000	\$0	0.00
Function: Othr Instruct Improve - 2219		\$7,335	\$4,127	\$7,337	\$7,350	\$12	0.17
101.1313.11.11.0.2220.5.1110.00000C Library/Media Services		\$61,123	\$56,498	\$62,346	\$63,717	\$1,371	2.20
101.1313.11.11.0.2220.5.2110.00000C Health Insurance		\$7,994	\$8,123	\$9,166	\$6,138	(\$3,028)	(33.03)
101.1313.11.11.0.2220.5.2170.00000C HRA		\$3,200	\$3,200	\$3,200	\$2,200	(\$1,000)	(31.25)

## VERNON TOWN SCHOOL DISTRICT

### \*FY22 Proposed General Fund Expense

Fiscal Year: 2020-2021

Account	Description	FY20 Adopted	FY20 Actual	FY21 Adopted	FY22 Proposed	Diff	Pct Diff
101.1313.11.11.0.2220.5.2200.00000C FICA		\$4,676	\$4,233	\$4,769	\$4,874	\$105	2.20
101.1313.11.11.0.2220.5.2350.00000C 403(b)		\$900	\$1,130	\$900	\$1,200	\$300	33.33
101.1313.11.11.0.2220.5.2510.00000C Tuition Reimbursement		\$720	\$0	\$720	\$720	\$0	0.00
101.1313.11.11.0.2220.5.2710.00000C Workers Compensation		\$503	\$458	\$503	\$255	(\$248)	(49.33)
101.1313.11.11.0.2220.5.2810.00000C Dental		\$832	\$845	\$832	\$845	\$13	1.54
101.1313.11.11.0.2220.5.2920.00000C Life		\$132	\$118	\$132	\$120	(\$12)	(9.09)
101.1313.11.11.0.2220.5.2940.00000C LTD		\$308	\$343	\$308	\$343	\$35	11.36
101.1313.11.11.0.2220.5.6110.00000C General Supplies Library		\$500	\$50	\$500	\$500	\$0	0.00
101.1313.11.11.0.2220.5.6410.00000C Books and Periodicals		\$4,000	\$3,673	\$4,000	\$4,000	\$0	0.00
101.1313.11.11.0.2220.5.6510.00000C Supplies-Tech Related		\$1,000	\$573	\$1,000	\$1,000	\$0	0.00
Function: Library/Media Services - 2220		\$85,889	\$79,243	\$88,376	\$85,912	(\$2,464)	(2.79)
101.1313.11.11.0.2311.5.1910.00000C School Board Wages		\$15,000	\$15,000	\$15,000	\$15,000	\$0	0.00
101.1313.11.11.0.2311.5.2200.00000C FICA		\$1,148	\$1,148	\$1,148	\$1,148	\$0	0.00
101.1313.11.11.0.2311.5.2710.00000C Workers Compensation		\$0	\$122	\$0	\$60	\$60	0.00
101.1313.11.11.0.2311.5.3410.00000C Legal Services		\$3,000	\$0	\$3,000	\$3,000	\$0	0.00
101.1313.11.11.0.2311.5.5410.00000C Advertising		\$1,500	\$323	\$1,500	\$1,500	\$0	0.00
101.1313.11.11.0.2311.5.6110.00000C General Supplies School Boal		\$2,200	\$815	\$1,000	\$1,000	\$0	0.00
101.1313.11.11.0.2311.5.8110.00000C Dues and Fees - Staff		\$2,000	\$823	\$1,000	\$1,000	\$0	0.00
Function: Board of Education - 2311		\$24,848	\$18,230	\$22,648	\$22,708	\$60	0.26
101.1313.11.11.0.2313.5.1610.00000C Board Treasurer		\$1,689	\$1,689	\$1,689	\$1,689	\$0	0.00
101.1313.11.11.0.2313.5.2200.00000C FICA		\$129	\$129	\$129	\$129	\$0	0.00
101.1313.11.11.0.2313.5.2710.00000C Workers Compensation		\$0	\$14	\$0	\$7	\$7	0.00
Function: Board Treasurer - 2313		\$1,818	\$1,832	\$1,818	\$1,825	\$7	0.37

# VERNON TOWN SCHOOL DISTRICT

## \*FY22 Proposed General Fund Expense

Fiscal Year: 2020-2021

Account	Description	FY20 Adopted	FY20 Actual	FY21 Adopted	FY22 Proposed	Diff	Pct Diff
101.1313.11.11.0.2410.5.1410.00000C Principal		\$94,760	\$94,760	\$97,603	\$100,531	\$2,928	3.00
101.1313.11.11.0.2410.5.1610.00000C Admin Asst		\$43,243	\$44,629	\$44,638	\$46,890	\$2,252	5.05
101.1313.11.11.0.2410.5.2110.00000C Health Insurance		\$24,993	\$25,393	\$28,657	\$30,621	\$1,964	6.85
101.1313.11.11.0.2410.5.2170.00000C HRA		\$8,000	\$8,000	\$8,000	\$8,600	\$600	7.50
101.1313.11.11.0.2410.5.2200.00000C FICA		\$10,557	\$10,214	\$10,881	\$11,278	\$396	3.64
101.1313.11.11.0.2410.5.2310.00000C Retirement		\$1,308	\$1,308	\$1,308	\$1,308	\$0	0.00
101.1313.11.11.0.2410.5.2350.00000C 403(b)		\$4,600	\$4,768	\$4,600	\$4,800	\$200	4.35
101.1313.11.11.0.2410.5.2510.00000C Tuition Reimbursement		\$3,300	\$4,098	\$3,300	\$4,100	\$800	24.24
101.1313.11.11.0.2410.5.2710.00000C Workers Compensation		\$1,085	\$1,129	\$1,085	\$590	(\$495)	(45.65)
101.1313.11.11.0.2410.5.2810.00000C Dental		\$2,080	\$1,584	\$2,080	\$1,584	(\$496)	(23.85)
101.1313.11.11.0.2410.5.2920.00000C Life		\$476	\$469	\$476	\$473	(\$3)	(0.63)
101.1313.11.11.0.2410.5.2940.00000C LTD		\$498	\$792	\$498	\$838	\$340	68.18
101.1313.11.11.0.2410.5.5310.00000C Communications		\$3,800	\$71	\$3,800	\$3,800	\$0	0.00
101.1313.11.11.0.2410.5.6110.00000C General Supplies Principal		\$1,000	\$165	\$1,000	\$1,000	\$0	0.00
Function: Office of the Principal - 2410		\$199,700	\$197,379	\$207,926	\$216,412	\$8,486	4.08
101.1313.11.11.0.2610.5.1820.00000C Custodian		\$138,848	\$128,939	\$143,012	\$148,849	\$5,837	4.08
101.1313.11.11.0.2610.5.2110.00000C Health Insurance		\$36,825	\$33,875	\$37,323	\$41,054	\$3,731	10.00
101.1313.11.11.0.2610.5.2170.00000C HRA		\$12,000	\$12,000	\$12,000	\$13,200	\$1,200	10.00
101.1313.11.11.0.2610.5.2200.00000C FICA		\$9,803	\$9,480	\$10,940	\$11,387	\$447	4.08
101.1313.11.11.0.2610.5.2310.00000C Retirement		\$4,200	\$5,468	\$4,200	\$7,070	\$2,870	68.34
101.1313.11.11.0.2610.5.2350.00000C 403(b)		\$800	\$0	\$800	\$0	(\$800)	(100.00)
101.1313.11.11.0.2610.5.2710.00000C Workers Compensation		\$8,500	\$8,669	\$8,500	\$4,957	(\$3,543)	(41.69)
101.1313.11.11.0.2610.5.2810.00000C Dental		\$1,938	\$1,549	\$1,938	\$1,485	(\$453)	(23.37)

## VERNON TOWN SCHOOL DISTRICT

### \*FY22 Proposed General Fund Expense

Fiscal Year: 2020-2021

Account	Description	FY20 Adopted	FY20 Actual	FY21 Adopted	FY22 Proposed	Diff	Pct Diff
101.1313.11.11.0.2610.5.2920.00000C Life		\$290	\$216	\$290	\$288	(\$2)	(0.69)
101.1313.11.11.0.2610.5.2940.00000C LTD		\$0	\$710	\$540	\$851	\$311	57.67
101.1313.11.11.0.2610.5.4310.00000C NonTechnlgy Repair/Maint		\$32,000	\$51,629	\$32,000	\$32,000	\$0	0.00
101.1313.11.11.0.2610.5.5210.00000C Insurance (Not Emp Ben)		\$12,500	\$13,792	\$12,500	\$12,500	\$0	0.00
101.1313.11.11.0.2610.5.5310.00000C Communications		\$3,500	\$5,354	\$3,500	\$5,350	\$1,850	52.86
101.1313.11.11.0.2610.5.6110.00000C General Supplies Custodian		\$16,000	\$12,345	\$24,250	\$23,000	(\$1,250)	(5.15)
101.1313.11.11.0.2610.5.6220.00000C Electricity		\$30,000	\$25,244	\$11,000	\$11,000	\$0	0.00
101.1313.11.11.0.2610.5.6240.00000C Oil		\$28,000	\$24,228	\$28,000	\$28,000	\$0	0.00
101.1313.11.11.0.2610.5.6290.00000C Net Metered Electricity		\$0	\$0	\$16,000	\$16,000	\$0	0.00
101.1313.11.11.0.2610.5.7360.00000C Equipment		\$8,250	\$1,660	\$0	\$0	\$0	0.00
Function: Operation of Buildings - 2610		\$343,454	\$335,159	\$346,794	\$356,991	\$10,198	2.94
101.1313.11.11.0.2630.5.6110.00000C General Supplies Grounds		\$5,000	\$1,176	\$5,000	\$5,000	\$0	0.00
Function: Care and Upkeep of Grounds - 2630		\$5,000	\$1,176	\$5,000	\$5,000	\$0	0.00
101.1313.11.11.0.2715.5.5190.00000C Field Trip Transportation		\$6,000	\$3,330	\$6,000	\$6,000	\$0	0.00
Function: Field Trips-Edu Related - 2715		\$6,000	\$3,330	\$6,000	\$6,000	\$0	0.00
101.1313.11.11.0.5390.5.9110.00000C Trnsfr to Cap-FacilityBus		\$50,000	\$50,000	\$0	\$25,000	\$25,000	0.00
Function: Fund Transfers - 5390		\$50,000	\$50,000	\$0	\$25,000	\$25,000	0.00
101.1313.11.11.4.1101.5.1730.25702C Stipends Title IV		\$2,044	\$0	\$2,044	\$2,044	\$0	0.02
101.1313.11.11.4.1101.5.1730.26512C Stipends Title IIA		\$0	\$1,500	\$0	\$929	\$929	0.00
101.1313.11.11.4.1101.5.2200.25702C FICA		\$156	\$0	\$156	\$156	\$0	0.02

## VERNON TOWN SCHOOL DISTRICT

### \*FY22 Proposed General Fund Expense

Fiscal Year: 2020-2021

Account	Description	FY20 Adopted	FY20 Actual	FY21 Adopted	FY22 Proposed	Diff	Pct Diff
101.1313.11.11.4.1101.5.2200.26512\$ FICA		\$0	\$113	\$0	\$71	\$71	0.00
101.1313.11.11.4.1101.5.2610.19000\$ Unemployment Comp COVID		\$0	\$741	\$0	\$0	\$0	0.00
101.1313.11.11.4.1101.5.2710.25702\$ Workers Compensation		\$0	\$0	\$0	\$8	\$8	0.00
101.1313.11.11.4.1101.5.2710.26512\$ Workers Compensation		\$0	\$12	\$0	\$0	\$0	0.00
101.1313.11.11.4.1101.5.6510.19000\$ Supplies-Tech Related COVID		\$0	\$14,850	\$0	\$0	\$0	0.00
Function: Direct Instruction - 1101		\$2,200	\$17,216	\$2,200	\$3,209	\$1,009	45.84
101.1313.11.11.5.2590.5.5930.00000\$ WSESU Assessment		\$188,349	\$188,349	\$191,473	\$179,782	(\$11,691)	(6.11)
Function: Othr Supp Serv-Ctrl Serv - 2590		\$188,349	\$188,349	\$191,473	\$179,782	(\$11,691)	(6.11)
101.1313.11.11.5.2591.5.5930.00000\$ Transportation Assessment		\$199,267	\$141,821	\$141,019	\$141,081	\$62	0.04
Function: Othr Supp Serv-Ctrl Serv - 2591		\$199,267	\$141,821	\$141,019	\$141,081	\$62	0.04
Level: Elementary (K-6) - 11		\$3,051,928	\$3,020,740	\$2,978,079	\$3,045,433	\$67,355	2.26
101.1313.31.11.0.1101.5.5610.00000\$ Sec Tuith to Pub VT LEAs		\$1,932,000	\$1,852,443	\$2,113,000	\$1,915,000	(\$198,000)	(9.37)
101.1313.31.11.0.1101.5.5620.00000\$ Sec Tuith to Appr Priv Provide		\$0	\$79,665	\$103,236	\$103,236	\$0	0.00
101.1313.31.11.0.1101.5.5630.00000\$ Sec Tuith to nonVT Pub LEAs		\$0	\$7,012	\$132,753	\$230,500	\$97,747	73.63
101.1313.31.11.0.1101.5.5640.00000\$ Sec Tuith to nonVT Priv LEAs		\$255,000	\$222,291	\$15,618	\$15,618	\$0	0.00
Function: Direct Instruction - 1101		\$2,187,000	\$2,161,411	\$2,364,607	\$2,264,354	(\$100,253)	(4.24)
Level: Secondary (7-12) - 31		\$2,187,000	\$2,161,411	\$2,364,607	\$2,264,354	(\$100,253)	(4.24)
Program: Regular Education - 11		\$5,343,928	\$5,294,803	\$5,447,686	\$5,429,787	(\$17,898)	(0.33)

## VERNON TOWN SCHOOL DISTRICT

### \*FY22 Proposed General Fund Expense

Fiscal Year: 2020-2021

Account	Description	FY20 Adopted	FY20 Actual	FY21 Adopted	FY22 Proposed	Diff	Pct Diff
101.1313.11.12.0.1101.5.1750.000000	Summer School	\$3,000	\$0	\$3,000	\$3,000	\$0	0.00
101.1313.11.12.0.1101.5.2200.000000	Summer School	\$0	\$0	\$230	\$230	\$0	0.00
101.1313.11.12.0.1101.5.2710.000000	Summer School	\$0	\$0	\$0	\$12	\$12	0.00
Function: Direct Instruction - 1101		\$3,000	\$0	\$3,230	\$3,242	\$12	0.37
Level: Elementary (K-6) - 11		\$3,000	\$0	\$3,230	\$3,242	\$12	0.37
Program: Academic Summer School - 12		\$3,000	\$0	\$3,230	\$3,242	\$12	0.37
101.1313.11.15.5.3100.5.9120.000000	Trnsfr to Food Serv SpRev V€	\$43,500	\$43,500	\$20,284	\$25,047	\$4,763	23.48
Function: Food Services Operations - 3100		\$43,500	\$43,500	\$20,284	\$25,047	\$4,763	23.48
Level: Elementary (K-6) - 11		\$43,500	\$43,500	\$20,284	\$25,047	\$4,763	23.48
Program: Food Service - 15		\$43,500	\$43,500	\$20,284	\$25,047	\$4,763	23.48
101.1313.01.22.5.2590.5.5930.000000	Essential Early Ed Assessmei	\$62,120	\$62,120	\$84,038	\$88,602	\$4,564	5.43
Function: Othr Supp Serv-Ctrl Serv - 2590		\$62,120	\$62,120	\$84,038	\$88,602	\$4,564	5.43
Level: PreKindergarten - 01		\$62,120	\$62,120	\$84,038	\$88,602	\$4,564	5.43
101.1313.11.22.5.2590.5.5930.000000	Spec Ed Assess Elementary	\$305,902	\$305,902	\$381,233	\$360,668	(\$20,565)	(5.39)
Function: Othr Supp Serv-Ctrl Serv - 2590		\$305,902	\$305,902	\$381,233	\$360,668	(\$20,565)	(5.39)
Level: Elementary (K-6) - 11		\$305,902	\$305,902	\$381,233	\$360,668	(\$20,565)	(5.39)



## VERNON TOWN SCHOOL DISTRICT

### \*FY22 Proposed General Fund Expense

Fiscal Year: 2020-2021

Account	Description	FY20 Adopted	FY20 Actual	FY21 Adopted	FY22 Proposed	Diff	Pct Diff
101.1313.31.22.5.2590.5.5930.0.000000	Spec Ed Assess Secondary	\$0	\$0	\$230,065	\$237,652	\$7,587	3.30
Function: Othr Supp Serv-Ctrl Serv - 2590		\$0	\$0	\$230,065	\$237,652	\$7,587	3.30
Level: Secondary (7-12) - 31		\$0	\$0	\$230,065	\$237,652	\$7,587	3.30
Program: K-12 Sp Ed Ineli for Reim - 22		\$368,022	\$368,022	\$695,336	\$686,922	(\$8,414)	(1.21)
101.1313.31.31.0.1101.5.5660.0.000000	Tuitn to VC-On Behalf	\$105,000	\$98,630	\$102,732	\$93,807	(\$8,925)	(8.69)
101.1313.31.31.0.1101.5.5670.0.000000	Tuitn to VC	\$100,000	\$85,840	\$84,533	\$77,043	(\$7,490)	(8.86)
Function: Direct Instruction - 1101		\$205,000	\$184,470	\$187,265	\$170,850	(\$16,415)	(8.77)
Level: Secondary (7-12) - 31		\$205,000	\$184,470	\$187,265	\$170,850	(\$16,415)	(8.77)
Program: Vocational Regular - 31		\$205,000	\$184,470	\$187,265	\$170,850	(\$16,415)	(8.77)
<b>Grand Total:</b>		\$5,963,450	\$5,890,795	\$6,353,800	\$6,315,848	(\$37,952)	(0.60)

End of Report

**Financial Statement Format: Program, Grade Level Definitions:**

Location: VERNON ELEMENTARY SCHOOL-1313

**Budget Account Code Definitions:**

Program: Regular Education - 11  
Program: Academic Summer School - 12  
Program: Food Service - 15  
Program: K-12 Sp Ed Inelig. for Reimb. - 22  
Program: Vocational Regular - 31  
  
Level: PreKindergarten - 01  
Level: Elementary Grades (K-6) - 11  
Level: Secondary Grades (7-12) - 31

**Report Format Example: Based on Agency of Educ. Chart of Accounts**

Location: VERNON ELEMENTARY SCHOOL - 1313

Object; e.g. Tuition

**Budget Account Code Example: 101.1313 . 31 . 31 .0.1101.5.5660.0**

Level: Secondary (7-12) - 31

Function; e.g. Instruction

Program: Vocational Regular - 31

For a complete list of Budget code definitions as determined by the Vermont Agency of Education refer to: <https://www.wsesu.org/finance-office.html> and download the "VT Uniform Chart of Account Specifications" file listed under the Finance Office web page.



**Windham Southeast Supervisory Union**  
**FY22 Proposed Budget Program Summary**

Program Description		FY20Amended	FY20 Actual	FY21Proposed	FY22Proposed	FY22v21 %chg
<b>Revenues</b>						
11	Admin. Instruction & Transport	3,873,279	3,588,468	3,942,492	3,920,853	1.2%
21	Special Ed. School Age	11,131,950	11,931,335	13,399,340	13,854,555	3.4%
22	Special Ed. PreSchool Age	750,751	713,222	923,598	970,918	5.1%
	Subtotal Special Education	11,882,701	12,644,558	14,322,938	14,825,473	3.5%
11	Grant Funded Programs	2,691,088	3,019,353	2,848,885	2,712,338	-4.8%
15	Food Service Revenues	1,459,599	1,632,308	1,669,159	1,697,002	1.7%
	<b>Total Revenues</b>	19,906,667	20,884,686	22,783,474	<b>23,155,666</b>	1.6%
<b>Expenditures</b>						
11	Administration, Instruction	2,689,628	2,403,115	2,753,387	2,695,281	-2.1%
	Transportation	1,183,651	1,185,352	1,189,105	1,225,572	3.1%
	Subtotal 0100	3,873,279	3,588,468	3,942,492	3,920,853	-0.5%
21	Special Ed-School Age, nonGrant	10,282,725	11,040,824	12,480,242	12,931,142	3.6%
	Special Ed-School Age Grant	849,225	824,658	919,098	919,098	0.0%
	Subtotal 0211 [includes 4228]	11,131,950	11,865,482	13,399,340	13,850,240	3.4%
22	Special Ed-EEE, non Grant	699,300	746,703	886,503	937,764	5.8%
	Special Ed-EEE Grant	51,451	32,373	37,095	37,469	1.0%
	Subtotal 0212	750,751	779,076	923,598	975,233	5.6%
	Total Special Education	11,882,701	12,644,558	14,322,938	14,825,473	3.5%
11	Instruction, Instruction Support					
	Grant Funded	2,691,088	3,019,353	2,848,885	2,712,338	-4.8%
15	Food Services	1,459,599	1,632,308	1,669,159	1,697,002	1.7%
	<b>Total Expenditures</b>	19,906,667	20,884,686	22,783,474	<b>23,155,666</b>	1.6%
	<b>Surplus/(Deficit)</b>	0	(0)	-	-	
	<b>WSESU Fund Balance @ 6/30/20</b>		<u>652,438</u>			

**Fiscal Year 2022 Budgeted WSESU Sub-Grants to be sent to Member Districts**

District	Student Assistance	Title I Compensatory	EPSDT Medicaid	IEP Medicaid Reinvestment	21st Century	Total
Vernon			5,237	36,570		41,807
WSESD	60,000	991,310	37,763	343,015	57,014	1,489,102
Totals	60,000	991,310	43,000	379,585	57,014	1,530,909

## WSESU Assessment of Budgeted Expenditures- Allocation Methodology to Districts

<b>WSESU Expense Functions to Allocate</b>	<b>Basis to Allocate FY22 SU Expenditures to Districts</b>
Administrative Services & Support of Instruction	Two year average of Regular Ed Nov. 1 Student Census for all school districts Grades K-12, (e.g. FY22 budget basis uses average of Nov. 2020 & Nov. 2019 AOE-adm) Census data excludes EEE and PreK census data
Special Education School Age Expenditures (Program 21), for all WSESU K-6 Schools and Dummerston & Putney grades K-8	Two year average of Regular Ed Nov. 1 Student Census for all school districts in Grades K-6 and D&P K-8, (e.g. FY22 budget basis uses average of Nov. 2020 & Nov. 2019). Census data excludes EEE and PreK
Special Education School Age Expenditures for Brattleboro Area Middle School and Brattleboro UHS in Grades 7 through 12	<p>Step 1: Identify the two year average of Nov. 1 Student Census IEP Resident Students from the towns of Brattleboro, Dummerston, Guilford, Putney &amp; Vernon, attending BAMS/BUHS.</p> <p>Step 2: Calculate the proportion of IEP Student enrollment attending BUHS from step 1.</p> <p>Step 3: Identify the eligible costs to be allocated between WSESD, and Vernon. Budgeted costs at the WSESU-BUHS site are reduced by VT State special education aid, non- member district excess cost reimbursements, and outside placement costs, to derive SU eligible allocated special education costs</p> <p>Step 4: The proportion of IEP students attending BAMS/BUHS identified in step 2 is multiplied by the SU eligible special education costs identified in step 3 to define the assessment amount to WSESD and Vernon school District.</p>
Special Education Prek Essential Early Education (EEE) age Expenditures (Program 22), for all WSESU Elementary Schools	Two year average of Regular Ed Nov. 1 Student Census for all school districts in Grades K-6 and D&P K-8, (e.g. FY22 budget basis uses average of Nov. 2020 & Nov. 2019). Census data excludes EEE and PreK
Transportation – To and From School (excludes field trips)	Regular Education contracted transportation costs are assessed based on the number buses assigned to the District. Special Education contracted transportation costs are based on utilization of the service provided.

## WSESU FY22 Budget Expense Allocation Statistics

AOE ADM to be updated when available

Statistics used for Admin., Support Instruct. [Excludes PreK]

		Nov. 7, 2019	Nov. 7, 2020	Two Yr. Avg.	Two Yr. Avg.
		FY19 AOE Census	FY20 AOE Census	Proportion for	Proportion for
		basis FY21 budget	basis FY22 budget	FY21 Budget	FY22 Budget
<b>Total Enrollment K-12</b>					
Brattleboro	K-6	690	657	31.1%	30.5%
Dummerston	K-8	139	146	6.2%	6.4%
Guilford	K-8	102	112	5.2%	4.8%
Putney	K-8	177	175	7.5%	8.0%
Brattleboro UHS	7-12	977	945	43.0%	43.5%
Subtotal WSESD		2,085	2,035	93.0%	93.2%
Vernon	K-6	156	144	7.0%	6.8%
Sub Total *		2,241	2,179	100.0%	100.0%
*Excludes EEE and PreK		292	201	91	-31.2%
VTSD Not @ BUHS#6		18	18	Diff	% Diff
Total Enrollment		2,551	2,398	(153)	-6.0%

## Administration & Support of Instruction Expense Allocations

Expense Allocation Amounts [Revenue to WSESU]

	FY21	FY22	\$Diff.	%Diff.
WSESD	2,534,914	2,468,999	(65,914)	-2.6%
Vernon	191,473	179,782	(11,692)	-6.1%
Sub Totals	2,726,387	2,648,781	(77,606)	-2.8%

## Special Education School - School Age Expense Allocations (Elem & Secondary Combined)

Expense Allocation Amounts [Revenue to WSESU]

	FY21	FY22	\$Diff.	%Diff.
WSESD	4,394,121	4,587,972	193,851	4.4%
Vernon	611,298	598,320	(12,978)	-2.1%
Sub Totals	5,005,419	5,186,292	180,873	3.6%

## Essential Early Ed (EEE) Expense Alloc. To Districts

Expense Allocation Amounts [Revenue to WSESU]

	FY21	FY22	\$Diff.	%Diff.
WSESD	598,306	649,161	50,854	8.5%
Vernon	84,038	88,602	4,565	5.4%
Sub Totals	682,344	737,763	55,419	8.1%

## Total WSESU Admin, Instruct. Support & Special Ed & EEE Expense Alloc. to Districts

	FY21	FY22	\$Diff.	%Diff.
WSESD	7,527,341	7,706,132	178,791	2.4%
Vernon	886,809	866,704	(20,105)	-2.3%
Sub Totals	8,414,150	8,572,836	158,686	1.9%

<b>WSESU Administration &amp; Support of Instruction Expense Allocations</b>			
<b>Derivation of Net Assessment</b>			
	FY21	FY22	Pct. Change
SU Admin, Instruct., Transport	3,942,492	3,920,853	
less transport contract	1,189,105	1,225,572	
less other sources of revenue: Grants	7,500	7,500	
Federal indirect cost grant	19,500	39,000	
Assess. for Admin & Instruction	2,726,387	2,648,781	-2.8%

<b>WSESU Cost/Revenues Assumptions</b>			
<b>Transport Service Charge to District:</b>			
	FY21	FY22	Prorated use
State Aid Reimbursement - based on FY21 fcst			
VTSD 3 of 17 buses	68,824	75,197	17.6%
WSESD: 14 of 17 buses	321,176	350,918	82.4%
Estimated State Aid (3150)	390,000	426,114	100.0%
Transport Cost of Services			
VTSD 3 of 17 buses	209,842	216,277	17.6%
WSESD: 14 of 17 buses	979,263	1,009,295	82.4%
Estimated Transport Contract Expense	1,189,105	1,225,572	
Transport Net Assess to Districts:			
VTSD 3 of 17 buses	141,019	141,081	
WSESD: 14 of 17 buses	658,086	658,377	
Total Net Assess to Districts	<b>799,105</b>	<b>799,458</b>	

<b>BASIS of WSESU Elementary (k-6/8) Special Education Assessment to WSESD &amp; VTSD</b>				
and				
<b>Essential Early Education (EEE), grade PreK, Assessment to WSESD &amp; VTSD</b>				
Assessment Allocation based on proportional Regular Ed Grades K-6/8, using a two year average of the Average Daily Membership (ADM) data				
Statistics from Nov 2019 & Nov 2020, to be updated from data provided by AOE				
School Site	Nov1 2yr. Avg Censi	Allocation	FY22 ElemSchAge	FY22 EEE
Brattleboro	674	53.9%		
Dummerston	143	11.4%		
Guilford	107	8.6%		
Putney	176	14.1%		
WSESD subtotal	1,099	88.0%	2,642,493	649,161
Vernon	150	12.0%	360,668	88,602
SU Assess Elementary (k-6/8)	1,249	100.0%	3,003,161	737,763



**MINUTES OF THE ANNUAL TOWN AND TOWN SCHOOL  
DISTRICT MEETING FOR THE TOWN OF VERNON  
MARCH 2<sup>nd</sup> 2020**

Moderator Timothy Arsenault called the Annual Town and Town School District Meeting to order at 6:30 P.M. and after the Pledge of Allegiance, called for a moment of silence to honor those Vernon residents who are no longer with us. The Moderator then went over the procedural rules for the meeting.

Voting by Australian Ballot on Articles 1, 2, and 3 will be at the Town Office Building, downstairs on March 3, 2020. Polls will be open from 7:00 A.M. to 7:00 P.M.

Representative Sara Coffey and Senator Becca Balint reported on bills that have been passed as well as what will be coming up for vote.

Moderator Arsenault then introduced Kerry Amidon, Chair of the Vernon School Board.

School Board Chair Kerry Amidon introduced School Board members present, Lyle Holiday, Superintendent, Frank Rucker, Business Administrator, and Mary Ross Principal.

Mrs. Amidon gave a brief overview of the school budget which will be 5.8% higher than the current year. Most of this increase is a result of the 89% increase in special education. Because Vernon is no longer part of the WSESU, the whole cost of special education will be paid by Vernon taxpayers. If the budget is approved, education spending will be \$17,178.00 per equalized pupil.

Mrs. Amidon thanked Sandy Morrison for her excellent service to the Town of Vernon by serving on the School Board.

Since there were no questions on the budget, the Moderator declared a brief recess to allow the Selectboard to be seated.

Acting Chair, Sandra Harris introduced the other members of the Selectboard and interim Town Administrator, Tom Guerino.

**ARTICLE 4:**

Christopher Parker made a motion that the Town authorize the total general fund expenditure for operating expenses of \$1,894,285.00 of which \$1,608,585.00 shall be raised by taxes and \$285,700.00 by estimated income. The motion was seconded.

Mr. Guerino gave an overview of the areas of VCRD recommendations, broad band service, and Friends of Vernon Center. There was an overall 1.83% increase in the general town budget.

A Power Point presentation was shown which listed the budget of each department.

There was a question on the matching grant, on who does ground keeping, and why there are two separate figures on care of the grounds at the Museum.

With no further discussion the article passed as read.

**ARTICLE 5:** Bronna Zlochiver made a motion to appropriate a total Library fund expenditure of \$87,453.00 to be raised by taxes for administration of the Vernon Free Library. The motion was seconded. Bronna spoke to the article explaining the importance of the Library to the area. Librarian Director Jean Carr then gave a detailed list of the number of patrons, numbers of visitors to the Library, the many resources and services that are available to Vernon residents. With no further discussion the motion passed.

**ARTICLE 6:** Kristen Dietrich made a motion to elect Ian Hefele as Library Trustee to fill the unexpired term of one year through Town

Meeting in March of 2021. The motion was seconded and the motion passed.

**ARTICLE 7:** Joanne Leveille made a motion to elect Elaine Dietrich to fill the unexpired term of three years through Town Meeting of March 2022. The motion was seconded and the motion passed.

**ARTICLE 8:** Elaine Dietrich made a motion to elect Joanne Leveille to fill the unexpired term of three years through Town Meeting of March 2023. The motion was seconded and the motion passed.

**ARTICLE 9:** Jean Carr made a motion to appoint Sandra Harris and James Brown as the Marsh Fund Committee. The motion was seconded and the motion passed.

**ARTICLE 10:** Jean Carr made a motion to appoint Peter and Angela Miller as the Memorial Day Committee. The motion was seconded and the motion passed.

**ARTICLE 11:** Lynda Starorypinski made a motion to appropriate \$252,923.00 for the funding of items approved in the Capital Plan of which \$60,842.00 to be raised by taxes. The motion was seconded. Lynda explained that monies returned for items the Departments didn't need plus the income from dividends resulted in a lower amount being needed to fund the Capital Plan. With no further discussion, the motion was passed.

**ARTICLE 12:** Christopher Parker made a motion that the Town continue to provide curbside trash collection. (Pay-as-you-throw). The motion was seconded and much discussion followed. Discussion included but was not limited to:

- a. Increased cost of bags
- b. Issue of fund being in deficit
- c. Is municipal and school trash included
- d. Pay-as-you-throw can be subsidized
- e. Convenience

The question was called and discussion ceased. The motion passed as read.

**ARTICLE 13:** Christopher Parker moved to pass over this motion. The motion was seconded and the motion passed.

**ARTICLE 14:** Christopher Parker made a motion to continue curbside recycling. The motion was seconded and the motion passed.

**ARTICLE 15:** Christopher Parker made a motion to appropriate \$108,000.00 for municipal building refuse, curbside recycling and compost recycling to be raised by taxes to fund the previously established "Solid Waste Fund". The motion was seconded and the motion passed.

**ARTICLE 16:** Christopher Parker made a motion to appropriate \$14,518.00 for the Windham Solid Waste District Assessment to be raised by taxes to fund the previously established "Solid Waste Fund". The motion was seconded.

Robert Spencer explained what is included in this assessed fee. With no further discussion the motion passed.

**ARTICLE 17:** Jeff Dunklee made a motion that the Town establish an Emergency Repair/Replacement Fund to cover urgent, unbudgeted expenses for the repair or replacement of Town property and/or

equipment costing over \$500.00. The motion was seconded and the motion passed.

ARTICLE 18: Jeff Dunklee made a motion to appropriate the sum of \$10,000.00 to be raised by taxes to fund the previously established "Emergency Repair/Replacement Fund" established by ARTICLE 17. The motion was seconded and the motion passed.

Questions were raised as to the necessity of such a fund, and couldn't the money be put into the annual budget, and why was the amount of \$10,000.00 chosen. Mrs. Harris explained that if the money is put into a fund, it would be available as needed. If the money is put into a budget, and is not used, it goes back to the general fund. The amount was chosen because anything costing over \$10,000.00 needs to go through the Capital Plan. After further discussion, the motion passed.

ARTICLE 19: Jean Carr made a motion to object to consideration (or to pass over). The motion was seconded and the motion passed.

ARTICLE 20: Jeff Dunklee made a motion to amend the purpose of the Professional Services Fund to include representation of the Town of Vernon on issues relating to utilities "and industrial scale development." The motion was seconded and questions were raised about the definition of utilities and what kind of industrial scale development was meant. Mr. Dunklee explained that the Board felt that the Town may need counsel regarding the re-purposing of the Vermont Yankee site and Mr. Parker said that legal counsel may also be necessary for possible industrial development. With no further discussion, the motion passed.

ARTICLE 21: Jeff Dunklee made a motion to appropriate the sum of \$100,000.00 to be raised by taxes to fund the "Town Road Upgrading Fund". The motion was seconded.

Road Commissioner David Walker reported that the two roads that are slated for repaving this year are Lily Pond Rd and Homestead Way. Question was raised as to why so much money is needed and Mr. Walker stated that Homestead Way hasn't been touched for 30 years and Lily Pond Road for about 25 years. The Highway Department will be regrounding and repaving both roads. With no further discussion, the motion passed.

ARTICLE 22: Jeff Dunklee made a motion to appropriate the sum of \$40,000.00 to be raised by taxes to fund the "Town Culvert Fund". The motion was seconded.

Mr. Walker explained that the fund was established because, according to State regulations, box culverts are required for anything over three feet and are very expensive. The box culvert on Tyler Hill was approximately \$40,000.00. There will be a total of 25 of these box culverts to be installed. The question was raised about putting this as a budget item and it was explained that the money would have to be raised every year, but if not used, it would go back to the general fund. By putting it into a fund, monies can be added each year, and would be available as needed. With no further discussion, the motion was passed.

ARTICLE 23: Jeff Dunklee made a motion to appropriate the sum of \$2,500.00 to be raised by taxes to fund the "Town Parking Lots Maintenance Fund". The motion was seconded. With no discussion, the motion passed.

ARTICLE 24: Marylynn Scherlin made a motion to appropriate the sum of \$5,000.00 to be raised by taxes to fund the previously established "Elderly Assistance Fund". The motion was seconded.

When questioned, the amount currently in the fund is \$49,358.55. The amount of \$9,276.42 was expended last year and to date \$5,981.25 has been expended.

The motion was defeated on a vote of 65 yeas and 73 nays.

ARTICLE 25: Heather Frost made a motion to appropriate the sum of \$1,100.00 to be raised by taxes to fund the Vernon Historians for the purpose of records preservation, retention and promotion of history, educational initiatives and insurance coverage. The motion was seconded and with no discussion, the motion passed.

ARTICLE 26: Jean Carr made a motion to appropriate \$2,000.00 to be raised by taxes to fund a public fireworks display. The motion was seconded.

Hannah Gantt made a motion to amend the motion to raise the amount to \$5,000.00. The motion to amend was seconded.

At present, there is only \$1,389.44 available for a fireworks display. Raising an additional \$2,000.00 is not enough for a contract with Atlas. No one has offered to help raise money or donate this year. Without at least \$5,000.00, there can be no contract for the fireworks. Discussion followed with one resident questioning the need for Vernon to hold a fireworks display when other towns around us also have them.

It was expressed that both the Recreation Department and the Fire Department benefit from the fireworks display because not just Vernon people but others from other towns come to enjoy what we have.

JJ Wheelden offered a challenge to area businesses to match the \$500.00 that he has committed for the next three years to help sponsor the fireworks.

The question was called and the moderator called for a vote to cease debate. The motion to cease debate was passed.

The amended article to raise \$5,000.00 was defeated on a voice vote. The original article to raise \$2,000.00 was also defeated on a voice vote.

ARTICLE 27: Sandra Harris made a motion to appropriate the sum of \$3,250.00 to be raised by taxes to support Visiting Nurse & Hospice of VT and NH. The motion was seconded.

Mrs. Harris said this is a worthy group who come when they are needed and don't leave until there is no more need.

Visiting Nurse Terry Hyland spoke of the loss in revenue they have experienced this last year, and of the services Visiting Nurses perform and how many patients they serve in Vernon.

The question was called and the moderator called for a vote to cease debate. The motion to cease debate was passed.

The motion passed as presented.

ARTICLE 28: Sandra Harris made a motion to appropriate the sum of \$15,000.00 to be raised by taxes for the operation of the Emergency Management Office. The motion was seconded.

David Emery, head of Emergency Management in Vernon spoke to the motion. The Governor has commissioned a task force to expand their duties to include but not limited to safety in schools, in light of the shootings that have taken place in recent time; the coronavirus, and train derailments. Also, the Emergency Management Office will be relocating to new quarters in the near future.

After more discussion, the motion was passed.

ARTICLE 29: Arthur Miller made a motion to appropriate the sum of \$15,000.00 to be raised by taxes to fund the previously established Vernon Farmland Protection Fund. The motion was seconded.

Mr. Miller explained the purpose of the fund and that the Farmland Committee would like to maintain the fund at about \$250,000.00 so that monies are available to purchase the development rights as needed.

After brief discussion, the motion was passed.

ARTICLE 30: Jean Carr made a motion to amend the James Cusick Scholarship Requirements which presently reads "Each full time resident recipient shall receive \$1,000.00 (or the amount voted) for two semesters at an institution of higher learning, a certified training center, or a vocational school. If the amount of the appropriation is not sufficient, it shall be divided equally among the students

selected.” To read “the number of recipients, and the amount of scholarship provided to each shall be determined based on money available.” The motion was seconded.

Jean stated that the wording needed to be changed because the Town is no longer funding the Scholarship Fund. Treasurer Turnley stated that at present, there is \$17,047.76 in the fund.

George Pond asked if there were any requirements to be met in order to qualify for the scholarship, such as maintaining a certain grade point. The answer was “no”. To answer one other question, there were twenty full time and one-part time scholarship given last year. With no further discussion, the motion was passed.

ARTICLE 31: Sandra Harris made a motion that the voters authorize the payment of Real and Personal Property taxes to the Town Treasurer in three installments, with the due dates being, September 10, 2020, January 14, 2021 and May 6, 2021. The motion was seconded and the motion passed.

**ARTICLE 32:** Sandra Harris made a motion that the voters approve the provision of notice of availability of the Town Report and Auditor’s Report by “postcard, mailed to all registered voters” at least 30 days prior to Town Meeting, in lieu of mailing or otherwise distributing the Town Report and Auditor’s Report as authorized by Vermont Law and 24 V.S.A. § 1682(a)(2). The motion was seconded and the motion passed.

ARTICLE 33: Any other business:

Bronna Zlochiver reminded people to please fill out the Broad Band Survey.

Chris Parker asked all employees of the Town to stand and that they be given a round of applause for what they do for the Town.

Jim Bellville asked voters to think about the money saved in two defeated articles as opposed to what was passed.

Moderator Arseneault stated that it is a pleasure to serve and invites anyone come see us and talk to us.

The meeting adjourned at 9:45 P.M.

#### Results of Voting -- Articles 1 & 2

MODERATOR	
Timothy Arseneault	612
SELECTBOARD - 3 Year Position	
Jean Carr	543
SELECTBOARD - 2 Year Position	
Christopher Parker	555
TREASURER	
Cindy Turnley	581
LISTER	
Chad Baldwin	520
DELINQUENT TAX COLLECTOR	
Marylynn Scherlin	526
FIRST CONSTABLE	
Jesse Jobin	518
SECOND CONSTABLE	
TOWN AGENT	
GRAND JUROR	

TOWN SCHOOL DISTRICT MODERATOR	
Timothy Arseneault	598
SCHOOL DIRECTOR 3 yr. position	
Chad Mulverhill	518
SCHOOL DIRECTOR 2 yr. position	
Kari Sparks (Write In)	33

Article 3: Shall the voters of the Vernon Town School District authorize the School Board to expend \$6,353,800.00, which is the amount the Vernon Town School Board has determined to be necessary for the ensuing fiscal year? It is determined that this proposed budget, if approved, will result in education spending of \$17,178.00 per equalized pupil. This projected spending per equalized pupil is 5.8% higher than spending for the current year. (VOTING BY AUSTRALIAN BALLOT)

YES	289
NO	199

#### PRESIDENTIAL PRIMARY

Total registered voters	1817
Total number of voters (includes absentees)	672

#### REPUBLICAN

Roque “Rocky” De La Fuente	3
Donald J Trump	181
Bill Weld	15
Write Ins	3
Blank	1
Total	203

#### DEMOCRATIC

Joseph R Biden	129
Michael R Bloomberg	43
Pete Buttigieg	5
Julian Castro	0
Tulsi Gabbard	11
Amy Klobuchar	4
Deval Patrick	2
Bernie Sanders	235
Mark Stewart	0
Tom Steyer	2
Elizabeth Warren	34
Marianne Williamson	0
Andrew Yang	4
Blank	1
Total	469

Attest: /s/ \_\_\_\_\_  
Timothy Arseneault, Town Clerk

\_\_\_\_\_  
Timothy Arseneault, Moderator

\_\_\_\_\_  
Sandra Harris, Selectboard Vice Chair

\_\_\_\_\_  
Kerry Amidon, School Board Chair

# **WARNING FOR 2021 TOWN AND TOWN SCHOOL DISTRICT ELECTION AND MEETING**

The legal voters of the Vernon Town and Vernon Town School District are hereby notified and warned of the Town Meeting to be held March 2, 2021.

Voting on Town Meeting Article 1 and School District Articles 2 and 3 will be by Australian Ballot at the Town Office Building (downstairs) on Tuesday, March 02, 2021. Polls will be open from 7:00 AM to 7:00 PM.

The annual meeting is planned to recess until it is safe to meet in person and in compliance with COVID-19 restrictions. The Selectboard has agreed to conduct the remainder of the meeting the week of May 10, 2021 at a date and location in the Town to be determined. A formal warning with the location, date and time will be posted between 30 and 40 days before the meeting.

**ARTICLE 1:** To elect the following Town Officers by AUSTRALIAN BALLOT:

Selectboard – 2 yr Term ..... Katherine Baldwin  
..... Ken Bloom  
..... Jeffrey Dunklee  
Selectboard – 3 yr Term ..... Michael Root  
Lister – 3 yr Term ..... William Hammond  
Town Moderator – 1 yr Term ..... Timothy Arsenault  
Delinquent Tax Collector – 1 yr Term..Marylynn Scherlin  
1<sup>st</sup> Constable 1 yr Term ..... Jesse Jobin  
2<sup>nd</sup> Constable 1 yr Term ..... Jonathan Bratton

Selectboard:

Christopher Parker, Chair

Sandra Harris, Vice Chair

Jean Carr, Clerk

Jeffrey Dunklee

Michael Root

January 26, 2021

Date

**ARTICLE 2:** To elect all Town School District Officers by law to be elected at the Annual Town School District Meeting by AUSTRALIAN BALLOT:

School Board – 2 yr Term..... Kerry Amidon  
School Board – 3 yr Term..... Hannah Rosinski  
Town School District Moderator ..... Timothy Arsenault

**ARTICLE 3:** Shall the voters of the Vernon Town School District authorize the School Board to expend \$6,315,848, which is the amount the Vernon Town School Board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$17,638 per equalized pupil. This projected spending per equalized pupil is 2.7% higher than spending for the current year.

School Board:

Kerry Amidon, Chair

Hannah Rosinski

Chad Mulverhill

Kari Sparks

Walter Breau



**VERNON SELECTBOARD:**

<b>Chris Parker:</b> <i>Selectboard Chair</i>	<b>Michael Root:</b> <i>Selectboard Member</i>
<b>Sandra Harris:</b> <i>Selectboard Vice Chair</i>	<b>Jeff Dunklee:</b> <i>Selectboard Member</i>
<b>Jean Carr:</b> <i>Selectboard Clerk</i>	<b>Wendy Harrison:</b> <i>Interim Town Admin.</i>

VIDEOS