



TOWN OF WHEATLAND

600 9TH STREET • WHEATLAND • WYOMING

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WHEATLAND CEMETERY RULES AND REGULATIONS

OPERATIONS:

The Wheatland Cemetery will be open year-round. Cemetery personnel will be available Monday through Friday from 8:00am to 4:00pm excluding holidays.

MANAGEMENT:

The Town Clerk will keep the record book and maps of the cemetery at Town Hall at all times. Review of burial and ownership records may be done during Town Hall hours, Monday through Friday from 8:00 a.m. to 5:00 p.m. excluding holidays.

The Town Clerk or designee will issue all orders to the cemetery for all funerals, digging of graves, removal of bodies and general care of the cemetery grounds.

No work of any kind will be carried out within the cemetery except under the supervision or permission from cemetery personnel.

Cemetery personnel will be responsible for the upkeep of the grounds, funerals, and disinterment. The sale of lots and record keeping will be done by the Town Clerk or their designee.

BURIAL PROCEDURES:

The Town Clerk or cemetery personnel shall be notified no less than 72 hours in advance of the need for opening a cemetery plot or Columbarium niche and of all proposed burial arrangements.

In the matter of disinterment and removal, notice must be given in advance to the Town Clerk. Arrangements will be made with cemetery personnel 72 hours in advance.

No disinterment will be allowed without permission from either the owner of the lot, the surviving spouse, parent, child of the deceased or a court order.

Advanced notice shall be given to the Town Clerk and cemetery personnel to bury the remains of any person dying of a virulent contagious disease. Proper time must be given for the safety of the public and Town employees.

On days with multiple funerals. One (1) hour must be allowed between each funeral so that no confusion will arise after reaching the cemetery. If by mistake two funerals should arrive at the same time, the earlier burial shall have precedence.

When opening and closing graves, it may become necessary for the cemetery personnel to remove or replace an existing monument or its foundation. The Town shall not be found liable for any damage to the monument or its foundation.

PLOT OWNERSHIP:

All plots shall be purchased from the Town of Wheatland and ownership shall be evidenced by a Cemetery Certificate signed by the Mayor and Town Clerk upon full payment of the purchase price including perpetual care. Such a certificate shall be issued to any number of parties as specified by the individual purchasing the plot.

Perpetual Care	\$25.00
Cemetery Plot	\$475.00
Perpetual Care	\$50.00
Columbarium niche- 1 Square foot	\$950.00

Ownership of a cemetery plot consists of the right of interment and any rights necessary implied therefrom unless otherwise noted on the Certificate of Sale.

No more than one (1) full casket burial shall be interred in one plot.

Cremains may be interred on top or beside a full casket burial as room allows.

Small infants may be interred with a full casket burial.

Transferring plot ownership may be done by written agreement between parties and shall be valid only when endorsed by the Town of Wheatland on the Certificate of Sale and/or written agreement.

A cemetery plot cannot be divided into smaller portions than originally set forth in the Cemetery Certificate of Sale.

All of Block 5 except lot 1 through 65 inclusive will be sold as a "Memorial Garden" and will follow the restriction as outlined in the Town Code (Ordinance No. 333) No tombstones, monument, vault or other grave marker shall be erected, except individual grave markers, flush with the surface of the ground.

Burial fee with 72-hour notice:

Opening and Closing (M-F) Casket	\$350.00
Opening and Closing (Weekends and Holidays)	\$450.00
Opening and Closing (M-F) Cremains/per urn	\$100.00
Opening and Closing (Weekends and Holidays) /per urn	\$ 200.00
Infant fees (under two years)	same as cremains

Disinterment Fees with 72-hour notice:

Casket moved to another Cemetery	\$500.00
Casket moved within Cemetery	\$1,000.00
Cremains moved to another Cemetery	\$100.00
Cremains moved within Cemetery	\$200.00

Columbarium Fees with 72-hour notice:

Opening and Closing (M-F)	\$50.00
Opening and Closing (Weekends and Holidays)	\$100.00

GRAVE/MONUMENT CONSTRUCTION:

Person doing work of any kind in the cemetery will be held responsible for any damage done and must conform to the following:

Before work of any kind can begin within the cemetery, direction and consent from the Town Clerk or cemetery personnel shall be obtained. Cemetery personnel shall have complete supervision over all projects. It is strongly recommended that 72 hours of notice be given for monument work.

All work shall be done in a timely fashion and no rubbish or materials shall be scattered or placed upon any other burial space or cemetery road.

No ropes or wires shall be attached to other monuments or trees. While setting up or moving monuments within the cemetery, planks shall be used where necessary to protect grass.

All work will be suspended if in the immediate vicinity of a funeral until conclusion of services. Monument work will not be permitted when cemetery personnel are not available.

All foundations for monuments will be constructed under the guidance of the cemetery personnel.

Foundations for monuments shall be no less than six (6) inches deep, and shall be constructed of granite, stone, or concrete. When completed the top of the foundation shall be level with the ground surface.

All foundations shall extend no less than five (5) inches in all directions beyond the base stone of the monument and ground level.

Foundations are required for all monuments and makers.

Cemetery personnel must be notified 72 hours in advance of monument construction. No work will be allowed the week before Memorial Day nor the weekend of Memorial Day. No work can be done in temperatures below 32*.

Bases for monuments and markers must be dressed sufficiently to allow them to rest firmly on the foundation. No wedging with spikes, wood, or dirt will be permitted; however, under the supervision of cemetery personnel the base may be set in cement at the expense of the party setting the stone.

All monuments or headstones must be in line with surrounding monuments or headstones. Where permitted, footstones must be mounted flush with the ground.

Monuments on lots will not be restricted to style but must harmonize with the size of the lot and surrounding lots per discretion of the Town Clerk and cemetery personnel.

No monument shall exceed 6 feet in height from the top of the concrete foundation. The total surface area on the front side of the monument, including the base and die, may not exceed 15 square feet per space. You may multiply the square feet proportionally for the number of spaces; however, total height may not exceed 6 feet.

No part of the monument may exceed three fourths (3/4) the width of the lot in which they are planted.

CASKETS:

All human bodies must be in a casket or container durable enough to support the weight of the body and have handles or straps for handling.

All casket burials within the Town of Wheatland Cemetery shall be required to use a vault, except for caskets for children (under 2).

Un-embalmed bodies must be enclosed in an airtight casket and vault.

Only human remains shall be buried within the boundaries of the Wheatland Cemetery.

GRAVE DECORATIONS:

The Town Clerk and cemetery personnel shall oversee the planting of all trees and shrubs for the ornamentation of the grounds. Additional planting by individuals or owners will be allowed with the approval of the Town Clerk and cemetery personnel.

If a tree, shrub, vine, or plant growing upon any lot encroaches on other graves or road, becomes detrimental, dangerous, inconvenient, and dead or interferes with the general design of the cemetery, the cemetery personnel shall have the right to remove, cut or trim without notice.

Only cemetery personnel shall be allowed to disturb the sod on any lot or grave. Lot owners wishing to remove plants, flowers, trees and shrubs must consult with cemetery personnel before doing so.

No permanent marble, granite or other materials shall be installed upon any lot unless it is mounted on a base and has a minimum height of 4 inches above ground surface.

Vases may be mounted above ground with those restrictions above. If the vase is of a type that can be stored below ground level, it must contain a plate covering the aperture.

Artificial flowers are permitted by the Town of Wheatland to be placed on individual lots only if they are in proper containers, appropriately affixed to the grave, are not threatening to blow loose, and do not obstruct the general maintenance of the Cemetery. Spikes, nails, pipes, or wires will not be permitted in the cemetery for the purpose of holding or securing arrangements.

HOLIDAY DECORATIONS:

Memorial Day Decorations: All temporary decoration and artificial flowers assembled on the grass or grave spaces shall be removed no later than July 1

Christmas Decorations: All temporary decoration and artificial flowers, Christmas wreaths and grave blankets shall be removed no later than March 1ST.

PROHIBITED ACTS:

Erection of fences, coping hedges, retaining walls, etc., are prohibited. No person shall erect a fence, coping corner post, hedge, retaining wall, or other boundary marker upon any graves or lot or plot.

No advertising of any kind shall be permitted in the cemetery.

During funeral services all construction, loud talking, or other activities on Cemetery property that may interfere with services is prohibited.

No firearms shall be permitted in the Cemetery except those used in connection with ceremonies of a military burial. Cemetery personnel may use blank ammunition from time to time for nuisance bird control.

GENERAL CONTROL:

The Wheatland Mayor and Town Council reserve the right to the general control and supervision of the cemetery in all matters, whether it is specifically covered by these rules and regulations.

Cemetery personnel shall have the power to prevent improper assemblages, boisterous and unsightly conduct.

Cemetery personnel shall have the power to enforce all ordinances, rules and regulations pertaining to the cemetery and to exclude from the cemetery any person or persons found in violation thereof.

Cemetery personnel shall always have charge and supervision of the cemetery grounds and buildings.

**PASSED AND APPROVED THIS 9th DAY OF October, 2023
WHEATLAND TOWN COUNCIL.**

Original 1994 Modified 2016 & 2023