

Minutes - Town of Weyauwega

American Legion – 303 N Mill St, Weyauwega WI 54983

Dec 4, 2023

1. Call to order

- a. Chairman/Dave Stelzner called to order the meeting of Town of Weyauwega at 6:00pm on Dec 4th, 2023, at Town Hall/American Legion.

2. Pledge of Allegiance

- a. We stood and said the pledge of allegiance during the Budget meeting.

3. Roll call

- a. Clerk/Sonia Thede-Kramer conducted a roll call. The following persons were present: Chairman/Dave Stelzner, Supervisor/Terry Wilz, Supervisor/John Neuman, Treasurer/Jodi Wilz (arrived at 6:04pm) and Clerk/Sonia Thede-Kramer.
- b. Public – Gerald Poltrock (Gerry)

4. Approval of Minutes

- a. Board reviewed the minutes for the Budget 2024 meeting. Motion to approve the Budget 2024 minutes by Supervisor/Terry Wilz, seconded by Supervisor/John Neuman, all ayes, motion carried.
- b. Board reviewed the minutes for Nov meeting. Motion to approve the Nov minutes by Supervisor/John Neuman, seconded by Supervisor/Terry Wilz, all ayes, motion carried.

5. Treasurers Report

- a. Board reviewed the Treasurer's report and Treasurer/Jodi Wilz stated interest increased to 4.87%. Motion to approve the Treasurer's report by Supervisor/Terry Wilz, seconded by Supervisor/John Neuman, all ayes, motion carried.

6. Review of Vouchers & Authorize Payments

- a. Board reviewed the Vouchers & Payments report. Clerk/Sonia Thede-Kramer pointed out the purchase of the printer for the clerk came in less than budgeted. Also, the Evanswood Cemetery is for individuals to put up flags at the cemetery and the payment is an in and out. Motion to approve vouchers and authorized payments of \$19,361.99 by Supervisor/Terry Wilz, seconded by Supervisor/John Neuman, all ayes, motion carried.

7. Zoning

- a. Poltrock Conditional Use Permit application: Gerry Poltrock explained he is looking at building a smaller home on his property located on County Rd F. It will be 20x20 house, stick built, no septic and no well/water. The planning commission approved recommending the Conditional Use permit for Poltrock. Motion to approve the recommendation to Waupaca County Zoning Department by Supervisor/Terry Wilz, seconded by Supervisor/John Neuman, all ayes, motion carried.
- b. Board reviewed the minutes for the Planning Commission meeting that was held on Nov 15th, 2023 by Supervisor/Terry Wilz, seconded by Supervisor/John Neuman, all ayes, motion carried.
- c. Public/Gerry Poltrock left the meeting at 6:15pm.

8. Highway – Roads

- a. Railroad Grade & Evanswood Rd Guard Rails: Chairman/Dave Stelzner talked with Hwy/Greg Flohr regarding the guard rail on Railroad Grade Rd. He asked Hwy/Greg to provide 2 options/quotes, one to bring up to code and the other to just repair. Chairman/Dave Stelzner showed pictures of the guard rail to board. For Evanswood Rd guard rail, there was a crash report which took out guard rail. To repair the guard rail, it could cost over \$1,000. Clerk/Sonia Thede-Kramer is going to check the ordinance/resolutions book to see if we can invoice the individual that hit the guard rail.
- b. Haire & Reek Rd Signs: Chairman/Dave Stelzner received a phone call that the sign at Haire & Reek Rd, double arrow sign, was down. He approved the sign to be put back up by Waupaca Cty Hwy Dept. Supervisor/Terry Wilz stated the sign is on Town of Lind. Chairman/Dave Stelzner will call Hwy dept to invoice Town of Lind, not Town of Weyauwega.

- c. Roadside Gravel/Shoulder Work: Chairman/Dave Stelzner reported a few shoulders are run down and we might need to get repaired next year.
- d. PASER Report: Clerk/Sonia Thede-Kramer reported receiving an email from WISLR Dept regarding the PASER Report being completed. She advised WISLR Dept, we are contracted with the Waupaca Cty Hwy Dept to complete the report. She asked the hwy dept for the status of the PASER Report. They stated it was not completed since 2017 and if we wanted them to complete the report for a fee. She informed the board of approving the Hwy Dept to complete the report and approved the fee. Chairman/Dave Stelzner provided the report to Clerk for filing. She also reported the Hwy Dept did submit report to WISLR Dept

9. Fire District Report

- a. Supervisor/Terry Wilz reported on the meeting that took place on Nov 28th, 2023. There was a discussion about CDs but nothing was completed due to upcoming bills. There were 18 calls and 147 year to date. For the building maintenance, there will be an open house on Dec 2nd. The referendum question was sent to clerks. Clerk/Sonia Thede-Kramer explained receiving the email. She submitted questions to the Towns Association asking what the process for the referendum. She read the emails received from the Towns Association and found that the referendum question should be provided to the townships written by an attorney and the fire district can provide this from their attorney. The board told Clerk/Sonia Thede-Kramer to email fire district that we/Town of Weyauwega is holding off until receive the referendum from the fire district's attorney. They went over the grants that were submitted and are still waiting for approval. They had an attorney review the employee policy and provided updates. Payroll is over budget. President Stelzner thanked all that reached out during his recent illness. Chief Cullen was contacted by the district board to postpone the district board's recommendations until the Dec's officer meeting. They went into closed session.

10. WI Towns Association Meeting

- a. Chairman/Dave Stelzner was very happy with the meal from Schueller's and was told others thought it was good. Clerk/Sonia Thede-Kramer stated there was a legislative report, Kristy Opperman went over the elections and the maintenance on the election machines, another individual reported on TAC. She also advised the board of receiving the paperwork to become members of TAC, she explained we have not been members in the past. Board decided, at this time to not become members.

11. Appointing Election Inspectors

- a. Clerk/Sonia Thede-Kramer advised the next election term for appointing of election inspectors starts in Jan 2024, it is a 2-year term. She advised completing the 6 hours of education required to conduct the elections.
- b. Chief Inspectors: Clerk/Sonia Thede-Kramer advised Jor Jeanna Biddison, Michele Neuman and Monica Schwartz completed their 6 hours of education required for conducting elections as chief inspectors. Motion to approve Jor Jeanna Biddison, Michele Neuman and Monica Schwartz as the chief inspectors for 2024/2025 election term by Chairman/Dave Stelzner, seconded by Supervisor/Terry Wilz, all ayes, motion carried.
- c. Election Inspectors: Clerk/Sonia Thede-Kramer advised of having 2 individuals interested in being election inspectors, Theresa Heubner and Mary Shofner. Board asked if that was enough, she explained it would be nice to have more, but it is a good thing we have 3 chief inspectors just in case. Motion to approve Theresa Heubner and Mary Shofner as election inspectors for 2024/2025 election term by Supervisor/John Neuman, seconded by Supervisor/Terry Wilz, all ayes, motion carried. And if anyone hears of anyone being interested in being an election inspector to talk with Clerk/Sonia Thede-Kramer.

12. Insurance Policies

- a. Supervisor/Terry Wilz reported that our insurance policy is up for renewal on 1/1/24. He stated our current agent is Spectrum Ins which is out of Green Bay. He researched if we can change to a local agent. He found that Hutchinson Ins would be able to write the policy with the same policy and no change in premium. The board discussed and they would rather have a local agent. Motion to move agency from Spectrum Ins to Hutchinson Ins starting 1/1/24 by Supervisor/John Neuman, seconded by

Supervisor/Terry Wilz, all ayes, motion carried. Board told Clerk to handle the paperwork with Ryan at Hutchinson.

13. Miscellaneous Business before Board

- a. Chairman/Dave Stelzner received a letter from City of Weyauwega of a comprehensive plan update meeting that took place on Nov 15th. We didn't receive the letter till Nov 16th.
- b. Supervisor/Terry stated that Treasurer/Jody Wilz and himself will be out of town from the end of Dec to Apr. He researched if we can get a signature stamp for Treasurer/Jody Wilz for just-in-case situations and she is going to check with bank to see if that would be acceptable to do. Board agreed to get a signature stamp for occasional use as need 3 signatures on checks.

14. Public Input

- a. No public input as left after the zoning section.

15. Next meetings

- a. The Jan meeting is set for Jan 1st but that is New Years Day. Board agreed to move the meeting to Tues, Jan 2nd, 2024 at 6pm. Clerk/Sonia Thede-Kramer is going to double check with Joe Paider, he is the new individual with The American Legion on scheduling to make sure Jan 2nd is ok to hold the meeting. Supervisor/Terry Wilz and Treasurer/Jodi Wilz will attend the meeting by phone call.

16. Adjournment

- a. Motion to adjourn the meeting at 7:01pm by Supervisor/Terry Wilz, seconded by Supervisor/John Neuman, all ayes, motion carried.