

Chapter 1.20

2018 – 03 – TOWN OF WESCOTT ORDINANCE
ADOPTING THE WISCONSIN MUNICIPAL
SCHEDULE

STATE OF WISCONSIN

Town of Wescott

Shawano County

SECTION I- TITLE AND PURPOSE

This ordinance is entitled the Town of Wescott Ordinance to Adopt the Wisconsin Municipal Records Schedule. The purpose of this ordinance is to provide the legal custodian(s) of public records in the possession of the Town of Wescott with the authority to retain and destroy those records.

SECTION II: AUTHORITY

The Town Board of the Town of Wescott, Shawano County, Wisconsin, has the specific authority under ss.60.83 and ss. 19.21 (4), Wis. Stats., to adopt an ordinance to address the management and destruction of public records.

SECTION III: ADOPTION OF WISCONSIN MUNICIPAL RECORDS SCHEDULE

The Wisconsin Municipal Records Schedule, as approved by the Public Records Board on the August 27, 2018, attached hereto and incorporated herein by reference, is hereby adopted by the Town Board of Wescott as the Town's official record retention schedule.

SECTION IV: NOTIFICATION TO WISCONSIN STATE HISTORICAL SOCIETY

When a record has met the terms of the retention period, the record may be destroyed by the legal custodian of the record, provided the custodian has complied with the notification requirement set forth in s. 19.21 (4), Wis. Stats., to the Wisconsin State Historical Society.

SECTION V: CONFLICT

In the event of any conflict between the terms of this ordinance and any applicable state statute, the applicable state statute shall control.

SECTION VI:

This ordinance shall become effective upon its publication and/or posting in the manner set forth in s. 60.80, Wis. Stats.

Adopted this 11th day of December 2018.

By the Town Board of the Town of Wescott, Shawano County

Brian Moesch
Brian Moesch, Chairperson ☒ Yes/No

Terry Moede
Terry Moede, Supervisor ☒ Yes/No

Phil Zuhse
Phil Zuhse, Supervisor ☒ Yes/No

Bruce (Duffy) Schultz
Bruce "Duffy" Schultz, Supervisor ☒ Yes/No

Maflene Brown
Maflene Brown, Supervisor ☒ Yes/No

Angela Vreeke
Attest: Angela Vreeke, Clerk

Posted in the following locations on: _____

12/12/18 1) Town Hall, Lake Drive 2) Town Office, Old
Keshena Rd. 3) Town Fire Station, Lake Drive 4) Town website: www.townofwescott.com