

**Town Board Meeting Minutes**  
**Monday, December 15, 2025**

The meeting was called to order at 7pm by Chairman O'Connell and began with the Pledge of Allegiance. Also present were Supervisors Devens and McNamee, Clerk/Treasurer Brazee, Deputy C/T Starr, and 4 others.

**Approval of Town Board Minutes:**

Board meeting of 11/10/25: No questions or comments. **Motion to approve the meeting minutes made by McNamee/seconded by Devens. Motion carried.**

**Public Input:** Ginger Wolff Anderson gave an update on the town book she has been assisting David Tovar with. They have a publisher and the book is ready to go to the publisher. The cost to publish the book is roughly \$4900.00. It is expected to be ready sometime between March-June. The cost of the book will be \$35 and they are only publishing 100 copies. The books will be available on a first-come first-serve basis. They are requesting a picture of the current board and the fire and 1st responders. Chief Anderson will be in the office tomorrow and we will discuss setting up a time for a picture. Brazee will text the photos to Ginger. C. Maertz asked if there is an order form. She does not have one but took down his name and phone number. Devens suggested the town purchase a book or two.

Andrea Aurigue with Greater Oshkosh gave a recap of work they accomplished in 2025 and goals for 2026. They have a five year campaign to advance economic potential in our area based on: expanding workforce development, fostering entrepreneurial initiatives, and investing in technological advancements. O'Connell asked a variety of questions including how Greater Oshkosh can directly provide service to the Town of Vinland. Andrea said she would like to meet with him to see what the needs of town and the business in the town are.

**Building and Zoning:** No questions or comments.

**Financial Report for November 2025:** No questions or comments. **Motion to approve the financial report was made by Devens/seconded by McNamee. Motion carried.**

**Discussion/Take Action Items:**

1. Invoices: **Motion made by McNamee to approve/seconded by Devens. Motion carried.**
2. CSM/Andrew Kintopf 026-0146: O'Connell stated that the CSM went to the Plan Commission who recommended approval of the CSM. He confirmed that the CSM is pretty cut and dry. The landowner is looking to split off 5 acres of a 38.5 acre parcel. The 5 acres will include a house and shed. **Motion made by Devens to approve CSM for Andrew Kintopf/seconded by McNamee. Motion carried.**
3. Appointment of Election Inspectors for the 2026-2027 term: **Motion to approve made by Devens/seconded by McNamee. Motion carried.**

4. Operator's license/Terri Schroeder-Bee Hive Barn & Grill: **Motion to approve made by McNamee/seconded by Devens. Motion carried.**

5. 2026 Winnebago Co Per Capita Funding Program: Small towns are allowed to allocate this funding to go towards economic programs. This year's amount is \$2030.16. In the past we have given the funds to Greater Oshkosh because they are a resource for the town. The board discussed splitting the funding to give a donation to the Marble Park campaign but don't feel as though this funding would be applicable for that project as it doesn't really fall under the economic category. Devens added that Greater Oshkosh attends our meetings, gives us updates on what they are doing in the community, as well as being a resource for our town. O'Connell added an example of if the town allocated the funds to Future Neenah the money would stay with the City of Neenah. If they allocate to Greater Oshkosh, the funds would go towards projects benefiting our surrounding area. **Motion made by McNamee to allocate \$2030.16 to Greater Oshkosh/seconded by Devens. Motion carried.**

5a. Due to the Winnebago Co Per Capita Funding only going towards economic development and being allocated to Greater Oshkosh, the board discussed donating \$1000 to the Marble Park project. **Motion made by O'Connell to donate \$1000 to the Marble Park project/seconded by McNamee. Motion carried.**

6. Joint Municipal Court Intergovernmental Cooperation Agreement Resolutions: O'Connell mentioned that the agreement has a \$200 annual fee. He doesn't feel that is an issue. Brazee sent the resolutions to town attorney Koehler and he didn't see any issues with the resolutions. **Motion to approve made by O'Connell/seconded by Devens. Motion carried.**

7. 2026 WTA/TAC Town dues: Dues are going up by around \$200 costing \$1800 for total WTA and TAC dues. TAC lobbies for the towns and as a result we benefit from their work (ie: transportation aid). **Motion to approve paying the full due amounts made by Devens/seconded by McNamee. Motion carried.**

**Sharing of Correspondence:** Devens mentioned that Brooks Rd is still not open. O'Connell and Starr said they saw on the morning news that it was open. Devens said that there is equipment and barricades still up. Devens lives off of Brooks and the news probably was misinformed. Devens asked if we got the PASER rating from the county. O'Connell mentioned that it was due today and he thought it was submitted on Friday. O'Connell is hoping to get access into the WISLER and sit down with the board to see what is all involved with the reporting. He mentioned that the town can add information on roads into the WISLER above and beyond the work that the county does. Using the WISLER, the town can pull information and come up with a multi-year road plan which is a requirement when applying for grants.

O'Connell mentioned that the town will be contracting with MSA for all building permits beginning 1/1/26. He spoke with Elisabeth with SPS Inspections and explained that it is not performance related but we are looking to save the town residents some money. She understood. She will finish up any open building permits pulled in 2025 in the new year.

Motion to adjourn made by McNamee/seconded by Devens. Motion carried. Meeting adjourned at 7:46pm.

Respectfully submitted,

Maggie Starr

Deputy Clerk/Treasurer

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Chairman, Don O'Connell

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