TOWN OF VINLAND

Winnebago County

6085 COUNTY ROAD T OSHKOSH, WI 54904

###### Open Records Request

This form must be filled out if you are requesting an inspection or photocopies of town records. The Town Clerk requires 48 hours advance written notice to inspect or copy a record.

Date of Request: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Your Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Records Requested (Please be specific):

Records are located at 6085 County Road T Oshkosh

|  |  |
| --- | --- |
| **Fees:** |  |
| B&W copies ……………………….. | $0.25 |
| Color copies ………………………… | $0.60 |
| Double sided B&W ……………… | $0.40 |
| Double sided color ……………… | $1.00 |
| Larger than 8.5x11 B&W …….. | $1.00 |
| Larger than 8.5x11 color …….. | $2.00 |
| Audio of meeting | $50.00 |
|  |  |

Research Fee - $25 per hour, or fraction of, (not charged until a minimum of $50 total has accumulated.)

Postage – actual cost

For Office Use Only

Total Charges: $\_\_\_\_\_\_\_\_\_\_\_

Advised Requestor Date Records Available for Pick-up: \_\_\_\_\_\_\_\_\_\_\_\_

or

Date Records Mailed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_