

TOWN OF UTICA

Town Board Meeting ~ Agenda

Monday, August 10, 2026

5:30pm – Review Invoices
6:00pm – Town Board Meeting

Notice is hereby given that a Town Board meeting in the Town of Utica, Winnebago County, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town. Discussion and Action may occur on the following items, except for Public Forum.

The Town Board meets regularly the SECOND MONDAY OF EACH MONTH AT 6:00PM (unless otherwise noted). All meetings are open to the public, this is a public meeting. Any person wishing to attend who, because of a disability, requires special accommodation, should contact Chairman Len Schmick at 920-850-0758 at least twenty-four (24) hours before the scheduled meeting time so appropriate arrangements can be made. As such, all members, or a majority of the members, of the Town Board may be in attendance. While a majority of the Town Board members or the majority of any given Town Board Committee may be present, only the Town Board will take official action based on the agenda. Posted at: townofuticawi.gov, Town Hall, and Pickett Country Market.

1. Call the Meeting to Order
2. Pledge of Allegiance
3. CONSENT AGENDA:
 - A) Approve Town Board Meeting Minutes: July 13, 2026
 - B) Affidavit of Posting/Publication
 - C) Approve Payment of Bills
4. Treasurer's Report: July 2026
5. Public Forum: 2-Minutes to comment on an Agenda item or new business; state your name & address. (No action taken by the Board)
6. BUDGET: Any 2026 Amendment Resolutions
7. Action to clear Town's documented personal property taxes from 2012 - 2022.
8. PLAN COMMISSION:
 - A) Conditional Use Permit from Fox River Valley Ethanol for parcel number 024-0624-01 to install a rail spur
 - B) Overhead Electric to Underground Electric conversion project along Ripon Place
9. LICENSES: Operator Licenses and Temp Picnic Licenses for Jasper Pickett Foundation and Utica Volunteer Fire Dept
10. Data Center Ordinance and Information
11. TOWN HALL: Window Repair Quotes
12. WINNEBAGO COUNTY Resolutions
 - A) Text Amendment to Chapter 23, Data Center and 12-month Moratorium
 - B) Chapter 16 Private On-Site Wastewater Treatment System (POWTS), public hearing on 8/25/2026
13. ROADS: Maintenance
14. RUSH LAKE COMMITTEE: July 22, 2026 was cancelled. Next meeting August 12, 2026 at Town of Nepeuskun Town Hall
15. AMBULANCE SERVICE / S.W.E.M.S. meeting updates from July 30, 2026. Next meeting: October 29, 2026 at 6:00pm at Town of Omro Town Hall
16. FIRE/EMS DEPARTMENTS:
 - A) Fire Chief's Report
 - 1) New Applicant(s)
 - 2) Retirement(s)/Termination(s)
 - 3) Truck & Routine Truck Maintenance Updates
 - 4) Buildings and Grounds
 - 5) Training
 - 6) SOP/SOG
 - B) Fire Department & Town Ordinance / Bylaws – Any Updates
 - C) July 2026: (7 Fire Call / 12 EMS Calls)
 - D) Volunteer Firemen's Picnic: Saturday, August 22, 2026 – \$14 Chicken Dinner served 12-4pm (or until sold out); Maintenance Men 3-5pm; Road Trip 6-9:30pm at 1730 County Road FF in Fisk
17. WI Towns Association County Meeting: Thursday, October 1, 2026 – 6:30pm Town of Winneconne (6:00pm dinner)
18. ITEMS FOR INCLUSION IN NEWSLETTER:
 - A) TOWN BOARD MEETING: Monday, September 14, 2026 – 6:00pm at the Utica Town Hall, 1730 County Road FF in Fisk
 - B) 2026 ELECTION DATES: August 11, November 3 – Utica Town Hall, 1730 County Road FF in Fisk
19. CORRESPONDENCE RECEIVED:
 - A) WI Towns Assoc Monthly Newsletter; Land Transfers; Building Permits: Sutton 1755 Crown Dr, Tipps 482 Cty Rd FF, Micele 5943 St Rd 91, Fisher 5969 Ripple Ave; Winnebago County Storm Mgmt Debris Tips for Municipalities; WPS Road improvement planning; Winnebago County Comprehensive Future Land Use Plan & Map 10-year Update; Freedom & Glory catalog

Jenny Sonnleitner, Town Clerk

Plan Commission Members (5, 1 alternate) (3-year term): Tom Thiel 6/2027 (Chair), Darwin Briggs 6/2027, Ralph Kalies 7/2027, Terry Beck 11/2027, Ben Sawall 8/2028, Eric Whiting 3/2028 /
Rush Lake Steering Committee (3) (3-year term): Chuck Kuhrt 9/2026, Kevin Fritz 2/2027, Bruce Hunter 8/2027; **Rush Lake Watershed Board of Directors (3):** Chuck Kuhrt 1/2027, Kevin Fritz 1/2028, Bruce Hunter 1/2029 **Board of Appeals Members (5, 1 alternate) (3-year term):** Andrew Verwey 1/2027, Randy Oliver 06/2027, Brian Trebiewski 6/2027, Emily Hunter 11/2027, Walt Whiting 12/2027, Vicki Williams 5/2028, Darwin Briggs 6/2029