

TOWN OF UTICA

Town Board Meeting ~ Agenda

Monday, June 8, 2026
5:30pm – Review Invoices
6:00pm – Town Board Meeting

Notice is hereby given that a Town Board meeting in the Town of Utica, Winnebago County, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town. Discussion and Action may occur on the following items, except for Public Forum.

The Town Board meets regularly the SECOND MONDAY OF EACH MONTH AT 6:00PM (unless otherwise noted). All meetings are open to the public, this is a public meeting. Any person wishing to attend who, because of a disability, requires special accommodation, should contact Chairman Len Schmick at 920-850-0758 at least twenty-four (24) hours before the scheduled meeting time so appropriate arrangements can be made. As such, all members, or a majority of the members, of the Town Board may be in attendance. While a majority of the Town Board members or the majority of any given Town Board Committee may be present, only the Town Board will take official action based on the agenda. Posted at: townofuticawi.gov, Town Hall, and Pickett Country Market.

1. Call the Meeting to Order
2. Pledge of Allegiance
3. CONSENT AGENDA:
 - A) Approve Meeting Minutes: May 11, 2026 Town Board & June 2, 2026 Special Town Board & June 4, 2026 Board of Review
 - B) Affidavit of Posting/Publication
 - C) Approve Payment of Bills
4. Treasurer's Report: May 2026
5. Public Forum: *2-Minutes to comment on an Agenda item or new business; state your name & address. (No action taken by the Board)*
6. BUDGET:
 - A) Any 2026 Amendment Resolutions
 - B) Rename Resolution 2026-03 to 2026-04 (2026-03 is a Resolution Supporting a Comprehensive and Sustainable Transportation Funding Solution)
7. PLAN COMMISSION:
 - A) Recommendation is to table this Conditional Use Permit from property owners Kim and Todd Spittel for parcel numbers: 024-0765 (17.93 acres zoned A2), 024-0766 (27.11 acres zoned A2), and 024-0766-01 (10.31 acres zoned A2). This private property will be used for personal use and for dog training. Dog training will be obedience, upland game and waterfowl. Trainers may be professional trainers, clients, friends and family. The number of dogs seen out in the field may vary from one, to several dogs, with their owners. Dogs will be housed (boarded) in the kennel building, or in the home.
8. LICENSES: Business/Operator License Renewals: Jasper's Bar, Pickett Country Market, Utica Golf Course, Wehrmann's
9. Town Hall Rental during Fireworks Over Fisk
10. WINNEBAGO COUNTY ZONING: Resolution to Remain in Winnebago County General Zoning Chapter 23 in Shoreland Areas – County Board Resolution #0226003.
11. ROADS: Maintenance
12. BOARD OF APPEALS: Reappoint Darwin Briggs for another 3-year term
13. AMBULANCE SERVICE / S.W.E.M.S. meeting: Thursday, July 30, 2026 at 6:00pm at Town of Omro Town Hall
14. FIRE/EMS DEPARTMENTS:
 - A) Fire Chief's Report
 - 1) New Applicant(s)
 - 2) Retirement(s)/Termination(s)
 - 3) Truck Updates
 - a) Routine Maintenance
 - 4) Buildings and Grounds
 - 5) Training
 - 6) SOP/SOG
 - B) Fire Department & Town Ordinance / Bylaws – Any Updates
 - C) April 2026: (6 Fire Call / 14 EMS Calls)
15. WI Towns Association County Meeting: Thursday, July 2, 2026 – 6:30pm Town of Winchester (6:00pm dinner)
16. ITEMS FOR INCLUSION IN NEWSLETTER:
 - A) FIREWORKS OVER FISK: Friday, July 3, 2026
 - B) TOWN BOARD MEETING: Monday, July 13, 2026 – 6:00pm at the Utica Town Hall, 1730 County Road FF in Fisk
 - C) 2026 ELECTION DATES: August 11, November 3 – Utica Town Hall, 1730 County Road FF in Fisk
17. CORRESPONDENCE RECEIVED:
 - A) WI Towns Assoc Monthly Newsletter; Land Transfers; Building Permits: Tuchscherer 1127 Cty Rd FF, Potratz 1931 Knott Rd, Christianson 5678 Fisk Ave, Meyer 212 James Rd, Boyce, 2039 Elo Rd; USDA Review Base Acre Allocation; Quality Roofing Inc; Winnebago County Livestock Wage Mgmt; UW-Ext 2025 Impact Report

Jenny Sonnleitner, Town Clerk

Plan Commission Members (5, 1 alternate) (3-year term): Tom Thiel 6/2027 (Chair), Darwin Briggs 6/2027, Ralph Kalies 7/2027, Terry Beck 11/2027, Ben Sawall 8/2028, Eric Whiting 3/2028 / **Rush Lake Steering Committee (3) (3-year term):** Chuck Kuhrt 9/2026, Kevin Fritz 2/2027, Bruce Hunter 8/2027; **Rush Lake Watershed Board of Directors (3):** Chuck Kuhrt 1/2027, Kevin Fritz 1/2028, Bruce Hunter 1/2029 **Board of Appeals Members (5, 1 alternate) (3-year term):** Darwin Briggs 6/2026, Andrew Verwey 1/2027, Randy Oliver 06/2027, Brian Trebiatowski 6/2027, Emily Hunter 11/2027, Walt Whiting 12/2027, Vicki Williams 5/2028