

TOWN OF UTICA

Special Town Board Meeting ~ Minutes

Tuesday, June 2, 2026
6:45pm

Notice is hereby given that a Town Board meeting in the Town of Utica, Winnebago County, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town. Discussion and Action may occur on the following items, except for Public Forum.

The Town Board meets regularly the SECOND MONDAY OF EACH MONTH AT 6:00PM (unless otherwise noted). All meetings are open to the public, this is a public meeting. Any person wishing to attend who, because of a disability, requires special accommodation, should contact Chairman Len Schmick at 920-850-0758 at least twenty-four (24) hours before the scheduled meeting time so appropriate arrangements can be made. As such, all members, or a majority of the members, of the Town Board may be in attendance. While a majority of the Town Board members or the majority of any given Town Board Committee may be present, only the Town Board will take official action based on the agenda. Posted at: townofuticawi.gov, Town Hall, and Pickett Country Market.

DRAFT

1. Call the Meeting to Order

Chairman Schmick called the meeting to order at 6:45pm

PRESENT: Chairman Leonard Schmick, Supervisor #1 Ben Sawall, Supervisor #2 Chuck Kuhrt, Clerk Jenny Sonnleitner; 2 present

2. BOARD OF REVIEW:

- A) Ordinance to Appoint Alternate Members for the Board of Review
- B) Ordinance Relating to Confidentiality of Information About Income & Expenses Requested by the Assessor in Property Assessment Matters
- C) Policy on Procedure for Sworn Telephone or Sworn Written Testimony Requests
- D) Policy on Procedure for Waiver of Board of Review Hearing Requests

Supervisor Sawall motions to accept the Ordinances and Policies; seconded by Chairman Schmick. Carried 3-0

3. ADJOURNMENT

6:46pm

Jenny Sonnleitner, Town Clerk

Chairman <i>Leonard Schmick</i>		Treasurer <i>Trisha Hunter</i>	
Supervisor #1 <i>Ben Sawall</i>		Clerk <i>Jenny Sonnleitner</i>	
Supervisor #2 <i>Chuck Kuhrt</i>			

Minutes to be Reviewed / Approved at the June 8, 2026 Town Board Meeting.