

# TOWN OF UTICA

## Town Board Meeting ~ Agenda

Monday, April 13, 2026

5:30pm – Review Invoices  
6:00pm – Town Board Meeting

Notice is hereby given that a Town Board meeting in the Town of Utica, Winnebago County, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town.  
Discussion and Action may occur on the following items, except for Public Forum.

The Town Board meets regularly the SECOND MONDAY OF EACH MONTH AT 6:00PM (unless otherwise noted). All meetings are open to the public, this is a public meeting. Any person wishing to attend who, because of a disability, requires special accommodation, should contact Chairman Len Schmick at 920-850-0758 at least twenty-four (24) hours before the scheduled meeting time so appropriate arrangements can be made. As such, all members, or a majority of the members, of the Town Board may be in attendance. While a majority of the Town Board members or the majority of any given Town Board Committee may be present, only the Town Board will take official action based on the agenda. Posted at: townofuticawi.gov, Town Hall, and Pickett Country Market.

1. Call the Meeting to Order
2. Pledge of Allegiance
3. CONSENT AGENDA:
  - A) Approve March 19, 2026 Town Board Meeting Minutes
  - B) Affidavit of Posting/Publication
  - C) Approve Payment of Bills
4. Treasurer's Report; Horicon Bank: March 2026
5. Public Forum: *Opportunity to comment on an Agenda item or new business; say your name & address. (No action taken by the Board)*
6. BUDGET: Any 2026 Amendment Resolutions
7. Fee Schedule
8. Town Attorney Options
9. PLAN COMMISSION:
  - A) 024-0169, 40 acres on Ripple Ave - CSM
  - B) 024-0747, 30 acres on Mahlke Road
  - C) 024-0240, 18.84 acres, zoned A2 on James Road
10. ROADS:
  - A) Spring Road Inspection Update
  - B) Maintenance
  - C) Resolution Supporting a Comprehensive and Sustainable Transportation Funding Solution
  - D) Ditch Mowing Offer – Robert Schuessler, Kaukauna
  - E) County Bridge/Culvert Aid Program – 2027 Project Submittals
11. Winnebago County Emergency Management
  - A) Winter Storm – WI Disaster Fund
  - B) Municipal Readiness Workshop: April 20, 2026 12:30-3:30pm at Wittman Regional Airport
12. AMBULANCE SERVICE / S.W.E.M.S.: Meeting: April 23, 2026 at 6:00pm at Town of Omro Town Hall
13. FIRE/EMS DEPARTMENTS:
  - A) Fire Chief's Report
    - 1) New Applicant(s)
    - 2) Retirement(s)
    - 3) Truck Updates
      - a) Routine Maintenance
    - 4) Buildings and Grounds
    - 5) Training
    - 6) SOP/SOG
  - B) Fire Department & Town Ordinance / Bylaws
  - C) March 2026: (4 Fire Calls / 5 EMS Calls)
14. WI Towns Association County Meeting: Thursday, July 2, 2026 – 6:30pm Town of Winchester
15. Annual Town Meeting: Tuesday, April 21, 2026 at 6:00pm; Utica Town Hall, 1730 County Road FF
16. ITEMS FOR INCLUSION IN NEWSLETTER:
  - A) TOWN BOARD MEETING: Monday, May 11, 2026 – 6:00pm at the Utica Town Hall, 1730 County Road FF in Fisk
  - B) 2026 ELECTION DATES: August 11, November 3 – Utica Town Hall, 1730 County Road FF in Fisk
17. CORRESPONDENCE RECEIVED:
  - A) WI Towns Assoc Monthly Newsletter; Land Transfers; Building Permit: Meyer 1851 Crown Dr; BMO letter; Riesterer & Schnell

Jenny Sonnleitner, Town Clerk

**Plan Commission Members (5, 1 alternate) (3-year term):** Tom Thiel 6/2027 (Chair), Darwin Briggs 6/2027, Ralph Kalies 7/2027, Terry Beck 11/2027, Ben Sawall 8/2028, Eric Whiting 3/2028 / **Rush Lake Steering Committee (3) (3-year term):** Chuck Kuhrt 9/2026, Kevin Fritz 2/2027, Bruce Hunter 8/2027; **Rush Lake Watershed Board of Directors (3):** Chuck Kuhrt 1/2027, Kevin Fritz 1/2028, Bruce Hunter 1/2029 **Board of Appeals Members (5, 1 alternate) (3-year term):** Darwin Briggs 6/2026, Andrew Verwey 1/2027, Randy Oliver 06/2027, Brian Trebiatowski 6/2027, Emily Hunter 11/2027, Walt Whiting 12/2027, Vicki Williams 5/2028