

TOWN OF UTICA

Town Board Meeting ~ Agenda

Monday, March 16, 2026

5:30pm – Review Invoices
6:00pm – Town Board Meeting

Notice is hereby given that a Town Board meeting in the Town of Utica, Winnebago County, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town.
Discussion and Action may occur on the following items, except for Public Forum.

The Town Board meets regularly the SECOND MONDAY OF EACH MONTH AT 6:00PM (unless otherwise noted). All meetings are open to the public, this is a public meeting. Any person wishing to attend who, because of a disability, requires special accommodation, should contact Chairman Len Schmick at 920-850-0758 at least twenty-four (24) hours before the scheduled meeting time so appropriate arrangements can be made. As such, all members, or a majority of the members, of the Town Board may be in attendance. While a majority of the Town Board members or the majority of any given Town Board Committee may be present, only the Town Board will take official action based on the agenda. Posted at: townofuticawi.gov, Town Hall, and Pickett Country Market.

1. Call the Meeting to Order
2. Pledge of Allegiance
3. CONSENT AGENDA:
 - A) Approve February 9, 2026 Town Board Meeting Minutes
 - B) Affidavit of Posting/Publication
 - C) Approve Payment of Bills
4. Treasurer's Report; BMO Harris Bank / Horicon Bank: February 2026
5. Public Forum: *Opportunity to comment on an Agenda item or new business; say your name & address. (No action taken by the Board)*
6. BUDGET: Any 2026 Amendment Resolutions
7. Insurance Renewal
8. Town Attorney John Blazel's service is ending; discuss other Town Attorney options
9. Burning Ordinance letter to Imperial Hills residents
10. WMTA 2026 Treasurer Workshop – April 29, 2026 in Green Bay, WI \$115
11. WMCA 2026 Northern Clerks Conference – April 15-16, 2026 in Eau Claire, WI \$139 for both days
12. WINNEBAGO COUNTY ZONING: Map Amendment Resolutions for Towns of: Black Wolf, Vinland, Winneconne & Utica
13. ROADS:
 - A) Maintenance
 - B) Spring Road Inspection Date: March 26, 2026 at 8:00am
 - C) Local Small Structure Improvement Program (LSSIP) due 5/1/2026 [2/7/2026 email]
14. PLAN COMMISSION: Reappointment of Eric Whiting
15. AMBULANCE SERVICE / S.W.E.M.S.:
 - A) Meeting: April 23, 2026 at 6:00pm at Town of Omro Town Hall
16. FIRE/EMS DEPARTMENTS:
 - A) Fire Chief's Report
 - 1) New Applicant(s)
 - 2) Retirement(s)
 - 3) Truck Updates
 - a) Tahoe Recall Notice
 - b) Truck Routine Maintenance
 - 4) Buildings and Grounds
 - 5) Training
 - 6) SOP/SOG
 - B) Fire Department & Town Ordinance / Bylaws
 - C) February 2026: (3 Fire Calls / 13 EMS Calls)
17. WI Towns Association County Meeting: Thursday, April 2, 2026 – Town of Vinland
18. ITEMS FOR INCLUSION IN NEWSLETTER:
 - A) TOWN BOARD MEETING: Monday, April 13, 2026 – 6:00pm at the Utica Town Hall, 1730 County Road FF in Fisk
 - B) 2026 ELECTION DATES: April 7, August 11, November 3 – Utica Town Hall, 1730 County Road FF in Fisk;
Update your name/address, Register, Request an absentee ballot at: myvote.wi.gov. Photo ID is required.
19. CORRESPONDENCE RECEIVED:
 - A) WI Towns Assoc Monthly Newsletter; Land Transfers; WPS Road Improvement Project Planning letter; WI DOR – rescinding non-compliance notice – compliant for 2025.

Jenny Sonnleitner, Town Clerk

Plan Commission Members (5, 1 alternate) (3-year term): Eric Whiting 3/2026, Tom Thiel 6/2027 (Chair), Darwin Briggs 6/2027, Ralph Kalies 7/2027, Terry Beck 11/2027, Ben Sawall 8/2028 / **Rush Lake Steering Committee (3) (3-year term):** Chuck Kuhrt 9/2026, Kevin Fritz 2/2027, Bruce Hunter 8/2027; **Rush Lake Watershed Board of Directors (3):** Chuck Kuhrt 1/2027, Kevin Fritz 1/2028, Bruce Hunter 1/2029 **Board of Appeals Members (5, 1 alternate) (3-year term):** Darwin Briggs 6/2026, Andrew Verwey 1/2027, Randy Oliver 06/2027, Brian Trebiatowski 6/2027, Emily Hunter 11/2027, Walt Whiting 12/2027, Vicki Williams 5/2028