

# TOWN OF UTICA

## Town Board Meeting ~ Agenda

Monday, February 9, 2026

5:30pm – Review Invoices  
6:00pm – Town Board Meeting

*Notice is hereby given that a Town Board meeting in the Town of Utica, Winnebago County, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town.  
Discussion and Action may occur on the following items, except for Public Forum.*

The Town Board meets regularly the SECOND MONDAY OF EACH MONTH AT 6:00PM (unless otherwise noted). All meetings are open to the public, this is a public meeting. Any person wishing to attend who, because of a disability, requires special accommodation, should contact Chairman Len Schmick at 920-850-0758 at least twenty-four (24) hours before the scheduled meeting time so appropriate arrangements can be made. As such, all members, or a majority of the members, of the Town Board may be in attendance. While a majority of the Town Board members or the majority of any given Town Board Committee may be present, only the Town Board will take official action based on the agenda. Posted at: [townofuticawi.gov](http://townofuticawi.gov), Town Hall, and Pickett Country Market.

1. Call the Meeting to Order
2. Pledge of Allegiance
3. CONSENT AGENDA:
  - A) Approve January 12, 2026 Town Board Meeting Minutes & February 5, 2026 Special Town Board Meeting Minutes
  - B) Affidavit of Posting/Publication
  - C) Approve Payment of Bills
4. Treasurer's Report; BMO Harris Bank / Horicon Bank: January 2026
5. Public Forum: *Opportunity to comment on an Agenda item or new business; say your name & address. (No action taken by the Board)*
6. BUDGET: Any 2026 Amendments
7. Insurance Renewal
8. Burning Ordinance & Letter to residents in Imperial Hills
9. County Shoreland Zoning Discontinuance, approve Resolution 2026-01
10. Commercial/Boarding Kennel License issued by Winnebago County Public Health for River Velvet Retrievers 487 Cty Rd FF
11. ROADS: Maintenance
12. TOWN BOARD & COMMITTEES WORKSHOP – recap / discussion
13. March Town Board Meeting Date Change
14. AMBULANCE SERVICE / S.W.E.M.S.:
  - A) Updates from December 11, 2025 meeting
  - B) Next meeting: April 23, 2026 at 6:00pm at Town of Omro Town Hall
15. FIRE/EMS DEPARTMENTS:
  - A) Fire Chief's Report
    - 1) New Applicant(s)
    - 2) Retirement(s)
    - 3) Truck Updates
      - a) Tahoe Recall Notice
    - 4) Buildings and Grounds
    - 5) AFG Grant Update
    - 6) Training
    - 7) SOP/SOG
  - B) Fire Department & Town Ordinance / Bylaws
  - C) January 2026: (5 Fire Calls / 10 EMS Calls)
16. WI Towns Association County Meeting: Thursday, April 2, 2026 – Town of Vinland
17. ITEMS FOR INCLUSION IN NEWSLETTER:
  - A) TOWN BOARD MEETING: TBD – 6:00pm at the Utica Town Hall, 1730 County Road FF in Fisk
  - B) 2026 ELECTION DATES: April 7, August 11, November 3 – Utica Town Hall, 1730 County Road FF in Fisk;  
Update your name/address, Register, Request an absentee ballot at: [myvote.wi.gov](http://myvote.wi.gov). Photo ID is required.
18. CORRESPONDENCE RECEIVED:
  - A) WI Towns Assoc Monthly Newsletter; Land Transfers; Building Permit: Johnson 490 Cty Rd FF; BMO Business Checking Relationship  
Package Summary sheet
19. ADJOURNMENT

Jenny Sonnleitner, Town Clerk

**Plan Commission Members (5, 1 alternate) (3-year term):** Eric Whiting 3/2026, Tom Thiel 6/2027 (Chair), Darwin Briggs 6/2027, Ralph Kalies 7/2027, Terry Beck 11/2027, Ben Sawall 8/2028 / **Rush Lake Steering Committee (3) (3-year term):** Chuck Kuhrt 9/2026, Kevin Fritz 2/2027, Bruce Hunter 8/2027; **Rush Lake Watershed Board of Directors (3):** Chuck Kuhrt 1/2027, Kevin Fritz 1/2028, Bruce Hunter 1/2029 **Board of Appeals Members (5, 1 alternate) (3-year term):**., Darwin Briggs 6/2026, Andrew Verwey 1/2027, Randy Oliver 06/2027, Brian Trebiatowski 6/2027, Emily Hunter 11/2027, Walt Whiting 12/2027, Vicki Williams 5/2028