



SOUTHERN WINNEBAGO EMS AMBULANCE BOARD MINUTES OF MEETING

DRAFT – Minutes will be finalized/approved at the next Ambulance Board meeting.

DATE:	TIME:	LOCATION:
December 11, 2025	6:00 p.m.	Omro Town Hall, 4205 Rivermoor Rd.

Attendance

Chairman Frank Frassetto, Vice Chair Len Schmick, Secretary Brian Noe, Commissioners Marty Johnson, Ryan Koch, Pat Kafer, Glen Barthels, Dave Wiese and Mike Bouras, and Assistant Secretary Dana Woods were present.

Regular Meeting Called to Order

Chairman Frassetto called the Ambulance Board meeting to order at 6:02 p.m.
The Pledge of Allegiance was said in unison.

Correspondence/Comments from Ambulance Board

None at this time.

Public Comment

None at this time.

Meeting Minutes from November 13, 2025

MOTION by Commissioner Bouras, second by Commissioner Johnson to approve the November 13, 2025 minutes as presented.

Motion approved on an 9-0 voice vote.

County Executive Gordon Hintz (invited)

Executive Hintz was present. No update on the county-wide feasible study just yet. Some of the municipalities have reached out to the county wondering why they were getting questions from the firm doing the study and they had it explained to them, and they were encouraged to comply.

Update on Mutual Aid Agreements

Mike Krueger from Lifestar EMS provided an update on the status of mutual aid agreements.

- Waushara County – Completed
- City of Berlin – Completed
- City of Oshkosh - Completed
- North Fond du Lac – Completed – finalized since the last meeting.
- Gold Cross – Completed

Geographical division of coverage has been completed and approved by the comm center.

Chairman Frassetto asked Krueger to explain how the “Secondary” from North Fond du Lac would work. Krueger indicated the comm. center can’t do it automatically, it would be something the paramedics on scene would request.

Update on Station Facility Statuses

Mike Krueger informed the board the Omro station has been working with the City of Omro on things. By Monday, they will make a decision as to whether the garage portion can be used for the vehicle at least right away to avoid causing disruption to the fire department. It’s actually closer to the apartment they can use for temporary housing than the fire station would be.

Nekimi location at 1335 Plainview Drive will be set to go on January 5.

Review of Response Time and Mutual Aid Maps

Mike Krueger said the zones are a bit of guesswork, especially with regard to a secondary response. Asked if the group was OK with indicating two separate response time indicators based on primary response and secondary responses. Just don’t want to base it all off of primary response and then have it exceed that because a call to a certain area might need to come out of the other location. If so, Mike will have that out by Monday.

Chairman Frassetto asked if all units need to be out of service before calling mutual aid. Krueger said it will be a balancing act. For example, if the Omro crew goes out, the other crew could float north so that if a call comes in for the far end of the district, it will lessen the time to respond.

Review Next Steps

Mike Krueger said Heather has been hard at work onboarding crews. She has started going through operational items. She had more of those sessions in the next couple weeks as well as checking off proficiencies. First ambulance vehicle has arrived and will debut in the Winneconne Christmas parade this weekend.

Select Next Meeting Date

Thursday, January 29 at 6 p.m.

At the January meeting, we can discuss potentially moving to quarterly meetings.

Adjournment

MOTION by Commissioner Johnson second by Commissioner Barthels to adjourn the meeting at 6:22 p.m. Motion approved by an 9-0 voice vote.

Submitted by Brian Noe, Board Secretary