

# TOWN OF UTICA

## Town Board Meeting ~ Agenda

Monday, January 12, 2026

5:30pm – Review Invoices  
6:00pm – Town Board Meeting

Notice is hereby given that a Town Board meeting in the Town of Utica, Winnebago County, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town. Discussion and Action may occur on the following items, except for Public Forum.

The Town Board meets regularly the SECOND MONDAY OF EACH MONTH AT 6:00PM (unless otherwise noted). All meetings are open to the public, this is a public meeting. Any person wishing to attend who, because of a disability, requires special accommodation, should contact Chairman Len Schmick at 920-850-0758 at least twenty-four (24) hours before the scheduled meeting time so appropriate arrangements can be made. As such, all members, or a majority of the members, of the Town Board may be in attendance. While a majority of the Town Board members or the majority of any given Town Board Committee may be present, only the Town Board will take official action based on the agenda. Posted at: townofuticawi.gov, Town Hall, and Pickett Country Market.

1. Call the Meeting to Order
2. Pledge of Allegiance
3. CONSENT AGENDA:
  - A) Approve December 10, 2025 Town Board Meeting Minutes
  - B) Affidavit of Posting/Publication
  - C) Approve Payment of Bills
4. Treasurer's Report; BMO Harris Bank / Horicon Bank: December 2025
5. Public Forum: *Opportunity to comment on an Agenda item or new business; say your name & address. (No action taken by the Board)*
6. BUDGET
  - A) Any 2026 Amendments
7. GARBAGE / RECYCLING: Any Refund Requests
8. PLAN COMMISSION: County Shoreland Zoning Discontinuance, next steps
9. WI Towns Association County Meeting Review
10. ROADS: Maintenance
11. TOWN BOARD & COMMITTEES WORKSHOP – February 5, 2026 at 7:30pm – Topics for discussion
12. RUSH LAKE: Reappoint Bruce Hunter to the Watershed Board of Directors
13. AMBULANCE SERVICE / S.W.E.M.S.:
  - A) Updates from the December 11, 2025 meeting
  - B) Next meeting: January 29, 2026 at 6:00pm at Town of Omro Town Hall
14. FIRE/EMS DEPARTMENTS:
  - A) Fire Chief's Report
    - 1) New Applicant(s)
    - 2) Retirement(s)
    - 3) Truck Updates
    - 4) Buildings and Grounds
    - 5) AFG Grant Update
    - 6) Training
    - 7) SOP/SOG
  - B) Fire Department & Town Ordinance / Bylaws
  - C) December 2025: (12 Fire Calls / 21 EMS Calls)
15. WI Towns Association County Meeting: Thursday, April 2, 2026 – Town of Vinland
16. ITEMS FOR INCLUSION IN NEWSLETTER:
  - A) TOWN BOARD MEETING: Monday, February 9, 2026 – 6:00pm at the Utica Town Hall, 1730 County Road FF in Fisk
  - B) 2026 ELECTION DATES: February 17, April 7, August 11, November 3 – Utica Town Hall, 1730 County Road FF in Fisk; Update your name/address, Register, Request an absentee ballot at: myvote.wi.gov
  - C) FIRE SIGNS: When the Town of Utica installs the posts and fire signs, leave them there. They are Town property and are for your safety. If you moved/removed them, please put them back near your driveway in the ditch/culvert area in the Town's road right-of-way. Thank you!
17. CORRESPONDENCE RECEIVED:
  - A) WI Towns Assoc Monthly Newsletter; Land Transfers; Building Permits:
18. ADJOURNMENT

Jenny Sonnleitner, Town Clerk

**Plan Commission Members (5, 1 alternate) (3-year term):** Eric Whiting 3/2026, Tom Thiel 6/2027 (Chair), Darwin Briggs 6/2027, Ralph Kalies 7/2027, Terry Beck 11/2027, Ben Sawall 8/2028 / **Rush Lake Steering Committee (3) (3-year term):** Chuck Kuhrt 9/2026, Kevin Fritz 2/2027, Bruce Hunter 8/2027; **Rush Lake Watershed Board of Directors (3):** Bruce Hunter 1/2026, Chuck Kuhrt 1/2027, Kevin Fritz 1/2028 **Board of Appeals Members (5, 1 alternate) (3-year term):** Darwin Briggs 6/2026, Andrew Verwey 1/2027, Randy Oliver 06/2027, Brian Trebiatowski 6/2027, Emily Hunter 11/2027, Walt Whiting 12/2027, Vicki Williams 5/2028