



SOUTHERN WINNEBAGO EMS AMBULANCE BOARD MINUTES OF MEETING

DRAFT – Minutes will be finalized/approved at the next Ambulance Board meeting.

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| DATE: | TIME: | LOCATION: |
| November 13, 2025 | 6:00 p.m. | Omro Town Hall, 4205 Rivermoor Rd. |

Attendance

Chairman Frank Frassetto, Vice Chair Len Schmick, Secretary Brian Noe, Commissioners Marty Johnson, Ryan Koch, Pat Kafer and Mike Bouras, and Assistant Secretary Dana Woods were present. Commissioners Glen Barthels and Dave Wiese were excused.

Regular Meeting Called to Order

Chairman Frassetto called the Ambulance Board meeting to order at 6:00 p.m.
The Pledge of Allegiance was said in unison.

Correspondence/Comments from Ambulance Board

- Chairman Frassetto commented that this group should be proud of all the progress made so far this year.

Public Comment

- None at this time.

Meeting Minutes from October 15, 2025

MOTION by Commissioner Bouras, second by Commissioner Johnson to approve the October 30, 2025 minutes as presented.

Motion approved on an 5-0 voice vote.

County Executive Gordon Hintz (invited)

Not present at this time.

Update on Mutual Aid Agreements

Keather Krueger from Lifestar EMS provided an update on the status of mutual aid agreements.

- Waushara County – Completed
- City of Berlin – Completed
- City of Ripon – Not interested in partnering with us at this time.
- City of Oshkosh - Completed
- North Fond du Lac – Should have it completed when their chief comes back from vacation. Will be secondary to Oshkosh coverage.
- Gold Cross – Completed

Geographical division of coverage has been completed and approved by the comm center.

Update on Lease Agreements for Ambulance Stations

Heather Krueger informed the board that they are moving forward with the one on Main Street in City of Omro. The lease for the location in Nekimi should be signed by Friday.

Have backups for housing in case they are not ready by January 5th, but if needed, it will be short term.

Discuss Insurance Requirements

Attorney Sajdak was asked about the levels of insurance stipulated to in the service agreement. He indicated that there was no hard reason for them. Just took some numbers from similar agreements and felt they would provide adequate coverage. He indicated the adjustments to the coverage that the board was considering do not cause him any great concern as long as the board is comfortable with the adjustments.

MOTION by Commissioner Kafer, second by Vice Chair Schmick to amend the service agreement to reduce the cyber policy to \$1-million and eliminating the umbrella policy in favor of the other coverage Lifestar already has planned for it.

Motion carried on a 5-0 roll call vote.

Capital Fund Contributions

Follow-up to discussion on October 15 where there was an informal agreement to have all communities budget for \$1 per capita to be used to start a capital fund.

MOTION by Commissioner Kafer, second by Vice Chair Schmick to have all communities contribute \$1 per capita for establishing a capital fund in 2026.

Omro City Administrator Brandon Hennes commented that the city was not yet planning on it since they would like to see a Capital Improvement Plan (CIP) developed first before committing funds. Commissioner Bouras said that his Village Administrator Logan Fuller also asked about a CIP as well. Other board members expressed opinions that the amount is so small that nothing will be spent until likely years from now, so any prices we estimate now for vehicles and other equipment would be inaccurate at the time of purchase. Some also mentioned that it's Ok to talk about developing a CIP at some point in the years to come, but that shouldn't delay the decision to start saving the money in 2026.

Motion carried on a 5-0 voice vote.

Review Next Steps

- Heather indicated that they are moving forward with onboarding new employees and scheduling sessions with the volunteer EMR groups.
- Commissioner Koch asked Heather if Lifestar could provide the response zone maps now that the station locations have been determined. She indicated they will do so.

Select Next Meeting Date

Thursday, December 11 at 6 p.m.

Adjournment

MOTION by Commissioner Bouras, second by Commissioner Kafer to adjourn the meeting at 6:30 p.m.

Motion approved by an 7-0 voice vote.

Submitted by Brian Noe, Board Secretary